

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, February 14, 2013, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Lynn Leopold, John O'Neill and Julie Baker; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley; Supt. of Public Works, John Courtney; Asst. Supt. of Public Works Adam LaLonde; MEO, Nolan Hatfield.

Mayor Hartill called the meeting to order at 12:34pm

John Courtney stated that so far this winter we have used about 400 tons of salt on our roads. John compared this to the 1,100-1,200 tons the Town of Lansing said they used on our roads three years ago when they plowed the village roads. We only ordered 400 tons of salt this year. We must take delivery of a minimum of 280 ton. We had our first salt delivery on Tuesday. We also still have 105 tons stored out at the Town of Lansing. This means we'll start next year with approximately 300 tons of salt. Courtney will order 4-500 ton for next year.

NYSDEC sent out a sewer overflow assessment survey. Since we have a collector system we have to document overflows and report this to the NYSDEC. Courtney has been working with Jodi to get that information completed. We will need a plan and procedure stating what we will do if this should occur. Courtney plans to call Brent Cross to see if the Village of Cayuga Heights has a plan already. Courtney stated that we have approximately 2-3 backups per year, which is pretty good.

This is a national contract to piggy back off of. I will send you the log in and pw to this website for even you to use.

Courtney is working on ordering the tractor that was budgeted for. John Deere tractors are no longer on state bid, however, he found a National Purchasing Partners (NPP) off bidding procurement. Copies of the intergovernmental agreement from NPP were distributed to the Board. By passing a resolution to allow us to purchase on this agreement we will be able to purchase the John Deere tractor as budgeted since they no longer have state bid for this item. The State Bid was originally 18% discounted and NPP has a 24% discount. The State is dropping most of its small contracts now since they are getting rid of many of their OGS people. NPP is a procurement solution provider similar to other Group Purchasing Organizations, but offers steeper contracted pricing on the products and services that are used every day. The NPP contracts have gone through a formal procurement process with 'piggybacking' language in the contract.

Resolution#5931-To Engage in NPP Purchasing

Trustee Baker moved this resolution. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye

Lynn Leopold-Aye
Trustee John O'Neill -Aye

Adam stated that they have been busy plowing. Our equipment is holding up well. Nolan and Adam have been out fixing potholes.

John O'Neill handed out a map of Salt Point. He stated that Marty has found out how to get maps from Tompkins County which is good for his group.

Julie Baker stated that she has been working with her Comprehensive Plan group and communicating via email. They are making progress. Julie has also been working with Marty on a shopping cart law. Julie is concerned with adding cost to those who own carts when they aren't responsible for someone taking them. It was asked if businesses are looking into carts with locks that prohibit their carts from going past a certain line.

Lynn Leopold stated that she attended the Town of Lansing's Comprehensive Plan meeting last night. The Town is committed to a survey being a part of the process. Someone asked why the Village isn't dovetailed onto their survey. They got a quote for doing the survey from SRI, the company that Yasamin Miller works with. Susan Tabrizi is working on the survey. Their quote was \$10,000. The quote from Stony Brook was \$17,000. John Kanter has talked to Cornell University about helping the Town with costs. Lynn stated that we would have to come up with our own questions. There are many differences but there are also questions on affordable housing and transportation. There are strong feelings in the Town as to whether a town center should be established since after 200 years one has not formed itself as of yet. Some feel it is getting shoehorned in with no demand. The Town survey would be a phone survey. They would also develop a website as a way to answer the survey. Some paper copies would also be distributed for those without internet. Hartill has no problem with spending up to \$8500 for a survey. Lynn will talk further to the survey subcommittee. O'Neill asked if SRI gets to give input on the questions. Lynn thought that they probably will be involved, but the Village will ultimately develop the questions. Lynn will make copies of the current survey questions being considered by the Town.

The Lansing Town Board will be meeting with representatives from NYSDEC and the Finger Lakes Land Trust on Wednesday, February 27, 2013 at 9:00AM at the Lansing Community Center to discuss the State of New York's interest in the purchase of the NYSEG Bell Station property for designation as State Forest Land. The meeting is open to the public. Leopold and Hartill will both attend. Lynn wants the Board to support the purchase of this land as a State Forest. She supports preservation of beautiful land. She doesn't want to see housing go in along the lake. The upper land could be housing. The area would probably be pedestrian only with no motorized vehicles. O'Neill stated that we have to be careful that we represent what our residents want. There are people that don't want this. Courtney brought up the fact that the State can come in and cut the trees down. John stated that that was what they did to the state land behind his house. State

land means anyone can use it. The Mayor asked Lynn to draft a document and circulate it to the Board. AES closing has had an effect on tax revenue in the Town of Lansing. Hartill feels the town center is not well thought out. The proposal is for a mix of housing and commercial. Hartill stated that the sewer business is very complex. It came up at the SCLIWC meeting. The Mayor is on a subcommittee that is looking at the minimum water billing. More than half of the water customers don't use the 10,000 gallon minimum. There has to be some minimum, but Hartill feels it needs to be lowered.

The Mayor spent some time with Vince Nicotra of QPK Design this morning discussing possible changes to our proposed Village office building. By making some changes, \$10,000 is about all that could be saved so he doesn't feel it is worth it. Prequalification wording will be sent to David Dubow. Once Dubow has had a chance to review this language the bidding process can begin.

Res#5932- To Allow the Bid Process to Begin Subject to Attorney Dubow's Review and Increasing the Budget.

Trustee Baker moved this resolution. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye

Lynn Leopold-Aye
Trustee John O'Neill -Aye

It has been determined that we can't reject qualified bids unless we reject all bids, but we can have a prequalification process. If there is an increase in the cost of the building we will consider this cost when developing our budget this year.

The Mayor asked Jodi if our water fund issue has been resolved. Jodi stated that we received some large payments and were able to pay Bolton Point for the water purchase this month.

Jodi stated that she has met with Matt Mareane of Finger Lakes Technologies Group to discuss a phone system for the new Village Office. Our current system is not technically supported any longer due to its age. He will be getting us a quote to include in our budget.

Jodi informed the Board of a Notice of Claim that was filed against the Village of Lansing and Tompkins County. The accident at the intersection of Northwood Drive and Warren Road involved a TCAT driver hitting a pedestrian. The issue really doesn't involve the Village since Warren Road is owned by Tompkins County and Northwood is a private road. The matter has been sent to our insurance company.

Jodi has spoken with Sharon from the Town of Lansing and they would like to schedule a joint meeting for April 29th at 6pm. Their Board would like the Village to send them a list of items we would like to discuss and they will do the same. The date was okay with everyone so the Mayor entertained the following motion:

Res#5933-To Schedule a Joint meeting with the Town of Lansing at the Town Hall on April 29, 2013 at 6pm.

Trustee Leopold moved this resolution. Trustee Baker seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye

Lynn Leopold-Aye
Trustee John O'Neill -Aye

Jodi has completed working on renumbering the Codification and will have Wordpro print off new Codification books for the people that currently have them and update the Codification on the webpage.

Brian Quadrozzi stated that he has been doing fire inspections. Ground work has been laid. The Cornell Business & Technology Park is now up to speed. Brian will be focusing on the businesses on Warren Road next.

Marty stated that the new Cayuga Mall stores are hoping to open in April. Boris Simkin will be coming to the Planning Board for two houses at the corners of Sun Path and Route 34. Rob Colbert is looking to do Phase II of his North Triphammer Road project by constructing and second building in addition to the existing Ithaca Cardiology building. The Loft Store is going into the Ithaca Mall. Bev & Co is going into the Triphammer Mall. This is a women's clothing store.

Moseley has spoken with the Sheriff regarding our cart issue. They have no man power to do anything about this issue. Marty reported that GIS can do layers of maps for utility. This information can be secure so only Village officials have access to the information. We may need to add up to \$1,000 to the budget for mapping.

Marty stated that he attended the Hazard Mitigation meeting hosted by the County. There was a lot of discussion on heavy trucks. They've asked the appropriate parties to look at potential hazards within their jurisdictions. Each municipality has chemicals and this is information that Brian reports to the fire department. They have also requested that we look at infrastructure where we have medical facilities and may be able to house hazardous materials up here if they have an emergency elsewhere in the county.

Nolan reported that they have been plowing snow. Hartill stated that he got a complimentary letter from his neighbor on our plowing.

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #5934 - Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 9 for the General Fund, in the amount of \$25,042.25 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 9 for the Sewer Fund, in the amount of \$851.47, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 9 for the Water Fund, in the amount of \$153,484.07, is hereby approved for payment.

Trustee Leopold moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Baker seconded the motion.

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye

Lynn Leopold-Aye
Trustee John O'Neill -Aye

Marty is now having the Zoning map updated. We will be getting a new large map to hang in the conference room.

Motion- To Adjourn

Trustee O'Neill moved for adjournment. Trustee Baker seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Julie Baker-Aye

Lynn Leopold-Aye
Trustee John O'Neill -Aye

The meeting adjourned at 1:22pm.

Jodi Dake
Clerk/Treasurer