

## Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, December 12, 2013, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Lynn Leopold, Julie Baker (arrived late), John O'Neill and Patricia O'Rourke; Clerk/Treasurer Jodi Dake; Code & Zoning Officer, Marty Moseley; Supt. of Public Works, John Courtney; Asst. Supt. of Public Works, Adam LaLonde; MEO, Nolan Hatfield; Dave Putnam, TG Miller.

Mayor Hartill called the meeting to order at 12:32pm.

Courtney stated that everything is going well. The starter on the Sterling truck had to be repaired along with other miscellaneous repairs to vehicles. Courtney stated that he called Cargill to replace the salt being used and to change it to clear lane salt which should cut back on the amount we use. It is a little more costly per ton but he thinks it will work better. Clear lane salt is 90-95% safer on the vehicles and has been approved by EPA. He hopes to have it work in conditions down to -10 degrees. The problem we are currently having is the salt blowing off the road. Clear lane salt will stick immediately and won't bounce off the road. We will try it and if it doesn't work out we'll switch back.

Sidewalks got poured around the office buildings. Stop signs will get ordered soon. The stop sign supplier was out of town. The stop bars won't go in until weather improves.

There was a grease clog in the TOPS area. TOPS recycles their grease which includes everyday grease from the whole area. That line has very little fall and greases up quite often. Lynn feels the businesses need some education on this issue.

Hartill stated that he got a complementary letter regarding the resolution of a sewer issue from a Village resident. Courtney explained that the Town crushed a line. It was repaired and is being billed back to the Town of Lansing.

There was a water break at University Park Apartments. It was a relatively easy repair.

Adam stated that they have been busy. There is a new PESH Officer for this area so they have been getting ready for a visit. PESH is the government's version of OSHA. A gentleman from Environmental Protection Agency was here a couple of months ago to inspect the outfalls for the shop. Everything was new and the gentleman from EPA was happy.

O'Neill had nothing to report.

Baker reported that she has distributed all of the business surveys on Thornwood and some of Brown. She will continue today and tomorrow.

Her Comprehensive Plan group has the demographic section. After looking at the Town of Lansing demographics, which they felt were misleading, her group decided that they would stick with tables since they are the easiest to read. The information can then summarize up front. Mayor Hartill has Emergency Management information which he will send to Julie.

Leopold stated that Jon Kanter said he could give a presentation. Julie doesn't feel it would be useful. Baker tried to get home school demographics, however, the person at BOCES stated that it is kept by school district and it is hard to use. Julie is also trying to get TCAT information which could be something else that is of interest. Hartill has a list of the total number of apartments in the Village which he will share with Julie.

Leopold stated that she is getting a late start on distributing the business surveys. She has to finish up distributing the surveys on Triphammer Rd.

Leopold is concerned because she thinks the contract for the construction of new Administrative Building didn't include recycling of materials and it is mandated in Tompkins County. Leopold feels we need to put mandatory recycling in any future contracts we do. Adam stated that the Village has a new large 2 yard recycle bin.

Leopold reported that 47 deer have been taken this season. We are not seeing a lot of deer around here like we use to see before season. We still have the additional hunt that goes from Jan 11<sup>th</sup> to 30<sup>th</sup>. This number does not include deer taken from the Miller property. Dick Costello has not reported on that area yet. Courtney stated that there are deer in the Highgate area which are from the Village of Cayuga Heights. We can tell because they are tagged. Early on, the highway department removed 7 dead deer. It's the breeding season and not so much the hunting that pushes the deer into the road. Leopold stated that Bernd would like to come in January to talk about extending the season.

Hartill gave a few details from his recent trip to South Africa.

O'Neill asked where we are with the Lansing Meadows PDA senior housing project across the street and the wetland issue. Moseley has left a message with the Army Corps of Engineers to find out more information. Hartill stated that he is in the process of writing a letter of support for proposed changes to increase the number of senior housing and eliminate the wetland. The problem is that the area is not really a wetland. Eric Goetzmann wants to increase housing density and he can't unless he gets this approval.

Hartill stated that we are making progress on acquiring Northwoods Road. The Village is in negotiation with the owners of Northwood Apartments. The Village has given them a draft arrangement for the road. There are a few small issues that need to be worked out. From the Mayor's point of view, we have solved the problem and there is no need for a connector road. We have acquired 22 acres of land on Dart Drive. Hartill received a letter from the Klepacks saying that they are pleased the land was acquired, but they still want a connector road. Hartill wants to start developing a mirror image of Dankert Park on one of the Dart parcels we acquired. He would like to see a soccer field and playground built

there. This would more than double our park space. This area could also connect into the parcel which was previously gifted to the Village by the Edelmans via a trail.

Currently, the Village has 18.5 miles of roads or 39 lane miles. Courtney thinks that is a lot for three people to take care of. Hartill stated that we take great pride in how well we are doing in the Village with our staff and the level of service we deliver. It is a product of simple management.

Dake stated that on December 4<sup>th</sup> she attend an informational meeting about a shared service records project that Tompkins County has been working on with town clerks in Tompkins County and the Ithaca City clerks. In the next NYS Archives grant, they are extending this records program to villages. Maureen Reynolds, Tompkins County Deputy Clerk, did the presentation. With the grant, the only expense of this will be the annual support fee of \$200. Maureen will be out on December 16<sup>th</sup> to access the number of records the Village has. Moseley stated that there is a concern at the County level with the resolution of scanned large documents. There are many questions to be answered before proceeding. Dake reported that thirty completed business surveys have been returned so far.

Regarding the Comprehensive Plan efforts and the joint Board of Trustees/Planning Board groups that were created, it was noted that the development of specific goals cannot be updated and finalized until all of the groups have provided their input. As an example, after evaluation of the current status of the Greenway Plan, the goal could be to develop a more accurate and updated Plan based upon the information obtained. The intent is to keep details to a minimum.

Motion- To Approve the Minutes from November 14, 2013

Trustee O'Neill moved to approve the minutes. Trustee O'Rourke seconded the motion. A vote was taken:

|                               |                          |
|-------------------------------|--------------------------|
| Mayor Donald Hartill-Abstain  | Trustee John O'Neill-Aye |
| Trustee Patricia O'Rourke-Aye | Trustee Baker-Aye        |
| Trustee Lynn Leopold-Abstain  |                          |

Motion- To Approve the Minutes from November 18, 2013

Trustee O'Neill moved to approve the minutes. Trustee Leopold seconded the motion. A vote was taken:

|                               |                          |
|-------------------------------|--------------------------|
| Mayor Donald Hartill-Abstain  | Trustee John O'Neill-Aye |
| Trustee Patricia O'Rourke-Aye | Trustee Baker-Aye        |
| Trustee Lynn Leopold-Aye      |                          |

Resolution # -To Cancel the December 16, 2013 and January 6<sup>th</sup> Board of Trustee Meetings Due to Lack of a Quorum

Trustee Leopold moved to cancel these meetings. Trustee O'Rourke seconded the motion. A vote was taken:

|                               |                          |
|-------------------------------|--------------------------|
| Mayor Donald Hartill-Aye      | Trustee John O'Neill-Aye |
| Trustee Patricia O'Rourke-Aye | Trustee Baker-Aye        |
| Trustee Lynn Leopold-Aye      |                          |

Mayor Hartill entertained a motion to approve the vouchers.

#### Resolution #6017-Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 7 for the General Fund, in the amount of \$26,039.91 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 7 for the Sewer Fund, in the amount of \$5,237.72, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 7 for the Capital Projects Fund, in the amount of \$44,950.62, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 7 for the Water Fund, in the amount of \$3,597.54, is hereby approved for payment.

Trustee Leopold moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Baker seconded the motion.

|                               |                           |
|-------------------------------|---------------------------|
| Mayor Donald Hartill-Aye      | Trustee Lynn Leopold-Aye  |
| Trustee Julie Baker-Aye       | Trustee John O'Neill -Aye |
| Trustee Patricia O'Rourke-Aye |                           |

Pat O'Rourke has finished her survey distribution to all of the malls in the Village. She spoke with Lisa Schleelein and Deborah Dawson to go over their section. O'Rourke attended the final Youth Services meeting for the year.

Courtney stated that TG Miller is updating the sewer map and the greenway trails. The map will have tax parcel information and house numbers on it.

Marty stated that he went to a stormwater education event at the Town. DEC is working with Cornell University to study the lake so it is more likely we will get audited. We may want to hire a consultant to take care of this. Leopold stated that we need a storm water plan on the books and questioned how we will achieve this. There are examples of what other municipalities did which we can use as a guide. The Town of Dryden has one. A Stormwater Plan should be designed according to our stormwater regulations. We need to

develop a timeline and what we do yearly. Moseley stated that Brent Cross will inventory our stormwater infrastructure; Marty is just waiting on a price.

Moseley stated that the County Environment Management Council is looking at Unique Natural Areas. One piece is the Cornell University property across Route 13 that is part of the Village Business and Technology District. Moseley will be looking into it.

Kionix and Kay Jewelers are doing remodels. A Rescue Mission modular unit is going in behind the Ramada. The Planning Board had a public hearing on a cell tower proposed to go in behind Cayuga Mall.

The State may be adopting a new building code next year. They will at least adopt the energy code. The State has renamed this division to be Building and Science Department. During hurricane Sandy they realized that they all had to work together and the new name comes with reallocation of duties. Mandating sprinkler systems may be an issue that will need to be addressed.

Nolan had nothing to report.

The Board looked at their schedules for January. O'Rourke will be gone January 6-15<sup>th</sup>. Hartill will be gone December 31<sup>st</sup> to January 26<sup>th</sup>. He will be back for the joint meeting with the Planning Board on January 28<sup>th</sup>. Leopold may miss the January 16<sup>th</sup> meeting. Baker will be gone for the first meeting in January. Jodi stated that the January 6<sup>th</sup> meeting will need to be canceled due to lack of a quorum. The Board adjusted the resolution previously approved earlier in the meeting to include the January 6<sup>th</sup> meeting as canceled. Dake will publish a legal ad in the Ithaca Journal.

The Board discussed the design of the Village gardens and decided that they would like low maintenance gardens and nothing under the eaves of the building. Leopold will put together a list of the bulbs we already have to give to Cayuga Landscape. Once a landscaping plan comes in Leopold has agreed to review it. The retention basins will be planted with grasses. It was suggested that there be a tree planted outside the conference room so one can see it through the back window. Leopold suggested leaving a buffer along the stream that doesn't get mowed.

Motion- To Adjourn

Trustee O'Neill moved for adjournment. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill -Aye  
Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye  
Trustee Patricia O'Rourke-Aye

The meeting adjourned at 1:56 pm.

Jodi Dake, Clerk/Treasurer