

Village of Lansing
Planning Board Meeting
Minutes of Tuesday,
March 25, 2025

The meeting of the Village of Lansing Planning Board meeting was called to order at 7:02 PM. A Zoom option was also provided.

Present at the meeting:

Planning Board Members: Mike Baker, Lorraine Capogrossi, Pat Gillespie, Jim McCauley (Zoom) and Lisa Schleelein.

Absent Members: None

Alternate Member: Yamila Fournier (Zoom)

Village Legal Counsel: Natalie French

Village Engineer: Absent

Village Trustee Liaison: Susan Ainslie (Zoom)

Village CEO: Michael Scott

Public included: Carla Marceau (Zoom)

Approval of the Minutes

Schleelein moved to approve the February 25, 2025 minutes. Seconded by Capogrossi

Ayes: Baker, Capogrossi, and Schleelein

Nays: None

Abstain: Gillespie and McCauley

Gillespie moved to approve the March 10, 2025 minutes. Seconded by Schleelein

Ayes: Baker, Capogrossi, Gillespie, McCauley and Schleelein

Nays: None

Public Comment Period:

Susan Ainslie as Trustee liaison. Carla Marceau representing the Community Party

Schleelein moved to close the Public Comment period. Seconded by Capogrossi.

Ayes: Baker, Capogrossi, Gillespie, McCauley and Schleelein

Nays: None

Continue Tree Law Changes

The Planning Board discussed the final changes to the Local Tree Law.

French provided sample Tree Laws from two other Municipalities for the Planning Board to review and reference.

46 Capogrossi stated that she and Schleelein have changed Appendix H and create Appendix I which
47 sparked a discussion for the language within Appendix H.

48

49 There was more discussion about small word changes of the Law content.

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51 The Planning Board still needs to agree a good definition for “clear-cutting,” but feels that the
52 proposed Tree Law changes could be moved on to the Board of Trustees for approval. There will be
53 some large projects coming to Planning Board at the next few meetings so waiting may cause the
54 last two months of work to get lost in the shuffle.

55

56 The Planning Board members all agreed that sending it on the Board of Trustees is a good idea and
57 by doing that, comments and/or changes from the Trustees could be incorporated at the same time
58 as the “clear-cut” definition is agreed upon.

59

60 Baker will send the proposal to the Trustees and asked if two members of the Planning Board could
61 attend the Trustee meeting to answer any questions. Capogrossi and Schleelein to attend.

62

63 **Other Business**

64 Discussion of Village Code changes and corrections.

65 Scott and French provided an updated Chart of Uses with corrections involving inconsistencies
66 between the Chart and the actual District Sections. French pointed out the lack of consistency within
67 each District especially the “Alteration to building or improved site with no change in use and no
68 change in applicable parking space requirements” Use.

69

70 Scott and French both agree that the “Additional Conditions” are also confusing and needs clarity.

71

72 Scott will make some recommended changes and pass them along to French and eventually for the
73 Planning Board to review.

74

75 The Planning Board discussed definitions of Uses and how a building/site is categorized along with
76 proper Uses in each District.

77

78 Schleelein asked about the progress with closing out Lansing Meadows. Scott and French stated that
79 the easements and the NOT for the SWPPP are close to being done.

80

81 There was a discussion about “Zombie” and rundown buildings.

82

83 The Planning Board will be cancelling the April 14th Planning Board meeting.

84

85 **Trustee Report**

86 Baker reported on the March 17th Board of Trustees meeting. The meeting can be viewed on
87 YouTube.

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89

90 **Adjournment**

91 Gillespie moved to adjourn at 7:53. Seconded by Capogrossi.

92 Ayes: Baker, Capogrossi, Gillespie, McCauley and Schleelein

93 Nays: None

94

95 Minutes taken by: Michael Scott, CEO