

Village of Lansing

MINUTES of a meeting of the Board of Trustees and the Planning Board of the Village of Lansing held on Monday, October 15, 2012, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Julie Baker, Lynn Leopold, Patricia O'Rourke, and John O'Neill; Planning Board Chair Mario Tomei; Planning Board Members Lisa Schleelein, Phil Dankert, Richard Durst, Maria Stycos and Alternate John Kanter; Clerk/Treasurer Jodi Dake; Code & Zoning Officer Marty Moseley; Attorney David Dubow

Mayor Hartill called the Board of Trustees meeting to order at 7:33 pm. and opened the public comment period. Mario Tomei also called the Planning Board meeting to order.

Leo Gruenfeld of 51 Highgate Circle was present to see if he could get a reduction in his water/sewer bill. They had a flood in their basement which has been fixed by Mancini Construction. Leo has heard that the Board has previously provided discounts for these kinds of accidents. Lynn asked the cause of flood. Leo stated that it was a rusty 4 inch pipe under the house which leaked but is now fixed. Hartill stated that water service entrance pipes are usually a 1 inch copper line. If it was a 4 inch line then it sounds like a sewer line. Hartill stated that the Board needs to investigate a little further. Now that the Village of Cayuga Heights (VCH) has a new water consumption based sewer charge, it is a greater impact. We are still negotiating with the VCH to see how they will deal with these issues. Hartill suggested that Leo have Mancini send us a note as to what they found when they did the excavation to help the Board make their determination. Leo will bring that into Jodi. There were no further comments.

Motion-To Close the Public Comment Period

Trustee Baker moved to close the public comment period. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill
Trustee John O'Neill-Aye
Trustee Julie Baker-Aye
Also closed Lisa Maria all ayes

Trustee Lynn Leopold-Aye
Trustee Patricia O'Rourke-Aye

Hartill stated that the Village will now discuss the Comprehensive Plan. In previous meetings, the document was broken down into sections and assigned to members of the Board of Trustees and Planning Board as follows:

Pages 1-20- Population & Economic Profile and resources
Julie Baker, John Kanter, Richard Durst
Pages 21-39- Housing and Commercial & Business Centers
Don Hartill, Mario Tomei
Pages 40-53-Transportation and Community Facilities
John O'Neill, Maria Stycos
Pages 54-70 Goals & Recommendations and Village Plan

Lynn Leopold, Phil Dankert
Pages 71-82 Remainder of Village Plan
Patricia O'Rourke, Lisa Schleelein

Mayor Hartill would also like to add a citizen volunteer to each committee. In the newsletter there was an article on this, and also online. The staff will look for possible volunteers. Yasamin Miller volunteered to help.

David Dubow gave a brief overview of what a comprehensive Plan is designed to do. Dubow has previously provided some "literature" from various sources regarding Comprehensive Plans in general. These materials were for the Boards to assist in reviewing the current Plan and considering possible amendments and updates. These materials also addressed and highlighted certain procedural matters and requirements. Twenty years ago the concept existed but was not in the statute. A comprehensive plan was intended as an effort to consider how you would like this Village to look as time goes by. A comprehensive plan should be reviewed every 5-10 years. It often takes months and years to review an existing plan and identify any additional data that has occurred. From a land use perspective, one needs to look at what changes need to be made. The concept of putting together an outline at the outset and then preparing the overall document amendments is a good way to proceed. The Village could set some goals and specify how the process should go forward. There is no specific procedure for updating a plan. This is an opportunity to all participate in figuring out how you want the community to evolve. Procedurally, the final documents it is in the hands of the legislative board – in this case, the Board of Trustees --- but it is common to incorporate the Planning Board and have them participate in the process as well. The Village should determine their current goals and intended land use.

Hartill stated that there are a variety of different things to be updated. To proceed, he would like to go through each section of the current Comprehensive Plan one by one with comments from the respective Board of Trustees and Planning Board members who reviewed the designated portions.

Page1-20

Julie Baker gave her recommendations which her group came up with last week. They think the charts need to be updated with current information from the 2010 census and other sources such as American Community Survey which may be more interesting to us than what we had in the past. They tried to look at other ways to visualize the information. Maybe the use of line graphs or pie charts in chapter 1 would make it easier to understand. In chapter 2 there are lot of maps to update. Tompkins County Planning may be able to provide us with better maps. Moseley stated that this is possible, but there may be a fee associated with this. Hartill stated that the information on the maps really hasn't changed much. Kanter thinks some of the mapping technology has changed which would allow for better, clearer updated mapping. Hartill thinks that it might be useful to include infrastructure in the next maps. Durst stated that there is not much in their section; it is more for the past and future. Hartill stated that population changes have been minimal. Kanter stated that in chapter 1 there is a vision statement. Kanter questioned whether the boards want to revisit that statement. Hartill feels that maybe the vision statement would be better at the end. Kanter thought that we could reorganize the document to make more sense.

Tomei and Hartill have not previously met but have individually looked at their sections. On the Housing section the change in the last 10 years is more single family. We will need to update the numbers from building permits that have been issued by our Code and Zoning Officer. The average number of newly constructed single family houses is approximately 10 per year. No multi-family units have been built in the last 10 years. One should look at the economic profiles in the multifamily housing. Most are paying more than 35% of their income for housing expense which he suspects is probably students. We need to look at economic data to see if that has changed. The commercial and business centers are thriving. B&T Park remains vital and slowly growing. In commercial areas we see more vacancy, but we are making significant progress in resolving that situation. Cayuga Mall has a proposal coming in to add some anchor stores. One area Hartill thinks needs the most attention is the Commercial Low Traffic area. We need to understand the function of that area and how to best utilize it. The only Commercial High Traffic area left is about to be constructed on Cinema Dr.

Tomei asked how we get 2010 information. The census information is online. Yasmin Miller stated that she can help since it is not easily accessible. Tomei found it interesting when looking at dates, it appears that all the apartments were built in the 70's and everything since then has been one or two family homes. Residential vacancy ideally should be 5% vacancy, but the previous Comprehensive Plan information indicated only 2%. Tomei explained that when you have less housing stock, the rents go up. Affordability was an area covered. Housing costs should be no more than 30% of a yearly income. Salaries have not kept up with this so many people living in the apartments are below median income. One of the things that the Plan emphasized in the commercial portion was the Commercial Low Traffic (CLT) being a transition zone or a buffer for the residential areas. We have this situation on N. Triphammer Road, and the Planning Board is looking at the possibility of splitting the CLT District into two districts which better serve the overall commercial area and provide a better transition to the residential areas. They previously received a proposal for a hotel use in the CLT (which use is not currently permitted in the Village Zoning Law), which they felt would have increased the intensity within the CLT if approved. The Planning Board turned down the idea of having a hotel use in the CLT. We need to keep in mind that in the CLT an existing building can be torn down and something else permitted in the zoning CLT could be developed. We should keep a soft transition so that commercial activity is not infringing on residential areas.

Durst stated that there is not much on mixed use which would fit into there. Hartill stated that one needs to keep in mind that changes from 2000 are only a few percent. Yasmin questioned how Hartill could make that statement when he hasn't looked at the data. Hartill stated that it is based on the number of houses and the population. Yasmin stated that that has changed. Hartill stated that the change is less than 10%. Miller thinks that a 10% change is quite significant. Hartill will look at the data. Kanter thought that an updated residential build-out analysis would be appropriate. Hartill stated that the build-out number hasn't changed because we haven't changed the zoning. There are 100 less parcels to build on if 100 parcels have been built on.

Page 40-53

O'Neill stated that the transportation section he and Stycos are working on is very simple. We have rebuilt N. Triphammer Rd. so that section will need to be updated. Dankert asked if there was any relevancy of traffic accidents on page 42. Hartill thinks it is included in there because we were dealing with N. Triphammer Rd. Leopold stated that the information will determine if we need changes at intersections.

Mario asked about adding the traffic study. We can add the major study done by the local transportation council having to do with commercial traffic. There is a lot of information available. A lot of checking and updating of sewer is necessary, and almost every paragraph has to be updated. Again, it would be nice if a user friendly map of all roads could be added. Baker asked if a map of infrastructure would go into this chapter. Leopold would like to see a stormwater infrastructure map be added. Stycos stated that it would be nice to have the community facilities section be updated. Don noted that fold out maps might be a good idea for readability purposes.

Page 54-70

Leopold and Dankert have goals and recommendations. Goals are very general and have been guiding the Village for the past 30 years, but that doesn't mean that they can't change. In looking at them, they will be the backbone of what we will be adopting. On page 54 we need to add an additional item that states that we manage stormwater run-off with stormwater regulations in accordance with state regulations. Hartill stated that in the past this wasn't a concern, but now is a major problem. Leopold thinks natural areas, covered by #4, are now considered when development occurs, so stronger language will be needed in that section. Goal for transportation there are small language changes needed. We say we want multi-modal transportation. She feels we need to include bicycles in roadways. A lot of people are using bikes to get to work and need shared transportation in our roadways. Hartill stated that we have done that by having adequate shoulders. We now build roads to 30 feet wide versus 20 feet wide to give a shoulder area for bicycles or pedestrians. On page 57 Leopold feels we need more detail in #6. She questioned what this means? We don't provide human services; it is done by Tompkins County Social Services.

In chapter 8 there is a lot that needs updating. On page 59 the number of units has to change. The vacant parcels or undeveloped land have changed. Bolton Point (Crossmore) Subdivision has been developed along with the area south of Bush Lane (Millcroft Subdivision). We also need to update non-residential land. Hartill suggested we include the features, parks, greenway, etc., that the Crossmore Subdivision has provided for us. On page 60 it lists some vacant land which has been developed. Leopold thinks we should revisit the definition of a "Mobile home" in the Village Zoning Law, and possibly change it to "Manufacture home." Hartill stated that one has to be very careful because Barden Homes are manufactured homes. We will revisit that area. On page 62, Area A needs to be updated since it has been subdivided. Leopold had trouble with reading the maps, due to their small size. Hartill stated that the maps should be updated for both the east side of 34 and the west side, which now has the Crossmore Subdivision.

Hartill informed the audience that the Village boundaries were established based upon then existing Town water districts. Part of the Village of Lansing is in the Lansing School District and part in the Ithaca School District. Some parcels are part in the Town and part in the Village. Miller asked if we could negotiate with the Town to move boundaries. Hartill stated that it is difficult to do.

Lynn noted that Area C, Murray Estates, doesn't have much to change. South of Oakcrest has no change either. South of Bush all needs updating because it is now the Millcroft Subdivision. There is definitely stuff to update north of Dart Dr. Area F-North of Dart Drive states that a goal should be to take over the Northwood entrance. Leopold doesn't know what to do with that. She thinks that whole discussion will have to be in limbo for now. Cornell University land is not spelled out in the plan. Hartill stated that there has been some building with Arleo going in. The medical technology enterprise is now much larger. Area H- Human Health Services-Cornell University Lab of Ornithology is now there. Lynn thinks that the number of acres not developed would be interesting to put in there. Lynn pointed out that the Cayuga Heights Rd. parcels are all spoken for except Murray Estates.

Pages 71-82

O'Rourke has the same comments about maps needing to be much clearer and more readable. Pat and Lisa think that the suggestion in #2, under Existing Residential Developments, of making Kensington accessible to Warren Road and N. Triphammer Rd. via a connection to Janivar Dr. needs to be completed. (Coventry Walk area) Lots of wording needs to be made clearer.

Hartill stated that the spirit was a multimodal system to minimize the use of cars. Ivar Jonson's new development road is now 30 ft wide so it will have shoulders for bikes. We now have a more elaborate mass transit system. Walkways can be updated with a more current Greenway Plan. #3 involving street lighting should incorporate what the Village has been discussing by way of the Lighting Commission. Baker stated that the Greenway Plan in Murray Estate shows a park, but there isn't a park there. Hartill indicated that the Greenway Plan was a reflection of what might be proposed to be set aside as land is developed. Greenway plans are not set in stone. Lisa stated that she is not as informed of the Greenway Plan as she should be. The long term and short term maps are mixed up and should be switched. Mayor Hartill indicated that the current Greenway Plan doesn't reflect the current situation in the Village.

O'Rourke stated that she couldn't figure out the map on concentrated traffic systems, it needs to be clearer. A lot of it was wording. They felt there were lots of unnecessary sentences. Schleelein stated that under new development she would like to see the Village expand on establishing buffer zones. We need to update language so we understand what it is trying to say. Previously available land has now been developed, so that needs to be updated.

Hartill stated that certainly Lansing Trails and Millcroft have new development. He reminded the Board to not get lost in the grass. Try and look at this from 30,000 feet. The Comprehensive Plan is a guiding document which is subject to change.

O'Rourke stated that on Page 77 the map doesn't match the areas, so she feels this needs to be revisited. All maps need to be labeled. Mario noted that on page 75 several changes have been

made to the 1-11 short term plans which need to be updated. O'Rourke thinks it would be nice to update our existing sidewalks to see what is accurate now. There is some overlap with Lynn and Phil's section. Lots of changes need to be reflected with the N. Triphammer Road reconstruction. Pat questioned what a class 2 bikeway is? Lynn said that it rates different roads and their degrees of safety, which relate to the map developed by the Bike Coalition. Destination Points in the Plan singled out Cayuga Mall, but wording could be changed to include all malls. Names of some of the malls have changed and should be updated or a general term such as shopping centers.

Lisa asked if off-road paths were like paths going through Lansing Trails and by Swartout. Village Park needs to be updated to its correct name of Dankert Park. Basically, this whole section needs updated to reflect what has happened in the last 8 years. Provision of sewer services section has been left to Hartill to update. Capital Plan needs to be updated since some of it has already been completed. Lynn stated that we have taken the water tank down. The Plan states that the annual sewer rents will be unchanged. This statement is not relevant.

Kanter stated that page 73 talks about a proposed Village center. Kanter thinks it is a good idea to revisit this with the community to see what they think. He believes that this may be an appropriate question for a questionnaire.

Yasmin Miller stated that she is glad the Boards are moving forward. She feels she probably has more experience than all of the Boards put together in updating a comprehensive plan. She is volunteering her time and she understands that the Village doesn't want to hire her company. Miller urged the Boards to do a survey of our residents. Hartill stated a survey was done in the past and it was not a representative survey. It went to everyone and no good data came back. Yasmin suggested we ask "How are we doing as a village?" Not a lone voice out there. You can use surveys to ask about land use, where there should be concentration on bike paths. A resident survey is the only way this plan represents the residents of the Village. Hartill feels it needs a cross section including individuals that rent.

Lisa asked Yasamin what her idea of a survey was. How do you get people to respond? Yasmin stated that the scientific valid way to do is by telephone. Many students/renters use cell phones. Demographic information for the Village is available so we can randomly generate phone and cell phone #'s. With a village of approximately 3,300 people, Miller suggested that you should do 400 residential surveys and supplement them with commercial surveys. The best way to do a survey is random calls, and not to hold meetings with residents. To ensure generalized information, it needs to be random. One needs a mix of incomes. A problem with mail is that there is nothing to prompt them to respond. Phone is the best way to conduct a survey. If it impacts their lives, they will respond. Leopold asked what the length of a phone call would be. Miller stated that it is approximately 10-20 minutes. In this time frame you should be able to ask 80 questions. Maria Stycos would like to see a mailing. She prefers having a document to look at and think about. Miller suggested also putting it on the Village website. You need 400 surveys. When updating housing information you may also want seasonal information. Dankert stated that there are many apartments that are long term rentals. Miller stated that at Northwood Apartments a third empty out after the school year. Kanter stated that formulating questions is the hard part. Miller suggested forming a sub-committee to try and figure out what you want to ask before hiring someone to do the survey. The question is what would be helpful to know. Leopold stated

there are many things offered by the community that people aren't aware of. Communication is a huge issue. This is an opportunity to reach out.

Hartill stated that one of the things you have to worry about is systemic effects that go into this. The formulation of the set of questions can get us any answer you want. Miller stated that survey research is a real science. Hartill stated that he has actually looked at some of the surveys done by Miller's company and felt that they could have been written better. Miller stated that the vendor is hired to do a job and give advice. Her company can only advise. Hartill stated that he or many others are not going to do a 20 minute phone survey. Miller stated that her people were persistent and generally get residents to provide feedback. Right now is a bad time for surveys because of the number of political surveys that are happening.

Lisa thinks that to get 400 responses one will have to make a lot more calls than 400. Miller indicated that it depends on the vendor you decide to hire. Tomei asked of that census population, how many adults are in the Village?

Leopold stated that we have gone through the Comprehensive Plan and there is a lot to update. We need to get information from other sources. It's important to find out what the Village wants to get out of this.

Hartill stated that one of his concerns is the return on investment. We are about to spend a lot of time on this project. One has to balance the investment we are about to make. The level of effort must be justified by the benefit that we get out of it. We are a small village. Things are reasonably run. We need some guidance to where to go. Mayor Hartill told Miller that the Board would appreciate her assistance and navigation through the recent census information.

Nick Vaczek would like to read a few sentences about how things will look in 25 years. He emphasized being more proactive in efforts to achieve greater fossil fuel reduction. He encouraged policies and measures to reduce fossil fuel usage and proactive citizen input. Leopold suggests we build in a statement of sustainability to the Comprehensive Plan. There is a lot of traffic that comes through here that could set examples.

Hartill stated that one must keep in mind the cost of energy upgrades. The most effective way is through code enforcement. There is an energy standard that must be complied with. We are being proactive in setting that example. Nick questioned why this not in the Village Newsletter. Nick showed the Board an article from Sept 28th on what Preble did. Who will do research and how do we get funding.

Moseley stated that the State Code next year will be paying more attention to energy efficiency. Moseley indicated that the next Code change will provide for 30% in greater efficiency. The last Code change also incorporated a 30% increase in energy efficiency, so within that last 3 years the energy efficiency has increased significantly and is planned to do so again. This is done by better insulation, energy appliances, high efficiency HVAC, thermal breaks and items of that nature.

Kanter stated that Tompkins County did a sustainability study. There is a lot of info out there.

Hartill proposed that we now goes back and look at our assigned sections of the current Comprehensive Plan and we will revisit this topic at the next meeting. Subcommittees should meet as needed. Leopold asked if we can invite people to join our committees. Don encourages resident involvement. Articles in the Tompkins County Weekly and Lansing Star would be a good start. We will also place something on the website. Mayor Hartill will generate a document to solicit participants. It was suggested that the Mayor also write a letter to the editor of the Ithaca Journal.

Leopold asked how the Town of Lansing got residents to participate. Kanter stated that the new Supervisor knew people and came up with a list. Hartill stated that when we had B&L do our Northeast Planning Study they got all points of view and that was good. Hartill suggested approaching some of those people to volunteer.

Miller asked if the Board had a charge. Hartill stated that they will go through each area with the 2 people of each section. Leopold stated that other perspectives are welcome. Dubow stated that very often the Planning Board is initially involved in the Comprehensive Plan process. Recommendations should be sent to the Village Office. Mario thanked Ms. Miller for her offer to help. Mayor Hartill especially appreciates the help with navigating the census data. All Board members can go to Miller for help with data. Miller stated that in 2010 they changed the fact-finder website and it's a disaster. Maria asked how to identify students to get input from them. Maria can do in the sociology department at CU.

Planning Board business – regular meeting for October 30th canceled and rescheduled for next Tuesday 10/23. Next meeting after that is Nov 2^{7th} and is the only meeting in November for the Planning Board.

Mario stated that the Planning Board's next agenda item was to discuss Lead Agency designation for SEQR review regarding the proposed CU Suites LLC Project located on the west side of Cinema Dr. in between CFCU bank and Homewood Suites. It is proposed that the Village of Lansing Planning Board will act as Lead Agency.

Dubow stated that this is an unusual circumstance where two different Village agencies will be taking action (Board of Zoning Appeals and Planning Board). The procedure involves one of the agencies serving as Lead Agency for the environmental review of the proposed project. Once one of the agencies declares its intention to be the Lead Agency, the other agency or agencies must be so advised. Unless there is an opposition by the other agency or agencies, the agency designating itself as Lead Agency can proceed with the SEQR review on behalf of all of the involved agencies. It was reported that the acting chair of the BZA, Mary Sirois, has indicated the BZA's concurrence with the Lead Agency being the Planning Board. If the Planning Board approves the special permit for this project on October 23rd, this will enable BZA to consider the requested and necessary variances and possibly act on them at the BZA meeting on October 24th.

Moseley stated that the project is not subject to General Municipal Law Section 239 review. All plans have been distributed to the Planning Board members.

Leopold asked what kind of building would be involved with this proposed project. Mario stated that it is a mixed use proposal which is allowed in this CHT area. Parking will be both in the front and under the building. Leopold questioned why they had a pitched roof. She feels the roof is wasted space. Moseley stated that the applicant has had problems with the flat roof on the Triphammer Marketplace. Moseley explained architecturally why you have a certain pitch. The Regal Theater addition to the Shops at Ithaca Mall is approximately 37 feet high. The Marriott in the Business and Technology Park is approximately 43 ½ feet high. Tomei stated that he would have a bigger problem with the height of the building if it was located on N. Triphammer Road.

Motion- Planning Board Intent to be Lead Agency

Phil Dankert moved that the Planning Board serve as Lead Agency. Lisa Schleelein seconded the motion. A vote was taken:

Mario Tomei-Aye
Phil Dankert-Aye
Maria Stycos-Aye

Lisa Schleelein-Aye
Richard Durst-Aye

Everyone confirmed that they will be at next week's meeting.

Nick Vaczek asked if there had been any complaints of noise from garbage trucks picking up refuse at night. Moseley stated that he has had no complains in last 2 years. When there were previous issues, Moseley called the garbage haulers and they changed their routes to accommodate our request.

Motion- To Adjourn the Planning Board

Lisa Schleelein moved for adjournment. Maria Stycos seconded the motion. A vote was taken:

Mario Tomei-Aye
Phil Dankert-Aye
Maria Stycos-Aye

Lisa Schleelein-Aye
Richard Durst-Aye

The Planning Board adjourned at 9:40pm.

Mayor Hartill asked the Board of Trustees to go into executive session to discuss matters of financial interest relating to the Village's possible acquisition of real estate and related negotiations.

Motion- To Go Into Executive Session to Discuss Matters of Financial Interest to the Village of Lansing Regarding Possible Acquisition of Real Estate and Related Negotiations

Trustee O'Rourke moved to go into executive session. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O'Neill-Aye
Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye
Trustee Patricia O'Rourke-Aye

The Board went into executive session at 9:45 pm.

Motion- To Come Out of Executive Session

Trustee Baker moved to come out of executive session. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O'Neill-Aye
Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye
Trustee Patricia O'Rourke-Aye

The Board came out of executive session at 10:03 pm.

Resolution #5915-Authorization to Take \$500,000 from General Capital Reserve for Possible Acquisition of Real Property Subject to Permissive Referendum

WHEREAS:

- A. The Village of Lansing (the "Village") is considering the potential acquisition of certain unimproved real property and its use to accommodate the needs of the community and for the benefit of the Village and its residents; and
- B. The Village Board of Trustees has reviewed the potential acquisition of such unimproved real property and determined that it will in the best interests of the Village; and
- C. The Village has, in anticipation of the potential acquisition of real property from time to time, maintained a general capital reserve fund so as to set aside funds for the potential acquisition of unimproved real property; and
- D. The Village is undertaking discussions and negotiations regarding the potential acquisition of such unimproved real property and the financial terms related thereto; and
- E. The Village General Capital Reserve Fund has sufficient funds for the contemplated potential acquisition of such real property; and
- F. The Village wishes to authorize the expenditure of funds for such potential acquisition of unimproved real property such that the sum of \$500,000 be transferred from the General Capital Reserve Fund to the General Fund;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Village Board of Trustees hereby authorizes the expenditure of funds for such potential acquisition of unimproved real property and the transfer of \$500,000 from the General Capital Reserve Fund to the General Fund for such purpose; and
2. Within ten (10) days after the adoption of this resolution, the Village Clerk shall, as set forth in Article 9 of the Village Law, post and publish a notice which shall set forth the date of the adoption of this resolution and contain an abstract of this resolution, concisely stating the purpose and effect thereof. Such notice shall specify that such resolution was adopted subject to a permissive referendum; and
3. This resolution shall take effect thirty (30) days after its adoption, unless a referendum is requested, in which event it shall take effect, if approved at such referendum, upon such approval; and
4. This resolution is adopted subject to a permissive referendum as required by law.

Trustee Leopold moved this resolution. Trustee Baker seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
 Trustee John O'Neill-Aye
 Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye
 Trustee Patricia O'Rourke-Aye

Motion- To Adjourn the Board of Trustees

Trustee Leopold moved for adjournment. Trustee Baker seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
 Trustee John O'Neill-Aye
 Trustee Julie Baker-Aye

Trustee Lynn Leopold-Aye
 Trustee Patricia O'Rourke-Aye

The meeting adjourned at 10:05 pm.

Jodi Dake
 Clerk/Treasurer