

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, May 5, 2008, in the Village Office.

Present: Deputy Mayor Larry Fresinski; Trustees, Lynn Leopold, John O'Neill and Julie Baker; Attorney David Dubow; Clerk/Treasurer Jodi Dake.

Deputy Mayor Fresinski called the meeting to order at 7:30 P.M. Larry welcomed our new Trustee, Julie Baker, and then opened the public comment period. Tob DeBoer stated that he manages the observers program in the Village of Lansing. He has been doing this for four years. The purpose of this group is to get citizens involved. There are presently about twenty observers who attend Village meetings. The observers attend the Trustee and Planning Board meetings and send out an informal report. If anyone is interested in getting involved with the group, you may contact Tom at PTD1@cornell.edu. Julie Baker stated that it was for her a great way to learn about the community.

Motion-To Close the Public Comment Period

Trustee O'Neill moved to close the public comment period. Trustee Baker seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye

Trustee John O'Neill-Aye

Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye

The next order of business was the annual organizational meeting. Larry asked Jodi to present all of the resolutions that were necessary to address. Jodi explained that the organizational meeting is always done the first meeting after the Village elections. The official year of a Village begins at noon on the first Monday of the month following the month of the Village elections.

2008 Organizational Meeting

RESOLUTION #5436-Appointment of Member to Planning Board

Be it RESOLVED, that the Board of Trustees hereby appoints Phil Dankert as Planning Board Member for a five-year term that will expire at the end of the Village's official year in 2013.

Larry asked if everyone that is being appointed has agreed to serve. Jodi stated that she spoke with Ben Curtis and he said everyone was willing to serve again.

Trustee Leopold moved to appoint Phil Dankert to the Planning Board.

Trustee O'Neill seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5437-Appointment of Alternate Member to Planning
Board for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Richard Durst as an Alternate member of the Planning Board for a one-year term.

Trustee O'Neill moved to appoint Richard Durst as an alternate to the Planning Board. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5438-Appointment of Member to Board of Zoning
Appeals

Be it RESOLVED, that the Board of Trustees hereby appoints John Wisor as a member of the Board of Zoning Appeals for a five-year term that will expire at the end of the Village's official year in 2013.

Trustee O'Neill moved to appoint John Wisor to the Board of Zoning Appeals. Trustee Baker seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5439-Appointment of Dolores Adler as Alternate

Member to the BZA for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Dolores Adler as an Alternate member of the Board of Zoning Appeals for a one-year term.

Trustee Baker moved to appoint Dolores Adler as an alternate to the Board of Zoning Appeals. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5440-Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Trustee O'Neill moved to establish the Ithaca Journal as the Village's official newspaper. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

Jodi stated that the following holidays for 2008-09 fall on meeting days and will be canceled.

Sept 1 Labor Day
Jan 19 Martin Luther King Day
Feb 16 Presidents Day

RESOLUTION #5441-Establishment of Meeting Days

Be it RESOLVED, that the 1st and 3rd Mondays of the month, at 7:30PM, and the second Thursday, following the first Monday of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

Trustee Baker moved to establish the meeting days. Trustee O'Neill seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5442- Roberts Rules of Order

Be it RESOLVED, that the Board of Trustees hereby adopts Roberts Rules of Order as a procedural guideline for Village meetings.

Trustee O'Neill moved to adopt Roberts Rules of Order as the procedural guidelines for Village meetings. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

Municipal Law 77-b, authorizes municipal officials and employees to attend schools, conferences, seminars, ect. Conducted for the benefit of the local government. However, such attendance is not authorized, nor can reimbursement be applied for, unless prior approval of the board of trustees is obtained. It would be appropriate at the organizational meeting to adopt a resolution authorizing certain individuals, by position, to attend meetings. Jodi stated that Julie may want to consider attending the NYCOM conference with her. There is a lot of good information at the training school.

RESOLUTION #5443-Clerk to NYCOM Fall Training School

Be it Resolved, that the Board of Trustees hereby grants permission for the Clerk/Treasurer, Jodi Dake, to attend the NYCOM Fall Training School in September, 2008

Trustee Leopold moved to have the clerk/treasurer attend the NYCOM Conference. Trustee O'Neill seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye	Trustee John O'Neill-Aye
Trustee Julie Baker-Aye	Trustee Lynn Leopold-Aye

RESOLUTION#5444-Code & Zoning Officer to Training

Be it Resolved, that the Board of Trustees hereby grants permission for the Code & Zoning Officer to attend the following three conferences:

International Codes Conference
Planning Federation in September
NYSBOC in the Village of Lansing

Trustee Baker moved to have the Code & Zoning Officer to attend the three listed Conference. Trustee O'Neill seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye	Trustee John O'Neill-Aye
Trustee Julie Baker-Aye	Trustee Lynn Leopold-Aye

RESOLUTION #5445-Authorization to Pay Claims prior to Audit

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

WHEREAS all such claims shall be presented at the next regular meeting of audit,

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, insurance, debt service and Bolton Point's charges for the quarterly water bills prior to audit by the Board of Trustees.

Trustee Baker moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

This year all board salaries have remained the same as last year.

RESOLUTION #5446-Salary for Board of Trustees

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$4,250 for each member of the Board of Trustees and \$11,000 for the Mayor for the 2008-2009 fiscal year.

Trustee O'Neill moved to establish the salaries for the board members at \$4,250 and for the Mayor at \$11,000. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5447-Compensation for Planning Board

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$6,000 for the chairman and \$3,000 for each of the four members for the fiscal year 2008-2009.

Trustee O'Neill moved to set the compensation rate for the Planning Board at \$6,000 for the chairman and \$3,000 for each member. Trustee Baker seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5448-Compensation for Board of Zoning Appeals

Be it RESOLVED, that the compensation paid to BZA members is hereby set at \$50 per meeting for each of the five members for the fiscal year 2008-2009.

Trustee Leopold moved to set the compensation rate for the BZA members at \$50 per meeting for each member. Trustee Baker seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye

Trustee John O'Neill-Aye

Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye

RESOLUTION #5449-Appointment of Elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Donald Hartill is hereby appointed as an elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee O'Neill moved to appoint Donald Hartill as the elected S.C.L.I.W.C representative. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye

Trustee John O'Neill-Aye

Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye

RESOLUTION #5450-Appointment of Non-elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Michael Newman is hereby appointed as non-elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

It was noted that Michael is the chairman for SCLIWC.

Trustee Leopold moved to appoint Michael Newman as the non-elected S.C.L.I.W.C representative. Trustee O'Neill seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye

Trustee John O'Neill-Aye

Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye

RESOLUTION #5451-Mileage Reimbursement Rate

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for Village business shall be the federally approved mileage reimbursement rate.

Larry stated that as of 2008 the current rate is \$.505 per mile.

Trustee Baker moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5452-Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Villages procurement policy which was approved on January 7, 1992 states that there will be an annual review of the policy, therefore

Be it RESOLVED, that the Board of Trustees have reviewed the current procurement policy and do hereby adopt the procurement policy

Trustee O'Neill moved to adopt the Procurement Policy. Trustee Baker seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION#5453-Investment Policy

Be it RESOLVED, that the Board of Trustees have reviewed the current investment policy and do hereby adopt the investment policy

Trustee O'Neill moved to adopt the Investment Policy. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

RESOLUTION #5454-Designation of Depositories

WHEREAS the board of trustees has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees does hereby designate the following institutions as

depositories of all moneys received by the village treasurer, clerk, and receiver of taxes.

Tompkins Trust Company
M&T Bank
Chase Manhattan Bank
First Niagara

Section 2. That this resolution shall take effect immediately.

Trustee O'Neill moved to adopt this resolution. Trustee Leopold seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye	Trustee John O'Neill-Aye
Trustee Julie Baker-Aye	Trustee Lynn Leopold-Aye

RESOLUTION#5455 -Capital Assets Policy

Be it RESOLVED, that the Board of Trustees hereby adopt the Capital Assets Policy

Trustee Leopold moved to adopt the Capital Assets Policy. Trustee Baker seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye	Trustee John O'Neill-Aye
Trustee Julie Baker-Aye	Trustee Lynn Leopold-Aye

The next item on the agenda was to reconsider the Time Warner Cable License Agreement. Larry reminded the Board that this same issue came before the Board at two previous meetings, and that it had been reported at the April 21st meeting that the representative from TWC had advised the Village that the License Agreement was no longer needed to provide the Village with internet service. Then Larry received a call indicating that they did need the Agreement. Dubow stated that this is a somewhat standard agreement which is a step down from an easement. Dubow once again suggested that Larry ask them to provide a drawing or plan to be attached to the agreement showing where the lines and conduit will go (Schedule A). TWC had previously told Larry that they will be taking the line over the road and then underground to connect to our current router. Also in the agreement the zip code needs to be corrected and the tax parcel number as well. Larry was also concerned with the time of day that Time Warner would come to do installation work.

Resolution# 5456-To Authorize Larry Fresinski to Negotiate and Execute
a License Agreement with Time Warner Cable Subject to an
Approved Attached Schedule A Showing Where the Lines
Will Go

Trustee Leopold moved to adopt this resolution. Trustee O'Neill seconded the motion. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

Deputy Mayor Fresinski stated that the April 21, 2008 minutes could not be approved because Mayor Hartill was not present. This will be placed on the May 19th agenda.

During general discussion John O'Neill stated that he will be getting in contact with the owner of Murry Estates to get the deer hunting discussions started again. Lynn stated again that Bernd Blossey, the fellow in Natural Resources who bow hunted on the Leopold's land last fall, is willing to come and talk to the Board. The DMAP program may not be enough, and the Village may look further into nuisance permits.

John O'Neill stated that he and Mayor Hartill have a meeting Wednesday afternoon with the people from the Fire Department.

Dubow asked if we had heard from Tompkins County Planning department regarding Proposed Local Law B (2008) and the County's General Municipal Law Section 239 review. Jodi has only heard from the Town of Dryden who supports our efforts to become a National Flood Insurance community.

John O'Neill asked Lynn if we have received any money yet for our Stormwater work. Lynn has spoken with Scott Cook from the DEC, and he informed her that the work plan is done and has been sent to the Contracts office of DEC for review. They say money is coming for Round 6 (2004). Rounds 7, 8 and 9 work plans are now being put together.

Motion- To Adjourn

Trustee Leopold moved for adjournment. Trustee O'Neill seconded the motion to adjourn. A vote was taken:

Trustee Larry Fresinski -Aye
Trustee Julie Baker-Aye

Trustee John O'Neill-Aye
Trustee Lynn Leopold-Aye

The meeting adjourned at 8:32 PM.

Jodi Dake
Clerk/Treasurer