

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, July 14, 2011, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees John O'Neill, Lynn Leopold, Patricia O'Rourke and Julie Baker; Clerk/Treasurer, Jodi Dake; Supt. of Public Works, John Courtney; Laborer, Adam LaLonde, Nolan Hatfield; Code & Zoning Officer, Marty Moseley.

Mayor Hartill called the meeting to order at 12:20pm. John Bailey and Jeanne Martin were present to give the following yearly overview of the Village of Lansing Insurance coverage.

PROPERTY

Coverage will continue to be written, for both buildings and contents, on a blanket replacement value basis in the amount of \$2,089,911. This means that \$2,089,911 would be available to replace any structure and its contents, listed in the policy. By providing coverage in this manner, the Village would be assured of having enough coverage to replace any structures and contents, owned by the Village. The property deductible is \$1,000 per occurrence. The coverage amount has increased by \$426,706 due to the garage addition.

Coverage is provided for any direct physical loss to buildings or contents, subject to specific standard exclusions in the policy, i.e. Flood, Earthquake, Wear and Tear.

GENERAL LIABILITY

The Commercial General Liability policy provides liability coverage for Bodily Injury and Property Damage arising out of the operations of the Village. It also covers the existence hazards of streets and roads that the Village is responsible for maintaining. A limit of \$1,000,000 is provided per occurrence.

The premium is based upon the expenditures in the budget and the road miles that the Village is responsible for maintaining.

No deductible applies to General Liability claims.

AUTOMOBILE

The Automobile policy covers all owned, non-owned and hired automobiles used by the Village. A coverage amount of \$1,000,000 is provided for Bodily Injury and Property Damage liability. Comprehensive and Collision are provided on the 2005 Chevrolet, 2007 Chevrolet and 2008 Chevrolet with Deductibles of \$250. The Comprehensive and

Collision coverage for the 2009 International and 2004 Sterling are provided for on the Contractors Equipment policy with a \$250 Deductible.

CONTRACTORS EQUIPMENT FLOATER
(Inland Marine Coverage)

This policy covers contractor's equipment owned by the Village. It includes such items as lawn mowers, backhoes, tractors and larger vehicles like dump trucks. The deductible applicable to losses on this policy is \$250 per occurrence.

UMBRELLA

The Umbrella policy provides excess liability coverage of \$3,000,000 over the primary limits of liability on the General Liability, Public Officials Liability and Automobile Liability. This combines to provide the Village a total of \$4,000,000 of coverage for any judgments related to the above policies. The Village increased the coverage amount from \$1,000,000 to \$3,000,000 in 1999.

BOILER & MACHINERY

The policy covers a wide range of equipment including breakdown of such things as mechanical or electrical equipment, boilers and pressure vessels, air conditioning and refrigeration equipment, computer and communication systems. A \$1,000 deductible applies to this coverage.

OWNERS & CONTRACTORS PROTECTIVE LIABILITY (OCP)

An OCP policy is provided in the amount of \$1,000,000 for special hauling and work permits required by the State of New York and Tompkins County.

PUBLIC OFFICIALS LIABILITY

This policy covers Town Officials for civil claim or claims first made against the Village because of a "wrongful act" rendered in discharging their duties on behalf of the Village. A "wrongful act" means any alleged or actual breach of duty, or violation of federal, state, or local civil rights, by an insured while acting within the scope of his/her duties as a public official. A \$2,500 deductible applies per claim.

PUBLIC EMPLOYEE BOND

This coverage protects the Village for the dishonest acts of its employees. \$100,000 of coverage is provided per employee should they be involved in stealing property or money from the Village. An additional \$15,000 of coverage is applicable to those individuals occupying the position of Mayor and Village Clerk. \$70,000 of additional coverage is applicable to the person occupying the position of Tax Collector. The deductible is \$1,000 per occurrence.

SELECTIVE INSURANCE COMPANY
PREMIUM SUMMARY

<u>COVERAGE</u>	<u>2010-2011</u>	<u>2011-2012</u>
General Liability	\$4,916	\$5,439
Automobile	\$3,425	\$3,333
Inland Marine	\$1,991	\$2,132
Property	\$2,593	\$3,380
Umbrella	\$2,485	\$2,659
OCP (Owners and Contractors Protective)	\$296	\$306
Public Employee Bond	\$120	\$120
Public Officials Liability	\$3,817	\$4,418
Boiler & Machinery	INCL.	INCL.
 TOTAL ANNUAL PREMIUM	 \$19,643	 \$21,787

The increase in overall cost is due to an increase in rate and exposures for the General Liability, an increase in the Property coverage amount due to the garage addition and an increase in rate for the Public Officials Liability.

To give some perspective, had Village of Lansing insurance premiums increased since 1994 at an annual rate of 3%, the annual premium for 2011-2012 would be \$27,674. In addition, there is much more coverage in place than there was in 1994.

The Board was interested in knowing what the cost would be to increase our Umbrella Coverage to \$4 or \$5 million. Jeanne will email the figures to Jodi. John Bailey explained that last year we requested a quote from NYMIR which was significantly higher. It was not done this year but we may want to try and get a quote from them in a couple of years. John thanked the Village for their business.

John Courtney stated that he is working on getting letters out to residents in the area where the water main project will be. It looks like the project will begin around August 20th. Tuesday there was a project meeting regarding the Oakcrest Tank Removal. They plan to start on August 1st and it should take about 7 days to complete. The highway crew has been cleaning out all the scrap metal in the parking lot area and the Village has received around \$1,500 from Reamer for the scrap metal. The Town of Lansing is paving the end of Cherry Road for us. Since there is now quite a drop off on the side of the road, John will go out and cone off the shoulder area which is in the Village of Lansing. John has taken quite a bit of time off to use up his PTBA time. Lynn thanked John for fixing the flower boxes and asked if they could water the flowers that she has planted in them.

Jodi stated that as part of the year end process, John has noted some equipment items that need to be surplus.

Resolution #5743 - To Surplus the Following Items:

FSO-3 Reznor Space Heater	\$1,172.00
FSO-3 Reznor Space Heater	\$1,172.00
Del Laptop Computer-Dennis	\$ 500.00
12' Multi Purpose Action Saw	\$ 785.00
Gas Engine Pole Saw	\$ 554.48
Gas Heater in Garage	\$ 686.00
Rain Gauge(Never seen?)	\$ 575.00
Telephone Modems	\$ 510.00
Heliflux Magnetic Locator (junk)	\$ 706.50
Traffic Counters (outdated)	\$5,909.06
5' mower bar-McConnell Swing trim	\$4,000.00
Compressor-(Blown motor)	\$ 564.00
Total:	\$17,134.04

Trustee Leopold moved to surplus these items and Trustee O'Rourke seconded the motion.

Mayor Donald Hartill-Aye	Trustee John O'Neill -Aye
Trustee Julie Baker-Aye	Trustee Patricia O'Rourke-Aye
Trustee Lynn Leopold-Aye	

Jodi stated that she has been busy collecting tax payments, water payments and getting the books ready to close out so she can submit her year end report to the State when she returns from vacation.

Lynn asked John if they had been able to take down the trees across from Dankert Park which were marked to be removed. John stated that they got a lot of them removed in the fall but still have more to do.

The Planning Board has requested a joint meeting on July 26th. The Trustees passed the following resolution:

Resolution #5744 - To Set a Joint Meeting with the Planning Board on Tuesday July 26, 2011 at 7:30 pm and Cancel the Board of Trustees Meetings on July 18th

Trustee Baker moved this resolution and Trustee Leopold seconded the motion.

Mayor Donald Hartill-Aye	Trustee John O'Neill -Aye
Trustee Julie Baker-Aye	Trustee Patricia O'Rourke-Aye

Trustee Lynn Leopold-Aye

John O'Neill reported on the meeting he attended with Pat Pryor at the Town of Lansing. She talked about the Tompkins County Budget. Don commented that he has issues with the County having nine people in their Planning Department and no mandate for planning in State law. There is some effort at the State level to look at mandates. Tompkins County has a large staff so their retirement is quite large. Don feels the State is using Medicare as a bank account to solve their budget problems. Don stated that he is happy to report that the Village is in good financial shape.

Julie Baker continues to be concerned with Northwood Road and there being only one exit for the Coventry Walk area. She also asked about Shannon Park. It was explained that they had separate roads at the entrance plus it also loops around and connects to itself.

Jodi stated that the minutes of June 6th had previously been approved, however, for some reason only part of the changes showed up on the updated version from Attorney Dubow which was circulated to the Trustees. There are a few changes that David would like to see incorporated if the Board agreed.

Resolution #5745 - To Approve the Revised Minutes for June 6, 2011

Trustee Baker moved this resolution and Trustee Leopold seconded the motion.

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye
Trustee Lynn Leopold-Aye

Trustee John O'Neill -Aye
Trustee Patricia O'Rourke-Aye

Lynn reported that she attended a luncheon with Diane Smith who is the Mayor of Seneca Falls. Diane talked about the many problems that occurred when the Village and Town of Seneca Falls merged together. There is a lot wrong with the process. Julie asked what would happen if the Town and Village merged. John Courtney stated that the employees would all be out of a job unless the Town wanted to hire them. Don stated that there are no savings in merging and there would definitely be a change in the level of service our residents receive.

Lynn complained about how loud the trucks are coming down the East Shore Drive hill. John Courtney stated that with the new emissions laws you will see a decrease in the noise. Mayor Hartill will write a letter to the State. John Courtney stated that if a trucker gets a ticket for being too loud it is up to the trucker to prove the decibel level.

At the last Planning Board meeting Ken Horowitz receive a permit to clear part of his land. He had to obtain a special permit because his property was within 200 feet of the stream. If there was no stream on his property he wouldn't have needed a permit to clear his land.

Mayor Don Hartill stated that we now have two different contractors who will be doing our two water projects. Gorick Construction will remove the Oakcrest Water tank and LRS Excavating will do the water main project. Don will be writing a letter to the Town of Lansing and working with them during their budgeting process.

Marty stated that he met with Eric and BJ's to discuss the sewer line issue. The issue is that BJ's would be infringing on the existing easement with their stormwater management facilities which would then make it difficult to service the Village utilities.

Fisher Associates has submitted a proposal to do a Traffic Assessment Review for the proposed Lansing Reserve Townhome PDA Project. It is understood that the review is for the Village of Lansing but The NRP Group will be paying for it. The review will be limited to the traffic assessment conducted by GTS Consulting. Both parties will need to sign the acceptance agreement.

Resolution #5746- To Authorize Mayor Hartill to Sign the Proposal to Have Fisher Associates Complete a Traffic Assessment Review for the proposed Lansing Reserve Townhome PDA Project with the Understanding That the NRP Group Will be Paying the Fee of \$6,950.00

Trustee Leopold moved to authorize the Mayor to sign the proposal and Trustee Baker seconded the motion.

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye
Trustee Lynn Leopold-Aye

Trustee John O'Neill -Aye
Trustee Patricia O'Rourke-Aye

Patricia O'Rourke stated that the Youth Services meeting was canceled so she had nothing to report.

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #5747- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 14 for the General Fund, in the amount of \$1,672.75 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the General Fund, in the amount of \$481,853.37 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Sewer Fund, in the amount of \$938.11, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 14 for the Sewer Fund, in the amount of \$585.00, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Special Assessment Sewer Fund, in the amount of \$4,077.50, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Water Fund, in the amount of \$126,610.95, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Capital Projects Fund, in the amount of \$2,065.50, is hereby approved for payment, and

Trustee O'Rourke moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Leopold seconded the motion.

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye
Trustee Lynn Leopold-Aye

Trustee John O'Neill -Aye
Trustee Patricia O'Rourke-Aye

Marty Moseley stated that BJ's construction is underway. They will start the walls in the next two weeks. There are a few residential projects going on. One thing that is new with the updated building code is that if a total roof is removed from a home then they need a permit to do that work. If it is just a repair then there is no need for a permit. The Planning Board is working on zoning changes which will be presented to the Trustees at the joint meeting. Marty currently has plans on his desk for Metro Mattress and The UPS Store, both of which will be going into the former Hollywood Video space in front of TOPS.

Don asked Marty to look into getting a sidewalk up to Friendly's. Marty will speak with David Dubow about this.

Lynn stated that we need to discuss the deer hunt and nuisance permit for next year. She was hoping that it could be discussed at the August 1st meeting but Lynn will not be present. Pat and Julie stated that they will also be out of town for that meeting.

Resolution #5748-To Cancel the August 1, 2011 Board of Trustees meeting Due to Lack of a Quorum.

Trustee O'Rourke moved to cancel the 8/1/11 meeting and Trustee Leopold seconded the motion.

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye

Trustee John O'Neill -Aye
Trustee Patricia O'Rourke-Aye

Trustee Lynn Leopold-Aye

Motion- To Adjourn

Trustee Baker moved for adjournment. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye
Trustee Lynn Leopold-Aye

Trustee John O'Neill -Aye
Trustee Patricia O'Rourke-Aye

The meeting adjourned at 1:55pm.

Jodi Dake
Clerk/Treasurer

July 18, 2011 Meeting Canceled