

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Wednesday, December 16, 2015, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Ronny Hardaway, Patricia O'Rourke, Gerry Monaghan; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley; Supt. of Public Works John Courtney; MEO, Nolan Hatfield and Chris Zavaski.

Mayor Hartill called the Board of Trustees meeting to order at 12:32pm. He reported that O'Neill would not be able to attend the meeting because he has hurt his back.

Hardaway stated that the Tompkins County Youth Department will be holding a meeting here at the Village Office on December 17th from 6-8pm. They will work as a group to help the Youth Bureau set up tracking metrics to see how successful we are. We want to make sure we are tracking the right things.

Hardaway also reported that the Greenway Committee has divided up the Village and are looking at walkways that exist and potential new walkways for the future. The YMCA will be coming to a January meeting.

O'Rourke stated that the deer committee meeting was canceled this month. The deer count is 47.

Dake stated that she has been spending some time updating her office procedures. The Comprehensive Plan has been approved, updated and ready for the printers. A computer update to Windows 10 has caused issues with Dake's LaserJet printer. She can still print to the Xerox machine but will be looking into another desktop printer.

Next week Dake will be meeting with Dankert and Janice, Tompkins County Department of Youth Services, to review the Recreation Partnership program. Some of the questions that Janice will be answering are how many Village of Lansing participants are in each program, which programs they are participating in and the cost of each, a breakdown of what each municipality contributes and the number of scholarships that are given to Village residents. It's always a good idea to review the program before renewing the contract.

Since the Board had previously decided to do budget transfers during the year and not wait until the end of the year, Dake submitted some suggested adjustments that need to be made. These adjustments were discussed.

Dake also did a cost analysis on the Sheraton Drive stormwater project and water line project. The costs do not include personnel, use of Village equipment, gas and additional items of this nature. Sheraton Drive Stormwater improvement cost \$56,526.59 which over spent line item A8140.4 by \$11,209.09. Moseley had also budgeted for mapping in

that line item which is just starting. The Board agreed to transfer a total of \$15,000 to A8140.4 from Transportation, Permanent Improvements, Capital Outlay, A5112.2. The Sheraton Water Line Project cost \$92,727.49, again excluding personnel, use of Village equipment, gas and additional items of this nature.

Resolution #6225- To Approve the Following Accounting Budget
Transfers and General Journal Adjustments

\$7,344.00	Budget Transfer from Home and Community Services, Transmission & Distribution, Equipment F8340.2 to Home and Community Services, Source of Supply, Power ,Pumping, Engineering F8320.45
\$ 600.00	Budget Transfer from General Government Support, Special Items, Contingency, A1990.4 to General Government Support, Board of Trustees, Contractual, A1010.4 (Overspent because sent two Trustees to NYCOM training)
\$1,800.00	General Journal Adjust Reference CD002059, Voucher #27 for traffic controller should be A3310.2 not A3310.4
\$31,097.52	General Journal Adjustment-Wrong Code Used-Transfer from Permanent Improvements, Capital Outlay, A5112.2 to Permanent Improvements, Capital Outlay, A5112.22 for Craft Road Portion of Signal Project. (Once adjustment is done will liquidate \$75,000 encumbrance and \$43,902.48 can go back to Fund Balance or transfer to other Craft Road expenses.)
\$ 528.00	General Journal Adjust Reference CD004007, Voucher #77 for Legal Fees should be A8010.42, Legal Fees not A8010.41, Zoning Contractual.
\$15,000.00	Budget Transfer from Transportation, Permanent Improvements, Capital Outlay, A5112.2 to Home and Community Services, Storm Sewer-MS4, A8140.4

Trustee O'Rourke moved that these adjustments be made and Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Ronny Hardaway-Aye	Trustee Gerry Monaghan-Aye

Hartill stated that he attended the transportation meeting yesterday and there was a complaint about the visibility when you are coming off Route 13 and turning left, you can't see over rail. There was some discussion on this at the transportation meeting. The State is doing a safety study. The rail redesign is a good safety feature for the protection of pedestrians and to stop snow being pushed over to Route 13. Hartill feels the State did a great job on the Cayuga Heights Road Bridge over Route 13. Monaghan asked if the stop bar can be moved up. He is concerned because he feels it is encroaching on the bike lane.

Courtney stated that he complained to the State about the Tyler Rd. guiderail and snow plowing issues. He is still working on this with New York State.

Mayor Hartill stated that there are concerns with bridges falling apart. The biggest project in the area will be replacing the bridge over Salmon Creek in the next few years. The project is estimated to cost \$22 million. The Federal Transportation Bill has passed with flat funding of 2% a year.

The Village is ready for winter. Hartill will be away for the month of January. There was a retirement party at Cornell for the Mayor on Monday. He is done teaching at Cornell as of January 1st. He will do a 6 month sabbatical, and then on July 1st he will officially retire from the University. He will no longer be teaching, but will still be doing research.

Monaghan stated that next week there is a TCOG meeting. He has been nominated for representation on the TCAT Advisory Board. He would like to look at ways to improve TCAT services for the Village. Another issue is whether or not to endorse a living minimum wage. He would like to see the Village become a certified living wage employer. Monaghan gave an update on how he continues to make progress on the Art in the Park Project. There will be a temporary display in the park for a couple of months. The project starts January 8th and will run until the middle of April. Installation will then be in May. He is partnering with Youth Services, BOCES and Cornell Cooperative Extension.

Mayor Hartill stated that the State has now transferred Catherwood Road to the Village. Also, Northwood Road negotiations are in their final stages and he hopes to be plowing that road sometime this winter. We will not be able to extend the boulevard this year. The plan is for a portion of the land we purchased between Dart Drive and Northwood Road to be a mirror image of Dankert Park. This is another spring project. The hope is to complete the boulevard and park before next winter.

Moseley stated that the Wheaton Sheet Metal building is being demolished. McDonalds wants another drive-thru window. He is working with Dubow on zoning changes. Dubow should have these changes to the Trustees in February. Moseley has started working with Soil & Water about mapping. GPS information is being gathered.

Hatfield stated that they are getting the snow plow equipment ready.

Zavaski stated that they have fixed some streetlights. Hartill asked if we have looked into replacing them with LED. Courtney stated that he will be working with a Canadian company on this. Hartill stated that Cornell University is replacing fluorescents with LED Fluorescent. One complaint is that they are dimmer. LED lighting is more focused.

Courtney went through the new traffic signal final punch list this morning. The contractor will be looking at timing. They still need to complete some lawn restoration and a couple of little odds and ends. The Village will be seeing a change order for \$8,500 for rock and the diameter of pole bases that needed changed because of hitting rock. There will also be a \$3,000 change order for a little blacktop restoration.

Courtney has emailed the State regarding the “no turn on red” sign that was installed on the south bound off ramp off of Route 13. It has messed up the traffic flow. Now we are seeing more stacking on the bridge. Courtney feels that one person complaining should not make the State change signage, especially without consulting the Village.

Monaghan has observed that the State is dumping at the top of the hill on East Shore Drive in the pull off area. Courtney stated that they occasionally do that and then level it off.

Courtney will be ordering a new truck and excavator this month. We got our mini excavator in 2010 for \$36,000. They will give us a trade in of \$33,000. Courtney would also like to put an ad in the paper to see if we can get more for it. We usually take our old trucks to auction, but Courtney would like to try and set it out for sale by the road and advertise it in the paper. The 2011 Chevy Silverado Truck has less than 36,000 miles on it and the 2012 has about 43,000 miles. Courtney stated that these are considered hard miles since they are used for plowing, so you would consider it 3x that of a truck with normal miles. (Most of the miles on the trucks are from the supervisors driving them from home to work so not so sure that is the case here.)

There is a water leak in the line crossing Burdick Hill Road but they are unsure where the exact location is. Drain Brian has cleaned the catch basins on Dart Drive. This is part of our Stormwater Management Program. There is one catch basin that needs repair on N. Triphammer Road near the office that will be fixed when we pour the sidewalk on Pyramid Drive next week.

Courtney stated that the Highway Department is at the end of their projects for the year. If the weather continues to be mild, Courtney wants to seal the floors in the garage. Then, maybe start work on the old office. Originally the Board had discussed converting the old office into a community meeting space. To do this will be quite costly since the Building Code requires it to have a firewall which will need to be designed by an architect. Dake asked if they had had a chance to move the plans that are in the pump room over to the old code office. Courtney had forgotten about that and will have the guys do it.

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #6226- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 7 for the General Fund, in the amount of \$78,856.18, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 7 for the Sewer Fund, in the amount of \$1,213.00, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 7 for the Trust & Agency Fund, in the amount of \$270.00, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 7 for the Water Fund, in the amount of \$77,334.72, is hereby approved for payment.

Trustee Monaghan moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Ronny Hardaway-Aye	Trustee Gerry Monaghan-Aye

Motion-To Adjourn

Trustee Hardaway moved to adjourn. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee Patricia O'Rourke-Aye

The meeting adjourned at 1:25pm.

Jodi Dake, Clerk/Treasurer