

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, June 16, 2011, in the Village Office.

PRESENT: Deputy Mayor Lynn Leopold; Trustees John O'Neill, Patricia O'Rourke; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley.

Deputy Mayor Leopold called the meeting to order at 12:10 pm. Jodi stated that she just got a call from John Courtney informing her that there was a water main break on Highgate Circle which they haven't quite completed so the Highway Department members would not be at the meeting today.

Marty stated that BJ's is getting close to needing a permit for the building. They are currently getting drawings and finalizing code requirements. The general contractor for the building will be R.L. Spencer out of Syracuse. Marty has also been dealing with zoning issues with the proposed PDA. Three houses are being built in the Village. At the last Planning Board meeting they talked about broadening the Temporary Commercial Activities, Section 145-58 of the Village Codification. Marty briefly updated the Board on what happened at the last Planning Board Meeting.

John O'Neill asked if LRS produced the letter which was requested at the last meeting in conjunction with the bid acceptance. Putnam has received it.

Patricia O'Rourke stated that she went to the Youth Services meeting on Tuesday. There is no budget yet but there will be cuts. They are now splitting into committees. Pat stated that Youth Services is also working with the Recreation Partnership but no one from there ever attends the meetings. Karen Coleman is retiring.

Jodi presented the Board with the list of the annual budget modifications. Each year we authorize these transfers to balance out each line of the budget. Jodi stated that the bigger transfers were to the new garage, transportation and Planning Board legal expenses. The large transfer to Intermunicipal Charges was due to the fact that the Village of Cayuga Heights raised the amount they charged for each sewer unit. We were able to implement this change on the tax bills but not on the budget.

Resolution #5740- To Approve the following 2010-11 Budget Transfers

2010-11 BUDGET TRANSFERS- GENERAL FUND

Be it RESOLVED to transfer

\$ 495.00 from Special Items, Contingent Account, A1990.4, to General Government Support, Mayor, Contractual, A1210.4
\$ 207.00 from General Government Support, Clerk, Equipment, A1410.2 to

\$10,670.00 General Government Support, Clerk, Contractual, A1410.4
 from General Government Support, Buildings, Village Office, A1620.44,
 \$ 72.00 from General Government Support, Central Garage, Building, A1640.2,
 from Public Safety, Code Enforcement Officer, Personal Service,
 A3620.11, to Public Safety, Code Enforcement Officer, A3620.14
 (Switching Marty from Hourly to Salary 1 day difference)
 \$1,771.00 from Transportation, Street Maintenance, Summer Laborer, A5110.14, to
 Transportation, Street Administration, Personal Services, A5010.1
 \$1,542.00 from Transportation, Street Maintenance, Summer Laborer, A5110.14, to
 Transportation, Street Maintenance, Personal Services, A5110.12
 \$ 773.00 from Transportation, Street Maintenance, Summer Laborer, A5110.14, to
 Transportation, Street Maintenance, Personal Services, A5110.13
 \$ 5,397.00 from Special Items, Contingent Account, A1990.4, to Transportation,
 Street Maintenance, Equipment, A5110.2
 \$ 7,000.00 from Special Items, Contingent Account, A1990.4, to Transportation,
 Street Maintenance, Contractual, A5110.4
 (To cover encumbered Striping)
 \$ 71.00 from Home & Community Services, Zoning, Personal Services, A8010.1
 to Home & Community Services, Zoning, Personal, A8010.11
 \$ 513.00 from Home & Community Services, Planning, Engineer, A8020.43
 to Home & Community Services, Planning, Equipment, A8020.2
 \$ 5,070.00 from Special Items, Contingent Account, A1990.4, to Home &
 Community Services, Planning, Legal Expense, A8020.41
 \$ 1,740.00 from Home & Community Services, Planning, Contractual, A8020.44
 to Home & Community Services, Planning, Legal Expense, A8020.41

Total Contingency used -\$17,962.00

Budget Transfers- Sewer Fund

\$10,000.00 from General Government Support, Special Items, Contingent Account,
 G1990.4, to Home & Community Services, Other Sanitation,
 Intermunicipal Charges, G8189.4
 \$ 4,502.00 from Home & Community Services, Sanitary Sewer, Video & Flushing,
 G8120.42, to Home & Community Services, Other Sanitation,
 Intermunicipal Charges, G8189.4

Total Contingency used-\$10,000.

No budget transfers were necessary for the Water Fund.

Trustee O'Rourke moved to approve the budget transfers and Trustee O'Neill seconded the motion.

Deputy Mayor Lynn Leopold-Aye Trustee Patricia O'Rourke-Aye
 Trustee John O'Neill-Aye

Jodi stated that she has been collecting taxes and working on year end closing. The Planning Board would like to have a joint meeting with the Board of Trustees. Jodi has spoken with Mayor Hartill and he would be available on either June 28th or July 11th. Julie Baker would not be available on July 11th. Since there is no important business to take care of on Monday June 20th the Board decided to cancel that meeting and reschedule a joint meeting on June 28th.

Resolution #5741-To Cancel the Board of Trustees Meeting on June 20, 2011 and Schedule a Joint Meeting With the Planning Board at Their Regularly Scheduled Meeting on June 28, 2011.

Trustee O'Neill moved to change the meeting date and Trustee O'Rourke seconded the motion.

Deputy Mayor Lynn Leopold-Aye Trustee Patricia O'Rourke-Aye
Trustee John O'Neill-Aye

Jodi will place a legal ad in the paper, place this information on the web and notify all the people who currently receive the Board of Trustees agenda.

Jodi presented the June 6th minutes to the Board for their approval.

Motion - To Approve the Minutes from June 6, 2011

Trustee O'Rourke moved that the draft meeting notes, as reviewed and revised by the Clerk/Treasurer and the Board, are hereby adopted as the official minutes. Trustee O'Neill seconded the motion. A vote was taken:

Deputy Mayor Lynn Leopold-Aye Trustee Patricia O'Rourke-Aye
Trustee John O'Neill-Aye

Lynn stated that she had nothing to report.

John O'Neill stated that a group of Village of Cayuga Heights residents are suing the Village over the controversial method of deer control. He has the paper in case anyone would like to read the article. John also gave an overview of the Town of Lansing meeting he attended last night.

Lynn Leopold entertained a motion to approve the vouchers.

Resolution #5742- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the General Fund, in the amount of \$54481.99 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 1 for the General Fund, in the amount of \$21,510.78 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the Sewer Fund, in the amount of \$96.79, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the Water Fund, in the amount of \$10,839.74, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 1 for the Capital Projects Fund, in the amount of \$52,703.25, is hereby approved for payment, and

Trustee O'Rourke moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Neill seconded the motion.

Deputy Mayor Lynn Leopold-Aye Trustee Patricia O'Rourke-Aye
Trustee John O'Neill-Aye

Marty stated that he has amended the building permit process because he was having to spend a lot of time chasing down permit holders. Now, the first thing that must be done when receiving a building permit is to get permits from Bolton Point for water, Village of Cayuga Heights for sewer and our electrical inspector for electrical permits. He explained that the Energy Code has also been updated to the 2009 Code. Marty has started to include an additional sheet in the plan review process explaining these updates.

Lynn asked about the progress on the garage. Jodi stated that there are two payment requests from McPherson's in the vouchers. The balance left on the garage contract is \$26,126.80, most of which is retainage, so the garage is close to being completed.

Lynn asked if we were still going forward with the solar roof project. Jodi explained that the payback was not worth the cost of the solar panels and the additional hidden expenses even with the grant.

Motion- To Adjourn

Trustee O'Neill moved for adjournment. Trustee O'Rourke seconded the motion. A vote was taken:

Trustee John O'Neill -Aye Trustee Julie Baker-Aye
Trustee Patricia O'Rourke-Aye

The meeting adjourned at 12:50pm.

Jodi Dake
Clerk/Treasurer