

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, April 20, 2015, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Lynn Leopold, John O'Neill, Patricia O'Rourke and Gerald Monaghan; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley; Planning Board Chair, Mario Tomei; Attorney David Dubow.

Mayor Hartill called the meeting to order at 7:37pm and opened the public comment period. Gary Sloan, owner of Squeaky Clean Car Wash, stated that he was present to understand the pending acceptance of Catherwood Road by the Village and from New York State. Mayor Hartill explained that, after a fair amount of investigation, it was found that Catherwood Road is currently owned by the State. This is a situation from before the Village was formed and basically is cleaning up the bookkeeping. NYS is preparing an Official Order to transfer ownership and control over to the Village. The Village has always maintained the road since the Town always did before. There were no further comments.

Motion- To Close the Public Comment Period

Trustee O'Neill moved to close the public comment period. Trustee Monaghan seconded the motion. A vote was taken:

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|-------------------------------|--------------------------|
| Mayor Donald Hartill-Aye | Trustee Lynn Leopold-Aye |
| Trustee Gerry Monaghan-Aye | Trustee John O'Neill-Aye |
| Trustee Patricia O'Rourke-Aye | |

Motion- To Open the Public Hearing on Accepting the Offer Made by New York State to the Village of Lansing for the Transfer of Catherwood Road, Currently in the Possession of NYS and Situated in the Village of Lansing

Trustee Monaghan moved to open the public hearing. Trustee Leopold seconded the motion. A vote was taken:

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|-------------------------------|--------------------------|
| Mayor Donald Hartill-Aye | Trustee Lynn Leopold-Aye |
| Trustee Gerry Monaghan-Aye | Trustee John O'Neill-Aye |
| Trustee Patricia O'Rourke-Aye | |

Dubow explained that the procedure for dealing with this is a similar procedure to what we do for road dedications. At the last meeting the Trustees approved the offer of dedication subject to documentation and conditions. This is an unusual procedure in that after it is accepted the Village must then have a public hearing and after that they would need to reaffirm the earlier resolution, as required by Village Law. Moseley has been the

go between the Village and the State DOT on this issue. The State will provide the Village with an Official Order to take over the road. After this we will be able to close that transaction.

Veanor asked if this was a small road. Hartill stated that it is 200-300 feet of road. This won't be a large increase in expenditures to the Village since we've been maintaining the road and it is in good shape. The Town of Lansing took care of Catherwood Road before the Village was formed. When talking with the State, they did not know they owned that road, but we found documentation that indicated that it was a State Road. Basically, this is housekeeping and part of cleaning up some other issues. Veanor asked about these other issues. Hartill explained that this is all part of another package which involves the Shops at Ithaca Mall entrances and the Pyramid Drive sidewalk to nowhere. A portion of Graham Road is currently not a Village road and is owned by some property owners along its boundary. It is a very complicated situation and we are trying to clear it all up.

Motion- To Close the Public Hearing

Trustee Leopold moved to close the public hearing. Trustee O'Rourke seconded the motion. A vote was taken:

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|-------------------------------|--------------------------|
| Mayor Donald Hartill-Aye | Trustee Lynn Leopold-Aye |
| Trustee Gerry Monaghan-Aye | Trustee John O'Neill-Aye |
| Trustee Patricia O'Rourke-Aye | |

Mayor Hartill entertained the following motion:

Resolution #6138- To Reaffirm Actions Taken by Resolution No. 6135 Adopted on April 6, 2015 Authorizing the Village of Lansing to Accept the Offer Made By New York State to the Village of Lansing for the Transfer of Catherwood Road, Currently in the Possession of New York State and Situated in the Village of Lansing

WHEREAS, by Resolution No. 6135 adopted on April 6, 2015, the Village of Lansing Board of Trustees has (a) conditionally accepted the Offer of Dedication dated April 6, 2015 (the "Offer") by the State of New York (the "State") to transfer to the Village of Lansing (the "Village") the road identified as Catherwood Road and currently in the possession of the State ("Catherwood Road"), situated in the Village, together with all related and existing improvements, if any, (including, but not limited to, any water mains, sewer mains, and other utility infrastructure located within the bounds of such road right-of-way premises) that may be owned by the State, and all other existing rights and benefits in favor of the Village and currently associated with the State's current possession of Catherwood Road; and (b) directed that a public hearing be conducted on April 20, 2015 with regard to the foregoing matters; and

Whereas, such public hearing was held on April 20, 2015 as required, at which time the Village of Lansing Board of Trustees heard no sufficient expressions of opposition to proceeding as resolved in Resolution No. 6135; and

WHEREAS, the Village of Lansing Board of Trustees wishes to reaffirm its conditional acceptance of the Offer of Dedication as set forth in Resolution No. 6135, subject, however, to certain required additional conditions as set forth below;

NOW, THEREFORE, be it resolved by the Board of Trustees of the Village of Lansing as follows:

The Village Board of Trustees hereby reaffirms its acceptance of the Offer made by the State, subject to full and complete satisfaction of each of the following conditions:

- a. Satisfactory conclusion of the public hearing to be held in reference to the dedication of the subject property in accordance with Sections 6-612 and 6-614 of the Village Law of the State of New York; and
 - b. Delivery to, review by, and approval of the Village Attorney of original and executed copies of each and every document required in order to complete the transfer of possession of the subject property to the Village in accordance with the applicable provisions of this document and all State and Village laws, rules, regulations related thereto, free and clear of all liens and encumbrances other than customary public utility easements of record and such additional easements and/or rights-of-way that will not impair the Village's ability to take possession and use of Catherwood Road for its intended purpose.
2. The Village's reaffirmed acceptance of the Offer of Dedication is expressly subject to the above-stated conditions, and such acceptance shall not become effective until each of said conditions has been satisfied in full.

Trustee O'Neill moved to approve this resolution. Trustee Leopold seconded the motion. A vote was taken:

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|-------------------------------|--------------------------|
| Mayor Donald Hartill-Aye | Trustee Lynn Leopold-Aye |
| Trustee Gerry Monaghan-Aye | Trustee John O'Neill-Aye |
| Trustee Patricia O'Rourke-Aye | |

Mario Tomei gave a presentation on the proposed Commercial Medium Traffic District (CMT) the Planning Board is recommending. Tomei explained that this idea was conceived about a year ago when the Planning Board was approached by a hotel that wanted to be built in the southerly portion of the Commercial Low Traffic District (CLT) and south of the Ciao Restaurant. The Planning Board decided that it has to look at the future and set up for now and what could happen in future. The Village is also in the process of completing the Comprehensive Plan so we wanted to get this completed so it

can be included in the Comprehensive Plan. Tomei stated that Moseley did a great job of putting these together.

The following executive summary was given to the Trustees and Marty Moseley reviewed it with the Board:

Based on the request from the Board of Trustees for the Planning Board to review allowing part of the Commercial Low Traffic District (CLT) to be converted to Commercial High Traffic District (CHT), the following recommendations have been made: (There are some additional clarifications and changes that have been proposed for various areas of Chapter 145).

- A new Commercial Medium Traffic District (CMT) is proposed to be created from part of the CLT District, please see the attached map for boundary information. The proposed CMT District includes new district regulations, which would allow for a slight up-zoning to part of the CLT district, encourage a more walkable area while allowing small retail shops on North Triphammer Road, and is not contiguous to any identified Residential Districts.
- The CLT District would be slightly down-zoned in order to continue to serve as the transitional area between higher commercial traffic areas and the residential districts in the Village. Some uses that have been removed are hospital, low traffic food and beverage, and Group residential. Some of the uses that have been incorporated are special care facilities and assisted living facilities.
- There are various areas that are proposed to be slightly reworded and direct an individual to specific sections in the Zoning Law. The purpose of this is to reduce confusion.
- Section 145-82 (typical uses and illustration of uses) and the chart on page 145101, for uses and districts, have been updated and alphabetized.
- Section 145-82 (typical uses and illustration of uses) also has some terms that have been separated and newly illustrated and/or new uses that have been provided with new illustrations. Section 145-82 is not intended to provide the uses with definitions, but rather identify some, not all, of the typical explanations of the uses that are identified. Some of those new or altered uses are:
 - *Assisted living facility*: A supportive housing facility designed for those who need extra help in their day-to-day lives but who do not require the 24-hour skilled nursing care found in traditional nursing homes. Typically these facilities combine housing, personal care services, and light medical care in an atmosphere of safety and privacy. Based on a monthly fee, basic services typically include meals, laundry, housekeeping, recreation and transportation. Residents typically have private locking rooms and bathrooms and personal care services are available on a 24-hour-a-day basis. (This use would be allowed in LDR, MDR, HDR, CLT, CHT, and HHS subject to additional conditions in each district)

- *Hospital*: Institution, private or public, that provides medical, surgical, or psychiatric care and treatment for the sick or the injured, which is typically open on a 24 hour basis and patients are allowed to stay for an extended period of time if needed (does not include nursing homes or veterinary hospital).
 - *Low traffic food and beverage*: Sit-down restaurant with or without a bar where food is consumed on premises, which may include carry-out or similar service such as, bakery or café; where there is no drive-in/drive-through or separate entrance for carry-out service. (proposed to removed incidental carry out and not allow this use in the CLT District)
 - *Small scale sales*: All retail of soft and hard goods with a maximum average size of 10,000 square feet per tenant, where there is no drive-through; jewelry; clothing; pet store; pharmacy; book store; laundromat (Allowed in CMT and CHT Districts) [the important aspect of this is that it is all retail which could include various other uses but is restricted to a maximum size].
 - *Group residential*: Club; dormitory; fraternity or sorority house; rooming house; Does not include private or public hospital, motel or hotel (This use is only allowed in HDR District)
 - *Special care facility*: Convalescent, progressive care, senior housing, or nursing home, adolescent or outpatient housing (This use would be allowed in LDR, MDR, HDR, CHT, CLT, HHS Districts subject to additional conditions in each District)
- The special care facility and the assisted living facility have an additional condition, which would require the project to be compatible with each neighborhood that it is proposed to be located in. This allows the Planning Board to continue to maintain a certain level of control due to the additional condition.
 - Proposed amendment to an accessory building would allow the building foot print to be slightly larger, up to 400 square feet, but maintain the existing average height of 15 feet, and amend language that would also allow for an accessory structure to be utilized as a garage, carport, etc.
 - A proposed change to the definition of a swimming pool would be similar to New York State Residential Building Code. Also, the proposal would allow for swimming pools to utilize accessory building yard setbacks regardless of size. Currently swimming pools that exceed 200 square feet are subject to principal building yard setbacks.
 - Off street parking areas have been identified to be a minimum of 9 feet wide and 18 feet long. Additionally, residential lots would be provided with a slightly revised section allowing for more than two parking spaces if needed.
 - The use of the term “cluster housing” is proposed to be deleted. The only way that cluster housing is currently allowed to be utilized is by way of Village Code Chapter 125 (Subdivision of Land) which requires the Board of Trustees to authorize the Planning Board to proceed with a proposed “Cluster Subdivision”.

- Proposed change to the Conservation Combining District. Currently, the Steep Slope Conservation Combining District triggers a special permit in the event that there are steep slopes on a parcel of property. The proposed change would require a special permit only in the event that (i) there are steep slopes on the property in question within 50 feet of the outer extremity of the steep slope areas, and/or (ii) there is a negative impact that could occur on the property in question as determined by the Village Zoning and Code Officer.

There is also a proposal for one way traffic drive lanes to be a minimum of 12 feet wide and two way drive lanes to be a minimum of 24 feet wide. Currently, the provisions for the two way traffic are a minimum of 20 feet wide and there are no specific provisions for one way traffic. Typically, the Village Engineer requests these minimum widths during special permit review for commercial development.

Veanor asked if the CLT was being changed to CMT District. Moseley explained that we are proposing to add a new separate district. Tomei stated that this will tighten up the buffer between residential and commercial areas. Monaghan asked if we would be allowing any more curb cuts in this area. It was indicated that there are no more curb cuts allowed on North Triphammer Road.

Goetzmann added that this is a transition that will keep traffic off Triphammer Road and onto the side roads. Infrastructure has changed over the years, especially with the reconstruction of North Triphammer Road.

The idea is that we would like to see a more walkable Village. If the CMT area has small retail, the hope is that it will increase pedestrian traffic. This would give us more of a “village feel”. The idea behind the proposed CMT is to transition down from the CHT District and not abut residential areas. The proposed senior housing would be next to CMT but that is part of a PDA.

O’Neill stated that that was a very nice presentation. Hartill feels this is something that has been needed for a long time.

Hartill stated that drug stores now like to have drive thrus. He wondered if there can be a specific use that can be allowed. Tomei stated that what they did was make wiggle room, but it does not allow this. Hartill would like to see accessory “drive-thrus” added. Moseley stated that we could add a limited use drive thru that can be created. Moseley will work on the proposed changes and clarifications and get them to the Board. Leopold thinks it makes a lot of sense. We can get proposals for things that we don’t really think fit. The original trigger was the proposed hotel. Moseley had a lot of great suggestions for the map.

Dubow suggested that everyone go through the proposed changes before any further discussions. Suggested changes will be incorporated and Dubow will eventually start the local law preparation process as necessary. Dubow feels that it makes sense to coordinate with the update of the Comprehensive Plan.

Moseley has taken over completing the Stormwater Annual Report for Leopold who will no longer be serving on the Board of Trustees. He presented the following Stormwater Executive Summary:

Executive Summary
2014-2015 Annual Report for Phase II SPDES General Permit for
Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s)
Village of Lansing, May 5, 2015 Public Presentation

This Annual Report has been prepared in compliance with the NYS Department of Environmental Conservation permitting requirements for small (Municipal Separate Storm Sewer Systems (MS4s), which includes the Village of Lansing. The Village has been required to meet the new EPA Phase II Stormwater regulations since 2003 and has been working toward full permit compliance. This Report documents the progress that the Village made toward compliance, covering the period from March 10, 2014 through March 9, 2015. Below is a summary of the six Minimum Control Measures (MCMs), which include:

- Public Education and Outreach on Stormwater Impacts
- Public Involvement/Participation
- Illicit Discharge Detection and Elimination
- Construction Site Stormwater Runoff Control
- Post-Construction Stormwater Management
- Pollution Prevention/Good Housekeeping for Municipal Operations

MCM 1: Public Education/Outreach on Stormwater Impacts

The Village is represented on the Stormwater Coalition of Tompkins County, which has coordinated many public education and outreach opportunities for stormwater education. Efforts include: providing trainings for local officials, contractors and others on controlling stormwater. Other entities, such as the Cayuga Lake Watershed Intermunicipal Organization, of which the Village is a member, Tompkins County Soil and Water Conservation District, and the Cayuga Lake Watershed Network, provide stormwater educational programs, such as the Floating Classroom, Lake Fest, training for local officials, contractors and builders. **The Village also provides an article about stormwater in their Village newsletter which is sent to businesses and residents twice yearly. The Village is a member of the Southern Tier Building Officials Association which provided one training, to the public and the membership, about Illicit Discharge Detection and Elimination during the last reporting year.**

MCM 2: Public Involvement/Participation

As with MCM 1, the Village has benefited from the efforts of many organizations and agencies to include public in stormwater activities, such as litter clean-ups, stream bank stabilizations, trash and hazardous waste management, pharmaceutical collections and volunteer monitoring of local streams and the Lake, Floating Classroom tours for school children and adults. Public events, such as Earth Day, Water Week and AgStravaganza promote protecting water quality through stormwater management and other activities.

MCM 3: Illicit Discharge Detection and Elimination

The Village adopted legislation to control illicit discharges to Village waterways and storm sewers. Illicit discharges, such as dumping wastewater directly into the Village's storm sewers, are already prohibited under the Tompkins County Sanitary Code. Other discharges, such as dumping waste oil or other pollutants into the storm sewer system, ditches or streams, are prohibited by

Village law. Department of Public Works staff routinely inspect and repair, if needed, stormwater conveyance and treatment systems within the Village. No violations were detected during the reporting period.

MCM 4: Construction Site Stormwater Runoff Control

Developers in the Village must abide by the Stormwater law of 2007 when designing and implementing developments that disturb one acre of land or more. New developments must submit Stormwater Pollution Prevention Plans, which the **Village Stormwater Management Officer** and Village Engineer review. **The Village also requires sites that disturb less than one acre provide and implement soil and erosion control measures.** Licensed engineers, who are trained in stormwater management, are required to monitor construction sites which require a Stormwater Pollution Prevention Plan. Village staff made dozens of site visits this past year to active construction sites for both commercial and residential development. Staff conducted visits to projects in the **Lansing Trails II subdivision, the Millcroft subdivision, 19 Hemlock Lane, 2435 North Triphammer road, and 720 Warren Road, among others.**

MCM 5: Post-Construction Stormwater Management

Some developers are required to build Stormwater facilities as part of the finished development such as stormwater ponds, rain gardens, swales, and bio-retention basins. Within newly approved subdivisions the stormwater facilities are typically offered to the Village for ownership. By the Village owning the stormwater facility this guarantees that it will be maintained appropriately. In the event that the Village will not be the owner of the stormwater facility, the Village requires that owner of the stormwater facility implement a maintenance agreement. The maintenance agreement typically ensures that the stormwater facility is being inspected and maintained in accordance with original design. The Village has completed a storm sewer shed map, which includes various private and public stormwater facilities. The Village anticipates further mapping and analyzing of the existing stormwater facilities in the coming year.

MCM 6: Stormwater Management for Municipal Operations

The Village complies with stormwater regulations in its municipal operations, such as highway, bridge, park, rights-of-way and building maintenance. We already have many measures in place to ensure that pollutants are properly managed and kept out of our waterways. Examples: storing road salt in its own closed building, checking/cleaning retention basins and storm sewers, sweeping streets to remove debris. DPW staff is responsible for inspecting and maintaining all Village stormwater conveyances and structures, as well as all outfalls, culverts and ditches. The new Village garage allows our highway staff to store vehicles and perform maintenance on them in an enclosed space, providing containment for vehicle fluids, thus protecting surface and groundwater. **During the last reporting year, the Village swept and removed debris from approximately 1 acre of municipal parking area and 11 road miles.**

Early in 2014, the Village of Lansing received its first stormwater audit. A DEC stormwater official came to review all relevant documents, including regulations, laws and those related to our various stormwater requirements as an MS4. Overall, the audit was a positive experience and reinforced the fact that the Village is keeping up with all its stormwater duties and expectations, **but as a result the Village now has created an implemented various policies in place such as, a Stormwater Management Plan, an Illicit Discharge Elimination and Detection Manual, and a MS4 self-inspection checklist for Municipal Operations, among others. These new policies outline how the Village inspects, maintains, and documents various systems, operations, and facilities such as, but not limited to, street sweeping, outfall inspections, stormwater system maintenance, and Municipal Buildings. These policies provide the Village staff with guidance and various checklists for documentation purposes.**

The point of this complex program is that the south end of Cayuga Lake is a 303 (d) listed waterbody of concern, according to the US EPA. Stormwater control efforts are meant to improve water quality by reducing sediment and pollution from entering the lake.

The current wisdom on managing stormwater is to keep it in place as long as possible to allow for natural infiltration into the ground, rather than trying to hasten it off to the nearest receiving stream or other water body. The slower stormwater is allowed to move over land, the more land will absorb it and prevent it from running off laden with sediment and pollutants. Further, allowing stormwater to rest in place longer helps with recharge of local aquifers.

Moseley explained that the changes for this year's report are highlighted in red. Moseley has also created an IDD Manual Checklist.

Leopold thanked Moseley for his outstanding work. She explained that when the Village was audited on stormwater, we found that we weren't doing a good job of tracking what the Village was doing, but we were doing what was required. They wanted more of a paper trail. Moseley stated that municipal operations still need to be finalized with John Courtney, Superintendent of Public Works.

Mayor Hartill entertained a motion to approve the minutes of April 6th.

Motion- To Approve the Minutes of April 6, 2015

Trustee Monaghan moved to approve the minutes. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Abstain

Trustee Lynn Leopold-Aye

Trustee John O'Neill-Aye

Trustee Gerry Monaghan-Aye

Trustee Patricia O'Rourke-Abstain

The next item on the agenda was to consider a request to waive the sewer connection fee for mixed use development. There is a proposal for 59 units of senior housing mixed with commercial. If the developer was charged at the current sewer rate it would be \$138,650 just for the sewer connection fees of the dwelling units.

O'Neill asked what the connection fee was for hotels. Moseley stated that hotels are based on consumption and that is usually calculated by our planning engineer Brent Cross who also works for the Village of Cayuga Heights. Cross comes up with the estimated units that will be needed and that is the amount the Village charges for. Thereafter, the units are adjusted each year based on consumption. O'Neill asked what the Homewood Suites hotel paid for their sewer connection. Homewood Suites originally purchased 28 units (\$65,800). Homewood Suites has 23 units on the 2014 Final Assessment roll based on consumption of the previous year.

Moseley stated that our law reads that each dwelling unit is charged a connection fee of \$2,350. He has done a little research and found that other municipalities have a decreased unit charge. This is a one-time fee we are talking about.

Hartill feels that the issue is the minimum sewer charge. The determination is based on an Average Daily Consumption of 320 gal a day. Moseley stated that his family of 4 averages 108 gallons of water usage a day. Now you have conservative faucets and toilets, and HE washing machines that use a lot less water. Leopold feels this is not fair to people that conserve. Leopold questioned whether reducing the initial fee would do the Village any harm. One concern was that people that have built in the past 20 years have paid this fee to connect and is it fair to now lower it. Before the sewer moratorium the fee was around \$75 to connect.

Our sewer is processed by the Village of Cayuga Heights. Their current daily capacity is about 1.3 million gallons and their sewer plant has a permit to process 2 million gallons a day. The hookup fee at the Village of Cayuga Heights is \$150. With the completion of the Kline Road bypass, there is no longer a moratorium.

The Board discussed different ways to reduce the hookup fee over all. One option would be to reduce the number of units that have to be purchased if it goes over a certain number. O'Neill suggested reducing the connection fee to \$1,200. It was suggested that we don't charge for an additional unit on current property when it is converted into a two family home. Trustees will think about the different options and it will be discussed again at the next Board meeting. Moseley will write up some proposals for next meeting.

The Village of Lansing elections are April 28th. There are three positions up for reelection, mayor and two trustees. Mayor Hartill reported that Leopold has decided not to run again. She has served the Village very well and we owe her a great deal. She was instrumental in getting the deer management program under control. The Board thanked her for all she has done for the Village. Leopold has agreed to still serve on committees. Hartill welcomed back O'Rourke from New Zealand. Pat has also done a great deal for the Village. She has been instrumental in dealing with the Youth Commission. We hope that she will continue with the Village.

Hartill stated that there is a meeting here in the Village office to discuss how we bill our water customers. Hartill would like to see a structure that has a small minimum charge and then pay for the water one uses. Currently, minimum users are subsidizing the large users. Hartill feels this is not right. Hopefully, we will come to a sensible conclusion.

Brush pick up is May 4th. Everything else is going along smoothly. Cornell University is having a big 150 year celebration this weekend.

Monaghan thanked the Village for their support of ESFOA which takes place Friday, May 1st from 5-8pm. Monaghan will be the demonstrating artist.

Leopold reported that she attended the Water Resources Council meeting. Just when she thought she was getting out, she was appointed as the chair of the Education Committee. Leopold gave an update on that meeting. She reported that the Recreation Committee has printed a paddle brochure. She will place some in our brochure rack.

Lynn will also be on the panel for discussion on Deer Management in a Community. She will report back after this discussion that will take place at Cornell. At this discussion they will also be looking at case studies. The Board should expect to see a report from Bernd on this year's deer program. 70 deer were taken in total.

Leopold updated the Board on the EPA Annual Report. She reported that pathogen has been removed because it wasn't there. However, there is still silt in the south end of the Lake.

Leopold stated that being a Trustee and working with everyone has been a pleasure and that civic service has been a great experience for her. Seeing what it takes to keep a community -- in this case, our Village -- running smoothly takes a lot of care, time and effort on everyone's part. Leopold told the Board that it has been an honor to be your colleague and co-worker and I appreciate everything you do to make our Village a special place. We know it takes many hands to do the work, so thank you for all you do.

Leopold has agreed to still serve as long as it is needed to represent the Village at the Water Resources Council, the Cayuga Lake Watershed Intermunicipal Organization and the Stormwater Coalition, which Marty now attends on a regular basis. She will also continue on the Lighting Commission in the same vein, until someone else is ready to do it.

Motion- To Adjourn

Trustee Leopold moved for adjournment. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Aye

Trustee Lynn Leopold-Aye
Trustee John O'Neill-Aye

The meeting adjourned at 8:54pm.

Jodi Dake
Clerk/Treasurer