

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, May 5, 2003, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Janet Beebe, Lynn Leopold, and Frank Moore; David Dubow, Village Attorney; Ned Hickey, Planning Board Chairman

Mayor Donald Hartill called the meeting to order at 7:38P.M. He opened the public comment period. There were no comments.

Motion-To Close the Public Comment Period

Trustee Beebe moved to close the public comment period. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Janet Beebe-Aye	Trustee Lynn Leopold-Aye	

Next on the agenda was the approval of minutes.

Motion-Approval of Minutes for April 21, 2003

Trustee Moore moved that the draft meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Frank Moore-Aye	Trustee Janet
Beebe- Aye	Trustee Lynn Leopold-Aye	

The Mayor informed the Board that every spring the Village hires a part time temporary laborer to help mow lawns and do general maintenance. This person usually works with the motor equipment operator. Trustee Moore and Dennis Reinhart, Superintendent of Public Works, interviewed the applicants, after which Bryan Teeter was determined to be the most desirable to hire, and a written recommendation to that effect was given to the Board.

Resolution #3947-To Hire Bryan Teeter as Part Time Summer Laborer at a Rate of \$10/hour.

Mayor Donald Hartill-Aye	Trustee Frank Moore-Aye	Trustee Janet
Beebe- Aye	Trustee Lynn Leopold-Aye	

Frank commented that during the interview process they were very sensitive to the question of whether the person hired would quit and collect unemployment. Bryan was immune from this because he is a student and is intending to move out of state at the end of the summer to go to school. Frank indicated that there were others among the 30 applicants who were not students, and he and Dennis felt that the process is somewhat unfair to those individuals. Jodi suggested that in the future the ad that is in the paper should state that it would be a perfect position for a college student with the possibility of returning yearly. Mayor Hartill stated that the job market at the present time is poor. Frank commented that many applicants came because our salary rate is attractive.

The Mayor advised the Trustees that Ben Curtis, the Code Enforcement Officer, has requested that the Board approve a temporary certificate of occupancy for 50 Janivar Drive. Ben's memo to the Board indicated that the house that John Roy is constructing at that location is substantially complete except for establishing ground cover and minor site work. He also reported that drainage and erosion control measures are in place, but the lawn will have to wait until later in the spring. The buyer needs to move in as soon as possible. All other code and life safety issues have been satisfied. He recommended granting the temporary certificate of occupancy, to expire on June 30, 2003, with a security deposit

of \$400.

Roger Jagoda of 17 Janivar Drive, a member of the public attending the meeting, expressed his thoughts that the process of getting a temporary certificate of occupancy appeared to be unnecessary bureaucratic red tape. Attorney Dubow stated that the Village is actually making an effort to let the buyer go ahead and move into the house before all requirements are met and the final certificate of Occupancy is issued by the building inspector. Mr. Jagoda indicated that he know more fully understands the reasons for this procedure.

Resolution #3948- To Authorize Ben to Issue a Temporary Certificates of Occupancy For 50 Janivar Drive, With a \$400 Escrow Deposit and Expiration Date of June 30, 2003.

Trustee Leopold moved this resolution. Trustee Moore seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

The Mayor reported that earlier in the year during the budget process we reevaluated our building fee structure. The Mayor and code/zoning officer have discussed increasing the building permit fees since our fee schedule has fallen further behind our actual cost of providing the service. The fees have not been changed in over 13 years. Other costs associated with providing the service - attorney fees, engineer fees, code officer's salary and benefits, etc. have all gone up. With the new uniform international building code recently adopted by the State, Ben anticipates more stringent requirements that will consume additional time and resources, all of which will be in addition to those resources required for training, reference books, and software.

Looking at the rate structure, the Mayor indicated that the easiest place to make an adjustment to help narrow this growing gap would be to increase the commercial permit fees from the base cost plus \$2/\$1000 estimated construction cost to base cost plus \$4 per \$1000. New residential building rates could also be increased a little- currently they are based on floor area and start at \$120, then \$200, \$300, \$400, etc. It was suggested that those permit fees could be increased by \$100 each. Finally, it was recommended that an additional permitting category be added under nonresidential buildings for "temporary commercial activity," the fee for which would be \$50. The Board agreed that the permit fees do need to be increased.

The Mayor went on to explain how the new uniform International Building Code has many more required inspections both by our code inspector and on the part of the contractor who must hire an engineer to do some of the necessary inspections. The new code is very complicated.

Resolution #3949- To Set a Public Hearing To Consider Increasing the Building Permit Fees for May 19, 2003 at 7:35pm at the Village Office

Trustee Leopold moved this resolution. Trustee Beebe seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

The next item on the agenda was to consider the proposed Clustering Amendment to the Subdivision Regulations. Ned Hickey, on behalf of the Planning Board, explained that this is the same proposal that the Trustees reviewed at their last meeting that has now been revised by the Village Attorney to reflect changes discussed and recommended by both the Planning Board and this Board. The main portions of this document address the definition of "open space, the distinction between open space and developable area, the establishment of a minimum of 20% of the developable area as open space, and matters related to the ownership and control of the open space. Attorney Dubow revised this section so that the ownership entity need not exclusively be a homeowners association, but can now also be another entity such as a land trust. The 6% recreation exaction is completely separate from the minimum 20% open space set aside. Ned reported further that the Planning Board is presently looking at developing an open space plan to see what areas of the Village are desirable. He indicated that the Village has a Greenway Plan and the goal would be to

coordinate that with the 6% recreational exaction and open space provisions. It was explained that the clustering provisions in the Subdivision Regulations have been and will continue to be voluntary on the part of the developer. Attorney Dubow stated that this amendment to the Subdivision Regulations would be subject to General Municipal Law Sections 239-1 and 239-m notifications and SEQR. Since this must go to the County for review it was suggested that the public hearing on this matter be put off until our first June meeting.

Resolution #3950- To Set a Public Hearing To Amend the Subdivision Regulations Section 314 (entitled "Application of Section 7-738 of the Village Law-Cluster Subdivision") for June 2, 2003 at 7:35pm at the Village Office

Trustee Moore moved this resolution. Trustee Beebe seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

Next on the agenda was to consider the Open Space Plan proposal from Trowbridge and Wolf. Ned commented that he had previously contacted the County to see if they would be interested in doing a plan for us but they did not have time. Subsequently, Ned went to Trowbridge and Wolf to ask them to submit a proposal. The Planning Board voted unanimously at their April 14<sup>th</sup> meeting to recommend this plan. This firm has done excellent work for us in the past, particularly the Commercial Low Traffic Design Guidelines which have already assisted the members in their deliberations on the construction of the Moldflow building and the remodeling of the Lama Building.

The Board reviewed the proposal and time schedule. Attorney Dubow stated that since this is a professional service contract, it is not subject to the mandatory bid process. The cost to prepare the Open Space Protection Plan is \$15,000, which will be paid in three phases. It is scheduled to be completed February 15, 2004. Ned commented that there currently is not much open space in the Village. This plan will be very helpful when the Planning Board is negotiating with developers. Ned predicts development pressure in the next couple of years and would like to be prepared.

Resolution #3951- To Accept Trowbridge & Wolf's proposal to Prepare an Open Space Plan in an Amount Not to Exceed \$15,000.

Trustee Leopold moved this resolution. Trustee Moore seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

Next the following Commercial High Traffic Design Guidelines were presented to the Board.

**Commercial High Traffic**  
**Design Guidelines**

1. Parking and Service Areas
  - A. Where possible, share parking with adjacent parcels. Where the varied parking demand for proximate uses allows joint use of a single parking facility, a reduced number of spaces is strongly encouraged. Shared parking areas should be conveniently located to all uses, but do not need to be located on the same parcel as the use.
  - B. Design parking areas to provide easy, safe access to buildings. Parking ratio requirements for each land use type is defined in the existing Village of Lansing Zoning Ordinance, but may be waived where joint or shared parking is possible.
  - C. In general, parking should provide for 90 degree angled parking with nine feet (9') by eighteen feet (18')

parking spaces and twenty-four feet (24') wide two-way travel lanes.

- D. Parking areas shall be curbed to provide clear separation of vehicles and pedestrians, control traffic, and define traffic and landscape islands. Curbs shall be concrete or granite as directed by the Planning Board.
- E. Handicapped accessible parking shall be provided consistent with the Building Code of New York State.
- F. Parking lots, including their access drives and service areas shall be surfaced with heavy-duty bituminous concrete, concrete, or decorative pavements.
- G. Public and Multi-modal Transit: Commercial development should be served by public transit (TCAT). Transit stops should be located at safe and convenient points, to serve primary office destinations. Bike parking should be included in development proposal.
- H. These Design Guidelines shall be applicable to new construction in the Commercial High Traffic District as well as to reconstruction projects. That is, any application for major renovation to an existing development in the Commercial High Traffic District will be reviewed with these Design Guidelines in mind.

## 2. Landscaping for Parking Lots

- A. The landscape architectural treatment of all parking areas shall be designed to promote safe and convenient circulation; to limit vehicular/pedestrian conflicts; to limit paved areas; to provide shade and reduce heat island effects; and to soften the overall visual impact of parking areas. A minimum of twelve percent (12%) of the interior ground area (i.e. excluding any peripheral planting area) shall be planting islands that include trees with a potential mature height of at least fifty feet (50'). Interior planting islands shall be a minimum of eighty square feet (80s.f.) with no dimension being less than eight feet (8'). The planter islands shall be curbed and have a minimum three foot (3') deep excavation.
- B. Landscape islands shall be installed in parking lots, equally distributed throughout the lot, but not less than one landscaped island for every twelve- (12) parking spaces. *Figure 11* on page 11 of the Village of Lansing Commercial Low Traffic Design Guidelines illustrates this concept. Landscape islands shall be minimally planted with one medium-to-large canopy shade tree per one hundred sixty square feet (160 S.F.) of landscape island area. Do not use small ornamental trees for parking lot islands. (See Appendix C for recommended plantings for parking lot islands.)

Allowances to the above may be made by the Planning Board where an alternative configuration allows for saving existing trees or groupings of trees, or results in improved circulation and appearance.

- C. Low plantings in addition to the required shade trees are encouraged for landscape islands in high visibility areas. Low plantings are most effective at screening parking and providing visual interest. Low plantings could include low shrubs, perennials, and ornamental grasses. The Planning Board may waive some portion of the required landscape islands in exchange for significant low level plantings in high visibility areas. *Figure 12* on page 12 of Village of Lansing Commercial Low Traffic Design Guidelines illustrates the desired appearance.
- D. Parking lots should be screened from adjacent streets and properties with landscape treatments as approved by the Planning Board.
- E. A planting bed, attractively landscaped with a variety of appropriate plantings, should surround the building on all sides. The pavement may not extend right up to the building except at doorways and service bays.
- F. Trees in the public right-of-way shall be protected. If removal of a tree in the public right-of-way is required to accommodate a new access drive, then replacement trees shall be provided on a cumulative

caliper basis in an appropriate location to be agreed upon with the Planning Board.

- G. All trees shall be a minimum two and a half-inch (2.5") caliper at the time of planting.
- H. Proper species selection and installation of trees using best horticultural practices are critical to achieve the desired result. Tree selection should meet the following criteria:
  - 1. Hardy to zone 5
  - 2. Salt tolerant
  - 3. Tolerant of alkaline soils (high pH)
  - 4. Tolerant of drought and poorly drained soils
  - 5. Select tree species from the most recent edition of the publication *Recommended Street Trees of Ithaca* (See Appendices A & B.)
- I. There shall be screening with a minimum five foot (5') wide planting area between a parking area and adjacent properties and public ways, except where there is parking that is shared by more than one property or where commercial properties abut. In such cases, the Planning Board may require landscaping as it deems appropriate.
- J. There shall be a sidewalk leading from the street to the door of the commercial establishment, separated from the driveway by a tree lawn at least five feet (5') wide and planted with medium to large canopy shade trees every thirty feet (30'). (See Appendix for recommended tree species.)
- K. All snow storage locations should be shown on the site plan. Planting islands should not be utilized for snow storage.
- L. All plantings required by special permit must be maintained and replaced as necessary, as detailed on the approved site plan.

### 3. Architectural Design Guidelines

- A. Exterior appearance: The architectural character of each building will be evaluated in terms of the ability to maintain a high standard of construction and appearance.
- B. Earth tones and muted colors are preferred. Reflective surfaces and bright colors are unacceptable. Buildings with high light level requirements should use absorptive materials and colors.
- C. Every side of the building should be treated as a front façade. At least one entrance should face a street or plaza allowing pedestrian access from the street.
- D. All exterior service, storage, and utility areas, including but not limited to transformers, meters, tanks, dumpsters, condensers, and delivery or service doors, will be located at the side or rear of the building and will be screened so as not to be visible from the street right-of-way or from adjacent parcels.

Landscape screening can be used where applicable. However, architectural screens and fences are preferable. Architectural screens and fences shall be limited to wood or materials to match adjacent buildings. No chainlink or stockade fencing is allowed for service, storage or utility area screening.
- E. Roof mounted utilities should not be visible from street level.
- F. Commercial buildings should reinforce streets and public spaces by providing an ordered variety of architectural detailing.

Ned explained that the goal of these proposed guidelines, which have been prepared by Carol Klepack of the Planning

Board, is to get rid of the massive parking lot pavement and have something more like Wegman's has done downtown. It was explained that the guidelines will not carry the force of law, do not require action by the Trustees, and will be added as an annex to the already existing Commercial Traffic Guidelines. The Board was very supportive.

John Oneil, a member of the public, inquired as to sidewalks into parking lots. Ned stated that he has been struggling with this question for years. People seem to walk down the isles after they park; they don't walk over 3 lanes to use a sidewalk. Pyramid now has ring road and barrier islands to channel the traffic and slow it down to make it safer for pedestrians.

The next item on the agenda is the annual organizational meeting.

## **2003 Organizational Meeting**

### RESOLUTION #3952-Appointment of Member to Planning Board

Be it RESOLVED, that the Board of Trustees hereby appoints Phil Dankert as a member of the Planning Board for a five-year term that will expire at the end of the Village's official year in 2008.

Trustee Beebe moved to appoint Phil Dankert to the Planning Board.

Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye

Trustee Lynn Leopold- Aye

### RESOLUTION #3953 -Appointment of Member to Board of Zoning

#### Appeals

Be it RESOLVED, that the Board of Trustees hereby appoints Michael Ward as a member of the Board of Zoning Appeals for a five-year term that will expire at the end of the Village's official year in 2008.

Trustee Leopold moved to appoint Michael Ward to the Board of Zoning Appeals. Trustee Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye

Trustee Lynn Leopold- Aye

### RESOLUTION #3954-Appointment of Clerk/Treasurer

Be it RESOLVED, that the Board authorizes the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two year term.

Trustee Beebe moved to authorize the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing and Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye

Trustee Lynn Leopold- Aye

The Board commented that Jodi does a great job.

### RESOLUTION #3955-Appointment of Clerk Part Time

Be it RESOLVED, that the Board authorizes the Mayor to appoint Carol Willard as Clerk Part Time of the Village of Lansing for a two year term.

Trustee Leopold moved to authorize the Mayor to appoint Carol Willard as Clerk Part Time of the Village of Lansing and Trustee Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION #3956-Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Trustee Moore moved to establish the Ithaca Journal as the Village's official newspaper. Trustee Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

The following are legal holidays that fall on Board meeting evenings in 2003-04:

Sept 1 Labor Day  
Oct. 6 Yom Kippur  
Jan 19 Martin Luther King Day  
Feb 16 Presidents Day

RESOLUTION #3957 -Establishment of Meeting Days

Be it RESOLVED, that the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month, at 7:30PM, and the second Wednesday, following the first Monday of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

Trustee Beebe moved to establish the meeting days. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION #3958-Roberts Rules of Order

Be it RESOLVED, that the Board of Trustees hereby adopts Roberts Rules of Order as a procedural guideline for Village meetings.

Trustee Leopold moved to adopt Roberts Rules of Order as the procedural guidelines for Village meetings. Trustee Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

Municipal Law 77-b, authorizes municipal officials and employees to attend schools, conferences, seminars, etc. Conducted for the benefit of the local government. However, such attendance is not authorized, nor can reimbursement be applied for, unless prior approval of the Board of Trustees is obtained. It would be appropriate at the organizational meeting to adopt a resolution authorizing certain individuals, by position, to attend meetings.

Resolution #3959-Clerk to NYCOM Fall Training School

Be it Resolved, that the Board of Trustees hereby grants permission for the Clerk/Treasurer, Jodi Dake, to attend the NYCOM Fall Training School in Lake Placid, NY in September 2003

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION #3960-Authorization to Pay Claims prior to Audit

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

WHEREAS all such claims shall be presented at the next regular meeting of audit,

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, insurance, debt service and Bolton Point's charges for the quarterly water bills prior to audit by the Board of Trustees.

Trustee Leopold moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Trustee Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION #3961-Salary for Board of Trustees

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$3,500 for each member of the Board of Trustees and \$9,000 for the Mayor for the 2003-2004 fiscal year.

Trustee Beebe moved to establish the salaries for the Board members at \$3,500 and for the Mayor at \$9,000. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION #3962-Compensation for Planning Board

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$5,000 for the chairman and \$2,500 for each of the four members for the fiscal year 2003-2004.

A member of the public asked if the salaries for each board were recently increased. The Mayor responded by indicating that the salaries were increased two years ago.

Trustee Leopold moved to set the compensation rate for the Planning Board at \$5,000 for the chairman and \$2,500 for each member. Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION #3963 -Appointment of Elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Donald Hartill is hereby appointed as an elected Village representative to the Southern



Cayuga Lake Intermunicipal Water Commission.

Trustee Leopold moved to appoint Donald Hartill as the elected S.C.L.I.W.C representative. Trustee Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION # 3964-Appointment of Non-elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Michael Newman is hereby appointed as non-elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee Beebe moved to appoint Michael Newman as the non-elected S.C.L.I.W.C representative. Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

The Mayor commented that Michael is currently serving as chair of this committee and is doing an excellent job.

RESOLUTION #3965-Mileage Reimbursement Rate

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for Village business shall be the federally approved mileage reimbursement rate.

Trustee Leopold moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate. Trustee Beebe seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION #3966-Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Villages procurement policy, which was approved on January 7, 1992 and updated in 2002, states that there will be an annual review of the policy, therefore

Be it RESOLVED, that the Board of Trustees have reviewed the current procurement policy and do hereby adopt the procurement policy

Trustee Beebe moved to adopt the Procurement Policy. Trustee Moore seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold- Aye

RESOLUTION #3967-Designation of Depositories

WHEREAS the Board of Trustees has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees does hereby designate the following institutions as depositories of all moneys received by the Village treasurer, clerk, and receiver of taxes.

Tompkins Trust Company  
M&T Bank

Section 2. That this resolution shall take effect immediately.

Trustee Beebe moved to adopt this resolution. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill- Aye	Trustee Frank Moore- Aye	Trustee
Janet Beebe- Aye	Trustee Lynn Leopold-Aye	

The next item on the agenda was Mayor's comments. The Mayor reported the following: Elections were April 22<sup>nd</sup> and Lynn Leopold and Larry Fresinski were reelected as Trustees and Don Hartill was reelected as Mayor. On Election Day, Don had lunch with Sherwood Boehlert. Two issues they discussed were the unfunded mandate for Stormwater and Medicare. The mayor commented that Congressman Boehlert is a very nice man who appeared genuinely interested in local issues.

On Friday the Mayor, Ned Hickey and Dave Putnam met with Fisher Associates on the North Triphammer Road Project. The Phase 1B archeological fieldwork was completed and no significant artifacts were uncovered. They found one unidentified bone and 1 piece of glass. The report has been submitted to SHPO for review and final determination of effect.

In the meantime, the Mayor explained that he has been discussing with NYSDOT the traffic flow issues. The problem seems to lie in the ramps at Route 13. The problem is that the stacking from the north bound off ramp sometimes extends out onto Route 13. This gets very dangerous with 55mph traffic. The solution would be to increase the stacking ability by having 2 left turn lanes. This would be accomplished by moving and angling the on and off ramps. The Village is having Fisher Associates conduct a feasibility study for incorporating the intervening NYS Route 13-interchange section into the project. Fisher is also obtaining a daily tube count for NTR for hourly distribution analysis and to recount the Pyramid, Catherwood and Graham intersections to evaluate the change in traffic patterns because of traffic destined for Target. If the project is viable and concurrence is obtained from NYSDOT to proceed, then the schedule for bidding the Village project would be delayed by about two months. This is one of the downsides of the inclusion of the ramps. Any time the State gets involved there is a longer delay in the approval process due to additional approvals. We can include this in our project as a reverse betterment. There is a fair chance we will be able to do the ramps. This is a unique opportunity to fix this area. We hoped to have this out to bid by September but if the ramps are included it may get pushed into January or February. The Mayor is working hard on this. We need to decide in the next month as to how we would like to proceed. The utility coordination meeting with affected companies is scheduled for June 6<sup>th</sup> at 10:00 at the Village offices.

The Mayor went on to discuss Bolton Point matters and explained that there are no strong recommendations as far as security issues concern drinking water. Bolton Point has installed 2 emergency generators to get water to the treatment plant. If there is no electricity, he explained that a tank could last the Village 1-½ days. With these two new emergency generators and the gas engine in the pump room next to our office, we could go on indefinitely. Bolton Point pumps 2-2.5 million gallons a day. There is a very low risk of getting a large amount of something harmful in our water but we are still concerned about it. There are many security measures in place.

The Mayor next gave the following update on sewer matters: A 10-15,000 gallon per day sewer line leak has been discovered in the B&T Park by the airport. It seems that during Phase I construction there was a bad connection. We will fix this and it will result in receiving more sewer units. As far as inter-municipal sewer negotiations, the documents have been submitted to DEC. This process has been going on for 6 years.

The Mayor reported that street sweeping has been going on for 3 weeks. They have removed 150 tons of material. This project will cost the Village an estimated \$8-10,000. Frank stated that he was not impressed with the street sweeping.

The machine that is being used is for big stuff and is leaving the small stuff behind. It was suggested we look into better equipment next year. Lynn asked if Dennis gets to give the Town feedback on the mix that they use on our roads. Don stated that we would next year. This year we got 30% more snow.

Lynn reported that she will be calling the Village of Cayuga Heights to inquire about using their equipment for a yearly leaf pick up.

Frank suggested that a meeting be set up with the Greenway Development Committee and Dennis to discuss our trails and what needs to be done. Frank has spoken with Dennis and he is having trouble getting a third estimate for the Wakefield to Coventry Trail. Frank will stay on top of this with Dennis. Maintenance is needed on Lansing Trail and the Miller property is also an issue. Tony Nekut has volunteered to help so Frank will contact him once a meeting is set. John Oneil may also have a volunteer from the Lansing Trails area.

Motion- To Adjourn

Trustee Leopold moved adjournment. Trustee Beebe seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Janet Beebe-Aye

Trustee Frank Moore- Aye  
Trustee Lynn Leopold-Aye

The meeting adjourned at 9:40pm.

Jodi Dake  
Village Clerk/Treasurer