

## Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, September 15, 2005 at noon in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Larry Fresinski, Frank Moore, Lynn Leopold; Superintendent of Public Works John Courtney; Motor Equipment Operator, Richard Beckwith; Code & Zoning Officer, Benjamin Curtis; Clerk/Treasurer Jodi Dake; Clerk, part-time Carol Willard.

Mayor Hartill called the meeting to order at 12:25 P.M.

Ben stated that Steve Cardamone has started the first house in the Hamlet subdivision. The road will be a private road with the name Stone Creek. Steve has sold all the Townhouses in the subdivision. Ivar Jonson has also started the first set of four townhouses in the Lansing Trails II subdivision. The Planning Board is looking at the proposed Crossmore subdivision. The Board feels it is important to have recreation land in this area. Another problem is that some of the lots have very steep slopes. A long-term residential hotel is being considered at the Cinema Four site behind Triphammer Mall. At the next Planning Board meeting they will be discussing a proposed office building that may go in where they tore down the condemned house on N. Triphammer Rd. Also NEXTEL is proposing placing a tower on the Marriott building. And lastly, Ben reported that Billy Bob's Restaurant would be reopening in October.

Frank had nothing to report.

Lynn reported that she and Frank, as part of the sewer committee, have been looking at the Town of Lansing's proposed sewer lines through the Village and how the lines would affect the Village in a positive or negative way. The Village is beginning to see subdivisions because the sewer line is coming through. The Town wants to choose a route by October. Lynn is not comfortable making a decision and feels it is time that the Board of Trustees discusses it. A public information meeting should also be held. A date will be decided at the Monday night Board meeting and an article will go in the newsletter about this. The Village will also send out letters to all affected property owners. Dave Herrick will be invited to present from the Town's perspective. Our preferred route through the Village is not the one the Town likes. Don will speak with Steve Farkas to see if the decision date can be moved to November or December. There is no design and you can't cost out anything until they have one. There also has been no response to the Village's questions to the Town.

Don stated that it is nice to see paving on North Triphammer Road. While working on N. Triphammer Rd. there have been a lot of water main breaks. There were two within 50 feet within 2 hours. Don is very pleased with Suit Kote and their subcontractors. So far the only problem we've had with the job has been the relocation of the utilities. On September 20<sup>th</sup> Don will be meeting with the Fire Commissioners regarding improved service.

At the August 15<sup>th</sup> meeting the Board tabled the TCAD Empire Zone Resolution because Barbara Blanchard had contacted the Mayor and wanted to meet with him. Don stated that the Board should have gone ahead and voted on it. Don entertained the following resolution:

**Resolution #5181- Supporting and Concurring with Tompkins County Area Development Application for Designation of Certain Areas Within Tompkins County as an Empire Zone**

WHEREAS, Section 961 of Article 18-B of NYS General Municipal Law authorizes application by Tompkins County Area Development for designation of Tompkins County as an Empire Zone within the meaning of said statute; and

WHEREAS, such designation could greatly benefit Tompkins County in that new businesses would be encouraged to locate in the zone area, and existing businesses would be encouraged to expand in the zone area and such new and expanded businesses would generate new employment opportunities for

Tompkins County residents; and

WHEREAS, Tompkins County intends to authorize submission of an application for designation of areas within Tompkins County as an Empire Zone; and

WHEREAS, Tompkins County Area Development, in consultation with the Village of Lansing wishes to designate certain areas within the Village of Lansing as part of the proposed Empire Zone; and

WHEREAS, the Village of Lansing is desirous of working with Tompkins County Area Development through the Empire Zones Program to provide enhanced employment opportunities for its residents; now therefore

BE IT RESOLVED, by the Board of Trustees, that it fully supports and concurs in the Tompkins County Area Development actions to authorize and submit an application for an Empire Zone designation within the Village of Lansing and other areas of Tompkins County.

Trustee Fresinski moved that this resolution be adopted and Trustee Leopold seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Frank Moore-Aye

Trustee Larry Fresinski-Aye  
Trustee Lynn Leopold-Aye

The next item on the agenda was to approve the minutes from August 11<sup>th</sup> & 15th. Jodi stated that the General abstract number was incorrect because the last check written was not included. The abstract has been reprinted and the dollar amount corrected in the minutes of August 11<sup>th</sup>. All minor corrections, which have been emailed to Jodi, have been incorporated.

Motion-Approval of Minutes for August 11<sup>th</sup> & 15<sup>th</sup>.

Trustee Leopold moved that the draft meeting notes, as reviewed and revised by the Clerk/Treasurer and the Board, are hereby adopted as the official minutes. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Lynn Leopold-Aye

Trustee Larry Fresinski-Aye Trustee Frank Moore- Aye

Jodi handed out copies of the proposed changes to the Employee Handbook. The changes mostly are in response to the resolutions that have been passed in the last few months. On pages 3 and 13 it states that the Board of Trustees will hold a noon meeting with the staff on Wednesday following the second Monday meeting and this was changed to Thursday by resolution #4156. Resolution #5162 states that the Board of Zoning Appeals will now be paid for each meeting. Under the compensation section on page 3, Board of Zoning Appeals was added as a board being paid quarterly. On page 4 of the handbook it stated the highway employees as working from 7am to 3:30 pm when in fact those hours are incorrect. The hours are somewhat flexible so these lines were removed from the handbook. It was also added that the Village would pay up to \$150 per year for work shoes. This supercedes resolution #2740 that stated that \$100 per year would be expended per Highway Department employee to cover the cost of coveralls and hard-toed shoes. Lastly the Clerk Part-Times job description was changed to better reflect her actual duties. The wording "compiles/distributes Trustees packets and indexes minutes for Trustees meetings" was removed and "transcription of minutes for the Planning Board and BZA" was added. "Specific tasks as assigned by the Mayor" was also added.

Resolution #5182- Authorize Clerk to Updates the Employee Handbook with Proposed Changes

Trustee Fresinski moved that this resolution be adopted and Trustee Leopold seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Frank Moore-Aye

Trustee Larry Fresinski-Aye  
Trustee Lynn Leopold-Aye

Before approving the vouchers it was asked why we were paying Roto Rooter for flushing the sewer line at TOPS. John Courtney explained that there was another problem with grease in the line from the rotisserie chicken. Jodi stated that this is the second time this has happened and TOPS has just recently paid for those expenses. Once all the bills come in relating to this incident, TOPS will be billed. A manhole will be installed on the other side of the street along with resolving the current problem of grease going directly into the sewer lines. Don introduced the following resolution:

Resolution #5183– Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the General Fund, in the amount of \$27,171.43, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the Water Fund, in the amount of \$1,495.69, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the Sewer Fund, in the amount of \$29,021.93, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the Capital Projects Fund, in the amount of \$404,609.67, is hereby approved for payment.

Trustee Leopold moved that this resolution be adopted and Trustee Moore seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Frank Moore-Aye

Trustee Larry Fresinski-Aye  
Trustee Lynn Leopold-Aye

John Courtney reported that the conduit to the Highgate NE PRV is in and just waiting on the wires to be installed. They have been doing a lot of culvert replacing. Janivar Drive is getting a maintenance topcoat. Paving will continue next week with Wakefield, Churchill, Cedar, Hemlock, Esty and Highgate NE. This year we will be doing about 3,000 tons of paving. The easement needed on Churchill Drive will soon be signed. Manholes and a valve box have been reset on Churchill and Wakefield. John was unsure of the desired stripping on Janivar. Don thinks that they would like white outside line to mark off the pedestrian area but no yellow line down the middle of the road. John will double check with John O'Neill.

The following are the amounts brought by each item at the auction last weekend.

Truck- \$11,250  
Backhoe-\$6,750  
Sweeper-\$100

John did not purchase a backhoe. It went for more than the amount the Board approved. John feels a backhoe would be a good investment for the Village. Don suggested we check into a balance between long term rental and purchasing.

Don stated that things seem to be going well with respect to the Public Works Department. He has gotten some very positive comments. Chris, our summer laborer, is still working a couple of days a week. The Village will continue to keep him on as long as there is work to do. Rick feels that eventually the department will have to grow.

The Board discussed the need for the garage to expand and what to do with the salt barn. Next month the Public Works Department will concentrate on sewer flushing.

Carol would like to see the newsletter go out by October 6<sup>th</sup>. The computer she purchased from the Village does not

work so she has submitted a voucher to have her money returned. Carol will donate the computer to the Science Center when she takes her other computer down. She will also ask them if they are interested in our old copier.

Ben stated that the new Planning Board and BZA members would be interested in attending the NY Planning Federation Annual Conference. Since he would not be attending all the conferences that he had budgeted for, Ben suggested the monies be used to send them to the conference.

Resolution #5184– Approve Attendance of Up to 5 Board Members to the NY Planning Federation Annual Conference

Trustee Leopold moved that this resolution be adopted and Trustee Fresinski seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Frank Moore-Aye

Trustee Larry Fresinski-Aye  
Trustee Lynn Leopold-Aye

Motion - Adjournment

Trustee Fresinski moved to adjourn the meeting. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Frank Moore-Aye

Trustee Larry Fresinski-Aye  
Trustee Lynn Leopold-Aye

The meeting adjourned at 1:46 P.M.

Jodi Dake  
Clerk/Treasurer