

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, June 2, 2008, in the Village Office.

Present: Mayor Donald Hartill; Trustees, Larry Fresinski, Lynn Leopold, John O'Neill and Julie Baker; Attorney David Dubow; Clerk/Treasurer Jodi Dake.

Mayor Hartill called the meeting to order at 7:40 P.M. Lisa Schleelein was representing the Citizen's Party observer group. Lisa works right down the road and she has noticed a lot of people walking on the new sidewalks. She thinks it is great! John O'Neil also notices a lot of people walking out of Gaslight Village. Don stated that John Courtney is working with NYSDOT regarding the south on-ramp at Route 13 which is falling apart. The N.Triphammer Road Bridge over Route 13 isn't scheduled to be rebuilt within the next 10 years. Don indicated that the Village has made the N. Triphammer Road bridge as safe as possible without rebuilding it. The next bridge project NYSDOT will be doing in the Village of Lansing is the Cayuga Heights Road Bridge. This is scheduled to start in two years.

Motion-To Close the Public Comment Period

Trustee Fresinski moved to close the public comment period. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Larry Fresinski -Aye
Trustee John O'Neill-Aye	Trustee Julie Baker-Aye
Trustee Lynn Leopold-Aye	

The next item on the agenda was to approve three sets of minutes.

Motion - To Approve the Minutes from May 5, 2008

Trustee Leopold moved that the draft meeting notes, as reviewed and revised by the Clerk/Treasurer and the Board, are hereby adopted as the official minutes. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Abstain	Trustee Larry Fresinski -Aye
Trustee John O'Neill-Aye	Trustee Lynn Leopold-Aye
Trustee Julie Baker-Aye	

Motion - To Approve the Minutes from May 15, 2008

Trustee O'Neill moved that the draft meeting notes, as reviewed and revised by the Clerk/Treasurer and the Board, are hereby adopted as the official minutes. Trustee Baker seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O'Neill-Aye
Trustee Julie Baker-Aye

Trustee Larry Fresinski -Aye
Trustee Lynn Leopold-Aye

Motion - To Approve the Minutes from May 19, 2008

Trustee O'Neill moved that the draft meeting notes, as reviewed and revised by the Clerk/Treasurer and the Board, are hereby adopted as the official minutes. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O'Neill-Aye
Trustee Julie Baker-Aye

Trustee Larry Fresinski -Aye
Trustee Lynn Leopold-Aye

There were several amendments that needed to be done to the Employee Manual to reflect the decisions that were made during the creation of the 2008-09 Budget. A draft had previously been emailed to the Trustees to review. Jodi explained that the changes include the addition of longevity pay. The following is the amount of longevity pay that was given as part of this year's budget process:

Longevity Bonus

There will be an annual bonus based on longevity for full time permanent employees. This bonus will be paid on the first payday after your anniversary date and will be added to your paycheck. Taxes apply. Bonuses will be as follows:

1-4 years	\$ 200
5-9 years	\$ 400
10-14 years	\$ 600
15-19 years	\$ 800
20-24 years	\$1,000
25+ years	\$1,500

There was also an increase of three days per year added to the current allotted PTBA time that each full time employee receives. This section will now read as follows:

Paid To Be Absent Time (Holidays, Sick Leave, Vacation)

Permanent Full Time Employees will be entitled to the following number of days off:

0 - 5 year's service	39 days/yr., accruing at 3.25 days/month
6 - 10 year's service	45 days/yr., accruing at 3.75 days/month
Over 10 year's service	51 days/yr., accruing at 4.25 days/month

In any one year of service, employees will be entitled to a maximum number of accumulated "Paid To Be Absent" Days (the "CAP") equal to 60.

PTBA days for those who do not work a 40 hour work week will be figured using the following formula:

1 “day” equals the number of hours worked weekly divided by 40 times an 8 hour day equals the number of hours in a PTBA day.

Example (1 “day” = $32/40 \times 8=6.4$ (rounded) a PTBA day = 6.5 hours)

When Marty was hired we added the position of a full time laborer which was also added to the employee manual. The following is now listed under Job Descriptions:

Laborer, Full Time

**Works under the direct supervision of the Superintendent of Public Works.
Drivers License required.**

The smoking policy was also revised so that there is no smoking allowed even if everyone agreed to allow it. This reflects the current laws. Under clothing allowance, the words “full time” were added so that it now reads **“Each full time employee will be allotted up to \$150 for work boots each year.”**

John O’Neill has heard from people that we are paying our employees fair compensation. John also feels that we have two excellent men in our laborer positions. Mayor Hartill entertained the following motion:

Resolution #5464-To Update the Employee Handbook with the Changes Proposed.

Trustee Fresinski moved this resolution. Trustee O’Neill seconded the resolution. A vote was taken:

Mayor Donald Hartill-Aye
John O’Neill-Aye
Trustee Lynn Leopold-Aye

Trustee Larry Fresinski -Aye Trustee
Trustee Julie Baker-Aye

Don stated that the trail from Wakefield to Northwood has been paved. It came in at \$2,500 less than what was budgeted. John asked Don if he has asked John Courtney to look into a plan as to what to do with equipment storage. Don thinks that since the Fire Department has decided not to build behind us, we could just add two doors to the side of the storage barn which will then make it easier to get equipment in and out.

Don stated that he is not happy with the job that has been done on our office with respect to mitigating the SCLIWC pump noise. The new wall has lessened the noise but it has not solved the problem. Lynn stated that you can feel the vibration in the outside walls. The problem is that the wrong pumps were installed. The Mayor will communicate with the Bolton Point Engineer to continue his efforts to resolve this situation.

Bolton Estates Subdivision is making progress with respect to the road construction being coordinated with SCLIWC under the previously executed settlement agreement. The right-of-way for the road is very complicated. The property where the loop road will be built is to be transferred to the Town of Ithaca as agent for SCLIWC; they will be responsible for construction of the road in conjunction with the developer's installation of the utility and related infrastructure. Upon completion of the road to Village specifications the 60' road right of way will then be dedicated and conveyed to the Village. They will be using TG Miller's plans originally prepared for the developer for the roadway bid process. This season they will probably get in the utilities, do the rough grading and base. It won't get paved until next year.

John O'Neill stated that he will be meeting with the owner of the Murray Estates property in mid June to discuss deer control issues and would like Don to also be there if possible. Don will email his schedule to John. John stated that the Flood Damage Prevention local law recently adopted by the Village has generated some excitement. On June 18th Larry Lapak, the head of the flood program for the DEC Binghamton office, and a representative from FEMA out of New York City will be visiting the Village to meet with Ben and John.

John O'Neill attended the last Town of Lansing Board meeting. His impression of the meeting is that their Board does a lot of what our Planning Board does. There seems to be a communication problem in the town between the two boards. Don thinks that given the initial response from the various interested parties, the Town of Lansing will probably be going back to the drawing board to revise their proposal to change zoning. John has volunteered to continue to attend the Town of Lansing meetings.

Lynn asked Don if he had spoken with NYSDOT on reducing the speed limit on East Shore Drive. Don stated that it is on his list of things to take care of. Currently, the speed limit is 55mph and Don will request that it be lowered to 45 mph. Lynn stated that all of the other routes into Ithaca are currently 45mph or less.

Lynn asked when the speed radar equipment would be here. Don believes that it is here but he is unsure when it will be installed.

Motion- To Adjourn

Trustee Fresinski moved for adjournment. Trustee O'Neill seconded the motion to adjourn. A vote was taken:

Mayor Donald Hartill-Aye
John O'Neill-Aye
Trustee Lynn Leopold-Aye

Trustee Larry Fresinski -Aye Trustee
Trustee Julie Baker-Aye

The meeting adjourned at 8:15 PM.

Jodi Dake, Clerk/Treasurer