

2020

- 1/1/20 As of January 1st, Bolton Point has increased their water rate from \$5.16 to \$5.41 and the Village of Cayuga Heights (VCH) increased their sewer rate from \$4.14 to \$4.35 per 1,000 gallons. These increases will take effect with our April water/sewer billing.
- 1/6/20 Informal discussion on proposed Lansing Meadow Subdivision. Referred to Planning Board. Village needs documentation showing what their proposed setback changes are, the changes shown on a preliminary plat and a letter from TCIDA stating that they are ok with this change.
Res#6627-Authorizing Creation of a Climate Smart Communities (CSC) Task Force for the Village
Res#6628-Appoint Hardaway a Coordinator/Chair and Smith as Trustee Representative to CSC for 1 year
Hartill hands out a statement on Cell Phone & Computer Use Policy. To discuss further at a Thursday meeting.
Mayor instructs attorney to draft a law to rezone 5 parcels on the eastern side of N Triphammer Rd. from CLT to CMT
Mayor discusses draft letter to Heights of Lansing with Trustees.
Sewer Expansion to Town of Lansing still in the process of getting easements. Need an agreement with Town of Lansing that they are going to pay a 3rd of the sewer project before we proceed.
O'Rourke's last meeting before going on sabbatical with her husband for 3 months.
Dake has distributed budget schedule to Board and staff
Planet Fitness has moved from the Shops at Ithaca Mall to Cayuga Mall across the street.
- 1/16/20 Last sewer bond payment made! Original Bond was in 1986 for \$531,400
NYSEG offers to convert all 29 Village cobra head streetlights for a \$1,900 buy out.
Res#6629-Surplus the 2012 Cam Superline 16ft. Trailer
Courtney states that TG Miller dropped off 15 sewer easements last week but still not out.
Concerns with 2353 N Triphammer "The Council" sprinkler and fire systems not up to code for new proposed use.
Res#6630-Approve Vouchers
Res#6631-Set Public Hearing for Local Law 1 to Amend Sewer Rent
Res#6632-Appoint Simon Moll to the CSC Committee for 1 year
Signs for Parks have been ordered.
Planet Fitness Ribbon Cutting-Cayuga Mall tonight
Courtney asked Board to consider Post-retirement health insurance.
- 1/20/20 No Meeting Martin Luther King Day
- 2/3/20 **Res#6633**-Adopt Local Law 1-Sewer Rents
VCH \$4.14 increase to \$4.35 plus VOL 25% -\$1.35=\$5.70/1,000
Res#6634-Set Water Rate increase from 40% surcharge to 50% surcharge
\$8.11/1,000 gallons

2/6/20 CSC Kick Off Meeting

2/7/20 Big Snow storm-used new plow truck

2/13/20 Courtney discusses wanting to take over Warren Rd.
Res#6635-Approve Vouchers
Res#6636-Authorize Scott to Attend Stormwater Training

2/17/20 No Meeting President's Day

3/2/20 **Res#6637**-Set 2020 Village Elections for 4/28/20. Set Poll workers compensation at \$120 and Poll Managers at \$130. The elections were later canceled by Governor due to COVID-19. Took place finally in September.
Res#6638-Waive Borg Warner's late fee for February sewer billing in the amount of \$6,075.03
Res#6639-Park & Rec Capital Reserve Expenditure Authorization for \$114,100
Informal discussion on proposed Lasing Meadow Subdivision-Goetzmann
Board presented with preliminary budget-discussion
CSC Task Force Package

3/11/20 World Health Organization declares a pandemic over the global outbreak of the coronavirus. Cornell tells students to not return after spring break and continue the rest of the semester online at home. Same for SUNY schools. Cornell cancels all spring sports. Professional and NCAA National tournaments will go on but without fans present.(later canceled)

3/12/20 Noon staff meeting
Budget discussion
Dart Dr. discussion
Res#6635-Approve Vouchers
Lighting Commission Report

3/16/20 Board of Trustee Meeting Canceled due to COVID-19

3/18/20 Covid 19 Pandemic was declared. Village is essential. Staff reduced to 50% in the office or 11 people.

3/20/20 Gov. Andrew Cuomo announced Friday, March 20, 2020, that all non-essential travel and in-office work will be banned starting Sunday due to the rise in confirmed coronavirus cases in New York

3/31/20 Closed all Village parks due to COVID-19

3/31/20 All village elections are postponed until after June 1st. Executive Order 202.13 affects the conduct of village elections by postponing all village elections and suspends, the circulation, filing, and collection of all designating and independent nominating petitions. No further information regarding the rescheduling of such elections has been issued.

4/6/20 Board of Trustees meeting held via Zoom video/teleconferencing
Res#6636-Authorizing Adoption of Certain Policies During the COVID-19 Pandemic
Set Public hearings for Tax Levy Override and Budget Public Hearing for April 20, 2020.
Due to COVID, elections are postponed until after June 1st. (NYS Executive Order 202.13)
Res#6637-Cancel the Board of Trustees/Staff meeting for April 16, 2020
Res#6638-Waive April 2020 Water/Sewer Penalties for everyone

4/16/20 Trustee/Staff noon meeting canceled

4/20/20 Board of Trustee Meeting via Zoom video/teleconferencing
Res#6639-Adopt Local Law 2 to Allow the Override of the Tax Levy
Res#6640-Adopt 2020-21 Budget
Res#6641-Approve Vouchers
123 positive COVID cases in Tompkins County, 2 people died but were transported here from NYC, 6 people hospitalized.
O'Rourke participating from New Zealand, stuck there until May due to COVID
Use TEMI to transcribe minutes.

5/4/20 Canceled Board of Trustee Meeting

5/14/20 Canceled Noon Trustee/Staff Meeting

5/18/20 Board of Trustee Meeting via Zoom video/teleconferencing
Res#6642-Approve Vouchers
Res#6643-Renewal of Contract for Rental of Equipment Renewal of Contract for Rental of Equipment, Operators and Laborers from June 1, 202-May 31, 2021 to Pro Lawn, Inc. DBA Bellisario
Res#6644-Approve the 2020-21 Tax Warrant
COVID-19 entered Phase 1 and we need a Return to Work Plan. Board to review

6/1/20 Meeting Canceled

6/11/20 Meeting Canceled

6/15/20-**Res#6645**-Approve Vouchers
Res#6646-Approve 2019-20 Budget Transfers and Encumbrances
Res#6647-Authorize the Extension of the Beer's Project Deadline to July 31, 2020 to file Application for Approval of the Subdivision Plat in final form.
Res#6648-Authorize NYSEG to bill VOL for 5 new streetlights on Nor Way
Res#6649-Authorize Mayor to sign an Agreement with Computel Consultants to act as agent re issues on payment of utility gross receipts tax
Res#6650- Approve the revised artifacts relating to PE1 for CSC Task Force Package Climate Smart Communities
Village now in Phase 3. Village playgrounds still closed.

7/6/20 **Res#6651**- Authorize the Extension of All Active Building Permits, Planning Board Approvals and Zoning Board Approvals for a Period of 120 Days Beyond the Expiration Date Stated in the Permit or Approval Which Applies to Approvals Issued Before March 7, 2020 as Stated in the Governors Bill
Northwood sidewalk is complete.
Sales tax is down more than 20%. This does not have a huge impact on the Village as long as we prioritize projects. Village putting off buying a new loader and the Dart Dr. Sidewalk Project.
Hired Cayuga Landscape to do spring/summer cleanup of Village gardens.

7/8/20-Lighting Commission meeting to finalize Nissan and East Point.

7/16/20-Offices remain closed due to COVID 19. Open by appointment only.
Res#6652-Waive Late Fees on the July Water Bills
Res#6653-Authorize Budget Transfers
Res#6654-Approve Vouchers
Parks are now open. Signs stating equipment has not been sanitized.

Courtney states 5 pads for benches have been poured.
Res#6655-Cancel 7/20/20 Trustee Meeting
7/16/20-Lighting Commission meeting with Nissan
8/3/20-Board discusses Arrowhead Ventures request to subdivide Lansing Meadows Senior Housing. Trustees to go on tour of the job site.
Village still working on getting the necessary easements for the sewer project that will go down East Shore Drive from the Town of Lansing to Cayuga Hgts. Rd. Still waiting on 6 of 15 easements.
8/13/20-**Res#6656**-Approve Vouchers
Integrated Properties is doing improvements to 10, 30 and 53 Brown Rd. for Covid-19 testing labs.
The Shops at Ithaca Mall have come to the Planning Board to subdivide the mall.
8/17/20-**Res#6657**-Adopt the Retention and Disposition Schedule for NY Local Government Records (**LGS-1**)
Continued discussion on Lansing Meadows Senior Housing request to subdivide. There are 12 units currently being built and 18 have been approved.(triplexes)
8/26/20-Greenway Committee Meeting
9/2/20 Cornell students coming back
9/7/20-Labor Day No Trustee Meeting
9/15/20-Village Elections-Randy Smith reelected, Simon Moll replaces John O'Neill.
The first official meeting will be Sept. 21, 2020.
9/17/20-**Res#6658**-Approve Vouchers
Courtney reports that the DPW ran a new water line down Catherwood Rd.
Potholes on Graham Rd. West continue to be an issue. The mall owns the road.
9/21/20-**Res#6659**-Appt. Lisa Schleelein to Planning Board for another 5 years
Res#6660-Appt. Tony Ingraffea as Planning Board Alternate
Res#6661-Appoint Roy Hogben as BZA Member
Res#6662-Appoint Ronny Hardaway as Deputy Mayor
Res#6663-Appoint Joh Dennis to TC EMC
Res#6664-Appoint Mike Scott to Stormwater Coalition of TC for 1 year.
Res#6665-Ithaca Journal Official Village Newspaper
Res#6666-Establish meeting days
Res#6667-Adopt Rules of Procedure
Res#6668-Authorize Clerk/Treasurer to attend NYCOM Fall Training School virtually
Res#6669-Authorize Code & Zoning Officer Training
Res#6670-Authorize Paying of Claims prior to Audit
Res#6671-Set Trustee Salary at \$6,000 and Mayor at \$14,000 annually
Res#6672-Compensation for Planning Board set at \$4,000 and \$8,000 for chair
Res#6673-BZA Compensation-\$75/meeting
Res#6674-Appoint Hartill as elected member to SCLIWC
Res#6675-Mileage Reimbursement rate set at Federal Rate (\$.575/mile)
Res#6676-Approve Procurement Policy
Res#6677-Approve Investment Policy
Res#6678-Designate Tompkins Trust as Depository
Res#6679-Approve Capital Asset Policy
Res#6680-Review and Approve Work Place Violence Policy

Res#6681-Approve Participation in 2020-21 DDP Program (Deer Program)
Res#6682-Authorize Courtney to contact NYSEG to add streetlights to the NYSEG pole on Dart Dr.
Continue discussions on Lansing Meadows Senior Housing
9/22-24/20-NYCOM Virtual Training School attended by Clerk/Treasurer
10/5/20-Brush Pick Up in the Village of Lansing
10/5/20- Continue discussions on Lansing Meadows Senior Housing
Res#6683-Set Lansing Meadows PDA Sidewalk Escrow at \$123,212
10/15/20-Moll takes over representing the Village on the Ithaca Youth Board and Town of Lansing Board representative for O'Neill. O'Rourke will take over covering Fire Department.
Dake reports on NYCOM Training
Res#6684-Approve Vouchers
Board discusses Lansing Meadows new design for water/sewer with engineer
10/19/20- Lansing Meadows Senior Housing Review referred to Planning Board to get an advisory opinion
Cornell Real Estate gives informal presentation on changing the zoning on their parcel on Uptown Road from Medium Density Residential to High Density Residential.
Hartill reported that he told Attorney Grossman to proceed with eminent domain for a property needed for the sewer expansion. Owner is deceased and has no heirs.
11/2/20- Joint meeting between Trustees and Planning Board to continue informal discussions on Lansing Meadows Senior Housing. Basic consensus is they are for doing the changes to allow for the units to be subdivided and sold but do not want to see any more than the already approved 18 units on that parcel.
Res#6685-Authorize Premium Holiday for December 2020 by removing the insurance deduction taken out on Dec. 4th & 18th.
Res#6686-Approval of 2020 and 2021 Amendment to the Municipal Cooperative Agreement for Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC)
Res#6687-Waive Oct 2020 Penalties for Account N1766
11/12/20-Courtney working with TG Miller to get sewer flow meters installed.
Res#6688-Approve Vouchers
Res#6689-To Forward Delinquent Village Taxes in the Amount of \$7,053.29 to Tompkins County
11/16/20-**Res#6690**-Appoint Michael Powell as BZA Member to Replace Simon Moll for a Term Expiring May 1, 2024
Res#6691-Approval of Collective Bargaining Agreement with the UAW for SCLIWC Employees for 2021-2023
Res#6692-Set a Public Hearing for Proposed Local Law 3-Sewer Rents (2020) on December 7, 2020 at 7:40pm.
Proposed Local Law 4 to up zone the parcels owned by Cornell on Uptown, the Swim Club and Dankert Park was put on hold until the Trustees have a chance to speak with the Code Officer on why all 3 parcels were included.
Res#6693-Set Public Hearing for Proposed Local Law 5-Change to Lansing Meadows PDA(2020) for 7:45pm on 12/7/20

December-Bolton Point replacing generator in building behind office. Also replacing roof on whole building which Village will be their half.

12/7/20-**Res#6694**-Adopt Local Law 3(2020)-Sewer rents will increase starting January 2021 from \$4.35 to \$5.05 per 1,000 gal. for Village of Cayuga Heights portion and from \$1.35 to \$1.40 for Village of Lansing Portion. Water also increasing from \$5.41 to \$5.60 per 1,000 gal. These increases will take effect with our April 2021 water/sewer billing.

Public Hearing on Lansing Meadows Senior Housing to change the lot size and allow for zero frontage to allow smaller lot sizes so that they can subdivide and sell each unit. Hardaway, Moll and O'Rourke all stated that they would vote no on these changes unless a subsidiary motion was made that limited the number of units built on the parcel to protect the greenspace. The Board did not vote and there will be an amendment to Proposed Local Law 5.

Proposed Local Law 4 regarding rezoning parcels on Uptown Road was discussed and the Trustees want to wait until the Ithaca Swim Club responds before moving forward.

Res#6695-Adoption of Computer/Tablet/Computer Usage Policy

12/16/20-Water main break on Cayuga Heights Rd. by Twin Glens Road

12/17/20-**Res#6696**-To Amend the Employee Handbook, Compensatory Time Section 3rd Paragraph to include "outside of their designated work schedule".

Res#6697-Approve Vouchers

12/18/20-Final issue of Lansing Star published. Dan Veanor has been covering Village of Lansing meetings for over 15 years. The Lansing Star was a free online weekly newspaper.

12/21/20-Goetzmann requests that the Board wait to consider Amended Local Law 5 until a representative for Arrowhead Ventures can be present. (Jan 4, 2021)

12/22/20-Water main break at 9 Brown Road

*All Board meetings are still conducted online via Zoom due to COVID-19. Buildings remain locked. Public must make appointment to see staff.