

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, May 3, 2004, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Larry Fresinski, Lynn Leopold, Frank Moore and John O'Neill; David Dubow, Village Attorney; Ned Hickey, Planning Board Chairman; Jodi Dake, Clerk/Treasurer

Mayor Donald Hartill called the meeting to order at 7:38P.M. He opened the public comment period. Joan Lovejoy was present representing the Community Party. Ivar Jonson was also present. Larry asked Ivar what he thought of the whole Lansing Trails situation. Ivar explained that he feels the Village has a great opportunity to connect N. Triphammer Road and Warren Rd. He feels it is vital for the community to have two different entrances to the Lansing Trails area. Without the road being connected it will inconvenience all neighbors and he doesn't think this is fair. Larry indicated that he was under the impression that residents of Lansing Trails I didn't know that the roads were going to eventually be connected. Ivar stated that he informed everyone that purchased a house from him and that maps were shown at open houses of what the community would be like. He indicated that this project was started over 15 years ago and there needs to be flow in the community.

Motion-To Close the Public Comment Period

Trustee Fresinski moved to close the public comment period. Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

The Mayor formally welcomed John O'Neill as a new trustee. Don indicated that he looks forward to working with him on infrastructure ventures.

The Board continued its discussion on the cluster subdivision in Lansing Trails. The Mayor indicated that it was discussed at the last meeting, but since two Board members were not present at that meeting, it was felt that this issue was too important to vote on until there was a full Board.

The Mayor gave the following summary: The present zoning for Lansing Trails I & II is medium density residential and would permit 194 housing units. Lansing Trails I is made up of single family and two family units totaling 75 housing units. Previously, based upon a subdivision plat that was never finalized, 172 housing units were permitted. The current proposal is to change the footprint of Lansing Trails II to a clustering arrangement with the total number of housing units for Lansing Trails I and II being 175 with much more open space and a new roadway system that is a much better approach to traffic calming than the previous plat. This proposal is significantly less than the permitted housing density on the other previously approved preliminary plat. We are not being asked to change the density, only to rearrange it. The proposed road configuration involves taking part of the previously dedicated parkland in Lansing Trails I to provide a third traffic path through the development to spread traffic. This is built in traffic calming. With the way the road is configured and the raised intersections, it is more likely that drivers heading from the north on Warren Road would take Cherry Road if they were considering cutting through from Warren to N. Triphammer Rd. Other than neighborhood traffic, the likelihood of people crossing would be a small fraction. Larry added that people heading from the south on Warren Road would probably take Dart Drive. Frank inquired regarding a process pursuant to which a simple analysis is made to see how long each existing path takes and then design the Lansing Trails path to take longer to discourage people from going that route. The Mayor commented that the redesign of N. North Triphammer Road will better facilitate travelers taking Route 13 to Warren Road.

John stated that many residents who just bought houses up in Lansing Trails claimed that they had no idea that there

would be a connector road. Don stated that a resident from Lansing Trails sent him a PDF file that had been given to all residents as they arrived in the neighborhood. It was acknowledged that the concept of having a third connection road go around the edge of the neighborhood, which would involve the alienation of a portion of the current parkland, was objected to at the last meeting by certain Lansing Trails residents. Ivar expressed some concern with alienating the parkland because the people that bought next to that land bought because of the parkland being nearby. John stated that this only affects two residents and he is more in favor of this approach.

Ned feels that residents are so focused on the traffic that they are not seeing the benefits that they are getting from this clustering. There will be approximately 5.5 acres of open space and 5 acres of parkland and a great trail system. One must look at the whole design and not just traffic.

Frank asked Ivar what kind of people he thought would buy these housing units. Ivar stated that from his experience it is hard to say. The housing units he will be building are upscale 2 story Mediterranean style homes with 1800 sq. ft of living space, a garage and three bathrooms. They will be 1st class homes that sell for \$170-180,000 each. He is even considering installing elevators in these homes. The living spaces will be on the second floor so that they can get the higher ceilings. There would be a homeowners association. Lynn has heard concerns from residents that this would be student housing but now it sounds too upscale for that. It was acknowledged that you can't discriminate about who buys these homes and you may have some students in the neighborhood. David Dubow added that the homeowners association documentation would have to be approved at the beginning of development as part of the subdivision approval and also filed in Albany.

It was discussed that an advantage of clustering is that there are less roads and water and sewer lines because the housing units are close together which in turn means there will be less maintenance expense in the future. Ivar expressed that he feels strongly that the Lansing Trails I and II developments need to be connected. John disagrees. John personally likes the idea of the road going around the development. A complete survey needs to be done in the community to see how everyone feels, not just those that are most vociferous.

Don reminded the Trustees that what they are deciding is if the clustering concept makes sense. They are not doing the Planning Board's job. If they agree that it does make sense, then there can also be conditions and requirements set as to the clustering authorization

Larry stated that the positive aspects of all this are the open space and efficiency of utilities. He feels there is no reason not to cluster. John stated that he is not against clustering, but asked what kind of transition there will be between Lansing Trails I & II. Ned explained that a buffer has been built into the design by way of single family homes, parkland and open space.

David reminded the Board that this is just the sketch plan stage and that it is more of a conceptual approval. He also emphasized that the Planning Board will have the opportunity and obligation to complete the required environmental review and thereafter review and act upon the preliminary and final subdivision plats with public hearings to be involved.

Lynn feels that there needs to be sidewalks in this development. She realizes that in the past the Board has done wide shoulders for pedestrians to walk on, but she feels they need sidewalks, at least on one side that are separated from the road. She feels that sidewalks should be a condition of this approval. The Board discussed concrete versus blacktop sidewalks. Sidewalks would be a good topic for next Monday's joint meeting with the Planning Board. It was acknowledged that the sidewalk question is both a Planning Board matter as to planning and design issues, and a Board of Trustees matter as to cost and maintenance issues.

Lynn was also concerned with a road dividing the park. It was pointed out that there would be parkland on both sides of the road and more than likely residents would use the park area on their side of the road. A park committee needs to be formed to determine what the wants and needs are for this area.

Larry stated that he was struggling with this because it seems the Board is trying to micro manage this development. Ivar will have another sketch plan done with the addition of sidewalks and have it to the Village by May 10th. Ivar

stated that this would be the 8th sketch plan he has submitted for this project.

The Mayor made the following motion:

RESOLUTION #4043-Authorize Planning Board to Proceed with Cluster
Subdivision for Lansing Trails II Subject to the
Following Two Conditions:

1. The Planning Board will review a new sketch plan to be submitted by the developer with sidewalks and submit it to the Board of Trustees for its further review; and
2. If the Planning Board approves a preliminary plat with the third connection road through the previously dedicated parkland in Lansing Trails I, the Village Attorney will thereupon be authorized to initiate the procedures and efforts involved with New York State legislative approval of the alienation of such parkland and its replacement with the substitute parkland provided for in Lansing Trails II.

Trustee Moore moved to accept this resolution. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Abstain		

The next item on the agenda was the approval of minutes. The Mayor had not had a chance to review the minutes and asked that approval be put off until the May 17th Board meeting. The approval of the March 31st, April 14th and 19th minutes were therefore postponed until May 17th.

The next item on the agenda was to discuss Navigational Laws. The Mayor explained that the current County activity with local watercraft regulations started with Tompkins County coming forward with what he considers to be an unworkable plan to control watercraft on Cayuga Lake. There are now many different regulations adopted by local municipalities around the area that have been written by people who are unfamiliar with boating. The Mayor would like the Village to endorse the application of the existing restrictions and regulations under the New York State Navigational Laws as the laws to be applied to the Village of Lansing. The Village has about a mile of water frontage. It was acknowledged that enforcement of the current State legislation as well as local legislation is often difficult, if not impossible. The Mayor is expecting that the various municipalities with lake frontage will get together to discuss this issue and hopefully will come to a mutual agreement.

RESOLUTION # 4044-To Endorse the Application of the New York State Navigational Law as the
Laws applied to the Village of Lansing

Trustee Leopold moved this resolution. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

The next item on the agenda was the annual organizational meeting.

2004 Organizational Meeting

RESOLUTION # 4045-Appointment of Member to Planning Board

Be it RESOLVED, that the Board of Trustees hereby appoints Carol Klepack as a member of the Planning Board for a five-year term that will expire at the end of the Village's official year in 2009.

Trustee Leopold moved to appoint Carol Klepack to the Planning Board.
Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye Trustee Frank Moore- Aye Trustee
Larry Fresinski-Aye Trustee Lynn Leopold-Aye
Trustee John O'Neill-Aye

RESOLUTION #4046-Appointment of Alternate Member to Planning Board for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints John Piscopo as an Alternate member of the Planning Board for a one-year term.

Trustee Leopold moved to appoint John Piscopo as an alternate to the Planning Board. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye Trustee Frank Moore- Aye Trustee
Larry Fresinski-Aye Trustee Lynn Leopold-Aye
Trustee John O'Neill-Aye

RESOLUTION #4047-Appointment of Member to Board of Zoning Appeals

Be it RESOLVED, that the Board of Trustees hereby appoints Donald Eckrich as a member of the Board of Zoning Appeals for a five-year term that will expire at the end of the Village's official year in 2009.

Trustee Moore moved to appoint Donald Eckrich to the Board of Zoning Appeals. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye Trustee Frank Moore- Aye Trustee
Larry Fresinski-Aye Trustee Lynn Leopold-Aye
Trustee John O'Neill-Aye

RESOLUTION #4048-Appointment of Alternate Member to BZA for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints John Dennis as an Alternate member of the Board of Zoning Appeals for a one-year term.

Trustee Fresinski moved to appoint John Dennis as an alternate to the Board of Zoning Appeals. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye Trustee Frank Moore- Aye Trustee
Larry Fresinski-Aye Trustee Lynn Leopold-Aye
Trustee John O'Neill-Aye

RESOLUTION #4049-Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Trustee Fresinski moved to establish the Ithaca Journal as the Village's official newspaper. Trustee Moore

seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

Official Holidays for 2004-05 are Sept 6th Labor Day, Jan 21st Martin Luther King Day and Feb 21st Presidents Day.

RESOLUTION #4050-Establishment of Meeting Days

Be it RESOLVED, that the 1st and 3rd Mondays of the month, at 7:30PM, and the second Wednesday, following the first Monday of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

Trustee Fresinski moved to establish the meeting days. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

RESOLUTION #4051-Roberts Rules of Order

Be it RESOLVED, that the Board of Trustees hereby adopts Roberts Rules of Order as a procedural guideline for Village meetings.

Trustee Fresinski moved to adopt Roberts Rules of Order as the procedural guidelines for Village meetings. Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

Municipal Law 77-b, authorizes municipal officials and employees to attend schools, conferences, seminars, etc. Conducted for the benefit of the local government. However, such attendance is not authorized, nor can reimbursement be applied for, unless prior approval of the Board of Trustees is obtained. It would be appropriate at the organizational meeting to adopt a resolution authorizing certain individuals, by position, to attend meetings.

Resolution #4052-Clerk to NYCOM Fall Training School

Be it Resolved, that the Board of Trustees hereby grants permission for the Clerk/Treasurer, Jodi Dake, to attend the NYCOM Fall Training School at the Nevele in September 2004.

Trustee Fresinski moved to have the clerk/treasurer attend the NYCOM Conference. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

Resolution #4053-Code & Zoning Officer to Training

Be it Resolved, that the Board of Trustees hereby grants permission for the Code & Zoning Officer to attend the following three conferences:

- International Codes Conference-Salt Lake City in October
- Planning Federation in September
- NYSBOC in the Village of Lansing

Trustee Fresinski moved to have the Code & Zoning Officer to attend the three listed Conference. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

RESOLUTION #4054-Authorization to Pay Claims prior to Audit

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

WHEREAS all such claims shall be presented at the next regular meeting of audit,

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, insurance, debt service and Bolton Point's charges for the quarterly water bills prior to audit by the Board of Trustees.

Trustee Leopold moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

RESOLUTION #4055-Salary for Board of Trustees

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$3,500 for each member of the Board of Trustees and \$9,000 for the Mayor for the 2004-2005 fiscal year.

Trustee Fresinski moved to establish the salaries for the Board members at \$3,500 and for the Mayor at \$9,000. Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

RESOLUTION #4056-Compensation for Planning Board

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$5,000 for the chairman and \$2,500 for each of the four members for the fiscal year 2004-2005.

Trustee Fresinski moved to set the compensation rate for the Planning Board at \$5,000 for the chairman and

\$2,500 for each member. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

RESOLUTION #4057-Appointment of Elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Donald Hartill is hereby appointed as an elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee Fresinski moved to appoint Donald Hartill as the elected S.C.L.I.W.C representative. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

RESOLUTION #4058-Appointment of Non-elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Michael Newman is hereby appointed as non-elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee Fresinski moved to appoint Michael Newman as the non-elected S.C.L.I.W.C representative. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

The Mayor added that Michael Newman is currently the Chairman of the SCLIWC Board and doing an excellent job. With him he brings his engineering and software control expertise.

RESOLUTION #4059-Mileage Reimbursement Rate

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for Village business shall be the federally approved mileage reimbursement rate.

Trustee Fresinski moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate. Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

The Mayor stated that last year we raised the limit to \$500 and asked if the Village should raise it even higher. Larry commented that Cornell just raised theirs to \$5,000. Jodi stated that as we continue to comply with GASB 34 we will want to look into new values.

RESOLUTION #4060-Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Villages procurement policy which was approved on January 7, 1992 states that there will be an annual review of the policy, therefore

Be it RESOLVED, that the Board of Trustees have reviewed the current procurement policy and do hereby adopt the procurement policy

Trustee Leopold moved to adopt the Procurement Policy. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

The Board discussed the fact that we only have two banks listed as depositories. These are the only two we use at the time and an additional bank can be added at any time.

RESOLUTION #4061-Designation of Depositories

WHEREAS the Board of Trustees has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees does hereby designate the following institutions as depositories of all moneys received by the village treasurer, clerk, and receiver of taxes.

Tompkins Trust Company
M&T Bank

Section 2. That this resolution shall take effect immediately.

Trustee Fresinski moved to adopt this resolution. Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Larry Fresinski-Aye	Trustee Lynn Leopold-Aye	
Trustee John O'Neill-Aye		

Next on the agenda were the Mayor's comments. He stated that we still have four more easement issues with the N. Triphammer Road Project. There was a potential ROW issue meeting with NYSDOT that was not needed. We are about one week away from submitting the final design for approval.

On the sewer front, the Mayor is hopeful that the plans for the Kline Road Bypass are in the hands of the Village of Cayuga Heights. They will then go to John Andersson and to Steve Eidt at NYSDEC for final approval. This would put the project out to bid in approximately one month.

During general discussion Frank stated that he has walked the new trail that was put in last year and is concerned with maintenance issues. He feels the highway department is not meeting its responsibilities. There is also a tree down across the trail. Don asked Frank if he has reported any of this to Dennis. Frank has not because Dennis doesn't take orders from him. Don will speak with Dennis. Frank wondered if the specifications for the new trail were ever met. The trail surface is ok but the border looks unfinished. Frank feels we need follow up or finishing.

John recalled that a year or so ago the Board had discussed having the Superintendent of Public Works come up with a maintenance plan or check list. Frank stated that with the priority list the problem is they never get off number 1 to do 2,3 or 4.

Lynn stated that ITCTC is having a public meeting tomorrow to discuss the 2025 Long-Range Transportation Plan. It's at the Tompkins County Library but she will not be able to attend.

John commented on how the buses in the Village just stop in the middle of the road to load & unload. The Mayor informed him that this will be different with the redesign of N. Triphammer Road. The Mayor encouraged John to look at the N. Triphammer Road plans.

Motion- To Adjourn

Trustee Fresinski moved adjournment. Trustee Leopold seconded the motion.

Mayor Donald Hartill-Aye
Trustee Larry Fresinski-Aye
Trustee John O'Neill-Aye

Trustee Frank Moore- Aye
Trustee Lynn Leopold-Aye

The meeting adjourned at 10:00pm.

Jodi Dake
Village Clerk/Treasurer