

Village of Lansing
Planning Board Meeting
Minutes of Tuesday,
February 25, 2025

The meeting of the Village of Lansing Planning Board meeting was called to order at 7:03 PM. A Zoom option was also provided.

Present at the meeting:

Planning Board Members: Mike Baker, Lorraine Capogrossi, Gillespie and Lisa Schleelein.

Absent Members: Jim McCauley (on line but not voting)

Alternate Member: Yamila Fournier (arrived at 7:34)

Village Legal Counsel: Peter Grossman

Village Engineer: Absent

Village Trustee Liaison: Susan Ainslie (Zoom)

Village CEO: Michael Scott

Public included: Michael Wallisch, Kathleen Yen, Carla Marceau (Zoom) and Jodi Dake

Approval of the Minutes

Capogrossi moved to approve the February 10, 2024 minutes. Seconded by Schleelein.

Ayes: Baker, Capogrossi, Fournier and Schleelein

Nays: None

Abstain: Gillespie

Public Comment Period

Susan Ainslie as Trustee liaison. Carla Marceau representing the Community Party.

Gillespie moved to close the Public Comment period. Seconded by Schleelein.

Ayes: Baker, Capogrossi, Fournier and Schleelein

Nays: None

E-Codes Discussion

The Planning Board discussed the information presented at the February 10th Planning Board meeting regarding E-Codes.

Baker asked Planning Board members their opinion recommending E-Codes to the Board of Trustees.

Capogrossi and Gillespie are in favor of the program.

Schleelein also likes the program but stated that many of the changes need to be done in-house first.

It is difficult to search for a subject with the system the Village has now and the new program

44 provides the ability to search other Municipality's Codes. Schleelein continued with concerns that
45 the Village staff doesn't have the time to upgrade our existing Code.

46 Grossman stated that other Municipalities have adopted this program and the use has benefited the
47 constituents.

48 Gillespie stated that, although the cost is high, the program would be beneficial to all. There needs
49 to be inquiries into other municipalities and how the program has performed for them.

50 McCauley stated similar concerns and benefits as the other members.

51 Baker was impressed by the platform that the program has and agreed that many of the changes
52 needed to the existing Code could be done in-house.

53

54 Scott questions whether the cost is worth it. The Village only averages 5-6 Code changes a year and
55 the entire Codification is relatively small.

56

57 Some members are skeptical as to whether Code updates can be made in-house.

58

59 At the last meeting, the E-Code presenter could not give the Planning Board a cost estimate for
60 adding a Code change. Capogrossi suggested asking other Municipalities what it cost them.

61

62 Dake stated that the Village had this program before where they reviewed and organized the existing
63 Code. After that, the Village handled changes in-house.

64

65 Dake continued to inform the Planning Board of how the process of Code changes currently works.

66

67 It was noted that the Code online is currently not accurate.

68

69 Schleelein feels that the maintenance of the Code is the hardest task and at some point, the Village
70 will need to hire a professional to help.

71

72 Grossman will reach out to other entities that he works with for opinions on the E-Code.

73

74 Baker will draft a letter to the Board of Trustees stating the benefits and concerns that the Planning
75 Board has discussed including the possibility of using E-Codes after some in-house corrections have
76 been made

77

78 Fournier arrived and Baker appointed her a voting member.

79

80 Baker reviewed what Fournier missed and Fournier stated that the Village Code is too small to justify
81 the cost of the program. It could be possible in the future that an outside resource may be needed
82 but, that's not the case now.

83

84

85 **Other Business**

86 Tree Law discussion.

87

88 Schleelein and Capogrossi created a draft with current changes to the Tree Law and the Planning
89 Board reviewed the updates.

90

91 New Topics included:

92

93 1) Clear cutting

94 2) Definitions

95 3) Appendix H

96 4) Planting steps and maintenance

97 5) Recommended species of trees and invasive list

98 6) pH Scale

99

100 Code Changes:

101

102 Scott reviewed some possible changes/inaccuracies in the Code. Scott will work on The Chart of
103 Uses.

104

105 Baker will not be in town for the April 14th Planning Board meeting.

106

107 **Trustee Report**

108 No Trustee meeting to report on

109

110 **Adjournment**

111 Fournier moved to adjourn at 8:41. Seconded by Schleelein.

112 Ayes: Baker, Capogrossi, Fournier, Gillespie and Schleelein

113 Nays: None

114

115 Minutes taken by: Michael Scott, CEO