

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, February 18, 2002, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Janet Beebe, Larry Fresinski, Lynn Leopold and Frank Moore; Dave Putnam, TG Miller Engineer; Bill Troy, Village Attorney.

Mayor Donald Hartill called the meeting to order at 7:40P.M. Mayor Hartill opened the public comment period. There were no comments.

Motion- To Close the Public Comment Period

Trustee Larry Fresinski moved to close the public comment period. Trustee Janet Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Lynn Leopold- Aye	Trustee Larry Fresinski- Aye	
Trustee Janet Beebe- Aye		

Dave Putnam was present to give an engineer's report. Dave and Dennis Reinhart need to check one more reference on Grayline Instruments then they will purchase 3 sewer flow meters. The Village has received 3 quotes. Grayline Instruments flow meter is cheaper than ISCO, the flow meter company that we are presently using. (\$2,000 verses \$3,500) The Town of Owego is happy with Grayline Instruments. The one drawback is that these ultrasonic meters can get either a 5-minute fine average or a daily average. The ISCO meters could do both. Each Grayline meter comes with a software program that runs under windows so it would be easy to download the information and figure out the average. The ISCO meters are not very user friendly. The Grayline meters are sensitive to a tenth of an inch. Carol will now be in charge of collecting and analyzing the flow meter data. Grayline will also install the meters for \$89/hr plus travel expenses. The meters are 110 powered. If we lose power we lose data but that doesn't happen very often.

Resolution #3835- To Purchase 3 Grayline Instruments Flow Meters & Modems Pending the Approval of the Reference Check in an Amount not to Exceed \$7,000.

Trustee Lynn Leopold moved to purchase 3 new sewer flow meters. Trustee Larry Fresinski seconded the motion.

It was asked where the flow meters are located. One meter is located at the corner of Uptown and Burleigh Roads and it monitors the flow, which goes to the Town of Ithaca. The second is located behind John Lowery's just outside of the Village of Cayuga Heights treatment plant. The third meter is off Berkshire Road and it also monitors the flow going into VCH treatment plant. The 3 meters we are removing have no market value. If the current meters are working then they will be kept for backup until they become nonfunctional then we will trash them.

A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Lynn Leopold- Aye	Trustee Larry Fresinski- Aye	
Trustee Janet Beebe- Aye		

After reading Dave's report on sewer, Don sees many possibilities for getting sewer units in the Village. The Village needs to take full advantage of the N. Triphammer Road Project because we can be reimbursed for 80% of utility repair or replacement.

Don anticipates being asked at the Thursday sewer meeting if the Village of Lansing would forward fund Kline Road Bypass. Dave Putnam will look into the cost but thinks it is ~\$50,000. Don is also concerned with the Stormwater Regulation deadline of March 2003. Since we are an Urbanized area, we need to develop a plan and get it licensed. Dave will give Don a periodic update of where the State is on this.

Next on the agenda was to schedule a joint meeting between the Board of Trustees and the Planning Board. Tom Mack and Rick Manning of Tompkins County Planning are coming to the March 4th meeting to present the Local Waterfront Revitalization Plan.

Resolution #3836-To Schedule a Joint Meeting Between the Board of Trustees and the Planning Board for March 4, 2002 at 7:30 at the Village Office.

Trustee Larry Fresinski moved to schedule this meeting and Trustee Lynn Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Frank Moore-Aye	Trustee
Lynn Leopold- Aye	Trustee Larry Fresinski- Aye	
Trustee Janet Beebe- Aye		

Ben Curtis has submitted a letter requesting that the Village refund Integrated Acquisition & Development's building permit fee. They have withdrawn their application for 41 Thornwood Drive, the eCornell building. This project was reviewed by Ben, the Village Attorney and the Village Engineer and reviewed and approved by the Planning Board, which advertised and held a public hearing. Ben recommended that the Village retain \$1,000 of the permit fee for expenses and refund the balance of \$10,480. Ben has discussed this settlement with Herman and he is agreeable.

Resolution #3837-To refund Integrated Acquisition & Development's building permit fee Paid for 41 Thornwood Drive in the Amount of \$10,480.

Trustee Larry Fresinski moved refund the building permit fee and Trustee Janet Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Frank Moore-Aye	Trustee
Lynn Leopold- Aye	Trustee Larry Fresinski- Aye	
Trustee Janet Beebe- Aye		

Don announced that we have purchased two new computers from Danica. Ben's old computer has gone to Carol and Jodi's and Carol's old computers can now be surplused. It was asked what we were going to do with these computers once the Village surpluses them. We can either sell them or donate them. Larry stated that you can go to UCE.com to get a rate system for what the computers are worth but the rates seem to be high. Larry stated his department often uses the website half.com to see what the going rate is for similar equipment to determine a fair price. He also stated that Cornell advertises their old computers for one month and they also have a waiting buyer on campus. The computers we are surplusing are 166 MHz & 200MHz so the monitors are the value. Cornell sells their computers and monitors of this level for around \$150. Another option is to donate the computers to the Science Center or the City Youth Bureau has a program where kids refurbish old computers. Don feels we should first offer the computers to our employees.

Resolution #3837-To Surplus 2 Computers

Trustee Larry Fresinski moved to surplus 2 computers and Trustee Lynn Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Frank Moore-Aye	Trustee
Lynn Leopold- Aye	Trustee Larry Fresinski- Aye	

Trustee Janet Beebe- Aye

Next on the agenda was the approval of February 4th minutes.

Motion-Approval of Minutes for February 4, 2002

Trustee Larry Fresinski moved that the draft meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes. Trustee Janet Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Frank Moore-Aye	Trustee
Lynn Leopold- Aye	Trustee Larry Fresinski- Aye	
	Trustee Janet Beebe- Aye	

Don had Attorney Bill Troy review a copy of the North Triphammer Road Master Agreement and sample resolution for design Phases I-IV that came from the NYSDOT. The resolution that needs to be passed is more elaborate than the one passed at Wednesday's meeting. Bill commented that the agreement is almost the same as the 1997 agreement. Bill asked who the Village was going to have in charge of the accounting for this project. The process is very technical and every T must be crossed and I dotted. An outside consultant who has this experience will be brought in.

\$364,000 represents 10% of the N. Triphammer Road Project. This project would have been done two years ago if we hadn't run into the problem with property acquisition. We've been able to keep the price the same since Tops Plaza installed a traffic light, which represents about \$50,000. This is federal funding for this project and the 15% Marchiselli Funding is State money. The entire project will cost ~\$3 million

The Board was presented with a sample resolution that needs to be approved before the Village will be able to locally administer the N. Triphammer Road Reconstruction Project. The Mayor explained that after we get the document back we could enter a contract for engineering design. Right now we can select a firm. The project will start next construction season. Construction on N. Triphammer will be over the next 3 years. This summer the State will redeck the bridge over Rt. 13 and install pedestrian lights on the North & South sides. Also this summer the north end of N. Triphammer is being done. It was asked if the approaches to each bridge were also being done. Don thought this was part of our project. Dave Putnam will check on this. The following resolution was proposed.

Resolution #3839 –Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-aid and State “Marchiselli” Program-aid eligible Costs, of a Transportation Federal-aid Project, and Appropriating Funds Therefor

WHEREAS, a Project for the Triphammer Road Reconstruction, P.I.N. 375279 (“the Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal Funds and 20% non-federal funds; and

WHEREAS, as provided for by agreement with the NYS Department of Transportation, PE and/or ROW Incidental or ROW acquisition work performed by the municipality for the federal aid-eligible construction project covered by the agreement, the costs of such work that are approved in writing by NYSDOT as applicable to the Federal aid and Marchiselli aid construction work (excluding costs applicable to non-federally eligible or non-Marchiselli eligible project elements) shall be credited following FHWA’s construction phase closeout audit of the Project to Project costs that are eligible for federal aid and Marchiselli aid; and

WHEREAS, the Village of Lansing desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Scoping & Design (Phases I-IV).

NOW, THEREFORE, the Village Board, duly convened does hereby

RESOLVE, that the Village Board hereby approves the above-subject project; and it is hereby further RESOLVED, that the Village Board hereby authorizes the Village of Lansing to pay in the first instance 100% of the federal and non-federal share of the cost of Design work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$364,000 is hereby appropriated from the General Capital Reserve Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Village Board of Lansing shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the NYSDOT thereof, and it is further

RESOLVED, that the Mayor of the Village of Lansing of Tompkins County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Village of Lansing with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. And it is further

RESOLVED, this resolution shall take effect immediately.

Trustee Lynn Leopold moved to accept this resolution. Trustee Janet Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye
Trustee Janet Beebe- Aye
Trustee Lynn Leopold- Aye

Trustee Frank Moore- Aye
Trustee Larry Fresinski- Aye

Larry noted that this whole project started 6 years ago in May 1996. If it weren't for the property acquisition issue, it would have been completed already. Don will have packets put together for the trustees regarding the N. Triphammer Road Project.

Don feels we will have to do something about Dart Drive soon. The Board went on to discuss how roads don't hold up like they used to.

Next the Board discussed the Codification. Each Board member was previously given a section to review. Don reiterated that the issue was to decide what is law and what is policy.

Larry's section was taxation and water. His were all law and he had no changes. He pointed out some sections that would require regular review as they have fixed unindexed numbers in them.

Lynn had the section on subdivision. She found a typo and after some discussion, the Board felt this section was fine as is even though some of the statements were worded like policy. There were a couple of sections that were missing because it was information that Dennis had not yet provided Carol with. The Board suggested that a statement be added there that points you to a reference that Dennis uses in these matters. The title under section 125-26 needed to

be changed to Recreational Land.

Frank had the Zoning section. Frank questioned the PDA section and Bill Troy will review it further. He feels the zoning section is chiefly law with a sprinkling of policy, which helps the reader understand why it came to be. Frank questioned whether there should be a general statement of conformance to NY Village, State & Federal law stating that most restrictive provisions apply. He suggested that this be included in General References.

Janet had the general section. It was decided to remove the procurement and investment policies. The headings should remain in and a statement made that they may find this information in the Village's Policies & Procedures Manual. The section on Dog Enforcement should also be removed and a statement added that we follow Town law.

Next on the agenda was Mayor's comments. Ned and Dave have handed in their budget proposals. Lynn commented that Ned's budget would be changing to include monies for getting audiovisual in the conference room. Lynn & Ben met with Greg Bronson to discuss what to do. The Village encumbered \$11,500 from last year plus they have \$500 in this year's budget. To do the middle of the road proposal the Village will need to add some money to this coming budget. Don was concerned with the technology choice. He questioned why we didn't just get 2 digital video cameras and two monitors. The thought was that we could have video conferencing, which no one else has in this area. Frank saw no reason why our small Village has to be the leader in technology. Because technology is changing so rapidly, if this was a thought for the future than this would be a good reason to wait. Once the cable agreement is complete we should have INET. Lynn stated that the two main reasons for doing this were for the quality and ease of video and voice reinforcement. Don will discuss this further with Ben.

Motion- To Adjourn

Trustee Larry Fresinski moved adjournment. Trustee Janet Beebe seconded the motion.

Mayor Donald Hartill-Aye
Trustee Lynn Leopold-Aye

Trustee Frank Moore- Aye
Trustee Larry Fresinski- Aye

Jodi Dake
Village Clerk