

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, June 13, 2019, in the Village Office.

PRESENT: Mayor Donald Hartill, Trustees Ronny Hardaway, John O'Neill and Patricia O'Rourke; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Michael Scott; Working Supervisor, John Courtney; MEO, Nolan Hatfield and Chris Zavaski.

Mayor Hartill called the Board of Trustees meeting to order at 12:14pm.

Jeremy Boylan from Bailey Place Insurance was present to talk to the Board about switching from New York State Insurance Fund (NYSIF) to Comp Alliance for the Village workers compensation coverage. Every couple of years the Village rebids their workers compensation. This year PERMA and Comp Alliance came in significantly lower than Lovell Safety Management Co./NYSIF.

Lovell Safety Management Co./NYSIF - \$36,339
Public Employer Risk Management Association (PERMA) - \$16,414
Comp Alliance - \$17,633

Bailey Place Insurance went through the quoting process and recommends that the Village move their workers comp policy from Lovell Safety Management Co./NYSIF to Comp Alliance. The reasons they are recommending Comp Alliance are as follows:

- No annual audit-based on budgeted numbers
- Lock experience modification for two years
- Optional 2-year agreement, locks in rate
- Endorsed by New York Conference of Mayors and Association of Towns
- Extensive Loss Control services and training opportunities

The cost is a slight increase over PERMA but they offer benefits that PERMA does not. It will enable the Village to plan their budget much more affectively because it is based on budget payroll numbers. Since the Village has not had claims in many years our experience is very low so it is to the Villages advantage to be locked in to a rate for two years. Rates are currently lower.

Courtney stated that Comp Alliance is also good for training. Comp Alliance offers group safety trainings. Boylan added that Comp Alliance will send the Village monthly emails on training specific to class.

Comp Alliance Safety Management is similar to the Tompkins County Health Consortium that the Village joined in January. There are around 280 municipalities in New York with Comp Alliance giving NYSIF some competition. Rates are based on how well you perform. Switching to Comp Alliance will saving the Village approximately \$18,000 a year.

Dake stated that if the Village choses to change their coverage to Comp Alliance, two resolutions are needed. Mayor Hartill feels it is a good move.

Hardaway stated that the price is based on no open claims and asked if we did have claims if there would be a significant jump after two years. Boylan stated that it is not based on your claims. If you have a large claim your experience mod will go up which is what impacts payroll and your rate. With more municipalities joining the Comp Alliance they are able to hold their surplus balance of \$18 million. Hardaway asked how often Comp Alliance meets to track fund balance. They are required to meet at least annually but Boylan thinks they meet quarterly. They are required to file rates annual. Comp Alliance has its own board. If the Village wants to get involved they can. Hardaway feels this is very similar to the Tompkins County Health model.

Resolution #6588- Adopt Resolution to Enter Into a Two Year Membership With Comp Alliance

WHEREAS, there has been proposed a "NEW YORK STATE MUNICIPAL WORKERS' COMPENSATION ALLIANCE PLAN DOCUMENT" pursuant to Section 50 3-a of the Workers' Compensation Law (hereinafter "the Plan"); and

WHEREAS the Village of Lansing is eligible for membership in the Plan; and

WHEREAS the Village of Lansing has made an independent investigation of the Plan and reviewed the Plan document, and has concluded that it would be in the interests of the Village of Lansing to participate therein; now, therefore, be it

RESOLVED that the Village of Lansing enter into membership in the Plan pursuant to Section 50 Subdivision 3-a of the Workers' Compensation Law; and be it further

RESOLVED, that Jodi Dake be and hereby is authorized and instructed to execute the Plan's charter document on behalf of the Village of Lansing; and be it further

RESOLVED, that the custody of all joint Plan moneys by the Plan Administrator under the Plan be and the same hereby is approved.

Trustee O'Neill moved this resolution Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Ronny Hardaway –Aye

Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye

Resolution #6589- To Adopt Resolution to Self-Insure Worker's Compensation Obligations

"RESOLVED, that the Village of Lansing hereby elects, pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality; and be it further

"RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law, notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and be it further

"RESOLVED, that this election shall become effective on July 1, 2019.

Trustee O'Rourke moved this resolution Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Ronny Hardaway –Aye

Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye

Boylan stated that this coming year there is a 1% increase on liability with Selective Insurance. Boylan left the meeting.

Courtney stated that he was approached by a land owner liaison for Millcroft, Chuck Childs, about the trail system in front of their house and the deletion of that trail. It is a stone dust trail. Courtney pointed out that the problem is that all Village trails need to be ADA Compliant. On the north side of the road the curb cut is an issue. Courtney made a recommendation to allow the land owners to grass in the trail system so it is nonexistent. It is currently a trail to nowhere. The location of the trail makes it very difficult to make access to their properties. Hardaway stated that the trails are substitutes for sidewalk. Courtney stated that the Village owns the trail area but we don't maintain it. Hardaway suggested that Courtney let the Planning Board know because they are looking at future sidewalks for the Village. Courtney stated that it is going to have the same development problem because of the topography. Where the trail is currently is not a good location. Courtney feels that if a sidewalk were to be installed, it would be better if the sidewalk was located on the other side of road due to elevations. Courtney stated that we do not have to do anything, just allow them to put in grass. The residents maintain their yard. Someday we may want to add sidewalks because we have 60 foot dedicated land for sidewalks. Mayor Hartill thought this sounded reasonable.

On Tuesday, June 11, 2019 at 2pm was the bid opening for Rental of Equipment, Operators and Laborers. In general, the bidder shall furnish all labor, equipment, tools and supervision necessary for general roadway and infrastructure construction and repair work as directed by the Superintendent of Public Works. Unfortunately, there was only one bid that came in. Courtney recommended we accept the bid. Courtney stated that he

sent six emails out to request bids. With this bid there was no mobilization charge like there was on the original bid.

Hardaway clarified that when the Village needs them in general or for an emergency the Village would call them. Courtney stated that we plan to use Bellisario for sidewalks, waterlines and Northwood Park. The Village will continue to use the Town of Lansing as much as we can. We will be using them for grading at the Marian Hartill Park. Hardaway asked if Dart Drive sidewalks would be done in house or out to bid. Courtney stated that this is still undecided. Hardaway feels it would be useful to come up with an estimate. It was pointed out that the owners of Bellisario Excavating & Drainage do not have to pay prevailing wage. Hardaway found that very interesting. Courtney stated that if we have unions do work for the Village, they have to pay prevailing wage.

Resolution #6590 -To Accept the Bid from Pro-Lawn, Inc. DBA Bellisario of 41 Oak Brook Drive, Ithaca, NY for

17,000lb Excavator with Operator and quick attach 2-foot digging and 4-foot ditching buckets-CAT 308D for \$145/hour

36,000lb Excavator with Operator and quick attach 2-foot digging and 4-foot ditching buckets-CAT 315CL for \$165/hour

48,000lb Excavator with Operator and quick attach 2-foot digging and 4-foot ditching buckets-Volvo 300EL for \$170/hour

Pipe level/laser equipment-N/C

Laborer-Heavy & Highway for \$85/hour

Trustee Hardaway moved this resolution Trustee O'Rourke seconded the motion.
A vote was taken:

Mayor Donald Hartill-Aye
Trustee Ronny Hardaway -Aye

Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye

Courtney stated that we have received the new Ferris IS 3200 lawn mower which is part of the 2019-20 Village Budget. The Village has already surplused the small John Deere and Courtney requested that the Board surplus the IS 3100 zero turn mower so that both could go to auction. Courtney may do an online auction.

Resolution #6591- To Surplus the IS 3100 Zero Turn Mower

Trustee Hardaway moved this resolution Trustee O'Neill seconded the motion.
A vote was taken:

Mayor Donald Hartill-Aye
Trustee Ronny Hardaway –Aye

Trustee John O’Neill-Aye
Trustee Patricia O’Rourke-Aye

Courtney stated that Carolyn Greenwald asked if striping on Becket and Wedgewood could not be replaced. Courtney stated that he likes stripes. Greenwalds concern was with it being rural and the stripes make it look more “city like”. Courtney stated that the striping gives guidance as to where to walk. Courtney consulted staff from Cornell Highway School to see what we have to do if we decided to not strip the road. Their response was that once you have stripes on the road that it would take a decision of the Board to remove the stripes. Courtney’s recommendation was for the stripes to go back on the road and the Board agreed that the Village should default to safety. It is illegal to have fog lines with no center line. Hartill will let Greenwald know that the issue of striping came up at the meeting and the outcome.

O’Rourke asked if there are streetlights on Beckett Way and Wedgewood Drive. Courtney stated that there are streetlights but not consistent light.

Courtney stated that Uptown Road is going to be striped. Courtney also wants to look into raising weight limits on our roads through the State. There is a Road Preservation Law. The reason Courtney brings this up is because one of our trucks got an overload ticket. We do not want law enforcement ticketing people that haul to the Village. We do, however, want to have if trucks are hauling multiple times over our roads. An issue is going to be when Cornell University is building their new dorms and hauling heavy truckloads of bricks over the bridge and damaging our roads. Cornell is building a 2,000 bed dormitory and during the building process will be storing the bricks at Kendal. Courtney wants some form of a Road Preservation Law. Courtney will get copies of sample resolutions. And give the Board a proposed law.

Courtney stated that milling and paving is completed on Uptown Road, Brook Way, Brook Drive, Beckett Way, Essex and Wedgewood Drive. They will be finishing up the streetlights on Uptown Road.

Dake stated that she needed information on what Courtney would like to encumber. Courtney will get that information to Dake next week along with the certifications for the OSHA 10 hour certification and mandatory excavator training that all three guys have taken.

Hatfield stated that he has been doing lots of mowing.

Zavaski stated the he has been doing road side mowing and water main repair. There was a sewer break on Warren Road this past week.

Scott stated that he has been doing a lot of inspections. He is up at Bomax a couple times a day. Next week East Pointe Apartments will be getting a Temporary CO for a third building. There are still silt fence issues and the pond caved in a little. Brent Cross is always on them for that.

Scott informed the Board that IJ Construction has started building more condos across the road on Nor Way. Cayuga Mall has applied for a special permit to put up new façade for Big Lots, Dollar Tree and Planet Fitness. Representatives for Pizza Hut came in to ask what the Village would like to see on that parcel. Pizza Hut is leaving.

Ken Beardslee has bought 106 Burdick Hill and wants to continue building the addition that was previously approved with a special permit. Since it has been three years since the original permit was issued, Beardslee will come before the Planning Board to renew the special permit.

Scott reported that at the last Planning Board meeting Tram was approved and Lansing Meadows was discussed again, Beers will be back with an informal cluster subdivision plan. Friday night Scott received a call from Jeff Hall from Bolton Point. There was an accident on Craft Road where a lady drove into the Cayuga Medical building. They had it all fixed by Monday.

Scott asked who signs the Stormwater Coalition report that he completed. Scott would sign as Stormwater Officer.

Scott stated that Jeff Dive had questions about the pond across from Janivar Drive. The pond was designed as a stormwater retention pond. That pond has not been transferred to the Village. Hardaway thinks we need to figure out which ponds we own and if they need signage. NYSDEC Stormwater mandates the ponds.

Mayor Hartill stated that Michael Long, Mike Sigler, Ed LaVigne and he drove to Albany to attend a meeting with the Public Service Commission to see what they would do about getting the gas moratorium lifted. There will be a loop installed along East Shore Drive but it was an interesting conversation. They made a presentation and will wait to see what comes out of it. NYSEG was also there and was noncommittal. Hardaway stated that the pipeline group had the same no committal leaving it up to NYSEG.

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #6592- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the General Fund, in the amount of \$382,882.56, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 1 for the General Fund, in the amount of \$33,420.4, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the Sewer Fund, in the amount of \$34,133.99 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the Water Fund, in the amount of \$7,496.12 is hereby approved for payment.

Trustee O'Rourke moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Ronny Hardaway –Aye

Trustee John O'Neill-Aye

Trustee Randy Smith-Aye

Clerk's Report

Dake has been busy processing tax payments, closed out the month of May financials and is gathering information for the year-end report, budget transfers and encumbrances. Dake will have this for the Board at the July 1st meeting.

Dake stated that we sent out notices with the tax bills about looking for a summer laborer. We had one additional applicant apply, however after reviewing his application; Courtney did not want to interview him. Dake had a meeting Tuesday with Clarissa Manheim from Express Employment Professionals regarding a summer laborer. Express would hire the person and have them on their payroll. If we decided that the person should be paid \$13/hour the bill rate would be \$18.73. The bill rate includes recruiting, screening, employment verification, skills testing, bonding, general liability insurance, weekly pay for associate, workers compensation, FICA, FUTA, SUTA and unemployment insurance liability. There is no obligation. We can send them home any time we want. If it is raining we can tell them not to come in. Express can give us 3 candidates to interview and chose who we like. Or if we don't like them we don't have to use them. If you like them and want to hire them you can after 90 days.

Dake stated that the Village has received a letter from Cayuga Lake Watershed Intermunicipal Organization inviting a member of the Village to take an active role in a Project Advisory Committee for the advancement of water quality projects throughout the Cayuga Lake watershed. Lynn Leopold is currently on the IO but will not be able to join the Project Advisory Committee. Dake asked if anyone would be interested in serving on the Project Advisory Committee. Hartill asked the Board to think about it and they would let her know.

Dake stated that with new members on the Board of Trustees the Village needs to complete new signature cards for the bank accounts at Tompkins trust Company. Dake asked who the Board would like to be signers on the account. In the past it has been the Clerk/Treasurer and all Trustees.

Resolution #6593 - To Authorize the Following People to be Signers on the Tompkins Trust Company Bank Accounts:

Jodi Dake- Clerk/Treasurer
Donald Hartill –Mayor
Ronny Hardaway-Trustee
Patricia O’Rourke-Trustee

Trustee O’Neill moved this resolution Trustee Hardaway seconded the motion.
A vote was taken:

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|-----------------------------|-------------------------------|
| Mayor Donald Hartill-Aye | Trustee John O’Neill-Aye |
| Trustee Ronny Hardaway –Aye | Trustee Patricia O’Rourke-Aye |

Lisa Schleelein is resigning from the Lighting Commission and Tony Ingraffea has agreed to replace her.

Resolution #6594 - To Appoint Tony Ingraffea as a Member of the Lighting Commission Replacing Lisa Schleelein.

Trustee Hardaway moved this resolution Trustee O’Rourke seconded the motion.
A vote was taken:

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| Mayor Donald Hartill-Aye | Trustee John O’Neill-Aye |
| Trustee Ronny Hardaway –Aye | Trustee Patricia O’Rourke-Aye |

Dake asked if anyone had any agenda items for Monday. There were no items so the Board decided to cancel the Monday meeting

Resolution#6595 - To Cancel the Monday, June 17, 2019 Board of Trustees Meeting Due to Lack of agenda Items

Trustee O’Neill moved this resolution Trustee Hardaway seconded the motion.
A vote was taken:

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| Mayor Donald Hartill-Aye | Trustee John O’Neill-Aye |
| Trustee Ronny Hardaway –Aye | Trustee Patricia O’Rourke-Aye |

O’Rourke stated that she would be sending an email report on the last Planning Board meeting. Eric Goetzmann from Arrowhead Ventures is proposing a change to the Residential Units of Area B in the Lansing Meadows PDA located on Oakcrest Road which was presented by Jim Bold. Greenwald motioned that the change would be a major change Moll 2nd but then it was tabled to first find out what the IDA is doing this evening. Hartill spoke with a member of the IDA and they are thinking about taking back the money. Hartill characterized it as not a happy exchange. Because of the delays of wetlands both developer and Planning Board have become very frustrated. It was the 60th

meeting on this topic. Hartill stated that he is trying to get some reason back in the process. Goetzmanns Wetland Permit has expired and he had to apply for a new one.

O'Rourke also reported that there was an informal proposal for a Zoning Change presented by Marty Moseley. The request is to rezone two Tax Parcels, 2343 & 2329 North Triphammer Road, from Commercial Low Traffic (CLT) to Commercial Medium Traffic (CMT). Schleelein did not feel the Planning Board should move forward and change the zoning.

Hardaway informed the Board that he got three bids for park benches. He will consolidate the quotes and make a recommendation. The price of the benches was \$1,200-\$1,400 plus shipping. Hartill stated that he would be paying for one bench personally which will have a plaque on it in memory of his wife Marian Hartill. There will be a total of 10 benches ordered.

Motion- To Adjourn

Trustee Hardaway moved for adjournment Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Ronny Hardaway –Aye

Trustee John O'Neill-Aye
Trustee Randy Smith-Aye

The meeting adjourned at 1:56pm.

Jodi Dake, Clerk/Treasurer