

Village of Lansing
Planning Board Meeting
Minutes of Monday,
June 12, 2023

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The meeting of the Village of Lansing Planning Board meeting was called to order at 7:01 PM. A Zoom option was also provided.

Present at the meeting:

Planning Board Members: Mike Baker, Lorraine Capogrossi (Zoom), Pat Gillespie, and Lisa Schleelein (Zoom).

Alternate Member: Yamila Fournier

Village Legal Counsel: Wendy Marsh (Zoom)

Village Engineer: Brent Cross (Zoom)

Village Trustee Liaison: Susan Ainslie (Zoom)

Village CEO: Michael Scott

Public included: Nick Williams representing VPA Development, LLC and Susan Piliero representing the Community Party.

Baker appointed Fournier as a voting member of the Planning Board because of the absence of McCauley.

Approval of the Minutes

No minutes available

Public Comment Period:

Susan Ainslie stated that she was the Board of Trustee Liaison.

Gillespie moved to close the Public Comment period. Seconded by Fournier.

Ayes: Baker, Capogrossi, Fournier, Gillespie, and Schleelein.

Nays: None

Baker read the following agenda item:

Public Hearing for Subdivision 2023-4662

VPA Development, LLC, represented by Nick Williams, is proposing to subdivide 9 Dart Drive (Tax Parcel # 46.1-4-1.1) into 2 lots. The Planning Board will determine the type of subdivision and review the Preliminary Plat.

43 Scott stated that at the last meeting, the Planning Board had requested that Williams incorporate 2
44 of the 18 “best site practices” listed by the DEC to help control stormwater on the newly formed
45 subdivision plat. Williams has provided that.

46

47 Scott had met with Cross to discuss the conveyance of stormwater from Parcel C through Parcel B
48 to the existing stormwater pond. Cross recommended that an easement be added to the Parcel B deed
49 to avoid any future conflict. Cross explained his reasoning for this recommendation.

50

51 Scott then explained that the County recommendation, as stated in the GML-239, would become
52 another condition of the approved resolution.

53

54 Gillespie moved to close the public hearing. Seconded by Fournier.

55 Ayes: Baker, Capogrossi, Fournier, Gillespie, and Schleelein.

56 Nays: None

57

58 Baker read through the following resolution:

59

60 *VILLAGE OF LANSING PLANNING BOARD RESOLUTION FOR FINAL PLAT*
61 *APPROVAL OF MINOR SUBDIVISION #2023-4662 ADOPTED ON JUNE 12,*
62 *2023*

63 *Motion made by:* Pat Gillespie

64 *Motion seconded by:* Yamila Fournier

65 **WHEREAS:**

66 A. *This matter involves consideration of the following proposed action: Final Plat approval*
67 *of a minor subdivision of Tax Parcel #46.1-4-1.1 by VPA Development, LLC, represented*
68 *by Nick Williams to divide an existing 3.9 acre parcel into two separate parcels, pursuant*
69 *to the provisions of Section 125-6 of the Village of Lansing Code. Parcel B, containing*
70 *2.19 acres, would be located to the West of parcel C, containing 1.71 acres; and*

71

72 B. *On May 8, 2023 and May 30, 2023, the Village of Lansing Planning Board, in accordance*
73 *with subsection D of Section 125-5 of the Village of Lansing Code, (i) reviewed the sketch*
74 *plan submitted with respect to this proposed action; and (ii) classified the proposed*
75 *subdivision as a minor subdivision; and*

76

77 C. *The Planning Board finds this to be a Type II action for SEQR purposes; and*

78

79 D. *On May 8, 2023, May 30, 2023, and June 12, 2023, the Village of Lansing Planning Board*
80 *held a public hearing regarding this proposed action, and thereafter thoroughly reviewed*
81 *and analyzed (i) the proposed final subdivision plat and accompanying materials and*
82 *information presented by and on behalf of the applicant in support of this proposed action,*
83 *including information and materials related to environmental issues, if any, which the*
84 *Board deemed necessary or appropriate for its review; (ii) all other information and*

85 *materials rightfully before the Board; and (iii) all issues raised during the public hearing*
86 *and/or otherwise raised in the course of the Board's deliberations.*

87

88 ***NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:***

89 1. *Based upon all of its foregoing review and action, it is hereby determined by the Village*
90 *of Lansing Planning Board that approval of the proposed Minor Subdivision 2023-*
91 *4662 is **GRANTED**, subject to the conditions and requirements set forth below;*
92

93 *Conditions and Requirements:*

94 a. *Before the issuance of a building permit, owner will provide requested*
95 *information stated in the attached County GML-239 report dated May 25,*
96 *2023.*

97 b. *As a condition of subdivision approval, Parcel B will provide Parcel C with*
98 *an easement to convey stormwater.*
99

100 2. *The Chairperson of the Village of Lansing Planning Board is hereby authorized and*
101 *directed to sign the final plat for the approved minor subdivision in accordance with*
102 *subsection G of Section 125-6 and subsection A of Section 125-15 of the Village of*
103 *Lansing Code.*
104

105 *The vote on the foregoing motion was as follows:*

106 *AYES: Baker, Capogrossi, Fournier, Gillespie, and Schleelein*

107 *NAYS: None*

108 *The motion was declared to be carried.*

109 *The 2 of 18 "best site practices" that Williams provided are adequate.*

110

111 *Baker read the following agenda item:*

112

113 ***Public Hearing for Special Permit #2023-4675***

114 *Louis Hom is applying for a special permit for approval of two bee hives to be set up at 21 Cedar*
115 *Lane (Tax Parcel #48.1-2-45.2).*

116 *This agenda item will be continued at the next meeting.*

117

118 **Other Business**

119 The discussion about the proposed Solar Law will be postponed until the next meeting. Also, Scott
120 will continue to work on modifying the Uniform Solar Permit for Village Use.

121

122 Fournier gave a brief report on the activities she experienced at the Annual Planning Federation
123 meeting.

124

125 Scott shared with the Planning Board members that the next Board of Trustees meeting on June 26
126 will have a proposed PDA presentation.

127

128 **Trustee Report**

129 Capogrossi reported on the June 5th Board of Trustee meeting. The meeting can be viewed on
130 YouTube.

131

132 **Adjournment**

133 Schleelein moved to adjourn at 7:25. Seconded by Fournier.

134 Ayes: Baker, Capogrossi, Fournier, Gillespie, and Schleelein.

135 Nays: None

136

137 Minutes taken by: Michael Scott, CEO