

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Wednesday, August 18, 2010, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees John O'Neill, Julie Baker and Patricia O'Rourke; Clerk/Treasurer, Jodi Dake; Supt. of Public Works, John Courtney; Laborers, Nolan Hatfield, Adam LaLonde and Nick Conway; Code & Zoning Officer, Marty Moseley.

Mayor Hartill called the meeting to order at 12:25pm. Adam LaLonde stated that the new mini excavator has arrived and they used it today. All trucks are running well. They have been used alot in the last few days to haul grindings from the roads they are having paved. The grindings will be used to build up the shoulders on Oakcrest next week. Don asked if they would be rolling the shoulders once they place the material. John Courtney stated that they would be.

John O'Neill questioned John Courtney on the voucher for \$2,075 for a new soccer goal. Courtney stated that this was the cheapest one he could find. John O'Neill was just surprised at the cost. Courtney added that there was a lot of soccer use at Dankert Park.

Julie asked where we were with the deer situation. John O'Neill, Lynn Leopold and Jodi Dake will be meeting with Bernd next week when Lynn returns. Jodi stated that the application for the Deer Management Assistance Program needs to be postmarked by September 1st. They will also be discussing the nuisance permit. John O'Neill stated that there will be 5-6 properties to hunt on in the Village.

Jodi informed Julie that the July Bank statements were ready for her to review.

Don Hartill introduced the staff to Patricia O'Rourke of 10 Twin Glens Road. Don stated that Pat has agreed to serve as Trustee for the rest of Larry's term. Pat owned the Quinlan & O'Rourke Travel Agency for 22 years and after selling her business went back to college to get her teaching degree. She and Tom have a teenage daughter Adele and Pat is currently a substitute teacher in the Ithaca School system. Pat has always had a great interest in youth activities and has expressed an interest in helping in this area on the Board. Mayor Hartill appointed Patricia O'Rourke as a Trustee. Don also appointed Lynn Leopold as Deputy Mayor. Don would also like to see Pat help Lynn with the Planning Board duties.

Don asked how the garage expansion plans were coming along. On Tuesday evening the Board of Zoning Appeals approved an area variance permitting a portion of the expanded structure be located 23 feet from the northerly boundary where a 25 foot side yard set back is required. The Special Permit for this project will come before the Planning Board this evening. George Brehaus, the architect for the project, is working on the project cost estimate which should be completed soon, and then it will go out to bid so that construction can be started this fall.

Don stated that David Dubow is working on the transfer of the new roads and seasonal road in the Bolton Estate Subdivision. The Town of Lansing has actually placed some material on the road that goes down to the pump station which is nice. The owner of the land has agreed to place boulders beside the road so that people can't drive through.

Don asked John Courtney to email him with the dates of the sewer issues with the jail. He will then write a letter to the Sheriff's Department to try to solve this problem of getting sewer clogs from the debris the inmates put down the sewer.

Jodi stated that she has been working on the Workplace Violence Policy that we were informed was needed during a previous PESH Inspection. The Village has less than 20 full time employees so we are not required to have our plan in writing. However, we must post a Workplace Violence Prevention Policy Statement in a conspicuous location where employee notices are normally posted. Jodi has created a one page document that briefly summarizes the Village's commitment to staff safety and health, the WVPP goals and objectives, how to report an incident and specifically to whom, and the process the employer will use to ensure employee participation in the program. An employee survey on Workplace Violence Hazard Assessment was handed out to all full time employees to help identify any problem areas. The Village of Lansing currently has a "Complaint Log" for general complaints in the Village and Jodi has also created a "Workplace Violence Incident Report Form" which will be added to this log.

Marty stated that the BZA gave approval for the garage expansion variance at last night's meeting. It will now go before the Planning Board this evening for special permit approval. Based upon the recommendation of the BZA, he anticipates the Planning Board requiring some kind of buffer for the St Joseph's Lane neighbors. Marty also expects that one St. Joseph's lane resident who attended the BZA meeting will be coming back to this meeting. It has been announced that BJ's will be the big box store in the PDA. The Mall will be in tonight to discuss the senior housing section of the PDA. Mike Arthur has resigned and Marty is taking over fire inspections.

Marty had two requests for Temporary Certificates of Occupancy. The first was the Howley residence at 2 Millcroft Way. The second is a request for a Partial Certificate of Occupancy at the Kionix Building at 36 Thornwood Drive. Kionix would like to occupy the Probe Saw room. As always, issuance of the Temporary Certificates will be contingent upon satisfaction of all other code and life safety issues.

Resolution#5651 -To Issue a Temporary Certificates of Occupancy to 2 Millcroft Way with a Security Deposit of \$400 and an Expiration Date of 2/18/11.

Trustee Baker moved this resolution. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Patricia O'Rourke-Aye

Trustee John O'Neill-Aye

Trustee Julie Baker-Aye

Resolution#5652 -To Issue a Partial Temporary Certificates of Occupancy to Kionix Probe Saw Room at 36 Thornwood Drive with a Security Deposit of \$1,000 and an Expiration Date of 2/13/11.

Trustee Baker moved this resolution. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	Trustee Julie Baker-Aye

Nick Conway stated that everything was going well. His last day before going back to school will be next Wednesday. Don thanked him for his services and hopes to see him back again next year.

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #5653- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 3 for the General Fund, in the amount of \$45,910.72 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 3 for the Sewer Fund, in the amount of \$4,858.24, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 3 for the Water Fund, in the amount of \$1,166.16, is hereby approved for payment, and

Trustee Baker moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Neill seconded the motion.

Mayor Donald Hartill-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	Trustee Julie Baker-Aye

Motion- To Adjourn

Trustee Baker moved for adjournment. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	Trustee Julie Baker-Aye

The meeting adjourned at 12:48pm.
Jodi Dake-Clerk/Treasurer