

## Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, January 17, 2018, in the Village Office.

PRESENT: Deputy Mayor Ronny Hardaway; Trustees Gerry Monaghan, and Patricia O'Rourke; Clerk/Treasurer, Jodi Dake; Part Time Clerk, Tammy Milliman; Code & Zoning Officer, Michael Scott; Working Supervisor, John Courtney; MEO, Nolan Hatfield and Chris Zavaski.

Deputy Mayor Hardaway called the Board of Trustees meeting to order at 12:20pm.

Courtney stated that he has seen the emails that have been going back and forth regarding Dart Drive and concerns regarding traffic calming from a list serve that Monica Moll started for Dart Drive residents. Courtney explained that in 2010 it was requested to put in storm sewer and at that time they were concerned with sidewalks. They canvased the area and most of the Dart Drive residents were ok with having sidewalks if they were on the other side of the street. The Village had no issue incorporating the sidewalks, however in 2011 storm sewer went in on the north side and then in 2012 on the south side of the road. This gave wider shoulders to the road to allow for pedestrian traffic. The problem with installing sidewalks now is the way the road is constructed due to the storm sewer that has been installed, and on the south side the storm sewer has been redesigned as all storm sewer was in the ditch with little drainage leaps. It was then blacktopped.

Courtney stated that as far as traffic calming and suggested speed bumps, some of the roads where people see speed bumps are on private roads. Speed bumps and speed tables are discouraged against. Another solution may be to eliminate the connection of Dart Drive at the Warren Road intersection. It is already a challenge to get out of there due to its close proximity to the intersection of Warren Road and Route 13. Another possibility would be to, instead of getting easements to put in sidewalks, turn the road into a cul de sac. The only problem with that would be that we need two means of egress. Another possibility would be to make it only an exit right onto Warren Road, no left turn. Or maybe a dual purpose shrink road down and curve it. No parking signs could also be installed on dart Drive. However, residents may not like that because if they had company they could not park on the road. Courtney does not think we have a deeded area right now for sidewalks. The Village has right of way (ROW) by use. ROW by use means the home owner maintains. It is problematic but Courtney is not against it. If we were to install sidewalks we would need 3-4 feet between the road and sidewalk. We could also narrow the road.

Courtney stated that he does not know how Dart Drive got a speed limit of 25mph. 30mph is the minimum speed unless there is a school. The Cornell Daycare at the corner of Dart Drive and Warren Road is not considered a school.

O'Rourke asked about the issue of installing other sidewalks in the Village. Where else will we have to put sidewalks in and what will determine the need? Uptown Road has a sidewalk. Dart Drive and Uptown Road both have parks on them. Courtney stated that to justify the need for a sidewalk you would look at the amount of foot traffic on a road.

Hardaway stated that if we were going to close off the end of Dart Drive or make it so you can only turn right, we should first consider the buses. The Swartout & Ferris bus garage is around the corner on Graham Road. Courtney stated that Dart Drive is not a truck route so the buses are not supposed to exit in that direction. They should be turning right out of their property and heading to N. Triphammer Road.

Hardaway stated that he envisions a sidewalk that goes down one side of the road to the park entrance where there would be a raised crosswalk and then the sidewalk would go down the other side for the rest of the street. Courtney stated that the raised crosswalk would be difficult to put in and maintain. Hardaway asked if we could get a certified removable hump. Courtney stated that milling rumble strips into the road could be another option. Hardaway will do some research to see if he can find a removable table that is DOT certified.

Hardaway also recommend that we do a presentation so residents can come and help solve the problem. Courtney stated that we could get three conceptual drawings from TG Miller. To get the word out we could place our signs at end of road. The engineers could be available to answer questions. This would give the neighborhood an option to voice their opinion.

Courtney stated that he talked to Hartill about the boulevard area on Beckett Way and residents jumping the curve. He would like to shrink the bullnose of the curb and get rid of the curb. NYSEG has a hand hole there in the boulevard and we would have to deal with that. Monaghan pointed out that part of the boulevard you can use for walking. Monaghan likes where the flags are that represent where the trees will be planted.

Courtney wants to purchase a new tractor to more efficiently plow the sidewalks. Our sidewalk machine is not working for us. Currently we use a lawnmower and skidster. He wants to move money to cover a bigger 57 inch John Deere lawn mower. It is what we are currently using but is twice as big. This would also give us the potential for a broom attachment to sweep the snow off the sidewalks. The total price is \$44,000. Having a larger mower would also make it easier to maintain the new trails at the Marian Hartill Park. Currently Hatfield and Courtney are done with the routes and waiting on Zavaski to finish the sidewalks before they leave. The new machine would be twice as fast and will help with a deeper snow. We get an 18% discount on State bid for a tractor with a blower, broom and blade. The Board wanted to wait and hear from the Mayor before authorizing a budget transfer to purchase a new tractor. Courtney would like the budget transfer to come from the capital improvement line item since he feels we will not be doing all the projects planned for. Hardaway stated that he had no issue but did not want to make the decision without first hearing from the Mayor and O'Neill. We could make ordering it contingent on the Mayors blessing. Dake stated that the budget transfer just had to be

approved before the invoice for a new tractor was paid. Courtney had a copy of the estimate for the Board to look at.

Monaghan asked if the Village could try and take over the end of Shannon Park Trail and Graham Road. That way we could maintain that area instead of relying on the Mall to do it since currently they are not. It would be nice if the village owned all the way up to the guardrail or even if we just got an easement to maintain that 25 feet. Many use the path that goes from the back of the Mall to Shannon Park.

Courtney stated that Maguire's has submitted a special permit for a new building. As part of this it would be nice to have them install a sidewalk in front of their building, maintain the ditch along that trail and do something with the deteriorating poles. Let their engineers figure out how they would like to do it.

Courtney stated that he had a mishap on Janivar Drive by the Hogben house on the morning we had black ice. He went off the road and ran into a decorative rock on the Village property. The rock hit the emissions systems resulting in over \$8,000 in damage. No one was hurt and it will be turned in to insurance. Courtney talked to Roy Hogben and we will work on finding a common ground. The truck has been repaired enough to continue to use and the computer on the truck also had to be reset.

Hardaway asked what a wiper sealed beam is. Courtney explained that is is a plow light. He also questioned why we bought 10 wiper blades. Courtney stated that we keep them in stock because we go through quite a few in the winter. He asked what the two pairs of pistol pliers were for. Courtney stated that they use them to get in tight spots. He asked what a knot-cut brush was for. Courtney stated that they use it to sand and it attaches to an air tool or drill. We also purchases 6 tires at over \$400 each and Hardaway asked how long tires last. Courtney stated that we get about 20,000 miles on a truck or about 3 years.

Courtney stated that the equipment that was surplusd many months ago will be going to the CNY Roy Teitsworth auction in Polkville at the end of this month.

Hatfield had nothing additional to report.

Zavaski stated that he has been fixing equipment and patching potholes. Mainly he has been working in the shop getting ready for snow.

Scott stated that Maguire Nissan is coming to the Planning Board for a special permit hearing next meeting. They will need 6-7 variances so the process will take a couple of meetings. Sidewalks are a big issue. The Planning Board will be working through some issues they see in the Code. They also want changes for sidewalks. Scott would like to discuss Air BNB's. There have been a couple of complaints and others asking if there is anything in our Code on this. Tourist home could be considered home occupation. Scott will send the Board a link to Section 145 regarding this issue.

East Pointe Apartments on Bomax and IJ Construction are still looking to occupy one of

their buildings in March. Bomax is back into compliance with their SWPPP. We have been cracking down on getting piles of soil set for the spring.

Running in Places is stalled right now. Mechanicals have not been given to Scott. They have a demo permit. He is allowing them to move material inside to buy some time. The plan is to have two different theaters. The Mall will need to improve the pavement back in that area.

Scott assured the Board that the Dart Drive project being done by Bellisario is not getting any special treatment. He was shut down temporarily for getting mud on the road. Some people have asked why the pond was lowered. Courtney stated that it was built up around the sides. The pond is important because our storm sewer flows into that pond. Scott has an email in to Troy regarding the layout of the house and concerns with them wanting to access from the abandoned road. Courtney is concerned that it would look like a 3 way road. Legal issues will be discussed with Troy.

The owner of the 24 acres between Dart Drive and North Wood Drive contacted Scott asking him what type of homes the Village is looking for. Scott advised him to address the Planning Board for ideas.

Scott was also contacted about a property on Graham Road for possibly building 9 small homes on 9 acres similar to the Beer's PDA presentation, only smaller.

61 Brown Road is finishing off the 2<sup>nd</sup> phase of that project.

Res#6532- To Allow Mike Scott to attend the First Course SWPPP Preparation and Review on February 6,2019 and the Wet Pond Design March 13, 2019 for a Cost of \$500.

Trustee Monaghan moved this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Trustee Ronny Hardaway-Aye      Trustee Patricia O'Rourke-Aye  
Trustee Gerry Monaghan-Aye

Courtney thinks this training would be beneficial because we have wet ponds and he would like to know the maintenance aspect of it.

Monaghan stated that there is construction at the airport and we have no involvement. Hardaway stated that he is going to the Board of Directors meeting. He will be the liaison so we know their month to month activities. Scott stated that Mike at the airport wants to keep us involved.

Monaghan asked if we have heard any more on the proposed drug treatment facility at the corner of Graham and N. Triphammer Roads. Scott stated that we have heard nothing.

Scott stated that there are three prospects for new houses in the Village..

Hardaway stated that at the last Board of Trustees meeting Monica Moll asked if the Village would consider allowing Board members to enroll in the Village's insurance with the Consortium if they paid full cost. Hardaway stated that he did some research and there is one municipality, Town of Carolyn, who allows their Boards to join. Hardaway would like to pursue this. Dake stated that if we were to allow Board members to join there would have to be procedures put in place for how it would work. The sample resolution that the Town of Carolyn did would not cover the situation. We would need to consider the impact to us and the Consortium. Courtney stated that Dake explained all the aspects of the new insurance to the staff.

Dake reported that Deana Haynes from New York State Insurance Fund (NYSIF) was here last week to do a safety inspection of the office and garage. She also discussed loss prevention initiatives. She reminded us that there are complimentary safety resources on the NYSIF website. She is also available to provide safety training on topics relevant to our operations. She was very pleased to see that we still have zero claims.

At the last Board meeting County Legislator Dawson asked if the Board would do a resolution of support for the County Traffic Study of NYS Route 13 and appoint a representative to represent the Village of Lansing on the Steering Committee.

Resolution # 6533- Resolution in Support of County Traffic Study of NYS Route 13

WHEREAS, Tompkins County will be issuing a Request for Proposals (RFP) to conduct a comprehensive study of traffic flow, safety improvements, and access management on New York State Route 13, from the intersection of Warren Road in the Village of Lansing, through a portion of the Town of Dryden, to the border of the Village of Dryden; and

WHEREAS, Tompkins County has requested participation from the Village of Lansing in the form of a statement of support for the study and the nomination of a Village of Lansing representative to the County and inter-municipal Steering Committee that will monitor the RFP process and the progress of the study; now therefore

Be it resolved, that the Village of Lansing Board of Trustees supports the need for and purposes of the Route 13 study, and nominates John Courtney to be the Village of Lansing representative on the Steering Committee.

Trustee O'Rourke moved this resolution. Trustee Monaghan seconded the motion. A vote was taken:

Trustee Ronny Hardaway-Aye      Trustee Patricia O'Rourke-Aye  
Trustee Gerry Monaghan-Aye

Motion- To Approve the Minutes of December 13, 2018

Trustee Monaghan moved to approve the minutes. Trustee O'Rourke seconded the motion. A vote was taken:

Trustee Ronny Hardaway-Aye      Trustee Patricia O'Rourke-Aye  
Trustee Gerry Monaghan-Aye

Deputy Mayor Hardaway entertained a motion to approve the vouchers.

Resolution #6534- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the General Fund, in the amount of \$52,905.51, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Sewer Fund, in the amount of \$156,127.28 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Trust & Agency Fund, in the amount of \$5,541.22 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Special Assessment Sewer Fund, in the amount of \$19,505 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 8 for the Water Fund, in the amount of \$175,216.77 is hereby approved for payment.

Trustee Monaghan moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Rourke. Monaghan seconded the motion. A vote was taken:

Trustee Ronny Hardaway-Aye      Trustee Patricia O'Rourke-Aye  
Trustee Gerry Monaghan-Aye      Trustee John O'Neill-Aye

O'Rourke.stated that she would provide lunch for the February meeting. The next Board of Trustee meeting will be February 4<sup>th</sup>.

Motion- To Adjourn

Trustee Monaghan moved for adjournment Trustee O'Rourke seconded

the motion. A vote was taken:

Trustee Ronny Hardaway-Aye  
Trustee Gerry Monaghan-Aye

Trustee Patricia O'Rourke-Aye

The meeting adjourned at 1:45pm.

Jodi Dake, Clerk/Treasurer