

## Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, November 15, 2018, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Ronny Hardaway, Gerry Monaghan, John O'Neill and Patricia O'Rourke; Clerk/Treasurer, Jodi Dake; Part Time Clerk, Tammy Milliman; Code & Zoning Officer, Michael Scott; Working Supervisor, John Courtney; MEO, Nolan Hatfield.

Mayor Hartill called the Board of Trustees meeting to order at 12:22pm.

Deputy Director Leo Riley and Seth Dennis from Tompkins County Recycling were present to further discuss having a shed for the food scrape drop off. Courtney had previously met with them and voiced his concerns to the Board. Riley and Dennis were invited to the meeting to answer questions.

Dennis handed out packets that showed the other municipalities that they work with and their contact information. Hartill stated that our concern is that food scrapes would end up piled around the shed similar to the way people leave items around clothing drop off buildings. Riley stated that they have thirteen sites and it is everyone's main concern. We have not had any problems with illegal dumping. We had one problem in Dryden when the site was closed due to bad weather on a Saturday morning where someone still left food scrapes. They were there that next Monday and took care of it. We also do not want that. There are now signs that are posted on the shed that state "no attendant no food drop off".

Riley stated that currently there are two locations with receptacles not contained in sheds. We prefer to have the containers locked up and out of site so food is not left during the week. The problem is when you do not have an attendant there you get material that is not food scrapes therefore it gets contaminated. Courtney stated that he feels that is not a concern because our village residents are responsible. If you eliminate totes being accessible he thinks you will not be able to capitalize on the program if scrapes can only be dropped off once a week. They discussed the possibility of having a window drop in the shed. The sheds are locked and contained. The Village will have keys so the shed could be opened if needed.

It was questioned whether we would lose patronage if people could not drop off during the week. Once residents are aware that they can only drop off at the Village on Saturday he doesn't think so. Monaghan feels that people that want to recycle will find a way. They may use yard compost or run to the Village. Riley stated that we do have a drop site in the Village of Cayuga Height on Sunday. People can take their scrapes to Tompkins County Recycling from 7am to 3:30pm Monday thru Friday. Hancock Street has a Wednesday night drop. Having the complete list to post may be beneficial to our residents. This way they would know all their options.

Riley reported that there are 2000 ton of food scraps collected annually through this program in Tompkins County. We now collect our own material ourselves so we control when they are picked up and the cleanliness of the container. We weigh each sight. An average of 55 drops are done at the Village each Saturday. In the winter the number of drops goes down and the number of pounds goes up.

Courtney was concerned with losing the convenience of coming any time. He asked if it was possible to add an additional drop time mid-week. Riley stated that it is doable. Courtney stated that he is also worried about the smell inside of shed. Riley stated that eight months out of the year the smell is fine, where in the summer months it is not pleasant in shed. Odors outside are not affected.

Courtney recommends getting the shed and monitoring it. We may also leave a tote out temporarily with a sign informing our residents that there will be no more outside hour drops. We have a place for the shed. It will eliminate a garden that never gets maintenance anyways. Riley stated that we can leave a container out as long as we don't have problems if that is what the Village wants. He also stated that the shed can be removed at any time if it does not work out.

Hardaway asked how the Recycling Center knows if the food scrapes are contaminated. Dennis stated that the attendants do this. On Saturdays they have interaction and it is an educational moment. Cross contamination is very little at drop spots because of the attendants. Tompkins County built a 1300 sq. ft. center just for food scrapes processing, which will be opening in December.

Monaghan stated that at Ithaca High School the students are not using the food scrape containers because they have smaller holes in the lids. He felt if you took off the small lids kids would use them. Riley stated that they appreciate the feedback. Riley stated that they are going back into the elementary and middle schools to teach the kids how to recycle.

Riley reminded the Board that there are no contracts. If the shed does not work for the Village they will remove it. We will work together to solve any issues that may come up. Hartill thanked Riley and Dennis for coming and told them that we will be in touch.

Courtney stated that we finally got the Marian Hartill Park hydro seeded. They lost a person at Tompkins County Soil & Water so our guys worked with them. All the hydro seeding material is free to the Village. We used six 1,000 gallon loads of hydro seed material. SWPPP inspections on the park will be done monthly instead of weekly for the winter.

Scott Weaver from the Town of Lansing installed the exterior door that enters the Community Room and Chris and Nolan are finishing up the painting. Courtney got quote for \$900 for an electronic push button lock for that exterior door. The Board decided against getting that kind of lock since a lot of keys can be purchased for that amount. The price is so high because it has to be adapted to a panic bar. Hartill stated that another

option could be a lock box that would have keys inside similar to those that realtors use. Courtney has two keys for the new side door which he will get to Dake.

Courtney stated that Zavaski is off this week to hunt. We will call him in if we get the big storm tonight that is being predicted.

Courtney stated that there has been a letter received from Lawrence Fabbroni, Heights of Lansing's engineer, requesting a change to the Lansing Trails II Subdivision Conditions. He and Scott have been working on some changes to the conditions. Courtney sees no issues and recommends the Board allow item #3 since the way utilities are installed are now different. It used to be that a trench for done to place water, gas, cable and wiring. With the gas moratorium there is no encouragement to but all in together. He recommends the Village release that condition and allow them to install as they go. It does not make any difference to Courtney. There will be short conduit runs to the distribution boxes. Whatever they do with the walks are fine. Change item #4 deals with renaming the road that connects Janivar to Nor Way to Ivar's Way. In trade off for #3 and #4 they will give us the easement as stated in #5. Item #5 proposes that the disagreement with the Village over the ownership of the sewer main and easement from Nor Way to the Heights of Lansing east property line between units P13-D and P14-F be ended and both be dedicated to the Village. Hartill agreed with this trade.

Hardaway recalled that previously we were told that segmenting of streetlight installations was an issue. Courtney stated that we will have them do the wiring in conduit and not direct bury. Specifications have changed since the previous lines went in 30 years ago.

Courtney stated that he and Scott are working together to communicate better with contractors.

It was asked when the trees on Shannon Park Blvd. would be planted. Courtney stated that the type of trees that are going in should not be planted until Thanksgiving Day. It will cost more to pour the concrete around the trees because it is cold now. Dake asked why they wouldn't just wait until spring to pour concrete. Courtney stated that it is only an additional \$800 so he wants to get it done.

Hatfield stated that snow plowing has started. Yesterday morning the snow got bad really fast. The roads were wet from rain which created ice.

Scott stated that the Bomax project is moving along. There are some storm water runoff issues between Bomax and IJ Construction. IJ claims water is leaching through the berm. The retention pond is not actually completed yet. Another issue that he, Courtney and Cross are looking into is the off sight water which is coming down the road. Cross is looking into whether the retention pond can handle that. Park Grove wants to get a Certificate of Occupancy (CO) for their 1<sup>st</sup> building by March. They have put in the road so now they are able to parking on the property instead of on Bomax Drive. Scott feels they have done a good job with what they had to work with. He will be doing a framing

inspection on their second building. IJ Construction on Norway wants to get a CO by January for one of their units.

There is some activity at the Shops at Ithaca Mall. The Mexican restaurant is close to being able to open. Running In Places has a demo permit. The Brentwood project is starting. The owner of the lot on Dart Drive that was cleared will be bringing in a print for a townhouse they want to place on the west portion of the property.

The Planning Board has canceled their meeting for November 27<sup>th</sup>. At their meeting on December 10<sup>th</sup> the Planning Board will come to a vote on the Millcroft proposal for a Planned Development Area.

There are two major subdivisions being proposed in the Village. At 1510 East Shore Drive, south of Blackchin Blvd., they want to subdivide the property into three parcels. There are also two properties on Esty Drive that they are looking to break into 7-8 segments to put in small cabin type houses. A special permit will be needed for each. Scott has sent a letter to Eric Goetzmann regarding the property across the street and still has not heard back from him. Scott will send him another letter.

Scott spoke with Mr. Horwitz this morning regarding the work that is being done on his property. He is cleaning up the pond and keeping the spoils on the property. He is recreating the streams so he can plant crops. Scott will be meeting with the excavator to talk about preparing spoil pile for winter. Scott stated that he cannot say enough about the help he is getting from Dake & Milliman. He is now also working with Courtney and Moseley. No one makes him feel bad and everyone really makes him feel welcome.

O'Neill gave Courtney a copy of the mall's lighting plan. This will be reviewed by the Lighting Commission. O'Neill stated that he has already reviewed it and it looks pretty good.

Hartill stated that there has always been a problem with Tompkins County doing things at the airport without asking for a building permit let alone following our Codes. Now they are installing a drain system. All the material that comes from their sewer system goes into our lines and then to Cayuga Heights Waste Water Treatment Plant. The airport needs a plumbing permit from Bolton Point to make the modifications that they want in one of the hangers. It is important that they install an appropriate oil and grease separation system in their drains that Brent Cross can approve. Bolton Point has agreed that no plumbing permit will be issued until Brent and the Village agrees.

The group of six municipalities discussing sewer met last week and are making progress in understanding the overall sewer needs and recognize that Inflow & Infiltration is a key issue.

Dake reported that the auditors were here this week. Milliman did a great job of covering the office while Dake was on vacation. It was nice that she was able to process the water payments. Dake has collected all the verifications and enrollment forms needed to join

the Greater Tompkins County Municipal Health Insurance Consortium. November is open enrollment.

After attending NYCOM, Hardaway and O'Rourke gave some recommendations that we need to start working on. Dake asked if the Board has thought about a plan of action. Also a new time card was previously submitted for the Board to consider. The Board approved the new timecard format which now has the employees write their times in and out each day instead of just listing the number of hours worked.

Sanjay and Reema Raina have requested that their October water and sewer penalty be waived. They claim that somehow their bill got lost in the daily pile of mail that they receive. This is the first time they have been late with payment. The Board agreed to waive the penalty.

Resolution #6527- To Waive the Penalty of \$42.13 for Account N6522

Trustee Monaghan moved to waive the water/sewer penalty and Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye	Trustee Gerry Monaghan-Aye
Trustee John O'Neill-Aye	

Dake had previously sent the Board a proposed agenda for Monday and asked if anyone had anything to add. There were no additions.

Mayor Hartill entertained a motion to approve the vouchers. Hardaway questioned a few vouchers before they were approved.

Resolution #6528- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 6 for the General Fund, in the amount of \$63,065.17, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 6 for the Sewer Fund, in the amount of \$34,033.87 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 6 for the Water Fund, in the amount of \$962.12 is hereby approved for payment.

Trustee Hardaway moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Patricia O'Rourke-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Gerry Monaghan-Aye

Milliman reported that she has caught up all the minutes. She is working with Scott and Dake to get the Code office organized. It has been fun.

O'Rourke had nothing to report since she has been out of commission. She thanked Milliman for doing the bank reconciliations while she was out having surgery.

Hardaway stated his concerns with Fabbroni removing walkways the Village asked them to build. The Greenway Committee helped get the walkways in so people could walk the curved drive without walking on the street. Courtney stated that they are still adding a walkway, they are just moving it. He referred to page 4. Maintenance would be easier than behind houses. The trails into Janivar are hard to maintain since they are so narrow. Courtney stated that he is all for walkways along the roadway. Hardaway stated that the design was to get people off the road. Hardaway is concerned with removing the current trail. Courtney explained that they would connect back to the dead end piece. Hardaway was ok with that.

Hardaway presented vehicle logo designs for consideration. A nine inch logo is as big as can go with equipment. Hardaway will go up and look at the equipment. Courtney stated that we do not want to cover the other decals on the equipment. There was a suggestion to have the Village of Lansing printed across the top of the front windshield. It was suggested that this be looked into because it may be a problem with NYS inspection. Hardaway will research decals for the front windshield. He feels having a decal across the top of the front windshield would be cheaper than adding logos to a light bar rack. Courtney stated that he spoke to some guys and they are not that much money. Courtney stated that he will be taking most of next week off and then he will get together with Hardaway and look at the different options for marking Village vehicles.

Hardaway stated that he previously emailed the Board a summary of the last Planning Board meeting. There was a Joint Youth Commission meeting Tuesday night. The Learning Web proposed to adjust their budget to make a new training of youth category. They have created a six week program to teach youth how to set up their own business. Five or six local youth will be trained.

Courtney stated that there is already a lot of traffic coming out of the Lansing Trails Development. He feels that the Millcroft proposal would only make it worst.

Motion- To Adjourn

Trustee O'Neill moved for adjournment. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Patricia O'Rourke-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Gerry Monaghan-Aye

The meeting adjourned at 1:54pm.

Jodi Dake, Clerk/Treasurer