

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, March 2, 2020 in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Ronny Hardaway, John O'Neill and Randy Smith; Clerk/Treasurer, Jodi Dake; Attorney Natalie French; Planning Board Member, Carolyn Greenwald and 6 additional public.

Mayor Hartill called the Board of Trustees meeting to order at 7:30pm and opened the public comment period. There were no comments.

Motion - To Close the Public Comment Period

Hardaway made a motion to close the public comment period. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee Randy Smith-Aye	Trustee John O'Neill-Aye

The next item on the agenda was the approval of minutes from February 3 & 13, 2020.

Motion - To Approve the Minutes of February 3, 2020

Hardaway made a motion to approve minutes. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Abstain	Trustee Ronny Hardaway- Aye
Trustee Randy Smith-Aye	Trustee John O'Neill-Aye

Motion - To Approve the Minutes of February 13, 2020

Smith made a motion to approve minutes. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee Randy Smith-Aye	Trustee John O'Neill-Aye

Set 2020 Village Elections

Many years ago the date for the election was moved from March to the fourth Tuesday in April because there were concerns with the weather. Therefore, every year we need to pass a resolution to set the date, time, location and compensation of the poll workers.

Dan Veener asked who was running for the two Trustee positions in April. The Community Party has chosen Randy Smith and Simon Moll. O'Neill is retiring.

Resolution #6637- To Set the 2020 Village Elections for April 28, 2020 from 12-9pm at the Village Office and Set the Poll Workers Compensation at \$120 and the Poll Managers Compensation at \$130

Hardaway moved to set the elections. Trustee Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway- Aye
Trustee John O'Neill-Aye

Waive Borg Warner Penalties

Hartill stated that there was an accounting episode with Bolton Point where they were one or two decimal points off in their figuring of Borg Warner's water billing. This resulted in Borg Warner overpaying the Village of Lansing by \$90,157.82 on one of their bills. Borg Warner also receives a sewer bill from the Village that relates to their Town of Lansing water billings. Borg Warner was three days late in paying that bill. Dake requested that the Trustees waive the late penalties for that sewer billing since the Village is still holding their \$90,157.82 that they overpaid for their other Water/Sewer account.

Resolution #6638- To Waive Borg Warner's Late Fee for February Sewer Billing in the Amount of \$6,075.03

Smith moved waive the late penalty. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway- Aye
Trustee John O'Neill-Aye

Dake has prepared the water & sewer checks to refund Borg Warner which the Mayor signed.

Park Permissive Referendum

The next item on the agenda was to consider a permissive referendum to transfer money from the Park & Recreation Capital Reserve Fund. The Village had budgeted to transfer money from the Park & Recreation Capital Reserve Fund in the amount of \$114,100 for the 2019-20 Marian Hartill Park Improvements. Hartill explained that in order to do this we have to have a permissive referendum. We will be finishing up the stormwater and trails and hopefully the grass will grow this year on the playing field. We have tried to grow grass for two seasons, but we have been unsuccessful. We now have the signs that will be installed as soon as the ground thaws. The work has mainly been at the Marian Hartill Park, however, signs and benches for all parks have also been purchased. The Village received a \$5,000 grant to help pay for the benches. Hartill stated that he is personally paying for one bench in memory of his wife. The dirt pile at the park is not big enough so we will be adding more dirt to that. The kids love to play in the pile of dirt at Marian Hartill Park. The new East Pointe Apartment complex has donated dirt from their site.

Resolution #6639- Capital Reserve Expenditure Authorization

WHEREAS:

- A. The Village of Lansing (the “Village”) is intending to consider the transfer monies from the Park & Recreation Capital Reserve Funds for capital improvements, the intent being to accommodate the needs of the community and for the benefit of the Village and its residents; and
- B. The Village Board of Trustees has reviewed the needs of the community and for the benefit of the Village and its residents, including potential acquisition of equipment and materials for the Marian Hartill Park, and thereupon determined that such actions will be in the best interests of the Village; and
- C. In anticipation of the current need and anticipated future needs for future acquisitions of equipment and materials, the Village has maintained reasonable and appropriate capital reserve funds so as to set aside such funds for such current and future purposes as they may arise; and
- D. The Village Park & Recreation Capital Reserve Fund has sufficient funds for such contemplated and intended acquisitions of equipment, materials and project needs, some or all of which have been included in the recently approved 2019- 2020 Village Budget: and
- E. The Village Board of Trustees wishes to authorize at this time the sufficient expenditure of such funds such that the aggregate sum of \$114,100 be transferred from the Park & Recreation Capital Reserve Fund;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1. The Village Board of Trustees hereby authorizes the expenditure of funds contemplated and intended for acquisitions of equipment, materials and project needs as set forth above, and the transfers of \$114,100 from the Park & Recreation Capital Reserve Fund, as determined by the Board of Trustees for such purpose; and
- 2. Within ten (10) days after the adoption of this resolution, the Village Clerk shall, as set forth in Article 9 of the Village Law, post and publish a notice which shall set forth the date of the adoption of this resolution and contain this resolution or an abstract thereof concisely stating the purpose and effect thereof. Such notice shall specify that such resolution was adopted subject to a permissive referendum; and
- 3. This resolution shall take effect thirty (30) days after its adoption, unless a referendum is requested, in which event it shall take effect, if approved at such referendum, upon such approval; and

4. This resolution is adopted subject to a permissive referendum as required by law.

Trustee Hardaway moved this resolution. Trustee Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway- Aye
Trustee John O'Neill-Aye

If there is no objection to this, the money can be transfer in 30 days. The legal ad will be placed in the Ithaca Journal.

Continue Informal Discussion on Proposed Lansing Meadow Subdivision

Prior to the meeting, Goetzman emailed a Grading and Drainage Plan created by McFarland Johnson showing the property lines for the 18 residential properties. This represents 6 triplex units. It shows a portion of the property in the southwest corner and the road as part of the Homeowners Association (HOA). It also shows the commercial parcel with the wetlands to the south of the triplexes as being part of the commercial parcel.

Goetzman stated that two months ago he and Jim Bold were in requesting the beginning of a subdivision. He believes they have a right to sell the units and in turn he had his attorney write a letter to the Trustees stating that there was nothing in the document with conditions of own or renting. He felt the only condition was that it be senior living. Today, Goetzman received a letter from Tompkins County Industrial Development Agency (TCIDA) stating that they object to Goetzman selling the units. Goetzman did not want to take any more of the Trustees time until this is understood.

Hartill asked about the strip of wetlands on the map he presented to the Trustees. It shows that it is now connected to the commercial portion. Goetzman stated that the map is not totally accurate, they were focused on making sure that it wasn't a separate parcel because then it would be landlocked making it a non-conforming use. Goetzman will get back to the Board.

Dake stated that she has had several calls from people inquiring about the senior housing. They are frustrated because they email Goetzman, but he does not respond to them. Goetzman stated that he will create a new email address for people inquiring on the senior housing and get that information to the Village.

Budget Discussion

The Board was presented with a Preliminary Budget. Dake also provided the following explanation of each line item.

Expenditures/Revenues for 2020-21 Round 1- March 2, 2020

Board of Trustees

A1010.1 \$24,000-Trustee Salary-not changed
 A1010.4 \$ 1,900-Contractual expense
 -Send 1 or 2 to training would be ~\$950 each.

Mayor

A1210.1 \$14,000-Mayor Salary
 A1210.4 \$ 500-Misc. Contractual

Auditor

A1320.4 \$8,300-Full audit (Did review last year)

Assessment

A1355.4 \$500-Prepare Village Tax Bills

Clerk

A1410.1 \$75,284-Jodi's salary All staff in at current rate
 A1410.11 \$0-Tina-PT Clerk \$18.50/hr. currently 20 hrs. a month for PB Meetings no
 more Tammy so down from \$19,282. Moved this to Planning Board
 A8020.11
 A1410.2 \$0-New computer last year so down \$3,000
 A1410.4 **\$12,500**-Includes copier lease \$3,000, misc. office supplies for whole
 office, \$2,650 maintenance agreements for software increased 2%, legal
 ads, training, postage.

Law

A1420.4 \$37,500-Troy Legal fees still \$250/hr.

Engineer

A1440.4 **\$72,000**-Engineering
 \$3,500- General Engineering
 \$1,500- Storm - General expenses
 \$11,000-Graham Rd Culvert Replacement
 \$56,000-Dart Drive sidewalk improvement

Elections

A1450.4 \$1,500-same

Village Office

A1620.2 \$18,000- New roof on old building. Bolton Point bidding out and will then
 bill VOL for half.
 A1620.42 **\$20,000**-FLTG \$7,300/Water- \$3,200 (\$69.05min x 3 x 12+
 increase)/NYSEG-\$9,500
 A1620.4 **\$7,400**-Village Office
 \$2,000-Repair/Maintenance to current building
 \$4,500 cleaning-added for cleaning of carpet & windows
 \$900 sprinkler/fire alarm annual test & monitoring

Buildings-Garage

A1640.2 \$20,000-Build 18'x60' tin sided "lean to" off south side of salt barn to use
 as cold storage for mowers/blacktop roller/cone. Will be enclosed and

have 2 garage doors. Was going to do in 2019-20 but didn't. Is going to have the Town of Lansing do it.

A1640.4 \$3,000-miscellaneous building repairs and maintenance.

Special Items

A1910.4 **\$65,000**-Total Unallocated Ins. -down from \$75K
 \$20,000-workers comp -Comp Alliance
 \$35,000-Insurance-10% increase

A1920.4 **\$4,800** Municipal Dues
 \$2,200- NYCOM
 \$ 900- IO
 \$1,500- Stormwater Coalition
 \$ 200-Planning Federation

A1950.4 \$0-assessments/tax bills

A1990.4 \$20,000-Contingency

Traffic control

A3310.2 \$0-new equipment

A3310.4 \$2,500-traffic signal repair & maintenance. Peek controller box typically lasts 4 years.

Animal Control

A3520.4 \$2,000-Animal Control-Deer

Code

A3620.11 \$28,325-½ Mike-New Code Officers Salary- 3% last year

A3620.12 \$12,200-Electrical Inspector-Floyd- 3% last year

A3620.13 \$11,034-Fire Inspector-Brian Quadrozzi- 3% last year

A3620.4 \$12,000- misc. contractual, clothing allowance, training and mileage for Mike, Floyd & Brian, support of new code program/mobile application +\$3,000 for new ICC code books & PDF version

Street Maintenance

A5010.1 \$77,552-John salary- All highway staff in at last year rate

A5110.12 \$59,336- Chris-current rate \$24.16 will be over b/c lots of OT

A5110.13 \$62,236-Nolan-current rate \$25.96 will be over b/c lots of OT

A5110.14 \$5,000- Summer help only works out to 8 weeks at \$15/hr.

A5110.2 \$145,000-Replace 2013 Volvo Loader LG60G

A5110.4 **\$ 80,000**

-\$10,000-striping of miscellaneous roads

-\$20,000-crack sealing various roads

-\$50,000-repair weak spots, fuel, equipment repair etc.

Permanent Improvements

A5112.2 **\$708,605**

1. Northwood Rd	400 tons	\$40,000
2. Coventry Walk	150 tons	\$15,000
3. St Joseph's Lane	220 tons	\$22,000
4. Votopka Rd	80 tons	\$8,000
5. Oakcrest Rd ?	1464 tons	\$146,400
6. Bomax Dr	850 tons	\$85,000
7. Dart Dr ?	1281 tons	\$128,100

A7140.4 \$6,000- Park repairs, e.g. fence, receptacles, pavilion repair, soccer nets for Hartill Park

Youth Programs

A7310.4 **\$33,260**
-\$16,811 Recreation Partnership 2020-21
-\$16,449- JY Commission Town of Ithaca

Celebrations

A7550.4 **\$600**
-\$300 East Shore Festival of the Arts- TOL
-\$300 Village Holiday Party

Zoning

A8010.1 \$28,325-½ of Mike-New Zoning Officer -not updated
A8010.11 \$ 0 -Moseley Consulting removed
A8010.12 \$1,800-BZA \$75 per meeting
A8010.41 \$ 500-Contractual
A8010.42 \$3,300-Legal fees

Planning

A8020.1 \$24,000-Planning Board Salary
A8020.11 \$7,000-Tina-PT Clerk \$18.50/hr. currently 20 hrs. a month for Planning Board Meetings
A8020.41 \$37,500-Legal at current spending level (still \$250/hr.)
A8020.43 \$10,000-Planning Eng.-Brent Cross (\$8,220 to date in 19-20)
A8020.44 \$3,000-Contractual- Sending 2 Board members to training. Legal ads.

Storm

A8140.4 **\$155,000**-(same as 2018-19 & 2019-20 Budget-didn't do mapping or Highgate)
-\$ 35,000-Miscellaneous storm placement and maintenance (culver pipes/road infrastructure)
-\$ 20,000-Storm retention mapping and inspections by TG Miller
-\$100,000 for Highgate Circle storm and/or St. Joseph Lane collection system

Beautification

A8510.4 **\$26,500**
Tree planting program \$2,000
Northwoods Beautification
• Install 10 street Trees @ \$550 each \$5,500
• Mulching and other median work \$4,000
Outside contractual \$5,000

Maintain Village flowerbeds 8 intersection beds plus main office.\$10,000

Employee Benefits

A9010.8 \$70,551- Retirement
A9030.8 \$27,348-Social Security .062 of Salary so will change
A9030.81 \$6,396-Medicare .0145 of salary so will change

A9045.8 \$750 Life Insurance \$59.65/mo.
A9055.8 \$2,200-Shelter Point Disability & Paid Family Leave (Based on Salaries, rate increased from .00153 to .0027 along with more OT & more people)
A9055.83 \$2,400-Long Term Disability currently \$180.96/mo.
A9060.8 \$84,000-all FT employees on insurance thru Consortium, Scott thru wife \$5,000 & 1 retiree \$2,400 max, \$3,000-dental- Insurance-5% increase (Was \$107K before Village joined the Consortium)
A9089.8 \$3,000- longevity same as last year
Transfer to Capital Reserve
A9962.2 \$ 0
General Revenue
A1001 \$789,685.57 -Real Property Tax last year was \$1.50 increase to \$1.53 -Taxable Value-increased from \$479,507,084 to \$516,489,440 (move tax is \$543.27)
Allowable Levy Tax Base Growth Factor is 1.0210 (Tax Cap)
A1081 \$24,486-In Lieu of Taxes- \$1.53 tax rate 2% increase (Value is \$12,142,100 x \$tax rate=\$\$ +Arrowhead \$5,909)
A1090 \$2,000-Penalties on taxes being late
A1120 \$700,000 Sales Tax- Increased item by \$50,000 last year
A1130 \$32,000-Utility Gross receipts Tax-NYSEG/Phone/other energy suppliers
A1170 \$25,000- Cable Franchise fees same
A1230 \$500- Treasures Fees = tax searches and copies. I think we should increase the price of a tax search to \$15-20 since we have charged \$10 since the beginning of time.
A1560 \$12,200 -Electrical Inspections in the past have equal Floyd's salary (FYI-earned \$30,176 thru January because of East Pointe Apartments)
A2110 \$50-Zoning Fees
A2115 \$250-Planning Board Fees
A2401 \$500-Interest
A2410 \$500-Rental of Real Property **new code**-renting old conference room
A2550 \$1,000-Sign Permits
A2590 \$25,000-Building Permits
A2655 \$ 50-Minor sales (copies)
A2665 \$120,000 -Sale of Equipment
- \$75,000 2013 Volvo Loader
-\$20,000 2011 Silverado One Ton Dump (was in 2019-20 budget but holding onto until find a replacement)
-\$25,000 2009 International single axle plow truck (was part of 2019-20 budget not sold yet)
A2701 \$0-Refund of Prior years-State Insurance Fund will no longer get
A2816 \$20,000 Transfer from Water Fund
A2818 \$15,000 Transfer from Sewer Fund
A2850 \$500,595 -Transfer from Reserve
As of February General Reserve is ~\$2.4M no transfers done this budget year yet.
A2850P \$41,500-Transfer from Park Reserve-

Park Reserve balance is \$708,157. Have not done the \$114,100 transfer for 2019-20 yet.

A3001	\$11,652- State Aid OSC is required by Chapter 59 of the Laws of 2019 to withhold certain county sales tax revenues & make payments to the impacted towns & villages in the amounts they previously received through AIM in 2018-19
A3005	\$70,000-Mortgage Tax –receive 2X a year and have only received \$32,663
A3501	\$90,000-CHIPS –Courtney thinks it will be the same as last year (Includes for Pave NY. Extreme Winter Recovery is no longer.)
A3989	\$0-Grants

1/31/20 by the book unappropriated fund balance is \$509,435

Water Expenses

F1990.4	\$10,000-Contingency
F8320.41	\$2,800-Electricity
F8320.44	\$790,000-Water Purchases (Mayor has a formula)
F8320.45	\$72,00000-Engineering \$3,000-General Engineering \$10,000-Dart/Graham Road Water Main survey, design and construction Phase Services for a public works project \$42,800-Warren Rd. survey design and construction phase services for a public works project \$16,200 -Catherwood Rd. Water Main Replacement survey, design and construction Phase Services for a public works project
F8340.2	\$679,500 -TG Miller Capital Projects- (Courtney wants to subcontract all of these projects out) 1.Dart Drive/Graham Road Water Main Replacement-Phase I(carry forward) Replace roughly 700 feet of 8-inch water main on Graham Road from Cayuga Mall south, to the corner of Dart Drive. Construction Budget \$105,000. 2.Warren Road Water Main Replacement (carry forward) Replace roughly 3,000 feet of 10-inch water main on Warren Road from Bomax Drive to Dart Drive. Construction Budget \$450,000. 3. Catherwood water main replacement (carry forward) Replace roughly 700 feet of 8-inch water main west of N. Triphammer Road. Construction Budget \$124,500.
F8340.4	\$20,000-Contractual-Increased by \$10K last year b/c not doing own water repairs
F9962.2	\$20,000- Transfer to General Fund
F0962.4	\$0 -Transfer to Reserve

Water Reserve Balance is \$1,130,436

Water Revenue

F2140	\$1,184,060 -Meter Sales- Bolton rate \$5.41 plus 50% surcharge (\$2.70/1,000gal).
F2144	\$ 0-Service Charges-this year have received \$0 from SCLIWC
F2148	\$15,000-Late fees
F2401	\$ 200-Bank interest earnings
F5031	\$231,543-Transfer from Reserve Fund- need to update

Appropriated cash surplus is \$163,496-By the book method

Sewer Expenses

G1440.4	\$55,700 - Engineering -\$3,000 General Consultation -\$7,500 Dart Dr Main Replacement-Survey, Design, Attorney and Construction Phase Services for a Public Works project. -\$25,000 Route 13 I&I Repairs-Prepare plans, details and bidding documents for priority repairs to mains investigated in 2017 and Spring 2018. Public works construction project to complete repairs of roughly 1,000 feet of sewer mains to be budgeted for 2020. -\$20,200
G1990.4	\$10,000-Contingent Account
G8120.2	\$12,000- Laser/monitoring equipment
G8120.22	\$3,820,200 \$75,000 Capital Projects: TG Miller Dart Drive Main Replacement (Revised per layout dated 11/8/19) Repair/Replace roughly 500 feet of 8-inch sewer main from Cayuga Mall to Warren Road with combination of spot repairs, pipe bursting and/or lining. Construction Budget \$75,000.
G8120.4	\$3,745,200- Line to Town of Lansing \$180,000-I&I Contractual -\$115,000 Route 13 (North and South) I&I Repairs (Carry Forward) Per Johns' budget. -\$10,000-Engineers inspection report the two sewer suspension bridges need some cleaning, grubbing & repair -\$40,000 Repair sag in line at railroad bed transmission line -\$15,000 Misc.
G8120.42	\$0-Video & Flushing
G8189.4	\$693,000-Intergovernmental charge for sewer \$4.35/1,000gal. Borg Warner \$120,000 goes to VCH
G9710.6	\$0-Bond Principal Paid Off!!
G9710.7	\$0-Bond Interest
G9901.9	\$15,000-Transfer to General
G9950.9	\$ 0-Transfer to Capital Reserve

Sewer Reserve Balance is \$3,830,855.

Haven't transferred the \$2,624,433 for sewer extension project or Dart project.

Sewer Revenue

- G1030 \$0-Sewer Paid Off
- G2120 \$160,000- VOL share of sewer-currently 25% surcharge of water rate
=\$1.35/1,000 gal.
(Bolton rate \$5.41 x 25% surcharge rounded is \$1.35/1,000 gal.)
PLUS
Maintenance fee from Town of Lansing~\$10,000 at current rate.
Borg Warner to VOL-\$35K
- G2122 \$5,000-5 connections
- G2128 \$10,000-Interest and Penalties
- G2374 \$693,000-VCH gets their Share of Sewer-\$4.35/ 1,000 gal.-VCH sewer
charge on sewer billing & \$120,000 from Borg Warner
- G2401 \$100-Interest
- G2770 \$1,000,000-Income from other Municipality or Company for expansion to
TOL never received in 2019-20 budget since project not started.
- G5031 \$2,437,394-Transfer from Sewer Capital Reserve for expansion to TOL
-2018-19 budgeted \$2,195,200 then rebudgeted in 2019-20 for \$2,624,433

Appropriated cash surplus is \$480,406-By the book method

The total budgets for the first round are:

- General-\$2,991,402
- Water-\$1,594,300
- Sewer-\$4,785,900

The following are the **remaining highway expenditures** that Courtney expects to still complete out of the **2019-20 Budget** not including normal operation expenses:

General

- A5110.2 One Ton Dump and tracks for the T-595 Bobcat skidsteer.
Total \$69,000
- A5110.4 Street maintenance
 - a. crack seal
 - b. Street sweepingTotal \$40,000
- A7140.2 Park storm/field work seed, mulch areas completed
Total \$4,000
- A5182.2 Streetlighting
Finish Northwoods to Warren Rd
Total \$5,000
- A5142.4 Ordered 320 tons on 2-14-20 and 2-18-20.
Total \$30,000

Water

- F8340.2 Northwood water main replacement

Construction and materials. Also new trash pump.

Technical

Total \$40,000

Total \$1,000

Sewer

G8120.4 Sewer Contractual I&I

Flow Meter install to Match contiguous Municipalities

Total \$15,000

Hartill went on to explain that there has not been a meeting with staff, so all salaries are in at the current rate. At the next Thursday staff meeting there will be a serious meeting with staff to really understand what is going to be finish this fiscal year and how that relates to the Appropriated Cash Surplus (ACS). The ACS that is being used in this round is a “by the book” method. Our accounting program looks at what has been received and what is still to be spent. Assuming everything is going to be done, it gives us an ACS number. However, we know that there are projects that are not going to get done. Once we determine that for sure we can come up with a more realistic ACS number.

Hartill stated that there are a couple of large items in the preliminary budget. Road permanent improvements are \$708,605. Every year we try to pave an average of 2 miles of road. The Village consists of 18 miles of roads. Another significant item in the budget is a sidewalk on Dart Drive. The design has a sidewalk on the same side as the mailboxes. The design is under way and it is estimated to be \$563,000 just for the sidewalk.

We are in the process of trying to get Warren Road back as a Village road. We need to acquire the road or pay a lot of money to install a water line down Warren Road. The water line on Warren Road was installed on the shale and when we have freeze/thaw the shale doesn't give which has resulted in a significant number of breaks. Courtney is exploring this with Tompkins County.

O'Neill asked about including a sidewalk on Graham Road. Hartill stated that we cannot do anything until the Shops at Ithaca Mall gives us the road. There have been issues with the potholes causing damage to cars. Hartill stated that if it was up to him, he would put cold patch in the back of his pickup and fill the holes but that can not be done on private property.

As part of the Consortium we have saved a significant amount of money on health insurance. The question now is providing coverage for retirees.

Currently in the Budget we have allocated \$5,000 for a summer staff person. Hartill is inclined to considering just having a contractor do the gardens for us and not hire a summer helper.

In this year's budget we plan to replace the 2013 Volvo Loader LG60G with a new front-end loader. It is 5 years old and still worth a fair amount of money. We have found that it

is cheaper to buy and sell than it is to rent. Not including maintenance, our mini excavator cost \$5,000 for 5 years of use.

There has been interest in installing solar panels but that is not included in the budget. We have increased the electric expenses by 25%.

Hartill would like the Trustees to go through the budget. He also requested that O'Neill and Smith set up a meeting with the staff before the March 12th meeting. Dake stated that if anyone has any questions about the budget feel free to contact her.

Hartill stated that the Village used to be charged \$2,000 to do budget back before he was Mayor. When Hartill became Mayor he took over doing the budget. The Village staff is good at providing background. Hartill stated that Dake's notes are very helpful and he depends very heavily on that.

Hartill stated that the question is do we follow Cuomo, or do we do what we need to do to keep the Village in good shape. Hardaway stated that there is now less incentive to stay under the tax cap because the State reimbursement checks to taxpayers for staying under the tax cap have been eliminated.

The Budget needs to be passed by April 15th. The plan is to set a Budget Public Hearing for the April 6th meeting.

CSC Task Force Package Climate Smart Communities

Hardaway previously emailed the Trustees a package of information from the Village CSC Task Force members to be consider for approval by the Board of Trustees.

Hartill stated that it is a way to acknowledge what we are doing is smart. There is a prescription that Hardaway has put together. One of the things that is not so great is that you will box yourself in and forget what can make a difference. It is a process. There is a draft document that we need to look at carefully and discuss at our next meeting. Hartill stated that the Village has already done such things as trails, built a new energy smart building and leads the County in getting LED streetlights.

Hardaway stated that the Task Force met on February 6th. In addition to the CSC Task Force Package he also emailed a copy of the Charter to be approved by the Trustees. The Charter does not go to NYSERDA, it just sets up the groundwork for what the Task Force will be doing. Hardaway briefly explained what the package included. Though Hardaway wanted approval of these two items, Hartill would like to delay until the next Monday meeting so that the Trustees really have a chance to understand the information. After a brief review of the information that Hardaway provided, Hartill stated that the attendance at the TCOG did not show accurate records from when we started attending. Hartill stated that he has been at all the TCOG meetings. Hardaway pointed out that the important part is that we were participating. The record does not need to show 100% participation.

O'Neill questioned why the Task Force was meeting two times a month. Hardaway stated that this would only be while they go through the CSC Action Steps to see what we think we can do. After that the Task Force will reevaluate the frequency of their meetings and will put more effort into implementing the action items. Right now, the Task Force has agreed to meet two times a month to get through the 10 pledge elements and action steps quickly. Smith added that they should be able to get through 7 of 10 pledge elements by the end of the month.

Mayor's Comments

Veaner asked the Board if they cared whether Lansing Meadows senior units are for sale or rent. Hartill stated that originally the 12 units were supposed to be for rent. Hartill thinks both are desirable. If the units are sold there may be better maintenance. There is also a certain investment in the community. Maybe we could then get a couple of people to volunteer for the Planning Board or the Board of Zoning Appeals from that area. One of the Mayors real concerns is getting people involved in the Village. The Village has been very successful in keeping things running but we're all getting older. We will just have to let this all play out. Either outcome is possible. We have to make sure it is consistent with our overall plan.

General Discussion

Smith stated that this was his first time going through the Caucus and it was quite the experience. You don't know what happens behind the scenes. Both Randy Smith and Simon Moll are running for the two Trustee positions through the Community Party. John O'Neill will be retiring. To be placed on the ballot you must have 75 signatures supporting your campaign. The number of signatures needed depends on the percentage of eligible voters in your municipality. We have 1,500 eligible voters in the Village of Lansing. The total population is 3,300.

Motion- To Adjourn

Hardaway motioned to adjourn. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

The meeting was adjourned at 8:19pm.

Jodi Dake, Clerk/Treasurer