

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, September 17, 2015, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Patricia O'Rourke, John O'Neill, Ronny Hardaway, Gerry Monaghan; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley.

Moseley reported the following:

- The rescue mission has been removed at the Shops at Ithaca Mall. The smaller containers are still there that are abused by people that drop off donations.
- Moseley thinks that Courtney followed up on the Verizon box behind the Shops at Ithaca Mall.
- Planning Board – upcoming Sept 29th meeting classifications for special permit amendment for cell tower at Cayuga Mall.
- An addition is proposed to be done to 9 Brown Road building following Planning Board review and approval.
- A possible subdivision of western most Dart parcel is being considered by the Planning Board. It is the odd shape lot behind Swartout Bus. They are looking to build houses there.
- BZA approved the Boniwell area variance which will allow them to add on to their garage.
- CU Suites is moving forward.
- 14 Blackchin and 33 Thornwood are on his desk for review.
- Attended disaster preparedness training for code officers. The training dealt with inspection purposes after the disaster and having a emergency prepare plan. Prompted by 2012 flooding event.
- On Oct 7th there will be training on Comprehensive Planning, Revising Zoning, and Special Use Permits at the Lansing Community Center from 4-8pm if anyone is interested in attending. New York Department of State, Division of Local Government will be doing the presentation.
- New York State contacted us to make sure we still wanted to take over Catherwood Road.
- Moseley met with one of the Graham Road West owners. The meeting was positive.
- There have been complaints about the potholes on Graham Road West. Currently, there is a cone in the road to mark the big pothole. Moseley spoke with a representative from the Shops at Ithaca Mall and they indicated that they will be patching the potholes this week.

Monaghan reported that the ditching that was done on Wedgewood Drive has relieved the standing water issue in that area. It looks like stop signs are going back in on the Cayuga Heights Road Bridge and they are cleaning up the bridge construction area. Monaghan stated that he has watched the mall security vehicle drive around and survey their

property. They don't look down the hill behind the mall where the path is. Kids are using this area as a party spot. Monaghan feels the mall security staff needs to stop and look down that path. Marty will convey Monaghan's concern to the mall. Lastly, he informed the Board that the Lansing Community Library Art Show is coming up and he has pieces in the show.

O'Rourke stated that she has been asked if a Trader Joes was coming to the Village and wondered if this was true. Moseley stated that he has also heard this rumor but nothing official or unofficial has come to the Code & Zoning Office.

Monaghan stated that he is looking for opportunities where his vocations can cross over. He is still working on getting a Red & Gold Grant for an art in the park event. What he envisions is an application of letters along the fence in Dankert Park. It would be grapevine style wreath lettering, designed to be an outside exhibit, which focuses on language. The exhibit would stay up for 2 months and then possibly be moved to the school.

This morning Dake went down to William Troy's office to review the documents that he prepared in response to the FOIL litigation that has been started. Troy requested that David Dubow also participate in that meeting and the review of his documents. The FOIL documents that Dake had provided in response to the FOIL request were never picked up by the Petitioner. A claim has been brought against the Village. Troy, who is representing the Village in this case, will be mailing this information out today.

Dake stated that minutes from August 10th, 13th and 17th all need to be approved. However, since the August 10th meeting was a joint meeting with the Planning Board, she would like to wait and have those approved at the next joint meeting on August 21st. Since everyone was in attendance at both the meetings, one resolution can be done.

Motion- To Approve the Minutes of August 13th and 17th, 2015

Trustee O'Neill moved to approve the minutes. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee John O'Neill -Aye

Trustee Gerry Monaghan-Aye

Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye

The Board also needs to pass a resolution officially authorizing Hardaway, O'Rourke and Dawson to attend the NYCOM Conference with Dake. At the Organizational Meeting it was approved for the Clerk/Treasurer to attend.

Resolution #6192- To Authorize Sending Hardaway, O'Rourke and Dawson to the NYCOM Conference in Lake Placid with the Clerk/Treasurer from September 28-October 1,2015. Meal Allowance

Reimbursement Limited to \$20 for Lunch and \$35 for Dinner for the Meals Not Included in the Package.

Trustee Monaghan moved to approve this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee John O'Neill -Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	

Dake asked the Board to again consider a water budget increase for the final amount that SCLIWC paid on the Route 13 Joint Capital Project. The Board may recall that they did a similar budget increase for the first payment that SCLIWC made in last year's budget.

Resolution#6193 -To Increase the Total Water Budget by \$108,633.03-
The Final Amount that SCLIWC is contributing to the Joint Water Capital Project

DR F2378	\$108,633.03
CR F8340.2	\$108,633.03

Trustee O'Rourke moved this budget increase. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee John O'Neill -Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	

Hartill stated that he is pleased with the joint water venture since it saved both entities about \$200,000.

In order for all the Trustees to be signers on the Village of Lansing bank accounts a resolution has to be passed to authorize this.

Resolution#6194-To Authorize the Board of Trustees Along with the Clerk/Treasurer to Sign the Corporation Resolution and Other Necessary Bank Forms to Update the Signers on the Village of Lansing Bank Accounts.

Trustee Monaghan moved this resolution. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee John O'Neill -Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	

Dake asked all Trustees to sign the bank forms.

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #6195- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the General Fund, in the amount of \$69,456.71, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the Sewer Fund, in the amount of \$50,403.62, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the Water Fund, in the amount of \$5,180.22, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the Trust & Agency Fund, in the amount of \$5,618.26, is hereby approved for payment.

Trustee O'Rourke moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Neill seconded the motion. A vote was taken:

Mayor Hartill-Aye

Trustee John O'Neill –Aye

Trustee Gerry Monaghan-Aye

Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye

Courtney emailed the following report since he is unable to be at the meeting today:

- The guys will not make the meeting as they are hauling spoils out. Since we've had no rain, the spoils are sitting on the States property at Warren Road to expedite the stone job on Sheraton.
- I will be starting the water project the last week of September on Sheraton.
- We finished the pond project at Lansing Trails I yesterday.
- When water project is over we will be completing curb and walk for Trip Hotel driveway entrances, replacing cross culvert, and rebuilding a few catch basins. A mill and fill will then be done on Sheraton Dr. We will not do Cinema Drive because CU suites will be doing road crossing so no sense of that.
- Then we are heading to Pyramid Drive to finish walks and paint cross walks. Courtney spoke to Mayor and we are removing the Pyramid Drive walk on north side because of its condition and light poles in the way which are owned by Ramada. The walk will not

be replaced as pedestrians have a protected crosswalk to traverse from Ramada to south side at TOPS and then down to cross back to north side to mall loop road.

- Courtney has instructed Dondi to proceed with the bidding of the Bush Lane Water project in February
- The Craft Road traffic signal project is rolling along with only a hiccup with a street lighting conduit in way. Loop conduits are installed and pole base concrete is soon to be poured. There was an issue with motorists cutting through security mutual but is ironed out.

Hartill returned from Geneva yesterday to attend this meeting. The Highway Department has resolved a draining issue on Sheraton Dr. In the process, it was discovered that the water main has a lot of corrosion. Initially, they thought they could salvage the pipe but decided to replace the line. The new water line will go down the driving lane and then we will repave Sheraton Drive.

Hartill stated that the Village will be going forward with a sidewalk on Pyramid Drive. The sidewalk on the north side will be abandoned because it is dangerous and has a light pole in the middle of the sidewalk. O'Neill doesn't think it should be abandoned. Hartill stated that the issue is with the bank on that side. Unless you install a concrete wall, this is the best solution. O'Neill wants the Village to look into this further. Hartill stated that it has to be engineered. Monaghan stated that if the sidewalk is there we will have to maintain it. Hartill noted that we lost the skidster twice while plowing that section of sidewalk which is dangerous to our staff. We may install another sidewalk on that side in the future, but not this year. Hardaway stated that after we do the sidewalk down the south side of Pyramid it may give us more of an insight into what will work for that area. The hillside sidewalk is not ADA compliant. This will be considered next year.

The Craft Road Signal Project is in progress. There have been some traffic issues. The schedule from the contractor calls for everything to be done by the end of October.

O'Neill gave an update on the Town of Lansing meeting he attended. He questioned the Northeast Appraisal voucher for \$3,000. Hartill stated that this is the same company that did the appraisals for the Triphammer Road Reconstruction Project. An appraisal needed to be done as part of the efforts to take over Graham Road West and for a sidewalk down the south side. Moseley, Dubow and Hartill are meeting Monday morning to discuss this issue.

Hartill reported that we are getting all the legal documents done for acquiring Northwood Rd. We will trim trees in that area so we can plow the snow. The island will be modified. The trees down the boulevard will be replaced with more appropriately sized trees. This will be done by next summer. We will be starting the new park preliminary discussions and design. Staff will do some clean up to make the park area better.

Hardaway gave the following update on the Youth Services budget and advocacy:

- 7,689 youth served with resources from the Youth Services Department in 2014
- Village of Lansing has 293 youth that participate
- 2nd quarter tax revenue in Tompkins County dropped which resulted in \$75K reduction in YSD funding
- YSD's full-time equivalent staffing will drop to 5.29 – very close to their 2013 low of 5.25 FTEs
- YSD's Recommended Budget incurs a -5.03% change but includes Over-Target Requests for Full-Time Program Management Specialist position, staff development training and scorecard system and CCE Youth Works Coordinator position.

An action plan is being created for the Tompkins County Community to use community-wide indicators to support youth. They will define the indicators and then convene community meetings to discuss the proposed indicators and brainstorm ways to change the indicators predicted progression. Groups of 5-8 community members will meet to discuss the story behind the data, key partnerships to change or maintain the progression, what's working in the community, new ideas and action steps to move forward. These meetings are being coordinated and scheduled now and will run for a time period that is TBD. Then they will generate a community action plan that communicates strategies to achieve the goals of Tompkins County regarding youth results.

At the meeting there was also a presentation from Teen Pregnancy/Parenting Program by Maureen Reedy, Family Services Director. Joanie Groome and Megan Wolfe spoke on Recreation Support Services.

Hardaway added that they might come back asking for a slight increase in what we contribute. They are going out to all of the different communities to see if they are meeting our needs and to see if they are setting the right goals.

Previously, Mayor Hartill had asked Hardaway to put together a Greenway/Landscaping Plan committee that would help update the Greenway Plan and make recommendations regarding landscape issues. Hardaway reported that he has gotten six residents that are interested in serving on this committee. The first meeting will be held on Wednesday, September 23rd at 7:00 pm at the Village Office. The plan is to meet on a monthly basis. Members were asked to review the 1994 Greenway Plan and to come to the meeting with suggestions on improvements or updates to the Plan. Subject-matter experts and community members will be invited to contribute and advise the committee on planned updates for the Greenway/Landscaping Plan. The following people have agreed to be on the Greenway Landscape committee:

- Trustee Ronny Hardaway (chair)
- Trustee Gerry Monaghan
- Planning Board Member John Gillot
- Planning Board Member Deborah Dawson (secretary)
- Village Resident Phil Dankert
- Village Resident John Dennis.

Dake suggested that the Board officially create the committee and give the committee a charge. It was also suggested that Carol Klepack be used as a reference since she was a member of the original group that created the Greenway Plan back in 1994.

Resolution#6196-To Establish A Greenway Landscape Committee Charged to Recommend an Update of the Current Greenway Plan, Consider Access and Further Landscaping Needs.

Trustee Hardaway moved this resolution. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O'Neill -Aye
Trustee Gerry Monaghan-Aye

Trustee Patricia O'Rourke-Aye
Trustee Ronny Hardaway-Aye

Moseley added that he attended the ISO meeting. We were informed that all insurance rates are rising. There is a Building Codes collection that New York State was looking at adopting to update the current Building Code collection. It now looks like they will not be adopted until March 2016. Currently the changes will not include sprinklers on single family residential structures, but would improve the insurance rates for the Village and State after the update adoption.

EPA has redefined what US water is which may or may not be problematic for the Highway Department. Courtney should be aware of this for his projects since he may have to plan into the future. An example would be the Sheraton Drive Project he is currently doing. It would require EPA approval which could take 1-2 years. There is some grey area to this. Moseley hopes to get new clarification at the next stormwater meeting. Five to thirteen States have already filed against this, mainly because of the highway permitting that would be required. It requires planning for the projects.

Triphammer Mall is doing some lighting upgrades to LED in their parking lot. 2359 N. Triphammer Rd. is also looking at new LED lighting in the next year.

Dubow, Courtney and Moseley will be looking into a highway law for the Village.

Motion- To Adjourn

Trustee O'Neill moved for adjournment. Trustee Hardaway Monaghan seconded the motion. A vote was taken:

Mayor Hartill-Aye
Trustee John O'Neill -Aye
Trustee Gerry Monaghan-Aye

Trustee Patricia O'Rourke-Aye
Trustee Ronny Hardaway-Aye

The meeting adjourned at 1:10pm.

Jodi Dake, Clerk/Treasurer