

## Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, October 15, 2009, in the Village Office.

PRESENT: Deputy Mayor Larry Fresinski; Trustees John O'Neill and Lynn Leopold; Clerk/Treasurer, Jodi Dake; Supt. of Public Works, John Courtney; Laborers, Marty Moseley and Adam LaLonde; Code & Zoning Officer, Benjamin Curtis; Fire Inspector, Mike Arthur.

Larry Fresinski called the meeting to order at 12:24 pm.

John Courtney reported that they are getting ready for winter. Salt is here. Cayuga Heights Rd. shoulder work is complete. Highway work is wrapped up. In the next few weeks they will be installing the "no parking" signs on Cinema Drive. The bus shelter on Sheraton Drive will be removed and the bush cut down so that it will be easier to see as you are pulling out onto Sheraton Drive from Substation Alley. Monday is the start of brush pick up. John is pricing hopper sanders for the Sterling truck and will be bringing these numbers back to the Board.

Larry asked John Courtney if he was looking into a new radar sign. The radar sign in Harford has a feature that flashes red and blue lights when you are speeding. Larry thinks this is a nice feature and would like John to check the pricing on that. John stated that it will add quite a bit to the cost. The radar signs are currently in high demand and the price has increased. Larry feels it would be a one time expense that would be worth it. John will check the prices.

John Courtney stated that there was an accident on Cayuga Heights Road that took out our mirror at the corner of Twin Glens Road. John will get the police report and submit a claim to the insurance company for the mirror and the damage to the guardrail.

Adam stated that he is ready for winter. He attended the Cornell deer meeting last night and the number of hunters has almost doubled from last year to 285 hunters.

Lynn asked Jodi if she had heard from anyone on her appointment to the Water Resource Council. Jodi indicated that she had not heard from anyone on her appointment. Lynn will attend the Water Resource Council meeting on Monday.

Jodi stated that our annual audit would begin next week. When Jodi was at NYCOM for training they stressed a need for having written policies for everyday procedures. We currently have a policies and procedures manual but it's very general. They suggested that each person that completes a task prepare a written explanation as to how to perform it. This is particularly important for the code & zoning position since Ben will be leaving in less than a year. Jodi stated that she already has a large notebook of instructions on how to complete many of the tasks she does but she will be going through this book to

update and computerize it. Jodi also suggested that Larry teach someone else how to update the webpage in case something happened and he was no longer able to do it. The Village counts on the webpage as one of its posting sources.

Mike Arthur has completed 33 inspections in the last quarter. Mike stated that Jodi has been helping him get organized and be more efficient with his time. She is also helping with data entry so that he can spend more time doing inspections. Mike had his first hostile encounter when he was inspecting CFCU on Craft Rd. Ben stated that he also spent many hours with their maintenance man on the issue of getting fresh air into the building. Mike stated that this was a good example of having an inspection scheduled, then having it canceled, thereby leaving him with two hours with nothing to do. Jodi stated that this was the kind of situation they had previously discussed and that Mike now has strategies to fill that time.

Ben has received a complaint from a lady about the traffic by Kinney Drug. It was suggested that the left lane be designated as a left turn only lane. John Courtney stated that that was not a good idea because it would have a negative result of stacking traffic over the bridge. It will take some time for people to get use to the new traffic pattern. The one concern that John Courtney did have was that with the new configuration in that area, there was no place for the snow plow to turn around on Substation Alley.

Ben reported that the Kinney Drug interior space is scheduled to be turned over for stocking and related purposes in the beginning of November. It will take about a month for them to stock and should open the beginning of December. Vineyard Church would like to hold its first service on Sunday. Planet Fitness will be occupying the old Steve & Barry space at the Shops at Ithaca Mall. There is more activity in the Crossmore Subdivision. The Planning Board is currently looking at steep slope issues. Ben, David Dubow and Brent Cross met with Ivar Jonson and Larry Fraboni on the dedication and conveyance of various easements on Bomax/Nor Way and the Jon Stone Circle road right-of-way. The Board of Trustees should have this come to them soon.

John Courtney informed the Board of the sewer back up at University Heights Apartments on Graham Road. All of the first floor apartments had to be evacuated. John stated that the cause is still unknown. He got a call on Monday Oct. 5<sup>th</sup> that there was an issue. When he got there they had the cover off our manhole which is not a permitted procedure. There were a bunch of paper towels that came out which must have entered the sewer line close to the site of the problem. Usually the turbulence in that line tears them up. Jodi stated that she also got a call from someone at the apartment complex informing her of the situation. Jodi told them to send a letter to the Village and she would forward it on to our insurance. Jodi called Bailey Insurance to inform them of a possible claim. It was indicated that this is probably a claim that will not be paid by the Village's insurance because we are not at fault.

Resolution #5569- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 5 for the General Fund, in the amount of \$284,229.97 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 5 for the Sewer Fund, in the amount of \$15.49, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 5 for the Water Fund, in the amount of \$122,905.82, is hereby approved for payment, and

Trustee Leopold moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Neill seconded the motion.

Trustee Lynn Leopold-Aye  
Trustee Larry Fresinski-Aye

Trustee John O'Neill-Aye

Motion- To Adjourn

Trustee Leopold moved for adjournment. Trustee O'Neill seconded the motion. A vote was taken:

Trustee Lynn Leopold-Aye  
Trustee Larry Fresinski-Aye

Trustee John O'Neill-Aye

The meeting adjourned at 1:25pm.

Jodi Dake  
Clerk/ Treasurer