

## Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, January 12, 2017, in the Village Office.

PRESENT: Deputy Mayor Gerry Monaghan; Trustees, Patricia O'Rourke, Ronny Hardaway and John O'Neill; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley unable to attend but submitted report; Supt. of Public Works John Courtney; MEO, Nolan Hatfield and Chris Zavaski.

Deputy Mayor Monaghan called the Board of Trustees meeting to order at 12:05pm.

Courtney reported that they installed LED lights by Squeaky Clean Carwash on N. Triphammer Road. This is the test run to see if we want to replace the rest of the streetlights in the Village. You should be able to see the difference in lighting between the east and west side of N. Triphammer Road. The new light fixtures come on instantly and have four sides to them. Unlike the other streetlights, it takes no time for them to warm up and turn on. Currently, we pay NYSEG for 250 streetlights. Courtney is sending a submittal to NYSEG to get the bulb approved. The new bulbs are easy to install and should be significant energy savings. Since this type of bulb doesn't get hot, the bugs don't come to the heated light.

Courtney stated that he knows the budget line item for water repairs is over. There have been a lot of water main breaks. Someone hit one of our hydrants with a car and we will be submitting an insurance claim for about \$5,500. Courtney stated that it has taken a while to get all the bills in so that all the costs involved can be submitted.

Courtney asked the Board to approve buying a sidewalk spreader. He ordered a new one from Canada that has a 40" bucket. He would like approval to surplus our current spreader so that it can go to auction. Our current spreading, which doesn't work well, cost us \$4,800. The new one will cost \$5,500. (Spreader was previously surplus 7/18/16 Resolution #6299)

We have received the new track skidster we budgeted for. It is replacing our old Bobcat 242B3 skidster with bucket which was purchased in 2012. Bobcat gave us a verbal trade in price of \$20,000. Courtney will look into selling it at an online auction first.

Courtney received a call from 911 last Tuesday because the rain turned to ice. It was asked how long it takes to clear the sidewalks and who does what. It takes one and a half hours to salt our sidewalks using the skidster with salt spreader. Hatfield and Courtney plow with the trucks and Zavaski maintain the walks. We do all the sidewalks in the Village except the Highgate Circle paths and the one behind the mall. It was asked if bulk salt causes more problems on sidewalk than the other salt. Courtney stated that it doesn't. Bag salt has no stones just straight salt.

Resolution#6340- To Surplus the 2012 Skidster and Send It to Auction

Trustee Hardaway moved this resolution and Trustee O'Rourke seconded the motion. A vote was taken:

Deputy Mayor Gerry Monaghan-Aye	Trustee Patricia O'Rourke-Aye
Trustee John O'Neill –Aye	Trustee Ronny Hardaway-Aye

Zavaski stated that he has been plowing sidewalks.

O'Neill stated that his neighbors want stop signs at the intersection of Craft Road & Janivar Drive. Courtney stated that you can't have stop signs there because it is a traffic calming corner. It doesn't meet stop sign criteria. O'Neill also reminded Courtney that at the corner of Ascot Way and Craft Road there is a dead end sign that needs to be fixed. Courtney will have the guys do that.

Courtney stated that a water valve on the top of Dart Drive will be replaced next week. This will result in an interruption in service.

O'Neill stated that at the Town of Lansing meeting there will be a presentation by ID Life if anyone is interested in attending. He handed out a flyer.

Monaghan stated that he met with Gina at The Shops at Ithaca Mall in December. He stated that she is thrilled with the idea of having Health and Human Services at the mall. He also talked to her about having their security people do a better job of monitoring the path that goes from their back parking lot to Shannon Park. Courtney feels it is a bad path. It would be nice to eventually light that path. A lot of people use that path and it is on the running circuit for the YMCA. Courtney suggested getting a maintenance easement to fix the trail. Monaghan feels we need to work with them.

Moseley report:

Unfortunately, I will not be able to attend this month's noon meeting. Since I am not able to attend I thought you would like to still have a report from my department.

1. The Planning Board, at their last meeting on 1/9,
  - a. There was an informal presentation about Crossroads Life Center, which is proposed to be built on the same property as 135 Graham Road. >From their explanation, they would be classified as a school and possibly a religious facility.
  - b. The Board discussed undeveloped properties in various locations of the Village. The Planning Board has been looking at possible areas that should be rezoned in accordance with the comprehensive plan.
  - c. There was also a discussion about what a family or a household would be defined as and if that definition should be amended. Please see the

attached paperwork that the Planning Board reviewed and recommended to the Board of Trustees.

2. There have been no BZA meetings recently. As a reminder, the BZA is still in need of a new member since Don Eckrich has stepped down, which Monica Moll has expressed that she would be interested in being a BZA member.
3. Building Permits:
  - a. Currently the building permits are about typical for this time of year. I am also working on all on the end of year filings that are reported to the Village and the Department of State. Hopefully I will have these provided to you at the February meetings.
  - b. Other projects that are underway are still progressing as usual and following up on open permits to attempt to have them closed out.
4. Graham Road West:
  - a. My understanding is that the Mall is working through the “bank process” with the road, which is painfully slow. Ultimately there is no new update on this topic for this month.
5. Northwood Road now should be renamed through the Emergency 911 center, Tompkins County Assessment, and the Post Office. All of these entities have been sent a letter about the name change with the resolution numbers, and all issues have been addressed on their end.
6. In working with John C. and Edger Enterprises, the back window that was broken has been replaced with new glass. The invoice has been provided to you and is below what the anticipated repair cost was, which was one thousand dollars.
7. I attended the Southern Tier Sustainability conference and it was quite interesting. They provided classes about revitalization of the down town areas, sustainable food, drink, and energy, linking infrastructure and community development, and local tools for sustainable best practices and adaptive re-use.
  - a. I attended the discussions pertaining to sustainable food, drink, and energy, and linking infrastructure and community development
    - i. The discussion about sustainable food, drink, and energy was interesting and it basically was about microbreweries and where they could and would fit in the existing communities.
    - ii. The discussion about linking infrastructure and community development was mainly about complete street designs and linking walkable areas and trails to parts of the existing municipality.

#### Clerks Comments

January water bills have been mailed. Dake received a call from Phil Hutching who had an issue with the meters at his rental property on Dart Drive. Bolton Point has installed a new meter and the outside meter was not keeping up with the inside meter. This resulted in a \$500 increase in his bill. It is being requested that Mr. Hutching pays \$400 by the

January 20<sup>th</sup> due date and then be able to pay the remainder before the April Billing without penalty. Also, Ann Horst had an issue with her meter when they switched it out resulting in an increase that was three times her normal rate. She has requested that her penalty of \$30.60 be waived.

Resolution #6341 -To Waive the April 2017 Late Penalty on Account M1687 and the Late Penalty of \$30.06 on Account N6568

Trustee O’Neill moved this resolution and Trustee Hardaway seconded the motion. A vote was taken:

Deputy Mayor Gerry Monaghan-Aye	Trustee Patricia O’Rourke-Aye
Trustee John O’Neill –Aye	Trustee Ronny Hardaway-Aye

All quarterly withholding reports have been submitted. Everyone should have received their W-2’s. Dake has completed the yearly summary of events which has led her to reviewing some Code sections for updating and making sure that other things are getting taken care of.

Don Eckrich has resigned from the Board of Zoning Appeals (BZA) and Monica Moll is interested in serving on that Board. At the last Thursday meeting, this was brought up and Monaghan wanted to also talk to some people about possibly serving as an alternate on the BZA. The BZA only meets as needed which is not very often. Hardaway stated that Moll is currently on the Greenspace Committee and is a great person. Adel may also be interested in the alternate position. Board appointments will be on the February 6th agenda.

We also need a representative on the Recreation Partnership Board. Phil Dankert has resigned. This year they will be creating the new Recreation Partnership Agreement that will begin in 2018. Dake presented the schedule which shows the eight meetings for the year. Hardaway is on the Joint Youth Commission & Youth Services Board. We also still have another opening on that Youth Services Board. John O’Neill volunteered to serve on the Recreation Partnership Board

Resolution #6342 -To Appoint John O’Neill to the Recreation Partnership

Trustee O’Rourke moved this resolution and Trustee Hardaway seconded the motion. A vote was taken:

Deputy Mayor Gerry Monaghan-Aye	Trustee Patricia O’Rourke-Aye
Trustee John O’Neill –Aye	Trustee Ronny Hardaway-Aye

TG Miller has created Change Order #3 for Bush Lane Water System Improvement Project for the final installed quantity summation in the amount of \$6,566.65.

Resolution #6343-To Approve Bush Lane Water System Improvement

Project Change Order #3-Final Installed Quantity Summation in the Amount of \$6,566.65

Trustee Hardaway moved to approve Change Order #3 and Trustee O'Neill seconded the motion. A vote was taken:

Deputy Mayor Gerry Monaghan-Aye	Trustee Patricia O'Rourke-Aye
Trustee John O'Neill -Aye	Trustee Ronny Hardaway-Aye

The following are budget transfers that need to be completed. The following accounts are overspent and Dake has suggested the following transfers:

A1950.4 Taxes & Assessments on Village Property -\$35.73

Includes today's 2017 Town & County Bill for Nor Way and Northwood Road  
Transfer exact amount from Contingency, A1990.4

A7310.4 Youth Programs, Contractual-\$500

The Village agreed with both of the contract amounts but the addition was incorrect when entered in the budget. Transfer exact amount from Contingency, A1990.4

A8140.4 Storm Sewers -\$37,688.82

Only \$15,000 was budgeted for this line item. A large part is the storm sewer on Bush Lane (\$45,121.50) that was split out from water. Dake provided the Board with a final job summary report of the 2016 Bush Lane Water System Improvement Project. She also stated that TG Miller's dropped off the as-builts for Courtney today. The total we budgeted in that line item for Bush Road was \$431,636. The storm and road work total came in at \$422,892.99. It was suggested that the amount be transferred from Permanent Improvements, Capital Outlay, A5112.2.

F8310.0 Water Administration -\$10

This is a bounced check fee that we receive from the bank if someone's water payment has NSF.

F8320.45 Engineering Contractual -\$8,114.24

It was suggested that \$10,929.24 be transferred since that is the amount of engineering spent on Bush Lane.

F8340.4 Transmission & Distribution-Contractual -\$25,084.20

We have had a lot of water breaks this budget year. It was suggested that the Village may want to transfer \$30,000 since we will have more contractual expenses and transfer the amount from Transmission & Distribution, Equipment, F8340.2 since we over budgeted for the Bush Water Project.

Proposed Resolution #6344-To Approve the Following Budget Transfers

Be it RESOLVED to transfer

\$ 35.73 from General Government Support, Special Items, Contingency, A1990.4 to General Government Support, Special Items, Taxes & Assessments on Village, A1950.4

\$ 500.00 from General Government Support, Special Items, Contingency, A1990.4 to Culture and Recreation, Youth Programs, Contractual, A7310.4

\$37,688.82 from Transportation, Permanent Improvements, Capital Outlay, A5112.2 to Home and Community Services, Storm Sewers, A8140.4

\$ 10.00 from General Government Support, Special Items, Contingency, F1990.4 to Home and Community Services, Water Administration, F8310.0

\$10,929.24 from Water Transmission & Distribution, Equipment, F8340.2, to Home & Community Service, Source of Supply, Power & Pumping, Engineering, F8320.45

\$30,000.00 from Water Transmission & Distribution, Equipment, F8340.2, to Transmission & Distribution, Contractual, F8340.4

Trustee O'Rourke moved to approve these Budget Transfers and Trustee Hardaway seconded the motion. A vote was taken:

Deputy Mayor Gerry Monaghan-Aye	Trustee Patricia O'Rourke-Aye
Trustee John O'Neill -Aye	Trustee Ronny Hardaway-Aye

Dake asked the Board to approve the minutes from the December 15<sup>th</sup> meeting.

Motion- To Approve the Minutes of December 15, 2016

Trustee Hardaway moved to approve the minutes and Trustee O'Neill seconded the motion. A vote was taken:

Deputy Mayor Gerry Monaghan-Aye	Trustee John O'Neill -Aye
Trustee Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Abstain

Deputy Mayor Monaghan entertained a motion to approve the vouchers.

Resolution #6345- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the General Fund, in the amount of \$98,667.33 , is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Special Assessment Sewer Fund, in the amount of \$20,440.00, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Trust & Agency Fund, in the amount of \$8,864.83, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Water Fund, in the amount of \$226,293.26, is hereby approved for payment.

Trustee Hardaway moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Rourke seconded the motion. A vote was taken:

Hardaway informed the Board that the new playground equipment got delivered. It was asked if it was being stored under covered. Courtney stated that it is not, it will be sitting outside anyways.

O'Rourke stated that she came back in town on Tuesday night when there was the ice storm. The Ithaca Airport was closed because it was too icy. They had to reroute and landed in Binghamton. O'Rourke will be taking over the TCCOG meetings for Monaghan starting this month. Monaghan stated that they are a nice group of people. TCCOG has meetings once a month but Monaghan warned her to be ready to volunteer on various committees. Monaghan suggested she learn to say no.

Motion- To Adjourn

Trustee O'Neill moved for adjournment. Trustee O'Rourke seconded the motion. A vote was taken:

Deputy Mayor Gerry Monaghan–Aye	Trustee John O'Neill –Aye
Trustee Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye

The meeting adjourned at 12:47pm.

Jodi Dake, Clerk/Treasurer