

## Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, March 16, 2017, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Gerry Monaghan, Patricia O'Rourke and Ronny Hardaway; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley; Supt. of Public Works John Courtney; MEO, Nolan Hatfield.

Deputy Mayor Monaghan called the Board of Trustees meeting to order at 12:23pm.

Courtney reported that they have been busy with park and plowing snow. Last Friday they fixed a major spring on one of the trucks. They have cut back on salt a bit. Courtney ordered another 245 tons of salt.

Monaghan asked Courtney if the little red sign that says 920 Warren Road at end of Northwood has to stay there. That is the official address of Northwood Apartments. Courtney stated that the box has to stay; it was part of the Northwood Road transfer deal. That corner box makes it had to get in and plow. Northwood Road signs have been ordered. Northwood is not on the UFPO Map as a road. Dig Safely New York updates their mapping every couple of years. Courtney is trying to get it normalized. 911 does have it down as Northwood Road.

Hardaway questioned the voucher for the purchase of a bead seeder. Courtney explained that the rim on the truck is 11' and tire collapses a little bit and there is a gap, so you put a butterfly valve on and it blows the tire up and sets the bead.

Mayor Hartill arrived.

Courtney stated that he brought his son in to help with sidewalks during storm Stella. Courtney thanked the Board for providing them with good equipment. Courtney stated that the Village of Cayuga Heights had broken equipment. The Village of Lansing only had to change a blade. They plowed over 175 miles on Tuesday. Hartill stated that it was a tough storm. Courtney stated that 13 hours was spent on the snow blower yesterday. The Town of Lansing took care of the night shift for the Village. Courtney stated that he didn't get much sleep Tuesday night. He almost got a hotel because he was worried about getting people back in to work. O'Rourke thinks that this may be a good situation for getting a hotel since it is a safety issue with driving. The Board may consider updating the employee manual to add a provision indicating that if there is a State of Emergency and roads are closed, then the employees that are responsible for keeping the roads open are authorized to get a hotel room in the Village of Lansing.

Last Friday we changed two broken springs on the plow truck. It took all three of them to replace the springs. Lowell Garner brought them a pizza during the storm. Everything was closed except for McDonalds. Great job plowing during Stella!

Hatfield and Zavaski had nothing else to add.

O'Neill asked if improvements to the old office building were part of the proposed budget. Jodi explained that there was \$10,000 budgeted for improvements to the old office building to convert it into storage and a community space.

Monaghan stated that he attended the Monday Planning Board meeting along with Hardaway. Hearing from the Planning Board, they are not inclined to go with a minor change. They want to see more of the design of the PDA. Hartill stated that the newly proposed commercial piece will not have an entrance from Oakcrest Road. It will be a nice addition to the Village. He will make sure the Board members get a copy of the proposed layout.

Hardaway's concern is that Eric is trying to slide in yet another commercial piece. His concern is that Eric may have one intention and the next owner could have a different idea. A commercial set-aside was already decided. The Planning Board felt that a coffee shop would be unnecessary because there are already three in that area. They want to talk more on Monday. Hartill is concerned that with a delay for a couple of months it could jeopardize getting a shovel in the ground this construction season. They are already in trouble with Tompkins County Area Development because of the delay in getting the wet lands resolved. Hardaway asked if this could be alleviated if they start on the residential component, and then wait on the Commercial. Hartill sees this as a risk if it is changed to a major change. There is a concern that the commercial component would get built and then the residential portion would never get done. Hartill stated that they stand to lose a considerable amount of money if this doesn't go forward. The TCAD extension was just until Fall.

Monaghan stated that there could be two more housing units if they don't have a commercial part. Hartill stated that the senior housing project has already increased from 12 to 20 units. The Board wants to see the residential component started and completed as soon as possible.

Monaghan reported that the mosque has been approved by the Planning Board. He also asked if the budget included trees for the center island on Beckett. There is money budgeted for that improvement, though a final plan has not yet been decided.

Hartill stated that the budget is close to final form. We increased the park fund to include a trail and \$200,000 for the Northwood Road playground. Hartill stopped and looked at the facility at Long Point on his way home from Rochester on Monday and took pictures of their park that he shared with the Board..

Dake reported that the FOIL request for Lowell Garner has been completed and emailed to him. Much of her time has been spent on the Budget. Moseley has now officially left the Village and gone to work full time at the Town of Ithaca. Hartill stated that after speaking with Moseley regarding staying on to train Adam Robbs, he has requested that he be compensated at \$40/hr.

Resolution #6356-To Have Marty Moseley Continue on as a Part Time Code/Zoning Officer to Train Adam Robbs at a Pay Rate of \$40/hour.

Trustee Monaghan moved this resolution. Trustee O'Rourke seconded the motion.  
A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Ronny Hardaway-Aye	

Courtney wants to hire his son as a summer laborer. He stated that he can't collect unemployment at the end of the summer because he is going to college. Ideally, this would be a good position for a college student that wants to work on their summer break, or a retired person looking to continue part time employment. Dake stated that if we hire a summer assistant we have to add a line item to the Budget for a Summer Laborer and will have to offer them New York State retirement which would also affect the budget. Dake asked how the Board would like to pay John Courtney Jr. She asked if the Village will pay him as a contractor or put him on payroll. Courtney thinks we should put him on payroll so he can use him whenever he needs an extra guy. Hartill agreed to put him on payroll and pay him \$17/hour so that he could be used part-time as needed.

Resolution#6357-To Add John Courtney Jr. to Payroll at \$17 hour

Trustee Monaghan moved this resolution. Trustee O'Rourke seconded the motion.  
A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Ronny Hardaway-Aye	

(It was later decided by the Board that this situation was not completely considered and that John Courtney Jr. would be paid as a contractor on the Abstract at \$17/hour once he turns in a voucher. Any new hire has to go through Tompkins County Personnel process. First step is submitting an application online for a part time laborer. Resolution revoked with the approval of the minutes on 5/15/17)

There continues to be an issue with the pay period ending on the same day as employees are paid. Many times there have been adjustments. Courtney stated that this is tough on the highway staff. It was suggested that we normalize this situation by making the pay period end the Friday before you are paid, however, most people can't afford to not receive a week's pay. Previously we had talked about making this part of the raise package. Hartill proposed to move the ending of the payroll period to the previous week. This way, the staff doesn't have to project what they think they will be working. Essentially, what would happen is that the employees would get an extra week of pay but

would not see that until they no longer worked for the Village. This would be an opportune time to have it normalized before we start paying Adam full time. Payday will be on the same day, we will just be changing the work period. Hardaway thinks it is worth the one week.

Resolution#6358-To Adjust the Pay Period By One Week But Still Have the Same Pay Date Starting With March 16,2017 Pay Date Essentially Giving Full Time Employees a Week Bonus Pay

Trustee O'Rourke moved this resolution. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Ronny Hardaway-Aye	

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #6359- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 9 for the General Fund, in the amount of \$61,644.86, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 9 for the Sewer Fund, in the amount of \$126,438.30, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 9 for the Trust & Agency Fund, in the amount of \$4,482.90, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 9 for the Water Fund, in the amount of \$4,371.15, is hereby approved for payment.

Trustee O'Rourke moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye

Hartill stated that he will be writing an email to both Boards regarding the Lansing Meadows PDA situation and his thoughts on the situation. O'Rourke feels it doesn't matter to her if it is a minor or major change as long as we get him to start building. If there is a coffee shop type business, she wants to be sure that there is no entrance onto Oakcrest. Hartill stated that we need a path forward. The Planning Board has its doubts. It

was asked who was scheduled to cover the Planning Board meetings in March and April. Monaghan is covering March and O'Neill will be covering April. O'Rourke stated that she had nothing more to report on TCCOG since the last meeting.

Dake informed the Board that after speaking with Marty about the Lansing Meadows PDA, it was found that the Planning Board must first review Eric's plan before we can do a local law. (Codification section 145, Appendix A-2, Section 10. Control of PDA) Dubow, Marty and Adam met to discuss possible uses and have come up with 4-6 possible uses to include and how to actually best resolve this situation. Because this would change the local law presented at Monday's meeting, we will not be able to hold the Public Hearing on March 20th. On March 20th we can re-present a revised law and then set a public hearing for April 3rd.

On Friday the Mayor met with Dake to incorporate suggested changes from last Monday's meeting. During the last meeting the Trustees didn't discuss an increase for our part time fire and electrical inspectors. Mayor Hartill would suggest a 4% increase for our Fire Inspector and has included that amount in the budget that was presented today. Floyd is just a pass through from the inspection fees so we have increased the electrical inspection line item also to \$11,500.

Hardaway stated that the Greenway Committee hasn't met since January. He is updating the plan and looking to fill in details with the committee. The Cornell University data base person wants to map out our trails. They will fill out the data base. We will need to name trails to be able to look them up. Hardaway stated that the work on the new park is great. Hartill stated that a colleague of his lives on Coventry Walk and his comment was that we need a tennis court. Courtney has also heard that. Monaghan stated that tennis courts are expensive. There is also high maintenance.

John Dennis bought the Butler property on Oakcrest off to the left, between Oakcrest and Wedgewood. The only thing that maybe done with the property are trails.

Hardaway stated that he is now the secretary for the Youth Services Board. There 40<sup>th</sup> anniversary program is coming. The budget looks stable without any major cuts. There is not much of an increase for the Village of Lansing. Hardaway hasn't attended a Joint Youth Commission meeting yet since the last two were canceled for weather.

Hardaway has heard from four people who appreciate the flashing speed signs. They work.

Hartill stated that Cornell University actually closed for this last storm. It was the first time in 15 years. UPS was also closed yesterday. Monaghan was concerned with the YMCA path not being open. We need to let the mall know they need to plow and keep the sidewalk clear. It is the Shops at Ithaca Mall's responsibility. Monaghan is happy with the new sidewalks down by TOPS.

Hartill announced that at Monday's meeting the Board would be going through the budget line by line.

Motion- To Adjourn

Trustee Monaghan moved for adjournment. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill -Aye

Trustee Gerry Monaghan-Aye  
Trustee Patricia O'Rourke-Aye

The meeting adjourned at 1:24pm.

Jodi Dake, Clerk/Treasurer