

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, May 17, 2010, in the Village Office.

Present: Mayor Donald Hartill; Trustees Larry Fresinski, Lynn Leopold, John O'Neill, and Julie Baker; Clerk/Treasurer, Jodi Dake; Attorney David Dubow.

Mayor Hartill called the meeting to order at 7:35pm and opened the public comment period. There were no comments.

Motion-To Close the Public Comment Period

Trustee Baker moved to close the public comment period. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Larry Fresinski-Aye
Trustee John O'Neill -Aye	Trustee Julie Baker-Aye
Trustee Lynn Leopold-Aye	

Next on the agenda was to approve the minutes from May 3, 2010.

Motion - To Approve the Minutes from May 3, 2010

Trustee Leopold moved that the draft meeting notes, as reviewed and revised by the Clerk/Treasurer and the Board, are hereby adopted as the official minutes. Trustee Baker seconded the motion. A vote was taken:

Mayor Donald Hartill-Abstain	Trustee Larry Fresinski-Aye
Trustee John O'Neill -Aye	Trustee Julie Baker-Aye
Trustee Lynn Leopold-Aye	

Jodi presented the Board with the proposed Tax Levy. The tax rate this year actually went down to \$1.19/ \$1,000 of assessed value. The rate for the Special Assessment Sewer Collector will be \$.06/ \$1,000 of assessed value and \$13.30 per unit. The Village of Cayuga Heights Sewer Rent increased from \$183 to \$189 per unit for this year.

Mayor Hartill entertained the following motion:

Resolution #5631- To Approve the 2010-11 Tax Warrant

WARRANT TO TREASURER TO COLLECT TAXES

To: Jodi L. Dake  
Treasurer of the Village of Lansing

YOU ARE HEREBY COMMANDED to receive and collect from the several names in the assessment roll, hereunto annexed, the several sums named in the last column thereof opposite their respective names, altogether a total of \$1,023,971.25, for the following purposes:

For the General Fund	525,352.82
For the Water Fund	0.00
For the Special Assessment-Sewer Collector Fund	20,612.18
For Delinquent Water Rents	17,941.29
For Delinquent Sewer Rents	3,062.96
For Cayuga Heights Sewer Rents	457,002.00

YOU ARE HEREBY COMMANDED to receive as much thereof as may voluntarily be paid to you from June first to and including July first of this year, without additional charge, and after expiration of the time mentioned to proceed forthwith to collect the residue of the sums not so paid in as aforesaid, with five per centum charge for the first month and an additional one per centum charge for each month and fraction thereof thereafter, and you are to file the tax roll and warrant in your office on or before the 15<sup>th</sup> day of November 2010, at which time the taxes will be returned to the County tax roll.

Trustee Fresinski moved to approve the tax warrant. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Larry Fresinski-Aye
Trustee Lynn Leopold-Aye	Trustee John O'Neill-Aye
Trustee Julie Baker-Aye	

The next item on the agenda was the approval of the annual budget modifications. Each year we authorize these transfers to balance out each line of the budget. Jodi stated that the big transfers were to Highway equipment for the Sterling Dump Truck which we bought to do snow plowing, \$21,000 for legal expenses and \$11,240 to insure all of our additional equipment and workers compensation for additional staff.

**Modified 2009-10 BUDGET TRANSFERS- GENERAL FUND**

- \$ 135.00 from Special Items, Contingent Account, A1990.4, to General Government Support, Board of Trustees, Personal Services, A1010.1 (Larry's Unemployment)
- \$ 5,265.00 from Special Items, Contingent Account, A1990.4, to General Government Support, Law Contractual, A1420.4
- \$11,240.00 from Special Items, Contingent Account, A1990.4, to General Government Support, Special Items, Unallocated Insurance, A1910.4
- \$681.00 from Public Safety, Code Enforcement Officer, Personal Service, A3620.14, to Public Safety, Code Enforcement Officer, Fire Inspector, Personal Service, A3620.13

(Mike Arthur's unemployment)

\$1,021.00 from Public Safety, Code Enforcement Officer, Personal Service, A3620.14, to Public Safety, Code Enforcement Officer, Contractual, A3620.4

\$3,166.00 from Transportation, Snow Removal, Contractual, A5142.4 to Transportation, Street Maintenance-Personal Services, A5110.12

\$4,317.00 from Public Safety, Code Officer, (Ben's replacement) A3620.14 to Transportation, Street Maintenance-Personal Services, A5110.13

\$55,490.00 from Transportation, Permanent Improvements, Capital Outlay, A5112.2 to Transportation, Street Maintenance, Equipment, A5110.2

\$15,200.00 from Transportation, Permanent Improvements, Capital Outlay, A5112.2 to Transportation, Street Maintenance, Contractual, A5110.4 (crack sealing)

\$16,560.00 from Transportation, Permanent Improvements, Capital Outlay, A5112.2 to Home & Community Services, Planning, Legal Expense, A8020.41

Total Contingency used -\$16,640 of \$20,000 / \$87,250 of \$274,278 Capital Outlay

**Budget Transfers- Water Fund**

\$ 500.00 from General Government Support, Special Items, Contingent Account, F1990.4 to Home & Community Services, Water Source of Supply, Power, Pumping, Electric Contractual, F8320.41

Total Contingency used -\$500 of \$10,000

There are no budget transfers necessary for the Sewer Fund.

The Mayor entertained the following motion:

Resolution #5632- To Approve the 2009-10 Budget Transfers

Trustee Fresinski moved to approve the budget transfers and Trustee Baker seconded the motion.

Mayor Donald Hartill-Aye  
Trustee Lynn Leopold-Aye  
Trustee Julie Baker-Aye

Trustee Larry Fresinski-Aye  
Trustee John O'Neill-Aye

John and Julie have been working on the Village Emergency Plan. John stated that it is old and out of date. The main thing that is needed is communication between the Village and businesses and we need a list of businesses in the Village. Jodi stated that she has a list of businesses but no contact information other than addresses. The businesses in the Village are constantly changing. Jodi helped Mike Arthur, Village Fire Inspector, set up a list of businesses and their contact information. Mike has not collected all the information but does have some and that would be a good place to start. Don's general opinion is that we need to know where to direct people in an emergency situation. Currently, if there is a problem people call our highway Superintendent of Public Works. In the event of a major

emergency the Mayor is first in command. Don feels that we need only minor changes to our current plan. Dubow stated that Tompkins County has an extensive plan but much of that was a result of 9/11. Don feels the Village plan should be a very simple 2 page document.

The next item on the agenda was the Annual Stormwater Meeting. Lynn stated that the report was a little more complex this year. There is a new measurement device that needs to be completed. They now want to see measurable goals. Don stated that this is an unfunded mandate and though we have been told we would receive grant money we to date have not received any. Lynn stated that the Town of Dryden didn't send their report in and they were fined \$3,000 by the DEC. Don told Lynn to make it as simple as possible. With the limited staff that we have we can only keep an eye out for troubled areas. Stormwater is huge because it all ends up in the lake. Don suggested that our goals be minimal and achievable.

Lynn presented the following executive summary to the Board.

#### **Executive Summary**

2009-2010 Annual Report for Phase II SPDES General Permit for  
**Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s)**  
**Village of Lansing, May 17, 2010 Public Presentation**

This Annual Report has been prepared in compliance with the NYS Department of Environmental Conservation permitting requirements for small (Municipal Separate Storm Sewer Systems (MS4s), which includes the Village of Lansing. The Village has been required to meet the new EPA Phase II Stormwater regulations since 2003 and has been working toward full permit compliance. This Annual Report documents the progress that the Village made toward compliance, covering the period from March 10, 2009 through March 9, 2010. Below is a summary of the six Minimum Control Measures (MCMs), which include:

- Public Education and Outreach on Stormwater Impacts
- Public Involvement/Participation
- Illicit Discharge Detection and Elimination
- Construction Site Stormwater Runoff Control
- Post-Construction Stormwater Management
- Pollution Prevention/Good Housekeeping for Municipal Operations

#### **MCM 1: Public Education/Outreach on Stormwater Impacts**

The Village is represented on the Stormwater Coalition of Tompkins County, which has coordinated many public education and outreach opportunities for Stormwater education. Efforts include: providing trainings for local officials, contractors and others on controlling Stormwater. Other entities, such as the Cayuga Lake Watershed Intermunicipal Organization, of which the Village is a member; Tompkins County Soil and Water Conservation District; and the Cayuga Lake Watershed Network, provide Stormwater educational programs, such as the Floating Classroom, Lake Fest, training for local officials, contractors and builders. A list of these activities is in the Annual Report.

## **MCM 2: Public Involvement/Participation**

As with MCM 1, the Village has benefited from the efforts of many organizations and agencies to include public in Stormwater activities, such as litter clean-ups, stream bank stabilizations, trash and hazardous waste management and volunteer monitoring of local streams and the Lake, Floating Classroom tours for school children and adults. See the Annual Report for more detail.

## **MCM 3: Illicit Discharge Detection and Elimination**

The Village is close to adopting required legislation to control illicit discharges to Village waterways and storm sewers, anticipating that this will be done this June. Illicit discharges, such as dumping wastewater directly into the Village's storm sewers, are already prohibited under the Tompkins County Sanitary Code. Other discharges, such as dumping waste oil or other pollutants into the storm sewer system, ditches or streams, must be prohibited by Village law. Department of Public Works staff routinely inspects and repair, if needed, Stormwater conveyance and treatment systems within the Village.

## **MCM 4: Construction Site Stormwater Runoff Control**

Developers in the Village must abide by the Stormwater law of 2007 when designing and implementing developments that disturb one acre of land or more. New developments must submit Stormwater Pollution Prevent Plans, which the Village Planning Board/Engineer reviews. Construction sites must be monitored by licensed engineers who are trained in Stormwater management.

## **MCM 5: Post-Construction Stormwater Management**

This requirement is much like the previous one, except that once the development is finished, the area must be monitored to ensure that Stormwater does not cause erosion that will carry sediment off the site. These activities are now covered under our local law.

## **MCM 6: Pollution Prevention/Good Housekeeping for Municipal Operations**

The Village complies with Stormwater regulations in its own municipal operations, such as highway, bridge, park, rights-of-way and building maintenance. We already have many measures in place to ensure that pollutants are properly managed and not allowed to enter our waterways. Examples: road salt is stored in its own closed building, retention basins and storm sewers checked and cleaned annually, streets swept in spring to remove sand and grit. DPW staff is responsible for inspecting and maintaining all Village Stormwater conveyances and structures, as well as all outfalls, culverts and ditches.

In April, 2008, the DEC issued the new General SPDES Permits for Stormwater [Construction Activities, GP-0-08-001 and the SPDES General Permit for Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-0-08-002], which covers construction activities, from May 1, 2008—April 30, 2010. The following activities relevant to our area are covered under the new permit:

1. *Construction activities* involving soil disturbances of one (1) or more acres;

including disturbances of less than one acre that are part of a *larger common plan of development or sale* that will ultimately disturb one or more acres of land; excluding *routine maintenance activity* that is performed to maintain the original line and grade, hydraulic capacity or original purpose of a facility;

2. *Construction activities* involving soil disturbances of less than one (1) acre where the Department has determined that a *SPDES* permit is required for Stormwater discharges based on the potential for contribution to a violation of a *water quality standard* or for significant contribution of *pollutants* to *surface waters of the State*.

The point of this effort: the south end of Cayuga Lake is a 303 (d) listed waterbody of concern, according to the US EPA. Stormwater control efforts are meant to improve water quality by reducing sediment and pollution currently entering the lake.

It was confirmed that the annual public information session regarding the 2010 Annual Stormwater Report would be held at the June 21, 2010 Board of Trustees meeting.

Resolution #5633- To Authorize the Mayor to Sign the 2010 Annual Stormwater Report

Trustee O'Neill moved that we authorize the Mayor to sign the report and Trustee Baker seconded the motion.

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Julie Baker-Aye

Trustee Larry Fresinski -Aye  
Trustee Lynn Leopold-Aye

Don thanked Lynn for all her hard work on this report.

The Mayor stated that we are making steady progress on the new garage. Don has had Jodi send letters to TG Miller to start the design of Dart Drive and water mains for Cayuga Heights Rd. and Burdick Hill Rd. The water line on Cayuga Heights Rd. will go from Cayuga Hills Rd. north. Don has reached a preliminary understanding with the SCLIWC to make the unimproved road in the Bolton Estate Subdivision extending down to the pump station a seasonal road to be owned by the Village with an easement to be granted to the Commission for its use of the road to access its facilities. This way it can also serve as the trail down to Poison Ivy Point as provided in the final subdivision approval once the road is dedicated to the Village. After Poison Ivy Point is conveyed to the Village for park purposes, also as provided in the final subdivision approval, Don will explore crossing options with the railroad. Don reported that one third of the lots in the new Bolton Subdivision have been sold. Don also reported that he plans on meeting with Brent Cross and the new Mayor of Cayuga Heights to discuss sewer related matters and the possible need for a new intermunicipal sewer agreement.

Lynn handed around pictures from the big snow storm we had at the end of February that she received from Caroline Spicer. Caroline was concerned with the ability for

pedestrians to get around the entrance to Triphammer Mall. It was a heavy snow and the mall staff was unable to keep up with it. Lynn stated that the Planning Board will look at this area again.

Lynn reported that she had a home energy audit. She left information at the office regarding funding. She feels we should think about energy saving issues when we plan out the proposed new buildings. Lynn also attended the Water Resource Council meeting today. The Army Corp and the DEC are battling over what needs to happen in the flood control channel. Dredging over the next five years would take out 600,000 cubic yards of spoils.

Motion- To Adjourn

Trustee Fresinski moved for adjournment. Trustee O'Neill seconded the motion to adjourn. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye  
Trustee Julie Baker-Aye

Trustee Larry Fresinski -Aye  
Trustee Lynn Leopold-Aye

The meeting adjourned at 8:40 pm.

Jodi Dake  
Clerk/Treasurer