

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, September 13, 2018, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Ronny Hardaway, Gerry Monaghan, John O'Neill and Patricia O'Rourke; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer Michael Scott; Working Supervisor, John Courtney.

Mayor Hartill called the Board of Trustees meeting to order at 12:22pm.

Courtney stated that they have been extremely busy working on the new Marian Hartill Park and trying to get everything else done. The all-purpose playing field is mostly graded out. They brought in 11-14 loads of top soil to spread out. They will be returning the rental equipment and will start doing the storm side of things. There are two trees that will be removed. One is a dead pine and the other is a multi-stem maple that is pulling away and it needs to come down. They will let the trail blacktop cure before they remove the trees this fall.

The highway department has been dealing with odd and end complaints. There was a complaint regarding the high weeds blocking the view at the corner of Brook Drive and N. Triphammer Road. They were mowed down yesterday.

The flow meter at Burleigh Drive was sheared right off. Someone mowed over it. Courtney contacted the Sheriff's Department to see if there were any reported cases of an accident in that location. There were no accidents reported so it will be a hit and run property damage. NYSEG need to set new poles and we will have to repair the meter.

Courtney stated that his goals for the rest of month are to take a few days off. Courtney and Zavaski will be off next Monday and Tuesday and Nolan will only be off Monday. On Friday they will be doing the finishing touches on the park so it is ready for the dedication on Sunday. SWPPPS now are being done weekly which Courtney will get to Scott. They will start seeding the playing field, grade up to the catch basins and adding stormwater protections. There was one violation and that was because the track and pad were removed. The south leg of the trail will not get done right away because we still need to access the catch basins. The field is graded the best they could. Without a laser it will not be accurate. It will continue to shift and compact.

Courtney asked the Board to reconsider the overtime issue as it is stated in the employee Handbook. He would like it defined clearly so there are no questions. Courtney claimed that he does not give the guys overtime unless he needs work done. The issue is being called in to work for a nonemergency event and still using PTBA time to get overtime. The employee handbook reads:

“If an hourly employee is called in for an emergency by an immediate supervisor on a prearranged day off or weekend, they will be able to use their PTBA time and still be eligible for time and a half for hours over 40.”

This was originally put in the Employee Handbook back in Oct 2012 to give the guys incentive for being called in for snow plowing, water/sewer breaks or other emergencies. The issue was brought up by Dake while doing payroll because the situations were not emergencies and they wanted to use PTBA time to get overtime.

Courtney explained that in the first instance Zavaski had an appointment at 10am on Monday morning and then came back to work. Then Courtney had him work one hour over so he tried to get overtime for that one hour by using PTBA time. Courtney felt that because it was his request to stay that he should have been able to use PTBA time to get overtime. Zavaski did not sign out to have a prearranged day off so he did not qualify to use a PTBA hour to get one hour overtime. The second instance was when Hatfield took Monday off and worked Friday of that week. Instead of just submitting for 40 hours for Tuesday-Friday, he also submitted to use 10 hours of PTBA time so that he would get 10 hours overtime for the week. If he was called in for an emergency then he would have qualified but because it was not an emergency Dake felt that given the way the Employee Handbook is written, he should save the 10 hours PTBA time and just get paid for 40 hours. This issue was brought to the Mayor for discussion. Because Courtney had told Hatfield that he would be getting overtime if he came in, it was given to him in this instance.

Dake stated that she had spoken with the Mayor about the situation and he agreed to sign off on nonemergency call-ins. Hartill stated that if there is a situation that technically is not an emergency than Courtney can contact the Mayor or Deputy Mayor to get approval. Courtney felt this would be difficult with all the traveling that the Mayor does. Hardaway stated that Courtney could call him anytime, even if he is out of town, to get a verbal ok because he always has his phone.

Hartill stated that the highway department has done a good job on the Marian Hartill Park. For the dedication on Sunday Hartill has arranged for H&J Hospitality to provide snacks. The Village will provide beverages which Hardaway is taking care of. Both the Mayor and Hardaway will make remarks at the dedication. Hartill stated that he has invited the real estate agent we bought the property from and Liz from Northwood Apartments. Courtney stated that a port-a-potty is being delivered to the park on Saturday and trash containers will also be out there. Hardaway stated that the Community Party would be setting up a table at the dedication to encourage people to stay involved in government. They will also be providing desserts. Hartill will be emphasizing that local governments makes these kind of facilities possible.

Courtney stated that working up there it is incredible to see the diversity that comes to the park. There have been many compliments to the Village on what a great park this is. It has a nice feel to it. Most areas in the park are established so it will not be too muddy on Sunday.

O'Neill gave Dake a copy of the youth organization fees for next year.

Monaghan stated that he has seen increased security at the Shops at Ithaca Mall. Arby's is no longer in the mall. It is getting really empty in there. The only food vendors that are left in the Food Court are pretzels, Chinese and pizza. Courtney stated that they will be reviewing the lighting plan for the mall. He will encourage more lighting at the trail.

Monaghan asked Courtney for a time frame as to when the boulevard in Shannon Park would be planted so he can let his neighbors know. It will be this fall. Speaking of trees, Dake asked when Courtney would be purchasing the two trees that he said he would be replacing on N. Triphammer. Dake is still waiting to submit the Tompkins County Beautification Grant paperwork until after this is completed. Courtney will get that taken care of.

Monaghan stated that he attended the last Planning Board meeting to hear the Beer presentation. He has concerns with them not taking into account the 50 foot setback and area needed for the roads. He wondered if they are actually taking into consideration the setbacks that are going to be set for them. Scott stated that they have not been set yet. Hartill stated that the level of rentals in the Village is saturated so he sees no benefit. He wonders where the numbers have come from.

Before leaving, Courtney stated that the Board made a good hire choice with Mike Scott. They are working together. He always sees Scott out there working hard. Courtney left the meeting.

O'Rourke had nothing to report.

Hardaway reported that the dedication is Sunday. He is taking care of getting the drinks, ice and serving ware. He is planning for 100 people. The Joint Youth Commission and Youth Services Board are in the process of deciding their budgets for next year. It looks like there will be a 2% increase. It was an unpredictably good year for income for Tompkins County. The Youth Services Board does a lot with a little money. There is decent participation from the Village. The Youth Employment Services gave a report Monday night and the dedication of those people is impressive. The Village of Lansing contribution is greatly appreciated. O'Rourke stated that they also came to the TCCOG meeting last month.

Scott stated that he is in week three. It was a little tough in the beginning trying to get all the procedures. Dake has helped wonderfully with this and has made him feel comfortable. Scott thanked the Board for giving him the opportunity. Scott stated that he looks forward to going to work. The number of permits issued this year will be up to 94 by the end of the week. Scott is working on a couple of plan reviews. There was a gentleman in today that they will be utilize Cornell University engineering students for a robotics center for kids. This will be located in the Shops at Ithaca Mall. Scott has many questions about storm water. He and Courtney will meet next week to go to different

areas that he has received calls of concern on. He wants to figure out what is the Villages and what is not. Hartill stated that Brent Cross was supposed to do a map of our entire stormwater infrastructure. Scott is thankful for Marty Mosely who has a lot of knowledge to share. Scott will be utilizing Brent Cross more basically for his continuing education. Cross has done storm and code and Scott hopes to learn a lot from him. Our new Part Time Clerk Tammy Milliman has been fantastic. In the beginning Dake told Scott that this is one big family and everyone is helpful. This has proven to be true.

Scott is up inspecting East Pointe Apartments on Bomax Drive almost every day. They are moving right along. A final inspection was done to finish off the temporary permit for the new senior living apartments on Cinema Drive, Cayuga View, They only have 6 of their 60 units rented so far. They are expensive but are ADA compliant.

O'Neill asked about when the additional streetlights for Lansing Trails II will be installed and who was responsible for it. Hartill stated that there is some security. (There is \$7,000 in escrow for the plat approval conditions for streetlights to be installed/take over road.) He asked if it was decided if they will all be install or installed one at a time. Hartill thinks the original agreement was to have all the infrastructure go in at once.

Scott asked if the Planning Board Meeting on September 25th could be recorded since Milliman will be at the NYCOM Fall School Training and will not be there to take minutes. The Board agreed that the meeting could be recorded as long as it was announced at the beginning of the meeting so people are aware. Monaghan stated that he would cover the Planning Board meeting on September 25th since both O'Rourke and Hardaway would both be at NYCOM.

Dake requested that everyone get their newsletter articles to her by September 20th. She will also send out an email.

Dake reported that the Tompkins County Health Consortium Board has voted to accept our application for membership beginning January 1, 2019. The Board of Trustees needs to pass a resolution to appoint a Director, Alternate Director and assign a benefit Administrator. Hartill asked if Hardaway would serve as the director, he would be the alternate and the Clerk/Treasurer, Dake, would serve as the Benefits Administrator.

Resolution #6514-To Appoint Deputy Mayor Ronny Hardaway as Director on the Consortium Board and Mayor Donald Hartill as the Alternate Director and Clerk/Treasurer, Jodi Dake, as the Benefits Administrator

Trustee O'Rourke moved these appointments. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Patricia O'Rourke-Aye

Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye

Trustee Gerry Monaghan-Aye

Dake will notify the Consortium of the names and contact information for the three appointees.

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #6515- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the General Fund, in the amount of \$51,331.86, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the Sewer Fund, in the amount of \$29,183.30 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 4 for the Water Fund, in the amount of \$761.02 is hereby approved for payment.

Trustee Monaghan moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

Dake stated that the NYSDEC has mailed us the Deer Damage Permit that the Mayor needs to sign and 60 deer tags. Courtney LaMere, the issuing agent for NYSDEC, stated that we can get more tags if needed. When Bernd stopped to pick up the tags he asked if the Mayor had discussed hunting in the woods behind the garage. Hartill feels this is a can of worms he does not want. The guys in the highway department do not want to see culling back there. Scott asked if the Village has a problem with deer. Hartill stated that we used to pick up about 30 deer that were hit by cars each year and this last year there were only 3.

We received a response from Sevanna Park regarding the Village taking over the private road that leads into the Lansing West Apartments and the Sevanna Park Condominiums. Michael Pehinec of Coughlin & Gerhart, LLP emailed the Village to let us know that he met with the Sevanna Park Condominium Association Board of Managers on September 5th at their monthly board meeting. In this meeting, he provided each member of the Board with Mayor Hartill's email requesting that they consider the Village of Lansing taking over that road as a public road. The Board authorized Pehinec to advise the Village that they are not willing to transfer the main roadway from Triphammer Road to the Sevanna Park Condominiums and leading to the Lansing West Apartments to the Village of Lansing. Hartill feels that this is a crazy decision on their part. The road needs to be rebuilt in the next 5 years and they will have that expense. If we take over the road it would be the Village's expense. We currently have three curb cuts in that area with

M&T Bank and this would allow us to have one curb cut. Don Edwards owns many of the condos so Hartill will talk to him. The Mayor is not giving up on this. It is a dangerous intersection.

Hartill stated there is another concern with bicyclists at the traffic light at the corner of Craft and N. Triphammer Roads. Bikes do not trigger loops and there is a question as to how to get across. The solution may be to put in a pedestrian crossing button almost on the pavement so bikers could use that. The detection loops are metal base triggered so they don't detect bike traffic.

Dake asked the Board if they would like to approve the minutes from August 6th, 16th and 20th.

Motion- To Approve the Minutes of August 6th & 20th, 2018

Trustee O'Rourke moved to approve the minutes. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye	Trustee Gerry Monaghan-Aye
Trustee John O'Neill-Aye	

Motion- To Approve the Minutes of August 16, 2018

Trustee Hardaway moved to approve the minutes. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye	Trustee Gerry Monaghan-Abstain
Trustee John O'Neill-Aye	

Dake asked if anyone had any items for the Monday agenda.

Resolution #6516- To Cancel the Monday, September 17th Board of Trustees Meeting

Trustee O'Neill moved to cancel Monday's meeting and Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye	Trustee John O'Neill-Aye
Trustee Gerry Monaghan-Aye	

Hartill stated that he has had a couple of meetings with David Herrick regarding the sewer extension to the Town of Lansing. We are making progress getting the design done. \$900,000 of the project will come from the Town developers. We are under pressure from the State to do something with our large Sewer Capital Reserve. Final

details are still being looked at. The plan is to also increase the lot size to have a transition zone. When we get further along this will need to go through Planning Board review, the code will need to be revised and there needs to be a financing agreement from the developers as to how they will pay us. The bid package should be ready by the 1st of the year and completion of the project by late summer 2019. We need an agreement with the NYS Department of Transportation for construction on East Shore Drive. We will need to secure easements for pump stations. NYSDEC also has to sign off on this project. If NYSDOT does not approve this project than it is a done deal. Easements will be needed for the construction. We may also have an additional pump station at the end of Twin Glens Road. Surveying has been done. There is a pretty complete plan that will go to NYSDOT then to NYSDEC. Hardaway asked about the bid process and wondered if it was a good time to go out to bid. Hartill explained that it is a large \$3 Million project and it is bidding at a good time to set up for next year's projects. Hartill will keep people informed with details as they arise.

Motion- To Adjourn

Trustee Monaghan moved for adjournment. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

The meeting adjourned at 1:30pm.

Jodi Dake, Clerk/Treasurer