

**Village of Lansing  
Planning Board Meeting  
December 9, 2013**

1 The meeting of the Village of Lansing Planning Board was called to order at 7:32 P.M. by Chairman  
2 Mario Tomei.

3 Present at the meeting were Planning Board Members Maria Stycos, Phil Dankert, Lisa Schleelein;  
4 Alternate Member, Deborah Dawson; Code Enforcement Officer, Marty Moseley; Village Trustee  
5 Liaison, Lynn Leopold; Village Attorney, David Dubow; and Citizen Observer, Carolyn Greenwald.

6 Absent: Jon Kanter.

7 Tomei appointed Dawson as an acting member for the meeting due to the absence of Planning Board  
8 member Jon Kanter.

9 **Public Comment Period**

10 Tomei opened the public comment period. With no one wishing to speak, Dankert moved to close the  
11 public comment period. Seconded by Stycos; Ayes by Tomei, Dawson, Dankert, Schleelein, and Stycos.

12

13 **Public Hearing to Consider Special Permit #2799**

14 Tomei opened the public hearing to consider:

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16 *Special Permit #2799, Capital Telecom LLC, to construct a telecommunications tower and approximately*  
17 *a 12' x 30' primary structure for equipment at the site of the Cayuga Mall at 2309 North Trihammer*  
18 *Road, in the Commercial High Traffic, Tax Parcel No. 46.1-5-4.2. Special Permit is required pursuant to*  
19 *section 145-60K of the Village of Lansing Code. **This hearing is being re-noticed and re-heard in order***  
20 ***to cure an inadvertent omission to provide mail notice to three landowners for the original hearing (the***  
21 ***matter was originally noticed for, and heard on, October 29, 2013).***

22 Capital Telecomm LLC proposes to construct a telecommunications tower and a primary structure of  
23 equipment at the site of the Cayuga Mall in the commercial high-traffic area. This is a re-notice in order  
24 to cure an inadvertent omission to provide mail service to three landowners in the original hearing.

25 Moseley indicated he has received the receipts of the proof of mailing.

26

27 Dubow explained the issue necessitating the reaffirmation to the Board members. There were no  
28 questions.

29

30 There being no further input from the public, Stycos moved to close the public hearing. Seconded by  
31 Dawson. Ayes by Tomei, Dawson, Dankert, Schleelein, and Stycos. Nays: None.

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33 Tomei read the Reaffirmation Resolution for Special Permit #2799.

34 Dawson moved the following special permit reaffirmation resolution, seconded by Schleelein:

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VILLAGE OF LANSING PLANNING BOARD REAFFIRMATION RESOLUTION FOR  
SPECIAL PERMIT NO. 2799 ADOPTED ON OCTOBER 29, 2013

Motion made by: Deborah Dawson

Motion seconded by: Lisa Schleelein

**WHEREAS:**

- A. *This matter involves consideration of the following proposed action: Special Permit #2799, Capitol Telecom LLC., to construct a telecommunications tower and approximately a 12’x30’ primary structure for equipment at the site of the Cayuga Mall at 2309 North Triphammer Road, in the Commercial High Traffic , Tax Parcel No. 46.1-5-4.2. Special Permit is required pursuant to section 145-60(K) of the Village of Lansing Code; and*
- B. *On October 14, 2013, the application materials for the proposed action were presented by the applicant and its consultants for preliminary review by the Village of Lansing Planning Board, at which time such materials were preliminarily evaluated, questions were posed and responses offered, and public comments were permitted, after which the Board determined that a public hearing thereon should be scheduled; and*
- C. *On October 29, 2013, the Village of Lansing Planning Board opened a public hearing for the initial purpose of (i) eliciting public comment on environmental issues regarding this proposed action, and (ii) reviewing and evaluating the materials and information presented by and on behalf of the applicant in support of this proposed action; and*
- D. *On October 29, 2013, the Village of Lansing Planning Board, in performing the lead agency function for its independent and uncoordinated environmental review in accordance with Article 8 of the New York State Environmental Conservation Law - the State Environmental Quality Review Act (“SEQR”), (i) thoroughly reviewed the Full Environmental Assessment Form (the “Full EAF”), Part 1, any and all other documents prepared and submitted with respect to the proposed action and its environmental review [including any Visual Environmental Assessment Form deemed required, comments and recommendations, if any, provided by the Tompkins County Department of Planning in accordance with*

76 *General Municipal Law Sections 239-l and -m]; (ii) reviewed environmental*  
77 *related comments from the public; (iii) completed its thorough analysis of the*  
78 *potential relevant areas of environmental concern to determine if the proposed*  
79 *action may have a significant adverse impact on the environment, including the*  
80 *criteria identified in 6 NYCRR Section 617.7(c); (iv) completed the Full EAF,*  
81 *Part 2 (and, if applicable, Part 3); and (v) made a negative determination of*  
82 *environmental significance (“Negative Declaration”) in accordance with SEQR*  
83 *for the proposed action and determined that an Environmental Impact Statement*  
84 *would not be required; whereupon, having completed the SEQR review and*  
85 *having made its SEQR determination, it was established that the special permit*  
86 *application was complete; and*  
87

88 *E. On October 29, 2013, the Village of Lansing Planning Board thereafter continued*  
89 *the public hearing on the proposed action and further reviewed and analyzed (i)*  
90 *the materials and information presented by and on behalf of the applicant in*  
91 *support of the proposed action, including information and materials related to the*  
92 *environmental issues, if any, which the Board deemed necessary or appropriate*  
93 *for its review, (ii) all other information and materials rightfully before the Board*  
94 *(including, if applicable, comments and recommendations, if any, provided by the*  
95 *Tompkins County Department of Planning in accordance with General Municipal*  
96 *Law Sections 239-l and -m), (iii) all issues raised during the public hearing*  
97 *and/or otherwise raised in the course of the Board’s deliberations, and (iv)*  
98 *possible modifications and/or conditions that might be imposed in conjunction*  
99 *with any special permit approval to be granted, whereupon, the public hearing*  
100 *was closed; and*  
101

102 *F. On October 29, 2013, in accordance with Section 7-725-b of the Village Law of*  
103 *the State of New York and Sections 145-59, 145-60, 145-60.1 and 145-61 of the*  
104 *Village of Lansing Code, the Village of Lansing Planning Board, in the course of*  
105 *its further deliberations, reviewed and took into consideration (i) the general*  
106 *conditions required for all special permits (Village of Lansing Code Section 145-*  
107 *59E), (ii) any applicable conditions required for certain special permit uses*  
108 *(Village of Lansing Code Section 145-60, including subsection K thereof*  
109 *specifically relating to special permit requirements and regulations for*  
110 *telecommunications facilities), and (iii) any applicable conditions required for*  
111 *uses within a Combining District (Village of Lansing Code Section 145-61); and*  
112

113 *G. On October 29, 2013, the Village of Lansing Planning Board found (subject to the*  
114 *conditions and requirements set forth below) that the proposed action meets (i) all*  
115 *general conditions required for all special permits (Village of Lansing Code*  
116 *Section 145-59E), (ii) any applicable conditions required for certain special*  
117 *permit uses (Village of Lansing Code Section 145-60, including specifically*  
118 *subsection K thereof relating to special permit requirements and regulations for*

119 *telecommunications facilities), and (iii) any applicable conditions required for*  
120 *uses within a Combining District (Village of Lansing Code Section 145-61), and*  
121 *thereupon determined that Special Permit No. 2799 was **GRANTED AND***  
122 ***APPROVED**, subject to the following conditions and requirements:*  
123

- 124 *i. Compliance with all requirements applicable after issuance of the special*  
125 *permit approved by this resolution as provided for in Section 145-60(K) of*  
126 *the Village of Lansing Code, including, but not limited to, all applicable*  
127 *financial security, property security, inspection, maintenance, repair and*  
128 *removal obligations associated with the telecommunication facilities*  
129 *approved by this resolution.*
- 130 *ii. Submit additional engineering documentation to the Village of Lansing*  
131 *Engineer for approval prior to the issuance of the building permit.*
- 132 *iii. Provide a final landscaping plan to be approved by the Village Code*  
133 *Enforcement Officer, which shall include four additional trees, in association*  
134 *to what was provided on plan CA110, as close to the northern property line*  
135 *as possible without impacting existing underground and overhead utilities.*  
136 *The four additional trees shall be comprised of two deciduous and two*  
137 *evergreens.*
- 138 *iv. Proof of Mailings to all contiguous properties shall be provided to the*  
139 *Village of Lansing Code Enforcement Officer.*
- 140 *v. Soil and Erosion Control measures shall be implemented and maintained*  
141 *during all phases of construction activities; and*  
142

143 *H. Following such special permit approval (with conditions) granted by the Village*  
144 *of Lansing Planning Board on October 29, 2013, it was discovered that there was*  
145 *an inadvertent omission to provide the required mail notice to three of the*  
146 *adjacent property owners for the public hearing held on October 29, 2013,*  
147 *whereupon following such discovery (i) the mailing of written notices to all of the*  
148 *required adjoining landowners was once again undertaken by the applicant, and*  
149 *(ii) an additional and supplemental public hearing was properly scheduled and*  
150 *noticed for the regularly scheduled December 9, 2013 Village of Lansing*  
151 *Planning Board meeting; and*  
152

153 *I. On December 9, 2013, at the Village of Lansing Planning Board meeting on such*  
154 *date, the Village of Lansing Planning Board confirmed with the Village of*  
155 *Lansing Code Officer that proof of the supplemental mailing of notices to all*  
156 *required adjoining property owners was completed as obligated and the*  
157 *documentation related thereto was provided by the applicant, whereupon the*  
158 *additional and supplemental public hearing was opened for the purpose of*  
159 *eliciting any further public comment as to the materials and information*  
160 *presented by and on behalf of the applicant in support of this proposed action,*  
161 *after which the public hearing was closed; and*  
162

163 J. On December 9, 2013, at the Village of Lansing Planning Board meeting on such date,  
164 the Village of Lansing Planning Board once again reviewed and analyzed, as deemed  
165 necessary, the materials and information presented by and on behalf of the applicant in  
166 support of the proposed action, including any additional information and materials  
167 resulting from the supplemental public hearing and/or otherwise raised in the course of  
168 the Board's further deliberations; and  
169

170 K. On December 9, 2013, the Village of Lansing Planning Board, in accordance with the  
171 foregoing, expressed its intention to reaffirm its prior October 29, 2013 special permit  
172 approval resolution for the proposed action together with the conditions and  
173 requirements attached thereto; excepting, however, condition "d" requiring Proof of  
174 Mailings to all contiguous properties as such condition has now been satisfied as  
175 indicated above;  
176

177 **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

178 1. The Village of Lansing Planning Board hereby reaffirms its prior October 29, 2013 special  
179 permit approval of the proposed action, and further reaffirms its prior finding (subject to the  
180 conditions and requirements set forth below) that the proposed action meets (i) all general  
181 conditions required for all special permits (Village of Lansing Code Section 145-59E), (ii)  
182 any applicable conditions required for certain special permit uses (Village of Lansing Code  
183 Section 145-60), and (iii) any applicable conditions required for uses within a Combining  
184 District (Village of Lansing Code Section 145-61);  
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- 186 a. Compliance with all requirements applicable after issuance of the special permit  
187 approved by this resolution as provided for in Section 145-60(K) of the Village of  
188 Lansing Code, including, but not limited to, all applicable financial security,  
189 property security, inspection, maintenance, repair and removal obligations  
190 associated with the telecommunication facilities approved by this resolution.
- 191 b. Submit additional engineering documentation to the Village of Lansing Engineer for  
192 approval prior to the issuance of the building permit.
- 193 c. Provide a final landscaping plan to be approved by the Village Code Enforcement  
194 Officer, which shall include four additional trees, in association to what was  
195 provided on plan CA110, as close to the northern property line as possible without  
196 impacting existing underground and overhead utilities. The four additional trees  
197 shall be comprised of two deciduous and two evergreens.
- 198 d. Soil and Erosion Control measures shall be implemented and maintained during all  
199 phases of construction activities  
200

201 2. It is hereby determined by the Village of Lansing Planning Board that the October 29, 2013  
202 **GRANT AND APPROVAL** of Special Permit No. 2799 (with the accompanying conditions  
203 indicated above) is reaffirmed in all respects.  
204

205 *The vote on the foregoing motion was as follows:*  
206

207 *AYES: Mario Tomei, Deborah Dawson, Lisa Schleelein, and Maria Stycos*  
208 *(Abstention by Phil Dankert)*  
209

210 NAYS: None

211

212 *The motion was declared to be carried.*

213 **Public Hearing to Consider Special Permit #2825**

214 Tomei opened the public hearing to consider:

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216 *Special Permit #2825, the Rescue Mission, to place a modular structure for the purpose of collecting*  
217 *goods, in the Commercial High Traffic, Tax Parcel Number 47.1-1-22. Special Permit is required*  
218 *pursuant to section 145-43 D(1)(c) of the Village of Lansing Code.*

219

220 Rescue Mission representative, Charles Chappell, presented a proposal for the placement of a trailer in a  
221 parking lot located between the Ramada Inn and The Shops at Ithaca Mall for the purpose of collecting  
222 household and clothing items. There was general discussion regarding facilities for attendees at the site,  
223 signage, and possible traffic impact. Several Board members voiced support for the project and noted it  
224 would complement the recycling efforts of Re-Use in the Triphammer Mall.

225 A member of the community questioned whether the Board's enthusiasm for the project influenced their  
226 answers to environmental questions. Moseley explained that this situation is similar to what the Board  
227 has approved in the past in terms of the low environmental impact. Dubow added that the questions  
228 remain the same no matter what type of building is proposed. Tomei stated that the questions are not  
229 subjective, and the Board carefully examines each permit on the basis of the environmental impact.  
230 Stycos commented that the Board uses the environmental questionnaire to assess the positive or negative  
231 impact on the Village.

232

233 The Planning Board worked through the Short Environmental Assessment Form (EAF). After discussion,  
234 the Board filled in the appropriate areas prior to determining that the proposed action will not result in any  
235 significant adverse environmental impacts.

236

237 Tomei read the Resolution for SEQR Review of Special Permit #2825.

238

239 Dawson moved the following SEQR resolution, seconded by Schleelein:

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241 *VILLAGE OF LANSING PLANNING BOARD RESOLUTION FOR SEQR REVIEW OF SPECIAL*  
242 *PERMIT NO. 2825 ADOPTED ON DECEMBER 9, 2013*

243

244 *Motion made by:* \_\_\_\_\_ *Deborah Dawson* \_\_\_\_\_

245

246 *Motion seconded by:* \_\_\_\_\_ *Lisa Schleelein* \_\_\_\_\_

247

248 **WHEREAS:**

249

250 *This matter involves consideration of the following proposed action: Special Permit 2825, the Rescue*  
251 *Mission, to place a modular structure for the purpose of collecting goods, in the Commercial High Traffic*  
252 *District, Tax Parcel Number 47.1-1-22. Special Permit is required pursuant to Section 145-43.D.(1)(c) of*  
253 *the Village of Lansing Code; and*

254

255 *On December 9, 2013 the Village of Lansing Planning Board, in performing the lead agency function for*  
256 *its independent and uncoordinated environmental review in accordance with Article 8 of the New York*  
257 *State Environmental Conservation Law - the State Environmental Quality Review Act (“SEQR”), (i)*  
258 *determined that the proposed action provided for herein is an Unlisted Action in accordance with SEQR;*  
259 *(ii) thoroughly reviewed the Short Environmental Assessment Form (the “Short EAF”), Part I, and any*  
260 *and all other documents prepared and submitted with respect to this proposed action and its*  
261 *environmental review [including any Visual Environmental Assessment Form deemed required, and*  
262 *comments and recommendations, if any, provided by the Tompkins County Department of Planning in*  
263 *accordance with General Municipal Law Sections 239-l and –m]; (iii) completed its thorough analysis of*  
264 *the potential relevant areas of environmental concern to determine if the proposed action may have a*  
265 *significant adverse impact on the environment, including the criteria identified in 6 NYCRR Section*  
266 *617.7(c); and (iv) completed the Short EAF, Part II);*

267

268 ***NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:***

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270 *1. The Village of Lansing Planning Board, based upon (i) its thorough review of the Short EAF,*  
271 *Part I, and any and all other documents prepared and submitted with respect to this proposed action and*  
272 *its environmental review [including any Visual Environmental Assessment Form deemed required, and*  
273 *comments and recommendations, if any, provided by the Tompkins County Department of Planning in*  
274 *accordance with General Municipal Law Sections 239-l and –m], (ii) its thorough review of the potential*  
275 *relevant areas of environmental concern to determine if the proposed action may have a significant*  
276 *adverse impact on the environment, including the criteria identified in 6 NYCRR Section 617.7(c), and*  
277 *(iii) its completion of the Short EAF, Part II, including the findings noted thereon (which findings are*  
278 *incorporated herein as if set forth at length), hereby makes a negative determination of environmental*  
279 *significance (“NEGATIVE DECLARATION”) in accordance with SEQR for the above referenced*  
280 *proposed action, and determines that an Environmental Impact Statement will not be required; and*

281

282 *2. The Responsible Officer of the Village of Lansing Planning Board is hereby authorized and*  
283 *directed to complete and sign as required the Short EAF, Part III, confirming the foregoing **NEGATIVE***  
284 ***DECLARATION**, which fully completed and signed Short EAF shall be attached to and made a part of*  
285 *this Resolution.*

286

287 *The vote on the foregoing motion was as follows:*

288 *Ayes by Tomei, Dawson, Dankert, Schleelein, and Stycos.*

289 *Nays: None*

290 *The motion was declared to be carried.*

291

292 *Tomei indicated that the Village has received the required review of the proposal from the Tompkins*  
293 *County Planning Department, as required by General Municipal Law 239 –l, -m, and –n. The Department*  
294 *has reviewed the proposal as submitted and has determined that it has no negative inter-community or*  
295 *county-wide impacts.*

296

297 *Tomei read the general conditions for special permits, section 145-59E. The Board evaluated the special*  
298 *permit application against the required general conditions. Dawson asked for clarification of NYS codes*  
299 *and Moseley gave a brief explanation of NYS Code and administrative powers. The Board determined*  
300 *that the general conditions have been met.*

301 Stycos moved that all general conditions, in accordance with section 145-59E, have been met. Seconded  
302 by Dankert; Ayes by Tomei, Dawson, Dankert, Schleelein, and Stycos. Nays: None.

303  
304 Tomei read/summarized the Resolution for Special Permit #2825.

305  
306 Schleelein moved the following special permit resolution, seconded by Stycos:

307  
308 *VILLAGE OF LANSING PLANNING BOARD RESOLUTION FOR SPECIAL PERMIT NO. 2825*  
309 *ADOPTED ON DECEMBER 9, 2013*

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312 *Motion made by:* \_\_\_\_\_ *Lisa Schleelein* \_\_\_\_\_

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314 *Motion seconded by:* \_\_\_\_\_ *Maria Stycos* \_\_\_\_\_

315  
316 **WHEREAS:**

317 *This matter involves consideration of the following proposed action: Special Permit 2825, the Rescue*  
318 *Mission, to place a modular structure for the purpose of collecting goods, in the Commercial High Traffic*  
319 *District, Tax Parcel Number 47.1-1-22. Special Permit is required pursuant to Section 145-43.D.(1)(c) of*  
320 *the Village of Lansing Code; and*

321  
322 *On October 29, 2013, information for the proposed action was presented for preliminary review by the*  
323 *Village of Lansing Planning Board, at which time such information was preliminarily evaluated,*  
324 *questions were posed and responses offered, and public comments were permitted, after which the Board*  
325 *determined that a public hearing thereon should be scheduled following receipt of the applicant's special*  
326 *permit application; and*

327  
328 *On December 9, 2013, the Village of Lansing Planning Board opened a public hearing for the*  
329 *initial purpose of (i) eliciting public comment on environmental issues regarding this proposed*  
330 *action, and (ii) reviewing and evaluating the materials and information presented by and on*  
331 *behalf of the applicant in support of this proposed action; and*

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333 *On December 9, 2013, the Village of Lansing Planning Board, in performing the lead agency*  
334 *function for its independent and uncoordinated environmental review in accordance with Article*  
335 *8 of the New York State Environmental Conservation Law - the State Environmental Quality*  
336 *Review Act ("SEQR"), (i) thoroughly reviewed the Short Environmental Assessment Form (the*  
337 *"Short EAF"), Part I, any and all other documents prepared and submitted with respect to the*  
338 *proposed action and its environmental review [including any Visual Environmental Assessment*  
339 *Form deemed required, comments and recommendations, if any, provided by the Tompkins*  
340 *County Department of Planning in accordance with General Municipal Law Sections 239-l and*  
341 *-m]; (ii) reviewed environmental related comments from the public; (iii) completed its thorough*  
342 *analysis of the potential relevant areas of environmental concern to determine if the proposed*  
343 *action may have a significant adverse impact on the environment, including the criteria*  
344 *identified in 6 NYCRR Section 617.7(c); (iv) completed the Short EAF, Part 2; and (v) made a*  
345 *negative determination of environmental significance ("Negative Declaration") in accordance*  
346 *with SEQR for the proposed action and determined that an Environmental Impact Statement*



347 *would not be required; whereupon, having completed the SEQOR review and having made its*  
348 *SEQOR determination, it was established that the special permit application was complete; and*  
349

350 *On December 9, 2013, the Village of Lansing Planning Board thereafter continued the public*  
351 *hearing on the proposed action and further reviewed and analyzed (i) the materials and*  
352 *information presented by and on behalf of the applicant in support of the proposed action,*  
353 *including any additional information and materials related to environmental issues, if any,*  
354 *which the Board deemed necessary or appropriate for its review, (ii) all other information and*  
355 *materials rightfully before the Board [including comments and recommendations, if any,*  
356 *provided by the Tompkins County Department of Planning in accordance with General*  
357 *Municipal Law Sections 239-l and -m], (iii) all issues raised during the public hearing and/or*  
358 *otherwise raised in the course of the Board's deliberations, and (iv) possible modifications*  
359 *and/or conditions that might be imposed in conjunction with any special permit approval to be*  
360 *granted, whereupon, the public hearing was closed; and*  
361

362 *On December 9, 2013, in accordance with Section 7-725-b of the Village Law of the State of*  
363 *New York and Sections 145-59, 145-60, 145-60.1 and 145-61 of the Village of Lansing Code, the*  
364 *Village of Lansing Planning Board, in the course of its further deliberations, reviewed and took*  
365 *into consideration (i) the general conditions required for all special permits (Village of Lansing*  
366 *Code Section 145-59E), (ii) any applicable conditions required for certain special permit uses*  
367 *(Village of Lansing Code Section 145-60, and (iii) any applicable conditions required for uses*  
368 *within a Combining District (Village of Lansing Code Section 145-61);*  
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370 ***NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:***  
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372 *1. The Village of Lansing Planning Board hereby finds (subject to the conditions and requirements,*  
373 *if any, set forth below) that the proposed action meets (i) all general conditions required for all special*  
374 *permits (Village of Lansing Code Section 145-59E), (ii) any applicable conditions required for certain*  
375 *special permit uses (Village of Lansing Code Section 145-60), and (iii) any applicable conditions*  
376 *required for uses within a Combining District (Village of Lansing Code Section 145-61); and*  
377

378 *It is hereby determined by the Village of Lansing Planning Board that Special Permit No. 2825 is*  
379 ***GRANTED AND APPROVED***, subject to the following conditions and requirements:  
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- 381 *a. Soil and Erosion control measures shall be implemented and coordinated as required, and*  
382 *approved by either the Village of Lansing Code Enforcement Officer and/or the Village of*  
383 *Lansing Engineer.*  
384 *b. Required permits, approvals, consents and other authorizations from all applicable Federal,*  
385 *State, County and local governmental and regulatory agencies shall be obtained, maintained and*  
386 *complied with for all permitted improvements, operations and activities as authorized by this*  
387 *special permit approval, and such improvements, operations and activities shall at all times*  
388 *comply with all applicable Federal, State, County and local laws, codes, rules and regulations.*  
389

390 *The vote on the foregoing motion was as follows:*

391 *AYES: Mario Tomei, Deborah Dawson, Lisa Schleelein, Maria Stycos, and Phil Dankert*

392 *NAYS: None*

393 *The motion was declared to be carried.*

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**Approval of Minutes**

None

**Reports**

Schleelein reported on the Trustee meeting of November 18. Please see the minutes of the Trustees' meeting for a complete report. Tomei asked that Kanter be removed from the schedule for covering Trustee meetings.

**Other Business**

Dawson suggested that the Board re-evaluate the Greenway Plan and consider reinstating the Greenway Committee.

Moseley suggested that recommendations to update the Greenway Plan be made to the Village Board of Trustee if statistics or updated information is unavailable.

Leopold commented that if the Comprehensive Plan is outdated, the committee can't set goals until all comments have been solicited. She explained that the process is a thoughtful, methodical way to establish Village goals and strategies for the future.

The Planning Board meeting for December 31, 2013 is cancelled. The next meeting will be January 13, 2014.

**Adjourn**

Dawson moved to adjourn at 8:56 PM. Seconded by Dankert. Ayes by Tomei, Dawson, Dankert, Schleelein, and Stycos.