

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, June 2, 2014, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Lynn Leopold, John O’Neill, Patricia O’Rourke and Gerald Monaghan; Clerk/Treasurer, Jodi Dake; Attorney David Dubow; Deborah Dawson, Planning Board member.

Mayor Hartill called the meeting to order at 7:31pm and opened the public comment period. There was no public comment.

Motion-To Close the Public Comment Period

Trustee O’Neill moved to close the public comment period. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O’Rourke -Aye	Trustee John O’Neill –Aye
Trustee Lynn Leopold-Aye	

The next item was to approve the minutes from May 5th, 15th & 19th. Dake stated that the approval of minutes would have to be done in two motions since Leopold was not at the May 19th meeting.

Motion- To Approve the Minutes from May 5th & 15th, 2014

Trustee Leopold moved to approve the minutes. Trustee O’Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee John O’Neill-Aye
Trustee Gerry Monaghan-Aye	Trustee Patricia O’Rourke-Aye
Trustee Lynn Leopold-Aye	

Motion- To Approve the Minutes from May 19th, 2014

Trustee O’Rourke moved to approve the minutes. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee John O’Neill-Aye
Trustee Gerry Monaghan-Aye	Trustee Patricia O’Rourke-Aye
Trustee Lynn Leopold-Abstain	

Hartill suggested that we deal with the proposed laws before the discussion on the signs since Integrated was present for the discussion on Proposed Local Law 3.

For Proposed Local 2, the Planning Boards recommendation came about when it was asked if the farmers market could continue through November. The Code currently only allows it to continue through September. This proposed change to the zoning law is to amend the “Temporary Commercial Activities” provisions of the Village of Lansing Code, specifically the overall time limitation applicable for any one calendar year for a “Seasonal Use” activity, such permitted overall time duration of a “Seasonal Use” to be extended from the current May 1st to September 30th time duration to the lengthened period of May 1st to November 30th; provided that all other current “Seasonal Use” time limits and other provisions and restrictions set forth in subsection “C” (entitled “Temporary commercial activities”) of Section 145-58 (entitled “Additional conditions for building/land use permits”) of Chapter 145 [entitled “Zoning”] of the Village of Lansing Code (including the Temporary Commercial Activities” matrix included as part of said Section 145-58) shall continue to apply. The Mayor entertained a motion to set a public hearing for our next meeting on July 7th.

Motion- To Set a Public Hearing for Proposed Local Law 2-
Amendment to Village of Lansing Code –Zoning Law- Temporary
Commercial Activities-Seasonal Use for July 7, 2014 at 7:35pm.

Trustee Leopold moved to set a public hearing. Trustee O’Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O’Rourke -Aye	Trustee John O’Neill –Aye
Trustee Lynn Leopold-Aye	

The next motion was to set a public hearing for Proposed Local Law 3. This proposed law was discussed at a previous meeting and also by the Planning Board. A map of the proposed change was previously given to the Trustees. The proposed law will have to go to Tompkins County Planning for 239 Review. Dake will also send it to the Town of Ithaca since the change borders that municipality.

Motion- To Set a Public Hearing for Proposed Local Law 3-
Amendment to Village of Lansing Code –Zoning Law- To Rezone a
Portion of the Business and Technology District Situated South of NYS
Route 13 to the Existing and Adjoining Human Health Services District,
and to Thereby Amend the Village of Lansing Zoning Map Accordingly
for July 7, 2014 at 7:40pm.

Trustee Monaghan moved to set a public hearing. Trustee Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O’Rourke -Aye	Trustee John O’Neill –Aye
Trustee Lynn Leopold-Aye	

Dubow added that since the next meeting is a month away, it will give the County 30 days to review the proposed change. Both proposed laws will be published in the newspaper legal section.

Dake stated that Craig Christopher of Cayuga Sign has come up with a design for the front of the building and for the roadside sign that would displays our meeting dates. Dake presented the information to the Board. The Board agreed to go forward with the letters spelling out “Village of Lansing” above the front door instead of going with the logo. The letters will be glued on so not to put holes in the building.

Monaghan thought that as we approach our 40th Anniversary, it might be a good time to have a discussion about updating the Village identity. He has drawn up some rough concepts which were distributed to the Board. His reason for bringing this up is the current logo does something which lends to ambiguity. This relates to Monaghan’s work as an artist. Monaghan stated that changing the “L’s” in the logo creates an interesting center without being as confusing. He feels it strengthens the brand. Another concern that he had was that the signs at the Village entrance make it look like they are going to the hair dresser and to get alterations. He would like to see a division of the area maybe with a split rail fence to divide the two. It was pointed out that it is a shared driveway with the neighboring property and that we would like to be associated with the beautiful gardens next door. The Village will review the current placement of signage for location clarity.

Veanor clarified that at the last meeting he didn’t criticizing the sign design only the crappy sign that hangs underneath the current sand carved sign which shows when meetings are taking place. He even suggested that the old wood sign we had was nice. The Board liked the idea of updating the logo and agreed that it would be a change going forward not changing everything now. Ron Hardaway stated that he doesn’t like the “l” that was presented because it looks like an “s”. Monaghan will continue to work on the logo and present it to the Board.

For the signage out front, the Board liked the two posts with the current sand carved sign and a new laminated sign underneath to show when the meetings will be held. They would like LED lighting and a suggestion on how to light the sand carved sign. Dake will pass all their concerns on to Craig Christopher and see what he comes back with.

The next item on the agenda was to consider Budget Transfers for 2013-14. Dake explained that we may need to do some additional transfers. We usually don’t do our list of final transfers until after our noon voucher meeting in June but the next Monday night meeting won’t be until July 7th. The following are the transfers that need to be done with explanation of the transfers in blue.

2013-14 BUDGET TRANSFERS- GENERAL FUND
\$7,500.00 from Special Items, Contingent Account, A1990.4, to General Government Support, Buildings, Utilities, A1620.42

\$ 2,500.00 from Special Items, Contingent Account, A1990.4, to General Government Support, Building, Village Office, A1620.44
Dug up floor in old office – not in budget. Hired Cleaning service for new administration building- highway department use to do

Craft signal not done so monies used for 4 garage and transportation items. (\$143,000)

\$ 14,100.00 from Public Safety, Traffic Control Equipment, A3310.2, to General Government Support, Central Garage, Equipment/Building, A1640.2

Salt Barn roof, retention wall

\$ 1,500.00 from Public Safety, Traffic Control Equipment, A3310.2, to General Government Support, Central Garage, Contractual, A1640.4

Shop supplies

\$ 1,154.00 from Special Items, Contingent Account, A1990.4 to General Government Support, Special Items, Taxes & Assessment on Village Property, A1950.4

Dart Property purchased-taxes for first year

\$1,162.00 from Transportation, Street Maintenance, Summer Help, A5110.14, to Transportation, Street Maintenance, Personal Services, A5110.12

Adam's OT

\$ 2,973.00 from Special Items, Contingent Account, A1990.4, to Transportation, Street Maintenance, Equipment, A5110.2

New loader over budget

\$ 90,000.00 from Public Safety, Traffic Control Equipment, A3310.2, to Transportation, Street Maintenance, Contractual, A5110.4

Storm in August cost us an extra \$29,264. Triphammer Rd. Mill and Fill will be encumbered so must transfer to this line item \$44,590.

\$ 20,527.00 from Public Safety, Traffic Control Equipment, A3310.2, to Transportation, Snow Removal, Contractual, A5142.4

Extreme winter for snow plus filled salt barn for next year-not anticipated.

\$ 500.00 from Transportation, Sidewalks, Equipment A5410.2, to Transportation, Sidewalks, Contractual, A5410.4

\$ 9,816.00 from Street Maintenance, Permanent Improvements, Capital Outlay, A5112.2 to Transportation, Sidewalks, Equipment, A5410.2

Wakefield/Churchill overlay not done so used for Z-Turn mower

\$ 242.00 from Employee Benefits, Hospital & Medical Insurance, A9060.8 to Employee Benefits, Social Security, A9030.8

\$ 57.00 from Employee Benefits, Hospital & Medical Insurance, A9060.8 to Employee Benefits, Medicare, A9030.81

This is due to health insurance payments that must go through payroll as income and are subject to Social Security and Medicare.

Total Contingency used -\$14,127.00

2013-14 BUDGET TRANSFERS- WATER FUND

\$ 800.00 from Home & Community Services, Source of Supply, Power & Pumping, Purchases, F8320.44, to Home & Community Services, Source of Supply, Power & Pumping, Electric, F8320.41

Increased costs due to new tank going in at Horizons.

\$ 4,600.00 from Home & Community Services, Source of Supply, Power & Pumping, Purchases, F8320.44, to Home & Community Services, Source of Supply, Power & Pumping, Engineering, F8320.45

\$ 4,100.00 from Special Items, Contingent Account, F1990.4, to Home & Community Services, Transmission & Distribution Contractual, F8340.4

Will have to add Highgate Blacktop

Total Contingency used -\$3,900

2013-14 BUDGET TRANSFERS- SEWER FUND

\$ 8,500.00 from General Government Support, Special Items, Contingent Account G1990.4, to General Government Support, Engineering, Contractual, G1440.4

Manhole Inventory done

\$52,669 from Home and Community Services, Sanitary Sewer, Contractual I&I, G8120.4 to Home and Community, Other sanitation, Intergovernmental Charges, G8189.4

You never know exactly how much water people will use. You also see an increase in income with this.

Total Contingency used -\$10,000

*Amounts Adjusted with the approval of minutes to adjusted amounts in the following budget transfer resolution:

Resolution #6072-2013-14 To Accept the Following Budget Transfers

2013-14 BUDGET TRANSFERS- GENERAL FUND

Be it RESOLVED to transfer

\$6,662.00 from Special Items, Contingent Account, A1990.4, to General Government Support, Buildings, Utilities, A1620.42

\$ 2,224.00 from Special Items, Contingent Account, A1990.4, to General Government Support, Building, Village Office, A1620.44

\$ 14,070.00 from Public Safety, Traffic Control Equipment, A3310.2, to General Government Support, Central Garage, Equipment/Building, A1640.2

\$ 1,100.00 from Public Safety, Traffic Control Equipment, A3310.2, to General Government Support, Central Garage, Contractual, A1640.4

\$ 1,154.00 from Special Items, Contingent Account, A1990.4 to General Government Support, Special Items, Taxes & Assessment on Village Property, A1950.4

- \$ 1,162.00 from Transportation, Street Maintenance, Summer Help, A5110.14, to Transportation, Street Maintenance, Personal Services, A5110.12
- \$ 2,973.00 from Special Items, Contingent Account, A1990.4, to Transportation, Street Maintenance, Equipment, A5110.2
- \$ 88,500.00 from Public Safety, Traffic Control Equipment, A3310.2, to Transportation, Street Maintenance, Contractual, A5110.4
- \$ 20,527.00 from Public Safety, Traffic Control Equipment, A3310.2, to Transportation, Snow Removal, Contractual, A5142.4
- \$ 500.00 from Transportation, Sidewalks, Equipment A5410.2, to Transportation, Sidewalks, Contractual, A5410.4
- \$ 9,816.00 from Street Maintenance, Permanent Improvements, Capital Outlay, A5112.2 to Transportation, Sidewalks, Equipment, A5410.2
- \$ 9,816.00 from Sidewalk, Equipment, A5410.2 to Playground and Recreation Center Equipment, A7140.2
- \$ 242.00 from Employee Benefits, Hospital & Medical Insurance, A9060.8 to Employee Benefits, Social Security, A9030.8
- \$ 57.00 from Employee Benefits, Hospital & Medical Insurance, A9060.8 to Employee Benefits, Medicare, A9030.81

2013-14 BUDGET TRANSFERS- WATER FUND

Be it RESOLVED to transfer

- \$ 836.00 from Home & Community Services, Source of Supply, Power & Pumping, Purchases, F8320.44, to Home & Community Services, Source of Supply, Power & Pumping, Electric, F8320.41
- \$ 5,300.00 from Home & Community Services, Source of Supply, Power & Pumping, Purchases, F8320.44, to Home & Community Services, Source of Supply, Power & Pumping, Engineering, F8320.45
- \$ 7,614.00 from Special Items, Contingent Account, F1990.4, to Home & Community Services, Transmission & Distribution Contractual, F8340.4

2013-14 BUDGET TRANSFERS- SEWER FUND

Be it RESOLVED to transfer

- \$ 8,650.00 from General Government Support, Special Items, Contingent Account G1990.4, to General Government Support, Engineering, Contractual, G1440.4
- \$51,522.00 from Home and Community Services, Sanitary Sewer, Contractual I&I, G8120.4 to Home and Community, Other sanitation, Intergovernment Charges, G8189.4
- \$ 4,798.00 from Home and Community Services, Sanitary Sewer, Video & Flushing, G8120.42 to Home and Community, Other sanitation, Intergovernment Charges, G8189.4

\$ 1,350.00 from General Government Support, Special Items, Contingent Account G1990.4, to Home and Community, Other sanitation, Intergovernment Charges, G8189.4
\$20,382.00 To Increase Total Budget DR G2374, Sewer Charges for Cayuga Heights and Credit G8189.4, Other Sanitation-Intergovernmental Charges (This was because we collected more sewer rent than anticipated)

Trustee O'Neill moved to do the Budget Transfers. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke -Aye	Trustee John O'Neill -Aye
Trustee Lynn Leopold-Aye	

Dake explained that if money has been allocated for a project but the project hasn't been done yet, the money can be encumbered. In the General Fund there are two such projects that will be completed in the next month because weather had not allowed them to be completed yet. Mayor Hartill entertained a motion to place two encumbrances.

Resolution #6073-To Place the Following General Fund Encumbrances

A8140.4 Dart Drive South Side-\$43,316
A5110.4 Triphammer Rd. Mill & Fill \$44,589.40

Trustee O'Neill moved to place the encumbrances. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke -Aye	Trustee John O'Neill -Aye
Trustee Lynn Leopold-Aye	

Dake suggested that in the future the Board do transfers as line items became over spent instead of waiting until the end of the year. This way the Trustees will be more aware of what is being spent. After agreeing to this, the Board considered a budget transfer in the 2014-15 General Budget to allocate monies to change the standard transmission on the 2009 International to automatic transmission. At the March 3rd budget discussions \$25,000 was allocated for this to Transportation Permanent Improvements, Capital Outlay, A5112.2 but should have gone to Transportation, Street Maintenance, Equipment, A5110.2. The cost estimate received from Penn is \$33,967. Hartill stated that all new trucks are automatic and effective. It was asked how long we would have the International and if it was worth it to invest in a new transmission. The truck is five years old and we should have it for another 5-8 years. It was explained that the reasoning for the change was because it was hard to shift because of the shifter angle that was necessary because of the placement of the controls. O'Neill stated that he drove a standard in the Army and didn't see a problem with it. Hartill stated that it was hard on the driver. Dake asked if the drivers could rotate so that different guys would drive the

truck instead of one person always driving it and getting fatigued. Hartill stated that they could all drive the truck.

Resolution #6074- To Approve 2014-15 Budget Transfer of \$33,967 From Transportation, Permanent Improvement, Capital Outlay, A5112.2 to Transportation, Street Maintenance, Equipment, A5110.2

Trustee O'Neill moved to do the Budget Transfer. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke -Aye	Trustee John O'Neill -Aye
Trustee Lynn Leopold-Aye	

Mayor Hartill thanked Ronny Hardaway for the revised webpage design. Dake stated that Tax Glance is now available on our webpage also. This program allows residents to view and print their tax bill or receipt.

Hartill stated that we have received a \$15,000 grant from Triad Foundation to support the installation of a traffic signal at the corner of Craft and Triphammer Roads. This is a total of \$25,000 that Triad has granted to the Village for this project. The Village is on track to finish the traffic signal this fall. This should alleviate the problem of getting out at Craft Road and regiment traffic so that it will be easier to get out of our driveway.

On June 9th the Mayor has a meeting with Eric Goetzmann of the Shops at Ithaca Mall. Leopold asked if the Board received the email from Lisa Schleelein regarding her concerns with the dead trees and grasses by BJ's. She feels the landscape is not being attended to. The Trustee's did not receive the email so Deborah Dawson or Lynn Leopold will email it to them. The Mayor will bring it up to Eric at their meeting.

Hartill stated that we are still making progress on Northwood Road. The grass is growing and being mowed. Dawson asked when the pipe would be installed on the south side of Dart Drive. It is planned for June. Dake will find out the exact dates and let Dawson know.

Gwen of the Lansing Ledger stated that she is currently doing an article on the Dryden police force and she wondered if the Village of Lansing has even had anyone ask for a police department or if we had had a discussion about it. Mayor Hartill stated that in the past the Village has discussed having a police department. If the Village was to have a police department our taxes would increase three times what they are now. We currently get the equivalent of one officer from the Sheriff and New York State Police. If we had a police department we wouldn't get this. To have a police department you would need at least five people. Add to this the equipment and liability and it is very expensive. It has been discussed a number of times. It was part of a survey and the Village residents didn't want a Village of Lansing Police Department. The Sheriff and NYS Police are very responsive. Dryden currently has five full time officers and eight part time officers. The

Village of Trumansburg is not a 24/7 department. Once you have your own police department you don't have access to others.

Dan Veanor asked if the traffic light that is planned for the corner of Craft and N. Triphammer Roads had to be approved by NYSDOT. Hartill stated that NYSDOT did not have to approve it. The Village decides where they need a traffic signal and buys it. We will coordinate the new traffic signal with the signal at Graham Road. New York State owns the signals at Triphammer Mall, both of the signals on the Route 13 Bridge and the one into the south entrance of Shops at Ithaca Mall and Cayuga Mall. A traffic signal costs about \$200,000. We contract out to change bulbs and fix traffic signals. We currently own two signals, the ones at Graham and Uptown Roads. Tompkins County owns the signals on Warren Road. We did contribute money to Tompkins County for the signal in front of the post office.

Dake informed the Board of the results of the Sealed Bid that took place earlier today. There were only two sealed bids received.

Resolution#6075- To Accept the Bellisario Excavating & Drainage Bid for Services

Trustee Monaghan moved this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Patricia O'Rourke -Aye

Trustee Gerry Monaghan-Aye

Trustee John O'Neill -Aye

Dake will send a letter to Bellisario Excavating & Drainage (A DBA of Pro-Lawn, Inc.) to let them know they were the lowest bidder. Courtney will be using them for a portion of the Dart Drive Storm Sewer Project.

The Board was happy with the suggestions that Dake sent them for the updated Tree Planting Program brochure. Dake will finalize it.

Monaghan stated that he was the Trustee representative at the last Planning Board meeting. He stated that there was a lot of discussion about ecode.com. This web page references codes throughout municipalities and shows how others structure there code. Monaghan feels we need to continue discussion on home occupations. Dawson stated that she is very opposed. She feels our staff needs a test to make a distinction between home occupation and home office. If there no employees or customers coming onto the premises then she feels they don't really need to have them apply for a home occupation. That is the direction the Planning Board is heading. It seemed clear to Dawson that there is a logical division that if it doesn't impact the neighborhood then it doesn't need to be regulated. We do want to protect the integrity of your neighborhood.

Mayor Hartill updated the Board on the discussions regarding the proposed shared project with Bolton Point to tunnel under Rt. 13. What should have been a straight forward

discussion has turned into us paying for two lawyers. The water line will be on the west side of Tops. The Commission needs a spare passage for transmission main. The one there is fine but if it fails no one on other side gets water. We have to line under Rt13 but it was installed before the Route 13 overpass went in. It is a minimum of 50 feet. It was a great idea to combine forces and share costs. With additional valving, if current pipe fails we can switch to villages big pipe. Some members of the Commission were against this. There was discussion that since is Village pipe must train derailment.

The Mayor also updated the Trustees on the SCLIWC discussion about changing the procedure for water billing. Mayor Hartill had presented a simple spreadsheet that showed how they could have all users pay \$8 and a minimum fee for water used. However, the Commission wanted to consider an outside consultant to do an analysis for \$20,000. Hartill convinced them to allow him to do the calculation again and present it to the commission instead of hiring a consultant.

Motion- To Adjourn

Trustee O'Neill moved for adjournment. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Patricia O'Rourke -Aye

Trustee Gerry Monaghan-Aye

Trustee John O'Neill -Aye

The meeting adjourned at 8:32pm.

Jodi Dake
Clerk/Treasurer