

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, January 17, 2013, in the Village Office.

PRESENT: Deputy Mayor Lynn Leopold; Trustees John O’Neill, Patricia O’Rourke, and Julie Baker; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley; Supt. of Public Works, John Courtney; Asst. Supt. of Public Works Adam LaLonde; MEO, Nolan Hatfield; Attorney, David Dubow; TG Miller Engineer, Dave Putnam.

Deputy Mayor Leopold called the meeting to order at 12:06pm and opened the public comment period. There were no comments from the public.

Motion-To Close the Public Comment Period

Trustee O’Neill moved to close the public comment period. Trustee Baker seconded the motion. A vote was taken:

Deputy Mayor Lynn Leopold-Aye	Trustee Patricia O’Rourke-Aye
Trustee John O’Neill-Aye	Trustee Julie Baker-Aye

Deputy Mayor Leopold stated that the next order of business was to consider the Bond Resolution Authorizing the Issuance of \$1,500,000 Joint Serial Bonds of the Village of Lansing, the Village of Cayuga Heights, and the Towns of Lansing, Ithaca and Dryden, all in the County of Tompkins, New York, to pay the cost of the SCLIWC Burdick Hill Tank Replacement Project. Dubow explained that this is a new project for Bolton Point. This Board went through a similar process back in June regarding the Commission projects for the Burdick Hill New Tank Project and the North Triphammer Road Water Main Replacement.

Dubow had previously sent an email to the Board to inform them that the proposed SCLIWC project is intended to decommission and demolish the old Burdick Hill water tank and replace it with a similar new tank of the same size and nature to be located on the same site as the tank to be removed, and also adjacent to the new tank recently constructed. The estimated total cost is \$1,500,000 and is to be funded by a new bond transaction following up on the bonding that was just completed in October for the new additional tank project and the new relocated water main in the North Triphammer Road area. As was done in the last bond transaction, Dubow had previously provided an electronic “packet” of documents (including a letter of instructions) for the Village as a participant in the joint financing/bonding for this new project proposed to be undertaken during the early part of next year. The four other Commission member municipalities – the Village of Cayuga Heights and the Towns of Ithaca, Lansing and Dryden – are also being provided with their respective bond authorization documents by way of their individual municipal attorneys. The documents have been prepared by Doug Goodfriend, as bond counsel, with Dubow’s assistance and additional suggestions/input regarding Commission related matters and member municipality matters. The bond authorization

documents and directions will look somewhat familiar given the recent bond transaction earlier in the year, and that should presumably facilitate the completion of the documents and the various actions and tasks to be accomplished once again. The procedural requirements and documents for the two Villages are basically the same and somewhat simpler than those of the three Towns, with the Town of Ithaca having somewhat different requirements than the Towns of Lansing and Dryden.

Dubow explained that because this newly proposed project is a replacement in kind (size, nature and location) of the existing tank to be demolished, it has been determined that the project falls under NYCRR section 617.5(c)(2) as a SEQR Type II action and, in accordance with the applicable SEQR regulations, will therefore not result in any significant environmental effects and will not be subject to further review and/or completion of any additional SEQR documents or forms. The SEQR references include the foregoing NYCRR section that specifically provides for this replacement action being exempt from further SEQR consideration. This Type II classification has been discussed with and confirmed by an attorney at the NYSDEC offices.

In addition, and as has been customary practice in the past, Dubow advised that because the new proposed tank is essentially a replacement in kind of the existing tank to be removed, it is not considered as an “addition” to the Commission water system, and therefore a Supplement to the Commission Agreement is not required to be approved and executed by each of the legislative boards of the five member municipalities.

The Commission is hopeful that this bond authorization process can be commenced by each of the five municipalities as soon as possible. The Village’s posting and publication of the Bond Resolution must be completed within ten (10) days of its adoption.

Dubow stated that the cost division of the bonding for the Village of Lansing is 19.3%. Jodi explained that this number is related to the amount of consumption by each municipality. If the Board adopts this Resolution it is subject to a permissive referendum. It must be advertised in the legal section of the newspaper and the public has 30 days to object. Jodi will post notice in 6 spots throughout the Village as required. After the permissive referendum period, 30 days from today, a Notice of Estoppel will be published.

Lynn entertained the following motion:

**RESOLUTION#5926- AUTHORIZING THE ISSUANCE OF \$1,500,000 JOINT SERIAL BONDS OF THE VILLAGE OF LANSING, THE VILLAGE OF CAYUGA HEIGHTS AND THE TOWNS OF LANSING, ITHACA AND DRYDEN, ALL IN THE COUNTY OF TOMPKINS, NEW YORK, TO PAY THE COST OF THE BURDICK HILL ROAD TANK REPLACEMENT PROJECT.**

WHEREAS, the Board of Trustees of the Village of Lansing, Tompkins County, New York, in conjunction with the Village of Cayuga Heights, and the Towns of Lansing, Dryden, and Ithaca, has determined and agreed to participate in the provision of a joint water project for construction of a new replacement water tank at Burdick Hill Road and to contract joint indebtedness therefor in accordance with Section 15.00 of the Local Finance Law pursuant an Agreement of Municipal Cooperation for Construction, Financing and Operation of an Inter-Municipal Water Supply and Transmission System (the “Intermunicipal Agreement”); and

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, it has been determined in accordance with the criteria in 6 NYCRR Section 617.5(c)(2) will not result in any significant environmental effects and will not be subject to further review; and

WHEREAS, all other conditions precedent to the financing of the capital project hereinafter described, have been performed; and

WHEREAS, it is now desired to authorize the financing of such capital project;

NOW, THEREFORE, BE IT

RESOLVED, by the Board of Trustees of the Village of Lansing, Tompkins County, New York, if the within resolution in substantially identical form is adopted, approved and made effective by the other participants in the aforescribed Intermunicipal Agreement as follows:

Section 1. For the specific object or purpose of paying the cost of water system improvements consisting of the construction of a new replacement water tank at Burdick Hill Road, there are hereby authorized to be issued \$1,500,000 joint serial bonds of the Village of Lansing, Tompkins County, New York, together with the Towns of Ithaca, Dryden and Lansing and the Village of Cayuga Heights, all of the County of Tompkins, New York, pursuant to the provisions of Section 1 of Article VIII of the Constitution of the State of New York as amended and of Title 1A of the Local Finance Law.

Section 2. The maximum estimated cost of said water system improvements is \$1,500,000, which improvements are hereby authorized at said cost, and the plan for the financing thereof is by the issuance of the \$1,500,000 joint serial bonds authorized to be issued pursuant to this bond resolution. The total amount of joint indebtedness to be contracted for said improvements is \$1,500,000 and the amount initially estimated to be allocated and apportioned to the Village of Lansing is \$290,250.

Section 3. For the purposes of Section 15.10 of the Local Finance Law relating to the allocation of joint indebtedness, the amount of joint indebtedness to be apportioned and allocated to each of said Towns and Villages, shall be in the same proportion as the consumption of water in each of the Towns of Dryden, Ithaca, and Lansing and the Villages of Cayuga Heights and Lansing shall bear to the total consumption of water for the entire joint water distribution facility, which is estimated to be, and for purposes of determining gross indebtedness of each of said municipalities in their respective debt statements pursuant to Section 15.10 of the Local Finance Law and

therefore the amount to be allocated for the purpose of ascertaining each of the respective municipalities' debt contracting powers, shall be as follows:

Dryden	\$ 57,450	3.83%
Ithaca	\$ 792,300	52.82%
Lansing (Town)	\$ 226,650	15.11%
Cayuga Heights	\$ 133,350	8.89%
Lansing (Village)	\$ 290,250	19.35%

Nothing in this section shall be deemed to be in conflict with or to supersede the provisions of Section 5 of this resolution relating to the annual apportionment of the amount of principal and interest on the bonds herein authorized to be issued as among said Towns and said Villages, nor the manner of collection and payment of the amounts of annual debt service provided to be apportioned annually by said Section 5. The Supervisors of said Towns and the Treasurers of said Villages are hereby authorized and directed to act jointly to make application to the State Comptroller for the allocation and apportionment of said joint indebtedness in accordance with the provisions of this section and to perform all acts and furnish all information required in connection with such application.

Section 4. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 5. Subject to the provisions of the Local Finance Law and this section, the power to authorize the issuance of and to sell joint bond anticipation notes in anticipation of the issuance and sale of the joint serial bonds herein authorized, including renewals thereof, is hereby delegated to the Supervisor of the Town of Ithaca, the chief fiscal officer of said Town acting on his own behalf and on behalf of the chief fiscal

officers of the Towns of Dryden and Lansing and the Villages of Cayuga Heights and Lansing. Such joint bond anticipation notes shall be of such terms, form and contents and shall be sold by said Supervisor in such manner as may be prescribed by a bond anticipation note certificate, as authorized by Section 30.00 of the Local Finance Law; provided, however, that any bond anticipation notes so issued shall be the joint indebtedness of said Towns and said Villages and shall be executed in the names of the Town of Dryden, the Town of Ithaca, the Town of Lansing and the Village of Cayuga Heights and the Village of Lansing, and shall be signed by the Supervisor of the Town of Dryden on behalf of said Town and shall have affixed thereto the seal of the Town of Dryden, attested by the Town Clerk of said Town; shall be signed by the Supervisor of the Town of Ithaca on behalf of said Town and shall have affixed thereto the seal of the Town of Ithaca, attested by the Town Clerk of said Town; shall be signed by the Supervisor of the Town of Lansing on behalf of said Town and shall have affixed thereto the seal of the Town of Lansing, attested by the Town Clerk of said Town; shall be signed by the Treasurer of the Village of Cayuga Heights on behalf of said Village and shall have affixed thereto the seal of the Village of Cayuga Heights, attested by the Village Clerk of said Village, and shall be signed by the Treasurer of the Village of Lansing on behalf of said Village and shall have affixed thereto the seal of the Village of Lansing, attested by the Village Clerk of said Village. The chief fiscal officer of the Town of Ithaca to whom is hereby delegated the power to authorize the issuance of and to sell such joint bond anticipation notes, shall file an executed copy of each such bond anticipation note with the finance board of each of the aforesaid municipalities prior to the issuance of the bond anticipation note or notes authorized by such certificate.

Section 6. The faith and credit of said Town of Dryden, Tompkins County, New York; said Town of Ithaca, Tompkins County, New York; said Town of Lansing, Tompkins County, New York; said Village of Lansing, Tompkins County, New York, and said Village of Cayuga Heights, Tompkins County, New York, are hereby jointly pledged for the payment of the principal of and interest on said joint bonds as the same become due and payable. The principal of said joint bonds and the interest thereon shall be apportioned annually among said Towns and said Villages in accordance with the Intermunicipal Agreement hereinabove referred to in the recitals of this resolution, on the ratio which the consumption of water from the system in each of said municipalities bears to the full consumption from the entire inter-municipal water distribution facility, such ratio to be annually determined in accordance with the aforesaid Intermunicipal Agreement, the share of said principal and interest to be borne by the aforesaid Towns, shall be annually assessed, levied and collected within said Towns as follows:

- a) From the several lots and parcels of land in each of the Water District Nos. 1, and Snyder Hill, Monkey Run, Hall Road, Turkey Hill and Royal Road Water Districts of the Town of Dryden, in the manner provided by law.
- b) From the several lots and parcels of land in the Town of Ithaca Burdick Hill Road Replacement Tank Water Improvement Area newly created in proportion as nearly as may be to the benefit which each lot or parcel of land therein will derive therefrom.
- c) From the several lots and parcels of land in the Consolidated Water District (including Consolidated Water District Extensions #1 and #2) in the

Town of Lansing, at the same time and in the same manner as other Town charges.

The Village of Cayuga Heights shall annually levy and collect a tax sufficient to pay the share of said principal and interest to be borne by said Village, as the same may become due and payable, and the Village of Lansing shall annually levy and collect a tax sufficient to pay the share of said principal and interest to be borne by said Village, as the same may become due and payable.

If not paid from the aforesaid sources, all the taxable real property in said Town of Dryden, and all the taxable real property in said Town of Ithaca, and all the taxable real property in said Town of Lansing, and all the taxable real property in said Village of Cayuga Heights, and all the taxable real property in said Village of Lansing shall be jointly subject to the levy of an ad valorem tax, without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same become due and payable.

Section 7. The validity of such joint serial bonds and joint bond anticipation notes may be contested only if:

- 1) Such joint bonds are authorized for an object or purpose for which said Towns and said Villages are not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication, or



- 3) Such joint bonds are authorized in violation of the provisions of the Constitution.

Section 8. Upon the adoption of this resolution by each of the aforesaid Towns and the aforesaid Villages, and the publication thereof with the notice provided for herein, the Clerks of each such Town and each such Village shall file with the Clerk of each of the other Towns and of the Villages a certified copy of this resolution and a printer's affidavit or affidavits, as the case may be, of publication thereof with the required notice or notices, as the case may be.

Section 9. Pursuant to Section 15.00(m) of the Local Finance Law, the powers and duties of advertising such joint bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor of the Town of Ithaca, Tompkins County, New York, who on his own behalf and on behalf of the chief fiscal officers of the Towns of Dryden and Lansing and the Villages of Cayuga Heights and Lansing shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of the aforesaid Towns and Villages; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of said Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money. All other matters except as provided herein relating to the joint serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same shall be determined by the Supervisor of the Town of

Ithaca on behalf of the chief fiscal officers of the Towns of Ithaca, Dryden and Lansing and the Villages of Lansing and Cayuga Heights. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as said Supervisor shall determine consistent with the provisions of the Local Finance Law. Such joint serial bonds shall be in fully registered form and shall be signed in the name of each Town and Village by the manual signature of each respective chief fiscal officer and a facsimile of the corporate seal of each Town and Village shall be imprinted thereon and shall be attested by the manual signatures of each respective Town or Village Clerk. It is hereby determined that it is to the financial advantage of each of the Towns and Villages not to impose and collect from registered owners of such joint serial bonds charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent.

Section 10. Any obligation issued under authority of this resolution shall contain on its face a recital in substantially the following form: “This obligation evidences the joint indebtedness of the Town of Ithaca, Tompkins County, New York, the Town of Dryden, Tompkins County, New York, the Town of Lansing, Tompkins County, New York, the Village of Lansing, Tompkins County, New York, and the Village of Cayuga Heights, Tompkins County, New York.”

Section 11. Upon this resolution taking effect in and with respect to this Village, and the adoption and taking effect of similar resolutions of the respective Town

Boards and Village Board of Trustees of the aforesaid Towns and Villages, the same shall be published in full in the Ithaca Journal, the official newspaper, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 12. This resolution is adopted subject to permissive referendum in accordance with Section 36.00 of the Local Finance Law and Article 9 of the Village Law.

Trustee Baker moved this resolution be adopted and Trustee O’Neill seconded the motion.

Roll call was done

Deputy Mayor Lynn Leopold-Aye  
Trustee Patricia O’Rourke-Aye

Trustee Julie Baker-Aye  
Trustee John O’Neill -Aye

Jodi stated that she has the complete Notice of Adoption of the SCLIWC Bond Resolution for the Burdick Hill Tank Replacement Project (subject to permissive referendum) ready to send to the newspaper. Certificate stating notice was posted will be given to Dubow after the task is completed today. Dubow stated that SCLIWC is getting a favorable bond rate now which is why they are trying to get all these projects done. The new tank is ready to go on line. The Replacement Tank Project will involve the bidding process to take down the old tank and install the new tank.

Dave Putnam reported that next week he hopes to have the sidewalk plans for Pyramid along with the sewer easement map. The existing sewer is not correct on the current easement map from back in 1970. The meets and bounds are different than the “as built” plans that are being finalized. The sewer lines were not moved when Target was built. There was no record of easement moving so it runs right thru Target. The intent is to create a map with the now existing easement areas being shown.

Courtney reported that we have a new skidster. During these past few storms we have used about 250 tons of salt. All of our snow plowing equipment is holding together, however, every time you go out plowing you can guarantee that you’ll have to fix something. Christmas/Holiday tree pick up was Monday. We borrowed a truck from the Village of Cayuga Heights to pick up the trees.

Courtney had previously sent an email to the Board with a summary from Fisher Associates to conduct a baseline study on whether we should proceed with a full blown

traffic signal warrant. In that email he stated that the 2003 extensive study did not warrant a signal. Since then we have experienced significant growth in this area. One thing that was clarified, that it is entirely up to the Village to decide whether a signal is installed or not. The only thing left to research is, since last year the state adopted Triphammer Rd as an over length truck route, are there restrictions. This is news as we always thought that since we received federal funds, we were obligated to their standards. Courtney has signed and sent back the authorization form and hopes to schedule the survey for either the first full week in February or March for normal traffic flows. Courtney thinks they will see different numbers than what they did back in 2003. He sees a lot more large truck traffic early in the morning on N. Triphammer Rd. Weitsman is hauling from Owego to Auburn and salt trucks are also using N Triphammer. Courtney stated that you don't need a warrant to install a signal, it is all up to the Village. Having a study done will justify any decision, but we are not obligated to the State or Federal Level. We want to check that since it is an over length route. Lynn feels it will be helpful for us to have the numbers. Marty stated that here may be some more growth in that area.

Adam reported that a few pot holes were fixed on N Triphammer Rd. Courtney stated that the road is starting to breakdown. The Village might want to do a mill and fill to get through until next year to do a mill and repave. It's been 7 years since the reconstruction of N. Triphammer Rd. Courtney stated that roads don't hold up like they use to because the asphalt mixes are different now. Jodi asked if we could have a different mix made. John can check with the Village's engineer.

Lynn asked what the new broom was used for. Courtney stated that they have used it on our parking lot for dirt. It is too wide to use for snow removal on our sidewalks. Originally it was bought for the Dart Drive project clean up. We still hire a service that is self-contained to use along the road.

O'Neill had nothing to report.

Julie stated that she read the deer report that was submitted to the Village by Orcutt. She feels we can't do anything in isolation; we need to coordinate with other municipalities. Baker doesn't think it is a good idea to do the darts as Orcutt suggested. She thinks it is a shame to waste meat. Lynn will also get a copy of this report to Bernd and Jay. Julie stated that Orcutt's report was very detailed and she feels he did a good job. Leopold reported that another 9 deer were taken yesterday off Park and Lemperts properties. Lynn thinks the total number of deer taken this year is much less than last year.

Courtney reported that they have not been seeing as many deer on roads as in past years. There are quite a few deer in Shannon Park. Pembroke also seems to have a lot more. The hunt goes until the end of the month. Jodi has had calls from hunters wanting to hunt in the Village and she has sent them to Bernd.

Julie will meet with her Comprehensive Plan group next week. O'Rourke met Wednesday with her group and they will meet again in 3 weeks when Lisa gets back. Lynn has been attending the Town Comprehensive Plan meetings. O'Neill stated that the

Town is considering doing a survey in connection with their updating of the Comprehensive Plan. Jodi asked if the Village survey could be done along with that. Julie will talk to John Kanter about this possibility. It would make sense since the Village is part of the Town.

Jodi has spoken with Sharon from the Town of Lansing and they would like to schedule a joint meeting for Wednesday March 13<sup>th</sup> at 6pm. Their Board would like the Village to send them a list of items we would like to discuss and they will do the same. The date was okay with everyone.

Jodi has distributed a copy of the Financial Statement Review prepared by Ciaschi, Dietershagen, Little, Mickelson & Company, LLP to each Board member. 1099's have been completed and Jodi hopes to have the W-2's out next week. Everyone's paychecks will be different this year since the social security employee withholding has gone back up to 6.2%. There was also a change in federal and state tax rates and health insurance. Although our insurance increased, it was the lowest increase of any BCBS Plans at 8.4%

Jodi is also working on renumbering the Codification since her new computer will take page numbering out one more place. After that is all completed Jodi will print off new Codification books for the people that currently have them and update the Codification on the webpage.

Jodi has been in contact with the Ithaca Journal regarding the poor coverage of the Village and we now have Shawnee Barnes Emmett assigned to the Village.

The sewer vouchers include our payment to the Village of Cayuga Heights. Jodi has been working with Mary Mills, Village of Cayuga Heights Clerk, because they were not giving us adjustments to our bill that were being done by Bolton Point. A system has been worked out where adjustments from the previous quarter will be done with the next quarters billing.

Leopold entertained a motion to approve the vouchers.

Resolution #5927- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the General Fund, in the amount of \$58,310.71 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Sewer Fund, in the amount of \$135,472.56, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Special Assessment Sewer Fund, in the amount of \$22,310.00, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Water Fund, in the amount of \$46,096.53, is hereby approved for payment.

Trustee Baker moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Rourke seconded the motion.

Deputy Mayor Lynn Leopold-Aye  
Trustee Patricia O'Rourke-Aye

Trustee Julie Baker-Aye  
Trustee John O'Neill -Aye

O'Rourke stated that the Youth Board meeting is next week. O'Rourke will report on this meeting at the next Trustee meeting.

Marty stated that everyone got an email from Mayor Hartill regarding the Pyramid Escrow of \$15,000. In the email Mayor Hartill stated that the sidewalk situation is a complex one and is not entirely of the Mall's/Eric's making. He feels that the Village is at least half responsible for the current situation and should share in the solution to the problem. Because the construction of the sidewalk extension is on private property and will require further discussion to resolve the situation, the Mayor's recommendation is to return the \$10,000 to the Mall/Eric and retain the \$5,000 as part of the long term solution to an on-going safety problem that was mostly created by the Village in the Tops approval process.

Marty added that the only reason that \$5,000 was recommended by him was because that was the amount attached to the sidewalk portion of the 2003 letter providing for the then agreed upon escrow requirement. Marty stated that the informal cost will be around \$30,000 because of engineering and the proposed sidewalk extension it is a lot longer than previously envisioned. The Board would like to wait until the Mayor gets back to make any decisions. Putnam will have a better understanding of costs next week. Lynn questioned the south area and the bermed area which has a lot of dead trees over there. She questioned whether there is a requirement of the Mall for replacing those trees. Marty will look into that.

Moseley spoke with Courtney regarding the leak in the roof of our office building and he would like to repair our roof when the salt barn roof is replaced, hopefully in the spring. There is ice damming occurring. Lynn asked why we don't put up heat tape. Jodi is concerned with ice and icicles forming on building and the possibility of them falling and hitting someone. Putnam stated that he runs heat tape on his house and it is very safe. Heat tape can be run right in the gutters. Putnam suggested running a piece up the valley.

Moseley stated that the Cayuga Mall improvements are still going forward. He has had complaints from residents of Shannon Park of people dumping water. Marty and Brian have been working on the annual report for the Village for NYS as required. Violations of salt storage are getting resolved with Cayuga Mall and Pyramid Mall.

O'Rourke stated that Cayuga Mall needs better signage for directing traffic around the area where they are working on the front facade. Marty will check on the signage there.

Moseley attended the County program for code official's discussion. This year the Tompkins County Clerk's Office and GIS Mapping were the presenters. Microfiche is being done electronically by Tompkins County with the use of Challenge Industries. They also talked about filing systems for permits. The system they like also includes building permits and fire inspections. The Village may be able to buy into this program in the future. Marty spoke with the representative from GIS Mapping and they can do an overlay with utilities. They have done it already in Ithaca. They can also overlay the zoning map. Courtney doesn't want them linked for security reasons. Moseley stated that this could be something that is only accessible at the Village level and not to the general public. Putnam stated that the current mapping is accurate to 10-15 feet. Moseley stated that a Village fly-over was done in 2012 which is down to 6".

Moseley has started preparing a proposed cart law. Jodi added that Marty has shared a contact list of all the contacts he has for stores with carts. If anyone has a problem with carts they can contact the office and we can now all help them by contacting the stores.

Marty will be attending a meeting on Jan 23<sup>rd</sup> regarding the Hazard Mitigation Plan. The benefit, if the Village participates, is that if we have to correct a problem related to the occurrence of a disaster we can get money only if we are a participant. The process is evaluating your Village. Marty feels the Village could be a refuge area because of the facilities that are located in the Village.

Marty will be attending two trainings on stormwater through STBOA. The first one will be Feb 6<sup>th</sup> and then there is training in Cortland in April. Jodi stated that she believes the Board of Trustees grants permission for the Code & Zoning Officer to attend STBOA Conferences at the organizational meeting but the Board could go ahead and approve the training.

Resolution#5928 - Authorization for Marty Moseley to Attend STBOA Training

Trustee O'Neill moved this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Deputy Mayor Lynn Leopold-Aye  
Trustee Patricia O'Rourke-Aye

Trustee Julie Baker-Aye  
Trustee John O'Neill -Aye

Marty informed the Board that Richard Durst will be stepping down from the Planning Board in February. He and his family are moving to Germany.

BJ's Wholesale has received their Certificate of Compliance. This has nothing to do with the Gas Station or planting which require a separate Certificate of Compliance. Lynn asked if there was any movement for the housing portion of that PDA. Marty has not seen anything yet. This subject also came up at the Planning Board meeting.

Nolan had nothing to report.

Motion- To Adjourn

Trustee moved for adjournment. Trustee Baker seconded the motion. A vote was taken:

Deputy Mayor Lynn Leopold-Aye  
Trustee Patricia O'Rourke-Aye

Trustee Julie Baker-Aye  
Trustee John O'Neill -Aye

The meeting adjourned at 1:22pm.

Jodi Dake  
Clerk/Treasurer