

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, March 3, 2003, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Janet Beebe, Larry Fresinski, and Frank Moore; Bill Troy, Village Attorney; Dave Putnam, Engineer.

Mayor Donald Hartill called the meeting to order at 7:40P.M. He opened the public comment period. There was a reporter from the Ithaca Journal present. No comments

Motion-To Close the Public Comment Period

Trustee Beebe moved to close the public comment period. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Janet Beebe-Aye	Trustee Larry Fresinski- Aye	

Next on the agenda was the approval of minutes.

Motion-Approval of Minutes for February 3<sup>rd</sup> and 12<sup>th</sup>, 2003

Trustee Beebe moved that the draft meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes. Trustee Fresinski seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Frank Moore-Aye	Trustee
Janet Beebe- Aye	Trustee Larry Fresinski- Aye	

The next item on the agenda was to discuss the budget. The Mayor has collected everyone's information and distributed the first round of a proposed budget. His proposal shows an approximate 3% increase in the tax rate from \$1.75 to \$1.80. In this year's budget we are containing our expenses. This year includes our 20% share of the N. Triphammer Road Project; a new truck and an increase for snow plowing. Another significant increase is the hard hit we are taking with New York State Retirement. The projections are that it will be up from 3% to 11%. We also start making deficiency payments this year. Employee compensation rates are all the same because Janet is still waiting on the employees' written proposal. When this is adjusted the Social Security and Medicare rates will also need to be adjusted. The appropriated cash surplus will be fine-tuned after the Mayor meets with Jodi Dake, Dennis Reinhart and Dave Putnam on Tuesday. The following changes were discussed.

- A1001 Last year's assessed value was used but Jodi will get the correct assessed value and incorporate it.
- A1120 Sales tax revenue was increased from \$475,000 to \$500,000
- A2401- Interest was increased to \$35,000.
- A2401R Capital Reserve interest was included in the mayor's first budget draft but it is not supposed to be part of the budget. This item will be removed as will as the amounts for water and sewer capital reserve.
- A2590 Fees have not been increased but the Mayor needs to meet with Ben to discuss what is appropriate.
- A2665 \$16,000 was allocated here but after the truck discussion it was decided to keep the dump truck since it has low mileage and no problems.
- A1620.2 \$5,000 for a new digital copier and \$1,200 for a LCD projector
- A1620.21 Computer supplies increased from \$500 to \$2040 to pay for DSL
- A1910.4 Don asked what was in this line item besides Bailey. Jodi informed him that unallocated insurance is Bailey, State Ins. Fund and Lovell. That line item will need to be increased. Jodi will get the Mayor a

breakdown.

- A5110.2 Dennis submitted to the board the additional information that they requested at the last meeting. There are no extended warranties for the truck that we presently have. There are no problems with the truck and after looking at the cost of a new truck and what we would get at an auction for the present truck, the trustees decided not to buy a new dump truck this year. In previous years it was very cost effective to turn over our vehicles every two years but this is no longer the case.
- A5112.2 The Permanent Improvements number will be adjusted once Jodi, Don, Dennis & Dave Putnam meet to understand what projects will be done this year or encumbered.
- A5142.4 The Mayor sees an increased expense in snow plowing due to this year's heavy snowfall. This item was set at \$35,000 but we may want to increase it. Our base contract is \$25,000 and then is adjusted by the actual cost.
- A5410.41 Greenway was increased to \$16,500 to allow for the completion of the project from Graham Road to Northwood Apartments and Lansing Trails extension.
- A7310.4 Youth programs up 3% per Janet increased by \$1000 to \$24,000.
- A9060.8 This amount was increased by \$1,000 to accommodate the increase in health insurance costs. Don was unsure if this was enough. Jodi explained that the Village had to change insurance plans in January because their plan was no longer available. To stay within the current cost to the village, the employees had to go with a less attractive plan that costs about the same but doesn't offer the same coverage. This issue needs to be discussed further.
- A0962.2 Budgetary provisions for other uses-Transfer to Capital amount was set at \$356,442. This number is used as a balancing tool. It will be adjusted with changes in the budget. The transfer to Parks was increased from \$40,000 to \$45,000.

Frank prepared a summary of his proposals for the water and sewer fund, which was distributed to the board.

Water Fund

- F1030 Special Assessment = \$30,000 principal & \$5000 interest
- F2140 The Mayor proposed a number equal to last year but this number was increased per Frank's calculations. Surcharge is 33%.
- F2401- Interest income was increased from last year's \$3,000 to \$3,600.
- F8340.2 Will be adjusted after meeting with Dennis & Dave.
- F8320.44 Water purchases were increased by 3%
- F8320.45 Engineering is 20% of the capital outlay

The possibilities of how to improve the Highgate Circle Pressure Reducing Valve Station were discussed. This item needs to be included in the budget. Don thinks that a transfer in from both the water and sewer capital reserve will be necessary but we will see once all the adjustments are made. Appropriated fund balance will also be adjusted after Tuesday's meeting.

Sewer

- G1030 Represents principal, interest & \$6,200 shortage from the previous year which was borrowed from sewer fund.
- G2120 Increased per Frank's calculations
- G2374 VCH sewer fee pass through amount equal to line item G8189.4
- G2401- Interest rates were increased from \$4,000 to \$5,600.
- G8120.2 Includes Kline Rd. bypass \$58,000, Sewer repairs \$30,000, Additional N. Triphammer Rd. main replacement \$150,000, 20% share ISTEA N. Triphammer Project \$4,000
- G8120.41 To video sewer lines
- G8120.42 To repair the problems we find when the video is done.

These changes will be incorporated and put into the budget program. A new proposed budget will be given to the

board so it can be discussed again at the March 17 meeting. At this time a budget public hearing will also be set for April.

During the discussion on sidewalks, Frank asked about the future of Dart Dr. Don stated that he was nervous about doing that project at the same time as N. Triphammer Rd. The board discussed accommodating pedestrians on Dart Dr. Stormwater drains down one side of the road would be necessary to install a sidewalk on Dart Dr. There has been some reluctance of the residents on that road to install sidewalks. Don explained that installing sidewalks was expensive. To give them an idea, the Sheraton Drive sidewalk from the curve to N. Triphammer cost \$85,000. We had a grant to do that project a couple of years ago.

Dave Putnam suggested adding a line item for the unfunded Storm Water Discharge mandate. The Village will have to develop a plan and enforce it. A writing of 1 or 2 additional laws will also be required. Mapping of the system can get very expensive. GIS is the way to go and it will be about \$50,000. Jodi will call NYCOM or the controller's office to find out what code to use.

Dave Putnam presented a Notice of Intent for Coverage Under an SPDES General Permit for Storm Water Discharges From Small Municipal Separate Storm Sewer Systems. This is an unfunded mandate. The Mayor proposed that the trustees allow him to sign this.

Resolution #3935 -To Authorize the Mayor to Sign the Notice of Intent for Coverage Under an SPDES General Permit for Storm Water Discharges From Small Municipal Separate Storm Sewer Systems

Trustee Moore moved this motion. Trustee Beebe seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Larry Fresinski- Aye

Next on the agenda were the Mayor's comments. Don and Frank attended a sewer meeting last Thursday that he would characterize as interesting. The bottom line is that the process is going forward and we will eventually have sewers. EIS Consultants are about one month from completion. They are redoing their mistakes. Farkas, Herrick and Hartill meet with the Village of Cayuga Heights tomorrow. The draft statement will include DEIS submission to DEC. The DEC process should be completed by the end of the summer. The forced main is covered by bond act funding but operations are not. The Village will have some maintenance responsibility. Construction is 2-3 years away. The good news is we do not have to deal with all the issues of running a sewer plant.

Don and Dave Putnam discussed options for running the sewer line along the railroad bed verses uphill.

During general discussion Larry read an article out of the NYCOM Bulletin on email and F.O.I.L. John O'Neil asked if the Village was still considering underground utilities. The mayor stated that they are scheduling a meeting with all the utility providers to see what has to be done.

Motion- To Adjourn

Trustee Fresinski moved adjournment. Trustee Beebe seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Larry Fresinski- Aye

The meeting adjourned at 9:45pm.

Jodi Dake  
Village Clerk