

Minutes from CSC Task Force Meeting – July 23, 2020

Attendees: Ronny Hardaway, Randy Smith, Simon Moll, Lynn Leopold, Terry Carroll, and Brian Toy.

The meeting was called to order at 6:01 PM.

Old Business

- Task Force minutes from 06/17/2020 were approved.
- Status of PE2 efforts.
 - Hardaway discussed progress toward capturing the Village's NYSEG utility data from 2013/14. Approximately 1/3 of the data still needs to be captured. All data will be captured in a spreadsheet and sent to Carroll and Toy for CCE support on the Village's Greenhouse Gas Inventory document.

New Business

- The CSC Task Force charter was updated to reflect new liaison members and the new meeting dates and times.
- Attendees discussed the status of actions for **PE3: Decrease energy use**
 - Government Building Energy Audits (Hardaway): Continue to research.
 - Interior Lighting Upgrades (Hardaway): Received information - need to confirm if it is all-inclusive.
 - HVAC Upgrades (Hardaway): Investigate if we can get credit for new building HVAC; otherwise, postpone until budget allows.
 - Water-Efficient Fixtures (Hardaway): Investigate if we can get credit for new building water fixtures; otherwise, postpone until budget allows.
 - Energy Benchmarking for Government Buildings (Hardaway): Utility bills history and comparison with new building's utility usage might be a good start.
 - Clean Energy Upgrades (To be assigned): Postpone until after energy usage is documented for old and new buildings.
 - Fleet Inventory (Hardaway): Contacted John Courtney, but cannot find a response. Fill any holes - especially 2013/14 vehicles and gas usage. Brian Toy to send a fleet inventory spreadsheet/template - latest version.

- LED Street Lights (Smith): Assigned to Randy Smith - TBD.
- LED Traffic Signals (Smith): Assigned to Randy Smith - TBD.
- Outdoor Lighting Reduction (Smith): Assigned to Randy Smith - TBD.
- Outdoor Lighting Upgrades (Smith): Assigned to Randy Smith - TBD.
- Environmentally Preferable Purchasing Policy (Leopold): Assigned to Lynn Leopold - TBD.
- Financing Mechanism for Government Energy Projects (Hardaway): Between this meeting and these minutes, Hardaway asked Simon Moll to take on this task.
- Energy Code Enforcement Training (Hardaway): Mike Scott has begun training. Need to confirm.
- *Suggested process for each assigned action:*
 - *Study action description*
 - *Create a list of subtasks*
 - *Track progress for subtasks*
 - *Report progress in future meetings*
- Attendees discussed focusing on CEC/CSC Crosswalk items. Achieving many actions within CSC efforts would also support Clean Energy Communities' efforts. The Village could possibly join CEC and work on both initiatives concurrently. Joining CEC would also support CSC PE1: National/Regional Climate Program.

The meeting adjourned at 7:36 PM.