

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, May 1, 2017, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Ronny Hardaway, John O’Neill, Patricia O’Rourke and Gerry Monaghan; Clerk/Treasurer Jodi Dake; Attorney David Dubow; Planning Board Member, Debra Dawson; Supt. of Public Works, John Courtney attended for a short time. Approximate number of attendees in audience-4.

Mayor Hartill called the Board of Trustees meeting to order at 7:32pm. The Mayor opened the public comment period.

Larry Bieri (of address?) road was representing the Community Party. Larry complained about BJ’s generator testing. Monaghan stated that at 7:50 am every Tuesday BJ’s tests their generators. This makes a huge amount of noise for about 30 minutes. Larry is sure that the new tenants at the proposed senior apartments will not appreciate that noise. It was questioned why it isn’t muffled. Eric Goetzmann stated that he will talk to BJ’s general manager. The current wall reflects the sound straight down to Larry Bieri’s residence.

Motion - To Close the Public Comment Period

Trustee Hardaway made a motion to close the public comment period. Trustee O’Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee John O’Neill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O’Rourke-Aye	

Next item was a Public Hearing for Proposed Local Law 2 (2017) Amendment to Village of Lansing Code-Zoning Law-Lansing Meadows PDA.

Motion - To Open the Public Hearing on Proposed Local Law 2(2017)

Trustee Monaghan made a motion to open the public hearing. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee John O’Neill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O’Rourke-Aye	

Larry Bieri stated that he is not happy about the compromise that the Boards have come to with adding another commercial parcel in the Lansing Meadows PDA. First it was BJ’s and 12 units, then BJ's and 18 units, then BJ's and 20 units. Now its 24 units and all those units are crammed into 80% of that space because they're going to put more commercial in there. We had an agreement. Larry questioned why we are letting them

push us around. Have the economics changed that much? Hartill explained that there are two forces. The first is the County because they want increased housing. Secondly, the Army Corp of Engineers designated wetlands on the property and a significant amount of money was spent by Goetzmann to fix this issue. The main concern with commercial was a path to Oakcrest. There will be no access to Oakcrest Road from the newly proposed commercial parcel so the bottom line is that it is a compromise. There is a time limit on the intended senior housing. The economic land was the biggest expense. On the plan, there is the Oakcrest development and there is 30 feet buffer that will forever be protected. Bieri feels it is ineffective unless they do something. There was supposed to be a buffer between there and Ciao! which was never done. Larry is afraid that this 30 foot barrier will end up the same way. We have never enforced the barrier around Ciao! Hartill stated that there is always a struggle to get things to grow in that soil because it is on a noll. In the end, it is a compromise. It ends up giving us more housing and a restricted commercial area with very tight constraints. Another complication is that gas and sewer lines run through there. The plans will soon be in front of the Planning Board.

There were no other comments from the public.

Motion - To Close the Public Hearing on Proposed Local Law 2(2017)

Trustee O'Neill made a motion to open the public hearing. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee John O'Neill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Aye	

Mayor Hartill entertained a motion to adopt Local Law 2 (2017).

Resolution #6371-To Adopt Local Law 2 (2017) Amendment to Village of Lansing Code-Zoning Law- Lansing Meadows PDA

WHEREAS:

- A. This matter involves consideration of the following proposed action: Adoption of Proposed Local Law 2 (2017), as follows: Lansing Meadows PDA is incorporated into the Village of Lansing Zoning Law/Village of Lansing Code (Code Section 145-42.1), and includes three (3) designated areas: Area A - Commercial; Area B - Residential; and Area C - Wet Land. It is the purpose and intent of this Local Law to (i) amend Area A so as to take a portion of the Residential Area to then be added to the Commercial Area as set forth below; (ii) further amend the Lansing Meadows PDA such that the newly created Commercial Area be designated as Commercial Area A-1; (iii) provide set-back provisions if and/or deemed necessary for the new and supplementary Commercial A-1 Area; and, (iv) add miscellaneous minor revisions and additions related to the purpose and intent indicated above and the general uses of the Lansing Meadows PDA; and

- B. The Village of Lansing Planning Board has reviewed the proposed action and referred it to the Village of Lansing Board of Trustees with a favorable recommendation; and
- C. On April 17, 2017, the Village of Lansing Board of Trustees acknowledged its preliminary review and its further discussion, the proposed action, and the purposes and intent of Proposed Local Law 2 (2017), and thereupon scheduled a public hearing for May 1, 2017; and
- D. On May 1, 2017, the Village of Lansing Board of Trustees held a public hearing regarding the proposed action, and thereafter further discussed and reviewed (i) Proposed Local Law 2 (2017), (ii) the Village of Lansing Planning Board's recommendation in favor of the proposed action, (iii) all other information and materials rightfully before the Board, and (iv) all issues raised during the public hearing and/or otherwise raised in the course of the Board's deliberations; and
- E. On May 1, 2017, the Village of Lansing Board of Trustees determined that the approval of the proposed action is a Type II action, and thus may be processed without further regard to Article 8 of the New York State Environmental Conservation Law - the State Environmental Quality Review Act ("SEQR"); and
- F. On May 1, 2017, the Village of Lansing Board of Trustees completed its review of (i) the proposed action, (ii) Proposed Local Law 2 (2017), (iii) the Village of Lansing Planning Board's favorable recommendation of the proposed action, (iv) all other information and materials rightfully before the Board, and (v) all issues raised during the public hearing and/or otherwise raised in the course of the Board's deliberations; and

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village of Lansing Board of Trustees hereby approves the proposed action and adopts the attached Proposed Local Law 2 (2017), to be designated Local Law 2 (2017).

Trustee O'Rourke made a motion to adopt Local Law 2. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
 Trustee John O'Neill-Aye  
 Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway- Aye  
 Trustee Gerry Monaghan-Aye

The Board then approved the following minutes:

Motion- To Approve the Minutes of April 13, 2017

Trustee Hardaway moved to approve the minutes. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Abstain	Trustee Patricia O'Rourke-Aye
Trustee Patricia O'Rourke-Aye	

## **2017 Organizational Meeting**

RESOLUTION #6372-Appointment of Mario Tomei as Chairman to the Planning Board

Be it RESOLVED, that the Board of Trustees hereby appoints Mario Tomei as Planning Board Chair for a five-year term that will expire at the end of the Village's official year in 2022.

Trustee Hardaway moved to appoint Tomei to the Planning Board. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION #6373-Appointment of Carolyn Greenwald as an Alternate Member to Planning Board for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Carolyn Greenwald as an Alternate member of the Planning Board for a one-year term.

Trustee Monaghan moved to appoint Carolyn Greenwald as an alternate to the Planning Board. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan -Aye	

RESOLUTION #6374-Appointment of Member to Board of Zoning Appeals

Be it RESOLVED, that the Board of Trustees hereby appoints Patrick Gillespie as the member of the Board of Zoning Appeals for a five-year term that will expire at the end of the Village's official year in 2022.

Trustee Hardaway moved to appoint Gillespie to the Board of Zoning Appeals. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

Dake stated that Sirois would like to step down if we find another person willing to be alternate. Monaghan stated that he is looking for someone.

RESOLUTION #6375-Appointment of Mary Sirois as Alternate Member to BZA for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Mary Sirois as an Alternate member of the Board of Zoning Appeals for a one-year term.

Trustee Monaghan moved to appoint Sirois as an alternate to the Board of Zoning Appeals. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

Mayor Hartill stated that due to his schedule, Monaghan has suggested that the Village appoint Ronny Hardaway as Deputy Mayor instead of him.

RESOLUTION #6376-Appointment of Village of Lansing Deputy Mayor

Be it RESOLVED, that the Board of Trustees authorize the Mayor to appoint Ronny Hardaway as the Deputy Mayor

Trustee O'Rourke moved to appoint Hardaway as the Deputy Mayor. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

On January 12<sup>th</sup>, we appointed John O'Neill to the Recreation Partnership Board until we got him into the organizational meeting cycle. We still need an alternate member. Monaghan will talk to some people about serving. Hartill stated that Marian Hartill may also be interested.

RESOLUTION #6377-Appointment of John O'Neill as Recreation Partnership Board Member for a Period of Two Years

Be it RESOLVED, that the Board of Trustees hereby appoints John O'Neill as Recreation Partnership Board Member for a Period of Two Years

Trustee Monaghan moved to appoint John O'Neill as Recreation Partnership Board Member. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

Currently, Ronny Hardaway is our only member on the Joint Youth Commission. He was previously appointed on 10/13/16. We still need another Village representative.

RESOLUTION #6378-Appointment of Ronny Hardaway as Joint Youth Commission Board Member for a Period of Two Years

Be it RESOLVED, that the Board of Trustees hereby appoints Ronny Hardaway as a Joint Youth Commission Board Member for a Period as for a two-year term.

Trustee O'Rourke moved to appoint Ronny Hardaway as a Joint Youth Commission Board Member. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan Aye	

RESOLUTION #6379-Appointment of Hardaway as Youth Services Board Member for a Period of Two Years

Be it RESOLVED, that the Board of Trustees hereby appoints Ronny Hardaway as a Youth Services Board Member for a Period as for a two-year term.

Trustee Monaghan moved to appoint Hardaway as a Youth Services Board Member. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION #6380-Appointment of John Dennis to the Tompkins  
County EMC for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints John Dennis to the TCEMC for a one-year term.

Trustee Hardaway moved to appoint John Dennis to the TCEMC. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

Adam Robbs has taken over for Marty Moseley as Code/Zoning Officer and being on the Stormwater Coalition is also a duty he has taken over.

RESOLUTION #6381-Appointment of Adam Robbs to the Stormwater  
Coalition of Tompkins County for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Adam Robbs to the Stormwater Coalition of Tompkins County for a one-year term.

Trustee O'Rourke moved to appoint Adam Robbs to the SCTC. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION #6382-Appointment of Clerk/Treasurer

Be it RESOLVED, that the Board authorizes the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two-year term that will expire at the end of the Village's official year in 2019.

Trustee O'Rourke moved to authorize the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two year term. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

Hartill stated that this is always a hard one to do. The Ithaca Journal didn't even bother to report the Village Election results.

RESOLUTION #6383-Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Trustee Hardaway moved to establish the Ithaca Journal as the Village's official newspaper. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Nay	

The following are the federally acknowledged holidays that the Village will be observing:

Official Holidays for 2017-18

July 3 & 4 Independence Day  
Sept. 4 Labor Day  
Jan. 1 New Year's Day  
Jan. 15 Martin Luther King Day  
Feb. 19 President's Day

RESOLUTION #6384-Establishment of Meeting Days

Be it RESOLVED, that the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month, at 7:30PM, and the second Thursday, following the first Monday of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

Trustee O'Rourke moved to establish the meeting days. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

The next resolution was to establish the Rules of Procedure. O'Neill questioned why we would stop using Roberts Rules of Order. Dake explained that when they attend the NYCOM Conference each year, NYCOM strongly suggest that Villages don't adopt Roberts Rules of Order. NYCOM provided a guideline of minimum provisions for establishing our own procedures which Dake has developed to match our current procedures. State law doesn't establish meeting procedures for Village Boards of Trustees, or any public body for that matter. Rather, State law only provides that the Mayor presides at meetings and that a majority of the Board constitutes a quorum for the transaction of business.

RESOLUTION # 6385- Adopting Rules of Procedure for the Board of Trustees of the Village of Lansing

Whereas, Village Law § 4-412 provides that the Board of Trustees may determine its own rules of procedure;

Now, Therefore Be It Resolved, the following rules of procedure are adopted pursuant to Village Law § 4-412:

**Rules of Procedure for the Board of Trustees of the Village of Lansing**

**REGULAR MEETINGS:** The Board of Trustees' Regular Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month, commencing at 7:30pm in the Village Conference Room and the 2<sup>nd</sup> Thursday after the first Monday meeting at 12:00pm (Noon) to meet with staff.

**SPECIAL MEETINGS:** Special meetings of the Board of Trustees are all Board meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee upon notice to the entire Board. Notice must be given to each member of the Board of Trustees by telephone, in person, or email at least 24 hours in advance of the meeting unless an emergency requires the meeting to be held on less than 24-hour notice.

**QUORUM:** A quorum of the Board must be physically present to conduct business. A quorum of the five-member Board of Trustee is three, regardless of vacancies.

**EXECUTIVE SESSIONS:** Executive Sessions must be held in accordance with NYS Public Officers Law § 105. All executive sessions must be entered into by a motion made from a properly noticed and conducted open meeting.

**AGENDAS:** The agenda is to be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must be provided to the Clerk in writing or via email at least 24 hours before the meeting starts. The agenda must be prepared by noon on the day of the meeting. However, items may be placed on the agenda at any time. If necessary, a supplemental agenda may be distributed at the beginning of the meeting.

**VOTING:** Pursuant to the New York State Village Law and General Construction Law, each member of the Board has one vote. The Mayor may vote on any matter but must vote in case of a tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law. A vote upon any question must be taken by ayes and nays, and the names of the members present and their votes must be entered in the minutes.

**GENERAL RULES OF PROCEDURE:**

- a) The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at meetings of the Board. If neither the Mayor nor Deputy Mayor is present at a meeting, the Board members vote on the appointment of an acting Mayor. The presiding officer may debate, move and take any action that may be

- taken by other members of the Board. Board members are not required to rise, but must be recognized by the presiding officer before making motions and speaking.
- b) Every motion must be seconded before being put to a vote; all motions must be recorded in their entirety in the Board's minutes.
  - c) Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until the question of order is determined, and, if in order, they must be permitted to proceed. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require a two-thirds vote to pass.

#### GUIDELINES FOR PUBLIC COMMENT:

- The public may speak only during the Public Comment period of the meeting or at such other times as a majority of the Board allows.
- Speakers must give their name, address and organization, if any.
- Speakers must limit their remarks to three minutes on a given topic.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks must be addressed to the Board as a body and not to any member thereof.
- Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications.

#### MINUTES:

- a) The Clerk is responsible for taking the minutes of the Board. Minutes must consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Minutes are not taken in executive session. However, once the Board comes out of Executive session, minutes must be taken of any action decided in executive session that is taken by formal vote. Executive session minutes must consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law (FOIL).
- b) Minutes must also include the following:
  - Name of the Board
  - Date, place and time of meeting;
  - Notation of the presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment;

- Name and title of other village officials and employees present and the approximate number of attendees;
  - Record of communications presented to the Board;
  - Record of reports made by Board or other village personnel; and
  - Time of Adjournment; and signature of Clerk or person who took the minutes if not the Clerk.
- c) Minutes should contain a summary of the discussion leading to action taken and will not include verbatim comments unless a majority of the Board resolves to have the Clerk do so.
- d) The Clerk is responsible for creating a draft of the minutes within the timeframe provided for under the New York State Open Meetings Law. The Board of Trustees approves the minutes at a subsequent board meeting. Amendments to the Clerk's minutes require approval of the Board of Trustee by a majority vote.

#### ORDER OF BUSINESS OF THE BOARD OF TRUSTEES:

- a) Call to order;
- b) Roll call;
- c) Public Comment period;
- d) Public Hearings
- e) Approval of minutes of previous meetings;
- f) Old business;
- g) New Business;
- h) Report of officers and committees (list);
- i) Appropriations;
- j) Auditing; and
- k) Adjournment.

#### GUIDELINES FOR USE OF RECORDING EQUIPMENT:

All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. Recording should be done in a manner which does not interfere with the meeting. The mayor may determine whether the recording is being done in an intrusive manner taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the village board, size of the equipment, and the ability of the public to participate in the meeting. If the recording is determined to be intrusive and interfered with the meeting, the mayor may direct that the recording be stopped or undertaken in a different manner or location.

#### ADJOURNMENT:

Meetings must be adjourned by motion.

**AMENDMENTS TO THE RULES OF PROCEDURE:** The foregoing procedures may be amended from time to time by a majority vote of the Board.

Be it RESOLVED, that the Board of Trustees hereby adopts Village of Lansing Rules of Procedure as the procedural guideline for Village meetings.

Trustee Hardaway moved to adopt Village of Lansing Rules of Procedure as the procedural guidelines for Village meetings. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

Municipal Law 77-b, authorizes municipal officials and employees to attend schools, conferences, seminars, etc. conducted for the benefit of the local government. However, such attendance is not authorized, nor can reimbursement be applied for, unless prior approval of the Board of Trustees is obtained. It is appropriate at the organizational meeting to adopt a resolution authorizing certain individuals, by position, to attend meetings.

RESOLUTION #6386- Authorization for Clerk/Treasurer Jodi Dake, Trustee Monaghan and Trustee Hardaway to Attend NYCOM Fall Training School

Be it Resolved, that the Board of Trustees hereby grants permission for Dake, Monaghan and Hardaway to attend the NYCOM Fall Training School in September, 2017

Trustee O'Rourke moved to have three village representatives attend the NYCOM Conference. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION#6387-Code & Zoning Officer to Training

Be it Resolved, that the Board of Trustees hereby grants permission for Code & Zoning Officer Adam Robbs to attend the Planning Federation & SToba Conferences and Code Classes

Trustee Hardaway moved to have the Code & Zoning Officer to attend the listed Conferences. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

Hartill stated that Courtney had asked if they could go to a welding class at BOCES. He doesn't have any details on it to approve now but we can always do that in the future. Courtney has also requested that he and Hatfield be approved to go to Highway Training School.

RESOLUTION#6388-Highway Training School

Be it Resolved, that the Board of Trustees hereby grants permission for the Supt. of Public Works John Courtney and MEO Nolan Hatfield to attend Highway School June 2017

Trustee Monaghan moved to have Courtney and Hatfield attend Highway School. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

RESOLUTION #6389-Authorization to Pay Claims prior to Audit

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, credit cards, debt service and other bills to avoid finance charges

WHEREAS all such claims shall be presented at the next regular meeting of audit,

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, insurance, debt service and other bills to avoid finance charges prior to audit by the Board of Trustees.

Trustee O'Neill moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

RESOLUTION #6390-Salary for Board of Trustees

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$6,000 for each member of the Board of Trustees and \$14,000 for the Mayor for the 2017-2018 fiscal year.

Trustee O'Neill moved to establish the salaries for the Board of Trustee members at \$6,000 and for the Mayor at \$14,000. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION #6391-Compensation for Planning Board

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$8,000 for the chairman and \$4,000 for each of the four members for the fiscal year 2017-2018.

Trustee O'Rourke moved to set the compensation rate for the Planning Board at \$8,000 for the chairman and \$4,000 for each member. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION #6392-Compensation for Board of Zoning Appeals

Be it RESOLVED, that the compensation paid to BZA members is hereby set at \$75 per meeting for each of the five members for the fiscal year 2017-2018.

Trustee Hardaway moved to set the compensation rate for the BZA members at \$75 per meeting for each member. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION # 6393-Appointment of Elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Donald Hartill is hereby appointed as an elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee Monaghan moved to appoint Donald Hartill as the elected S.C.L.I.W.C representative. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION #6394-Appointment of Non-elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Michael Newman is hereby appointed as non-elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee O'Rourke moved to appoint Michael Newman as the non-elected S.C.L.I.W.C representative. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

RESOLUTION #6395-Mileage Reimbursement Rate

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for Village business shall be the federally approved mileage reimbursement rate.

Trustee O'Neill moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

The current rate is \$.535 per mile.

RESOLUTION #6396-Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Villages procurement policy which was approved on January 7, 1992 states that there will be an annual review of the policy, therefore

Be it RESOLVED, that the Board of Trustees have reviewed the current procurement policy and do hereby adopt the procurement policy

Trustee Hardaway moved to adopt the Procurement Policy. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

#### RESOLUTION#6397-Investment Policy

Be it RESOLVED, that the Board of Trustees have reviewed the current investment policy and do hereby adopt the investment policy

Trustee O'Rourke moved to adopt the Investment Policy. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye	

#### RESOLUTION #6398-Designation of Depositories

WHEREAS the Board of Trustees has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees does hereby designate the following institutions as depositories of all moneys received by the Village Treasurer, Clerk, and Receiver of Taxes.

Tompkins Trust Company

Section 2. That this resolution shall take effect immediately.

Trustee O'Neill moved to adopt this resolution. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
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Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Patricia O'Rourke-Aye

RESOLUTION#6399-Capital Assets Policy

Be it RESOLVED, that the Board of Trustees hereby adopt the Capital Assets Policy

Trustee Hardaway moved to adopt the Capital Assets Policy. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

RESOLUTION#6400-Workplace Violence Policy & Incident Reporting

Be it RESOLVED, that the Board of Trustees has reviewed the Violence Policy & Incident Reporting Form and reappoints Mayor Donald Hartill as the Designated Contact Person.

Trustee O'Neill moved this resolution. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

Mayor Hartill stated that it is good to be back again. We have a very busy summer coming up. He is looking forward to making progress on our new park. Hartill plans to have Courtney look at Poison Ivy Point to see what we want to do. Hartill is working on creating a job description for our summer laborer and will get it to Dake. Basically, the person we hire will be doing mowing and gardening. He will complete that in the next couple of days. This position will be a 40/week position at a rate of \$15/hr. Applicants will need to apply through the Tompkins County website.

O'Neill asked how Adam is doing. Hartill stated that he is coming along very well. He seems to have the people skills and experience dealing with tricky situations when he was previously working down south. Hartill feels he was a good choice. Hartill went on to say he was complimentary to our Highway Department when there was a water break in front of the medical facility which he use to work for.

When asked of the status of the water main break at the corner of N. Triphammer and Sheraton Drive, the Mayor didn't know since he hadn't spoken with Courtney. Our water system was constructed in the early 70's with cast iron. Modern systems are now plastic. He believes it is part of one of the lines we already replaced when we did Sheraton Drive.

It was stated that on Oakcrest Road there is water coming out of the middle of the road. Hartill is unsure about this and will talk to Courtney about it.

Monaghan stated that as a result of canvassing, there is a lot of interest of Friends of Shannon Park who want to help us clean out the area and to upgrade the boulevard. We have 4 trees planned for the boulevard and residents are wondering if they can donate or dedicate 2 more trees. This is possible. One question and concern is that of survival. Monaghan agreed to help water.

Monaghan would also like to talk to the Shops at Ithaca Mall about attracting health and human services tenants to the Shops at Ithaca Mall. The Board agreed that Monaghan can begin conversation with Mall representatives. Hartill stated that he has already had this conversation with Eric. Monaghan feels it would be nice to have a family practice, dentist and chiropractic offices there. It is a great location because it is on the bus system. Hardaway asked Monaghan to keep the Board informed so they can help.

O'Neill stated that he attended the Town of Lansing meeting. He handed out Michael Sigler's Tompkins County Legislator report. He also attended the Recreational Partnership meeting. They are proposing a 2% increase for next year. We will see more on this in June or July. It is basically inflation.

O'Neill and Monaghan stated that they have registered for the Seminar for Local Officials on June 14<sup>th</sup> at the Village of Skaneateles Fire Department. This is one of the regional trainings being provided by the Office of the New York State Comptroller. It will cover understanding the budget process, communicating and understanding financial reports, budget status report discussion, financial condition analysis and will end with an open session to ask the auditors questions.

O'Neill informed the Board that his neighbor, Tatyana Duval, died last night. She had been sick for a while which is why she withdrew from the Village elections.

There is a series of meetings to do shared services in the County. They would like all Mayors, Supervisors and County representatives to get together to come up with a plan. Hartill feels this is a waste of time. We already have shared services. There are no penalties. His strategy is to ignore this. Hardaway would like to attend with the Mayor.

Hardaway stated that Nicole Baker called him wanting to meet to talk about planting trees in the area that is Lisa property. Hardaway spoke with her and Courtney this afternoon. They maintain about 25-30 square feet. They want to plant 10 blue spruce trees. It would be ok with the Greenway Committee but they still must get Lisa's approval. The plan would be almost the same as what Courtney would do.

Hardaway has attended Tompkins County Legislature meetings. They have a public comment period just for municipal officials. Hardaway would like to let them know what the Village is doing and that we exist. Monaghan thinks it is because we are bipartisan. O'Neill stated that he attended a meeting a few months ago and it was made up of very

“left” people from the Town of Ithaca. Dawson thinks the people that show simply reports. Hardaway will let them know what we are doing as a Village and how well we work. We do a lot of good things.

O’Rourke stated that as a TCCOG member she would like to go to the shared services meeting.

Motion to Adjourn

Trustee O’Neill moved to adjourn. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O’Neill-Aye  
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O’Rourke-Aye

The meeting was adjourned at 8:30 pm.

Jodi Dake  
Clerk/Treasurer