

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, May 4, 2015, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Ronny Hardaway, John O’Neill, Patricia O’Rourke and Gerald Monaghan; Clerk/Treasurer, Jodi Dake; Attorney, David Dubow; Planning Board member, Lisa Schleelein.

Mayor Hartill called the meeting to order at 7:32pm and welcomed Ronny Hardaway and Patricia O’Rourke for being elected as Trustees. The Mayor opened the public comment period. There were no comments.

Motion- To Close the Public Comment Period

Trustee Monaghan moved to close the public comment period. Trustee O’Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O’Neill-Aye
Trustee Patricia O’Rourke-Aye	

2015 Organizational Meeting

RESOLUTION #6139-Appointment of Lisa Schleelein as Members to the Planning Board

Be it RESOLVED, that the Board of Trustees hereby appoints Lisa Schleelein as Planning Board for a term that will expire at the end of the Village’s official year in 2020.

Trustee Monaghan moved to appoint Lisa Schleelein to the Planning Board. Trustee O’Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O’Neill-Aye
Trustee Patricia O’Rourke-Aye	

RESOLUTION #6140-Appointment of John Gillott as a Member to the Planning Board replacing Phil Dankert as of June 1, 2015

Be it RESOLVED, that the Board of Trustees hereby appoints John Gillott as Planning Board for a term that will begin June 1st and expire at the end of the Village’s official year in 2018.

Trustee Hardaway moved to appoint John Gillott to the Planning Board.
Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6141-Appointment of Member to Board of Zoning Appeals

Be it RESOLVED, that the Board of Trustees hereby appoints Roy Hogben as a member of the Board of Zoning Appeals for a five-year term that will expire at the end of the Village's official year in 2020.

Trustee O'Neill moved to appoint Roy Hogben to the Board of Zoning Appeals.
Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

At this time there are no recommendations for alternates on the Planning Board, Board of Zoning Appeals or Recreation Partnership Board. The Board will continue to look for possible candidates.

Dake has spoken to Phil Dankert and he has agreed to continue on the Recreation Partnership Board even though he is retiring from the Planning Board. His current appointment goes until 2016. Dankert has also stated that he would be willing to serve on a park committee if one is set up to design the Dart Drive property.

Currently, Henriette Bullmer is our only member on the Joint Youth Commission. O'Neill has forwarded a resume of Naveen Thuramalla for the Board to consider. O'Neill stated that he has known Naveen for five years and is a very good person.

RESOLUTION #6142-Appointment of Henriette Bullmer as Joint Youth Commission Board Member for a Period of Two Years

Be it RESOLVED, that the Board of Trustees hereby appoints Henriette Bullmer as a Joint Youth Commission Board Member for a Period as for a two-year term.

Trustee Monaghan moved to appoint Henriette Bullmer as a Joint Youth Commission Board Member. Trustee O'Rourke seconded the motion. Vote taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6143-Appointment of Naveen Thuramalla as Joint Youth Commission Board Member for a Period of Two Years

Be it RESOLVED, that the Board of Trustees hereby appoints Naveen Thuramalla as a Joint Youth Commission Board Member for a Period as for a two-year term.

Trustee O'Neill moved to appoint Naveen Thuramalla as a Joint Youth Commission Board Member. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6144-Appointment of John Dennis to the Tompkins County Environmental Management Council for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints John Dennis to the TCEMC for a one-year term.

Trustee O'Neill moved to appoint John Dennis to the TCEMC. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6145-Appointment of Clerk/Treasurer

Be it RESOLVED, that the Board authorizes the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two year term that will expire at the end of the Village's official year in 2017.

Trustee O'Rourke moved to authorize the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two year term. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6146-Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Trustee O'Neill moved to establish the Ithaca Journal as the Village's official newspaper. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

The following are the federally acknowledged holidays for 2015-16 that fall on Trustee meeting nights:

Sept 7 Labor Day
Jan 18 Martin Luther King Day
Feb 15 Presidents Day

RESOLUTION #6147-Establishment of Meeting Days

Be it RESOLVED, that the 1st and 3rd Mondays of the month, at 7:30PM, and the second Thursday, following the first Monday of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

Trustee O'Rourke moved to establish the meeting days. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION # 6148-Roberts Rules of Order

Be it RESOLVED, that the Board of Trustees hereby adopts Roberts Rules of Order as a procedural guideline for Village meetings.

Trustee Monaghan moved to adopt Roberts Rules of Order as the procedural guidelines for Village meetings. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

Municipal Law 77-b authorizes municipal officials and employees to attend schools, conferences, seminars, etc. conducted for the benefit of the local government. However, such attendance is not authorized, nor can reimbursement be applied for, unless prior approval of the board of trustees is obtained. It would be appropriate at the organizational

meeting to adopt a resolution authorizing certain individuals, by position, to attend meetings.

RESOLUTION #6149- Authorization for Clerk/Treasurer to Attend NYCOM Fall Training School

Be it Resolved, that the Board of Trustees hereby grants permission for the Clerk/Treasurer, Jodi Dake, to attend the NYCOM Fall Training School in September, 2015

Trustee O'Neill moved to have the Clerk/Treasurer attend the NYCOM Conference. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION#6150-Code & Zoning Officer to Training

Be it Resolved, that the Board of Trustees hereby grants permission for the Code & Zoning Officer to attend the Planning Federation & SToba Conferences

Trustee O'Neill moved to have the Code & Zoning Officer to attend the listed Conferences. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION#6151-Supt. of Public Works and MEO to Training

Be it Resolved, that the Board of Trustees hereby grants permission for the Supt. of Public Works and MEO to attend Highway School June 2015 at a cost of \$110.

Trustee Monaghan moved to have the highway department attend Highway School. Trustee O'Rourke seconded the motion. A vote was taken:

RESOLUTION #6152-Authorization to Pay Claims prior to Audit

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, credit cards, debt service and other bills to avoid finance charges

WHEREAS all such claims shall be presented at the next regular meeting of audit,

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, freight and express charges, insurance, debt service and other bills to avoid finance charges prior to audit by the Board of Trustees.

Trustee O'Neill moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6153-Salary for Board of Trustees

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$5,000 for each member of the Board of Trustees and \$12,500 for the Mayor for the 2015-2016 fiscal year.

Trustee Hardaway moved to establish the salaries for the board members at \$5,000 and for the Mayor at \$12,500. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6154-Compensation for Planning Board

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$7,000 for the chairman and \$3,500 for each of the four members for the fiscal year 2015-2016.

Trustee O'Rourke moved to set the compensation rate for the Planning Board at \$7,000 for the chairman and \$3,500 for each member. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6155-Compensation for Board of Zoning Appeals

Be it RESOLVED, that the compensation paid to BZA members is hereby set at \$60 per meeting for each of the five members for the fiscal year 2015-2016.

Trustee Monaghan moved to set the compensation rate for the BZA members at \$60 per meeting for each member. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

RESOLUTION # 6156-Appointment of Elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Donald Hartill is hereby appointed as an elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee Hardaway moved to appoint Donald Hartill as the elected S.C.L.I.W.C representative. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

RESOLUTION # 6157-Appointment of Non-elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Michael Newman is hereby appointed as non-elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee O'Neill moved to appoint Michael Newman as the non-elected S.C.L.I.W.C representative. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

Mayor Hartill added that Michael Newman is currently the chair of the SCLIWC Board.

RESOLUTION #6158-Mileage Reimbursement Rate

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for Village business shall be the federally approved mileage reimbursement rate.

Trustee Hardaway moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

The current rate is \$.575 per mile.

Before approving the Procurement Policy Hardaway asked for some clarification of language in Section 34-4. Dubow clarified a standard for bidding is lowest responsible bidder which is what that section is referring to. Hartill then gave an example of this in explaining what happened with the bidding for the Village of Lansing administration building. Hardaway also got clarification on what personal relationship and professional services meant in this situation.

RESOLUTION #6159-Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Villages procurement policy which was approved on January 7, 1992 states that there will be an annual review of the policy, therefore

Be it RESOLVED, that the Board of Trustees have reviewed the current procurement policy and do hereby adopt the procurement policy

Trustee Monaghan moved to adopt the Procurement Policy. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION#6160- Approve Investment Policy

Be it RESOLVED, that the Board of Trustees have reviewed the current investment policy and do hereby adopt the investment policy

Trustee Monaghan moved to adopt the Investment Policy. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6161-Designation of Depositories

WHEREAS the Board of Trustees has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees does hereby designate the following institutions as depositories of all moneys received by the Village Treasurer, Clerk, and Receiver of Taxes.

Tompkins Trust Company

Section 2. That this resolution shall take effect immediately.

Trustee Hardaway moved to adopt this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION#6162-Capital Assets Policy

Be it RESOLVED, that the Board of Trustees hereby adopt the Capital Assets Policy

Trustee Monaghan moved to adopt the Capital Assets Policy. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

RESOLUTION #6163 -Workplace Violence Policy & Incident Reporting

Be it RESOLVED, that the Board of Trustees has reviewed the Violence Policy & Incident Reporting Form and reappoints Mayor Donald Hartill as the Designated Contact Person.

Trustee O'Rourke moved this resolution. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye	Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye	

Mayor Hartill entertained a motion to approve the minutes of April 16th & 20th. Dake stated that they needed to be approved separately since Pat wasn't at the meeting on April 16th. Also, Hardaway was not on the Board of Trustees at the time so he would have to abstain.

Motion- To Approve the Minutes of April 16, 2015

Trustee O'Neill moved to approve the minutes. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Abstained
Trustee John O'Neill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Abstained	

Motion- To Approve the Minutes of April 20, 2015

Trustee O'Neill moved to approve the minutes. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Abstained
Trustee John O'Neill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Aye	

Since Dake will be gone for a week and returning on Thursday May 14th she asked if the Board would wait to approve vouchers at the Monday, May 18th meeting. Hartill suggested that we just cancel the Thursday meeting.

Motion- To Cancel the Thursday Noon Meeting on May 14th

Trustee O'Neill moved to cancel the meeting. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Gerry Monaghan-Aye
Trustee Patricia O'Rourke-Aye	

The next item on the agenda was to review our sewer fee options. Hartill stated that we set our sewer fees at \$2,350 per connection when we had a moratorium. We haven't had a moratorium since we completed the Kline Road Bypass Project. There has been some discussion of lowering the fee in the past couple of years. Moseley has done a little bit of research and found that we have the highest connection rate in the County. Hartill stated that it doesn't seem right so we need to consider changing the fee. The Mayor read the following possible proposals that Moseley has prepared:

Proposed Sewer amendment for sewer unit costs:

Currently the Village requires that sewer units be purchased for \$2350. This would equate into a single family residential house purchasing one unit, a two family house purchasing two units, and a multifamily building purchasing the amount of units that are in the building. The Commercial sewer units are based on consumption depending on the amount of gallons per day usage. Based on the data that I have gathered from various

municipalities in Tompkins County, the Village appears to be the most expensive for a sewer hook- up charge. I have the following proposals for you to consider:

1. SEWER PERMITS

- a. A permit fee of for residential units shall be one thousand dollars (\$1000.00) per sewer permit/unit.
- b. A permit fee for commercial/ non-residential building shall be one thousand dollars (\$1000.00) per sewer permit/unit based on the average daily water consumption, which is determined by the Village of Cayuga Heights.
 - i. *(This proposal would keep the existing law in effect but would reduce the overall sewer unit cost to \$1000)*

2. SEWER PERMITS

- a. A permit fee of one thousand dollars (\$1000.00) for a single residential sewer permit/unit and connection plus five hundred dollars (\$500.00) for each additional residential unit incorporated in the same residential structure.
- b. A permit fee for commercial/ non-residential building shall be one thousand dollars (\$1000.00) per sewer permit/unit based on the average daily water consumption, which is determined by the Village of Cayuga Heights.
 - i. *(This proposal would allow for anyone that has more than one connection to have a reduced sewer unit if it is all in the same building. It would allow for accessory apartments and multifamily apartments to have reduced sewer permit costs)*

3. SEWER PERMITS

- a. A permit fee of one thousand dollars (\$1000.00) for a single residential sewer permit/unit and connection plus five hundred dollars (\$500.00) for each additional residential unit incorporated in the same residential structure.
- b. A permit connection fee of one thousand dollars (\$1000.00) for a commercial/ non-residential building, plus five hundred dollars (\$500) per sewer unit based on the average daily water consumption, which is determined by the Village of Cayuga Heights.
- c. Mixed use buildings shall be charged a sewer permit connection fee of one thousand dollars (\$1000.00) plus
 - i. Residential component- five hundred dollars (\$500) per sewer unit for each residential unit and

- ii. Commercial component - five hundred dollars (\$500) per sewer unit based on the average daily water consumption, which is determined by the Village of Cayuga Heights.

(This proposal would allow for a commercial building to have a reduced rate, allow for a mixed use building fee schedule, and still would allow for a reduced rate for residential units as incorporated in proposal #2)

The current proposals would still be more expensive than what most of the neighboring municipalities are changing, but it would provide for a reduced cost from what the Village currently charges per sewer unit and would be more comparable to the neighboring municipalities.

The above proposals would replace the fees for sewer in appendix B, of the Village's Sewer Law, subsection B.(3)(a)&(b).

O'Neill asked if Courtney had reviewed this proposed set of options. Hartill stated that changing the fee doesn't impact him. Connection fees are not a constant in our budget. We never know exactly how many people will connect to the sewer system each year. How we adjust our budget to meet our expenses is through our sewer surcharge which is based on consumption. Our current surcharge is 25%. In terms of budgeting, it is very minimal. Any changes to fees would have to be done by local law. Hartill explained that this is a preliminary discussion. If we decide to change the connection fee, Dubow will prepare a Proposed Local Law which will be presented to the Board at a future meeting. The Board would then need to set a public hearing on the proposed Local Law.

Hardaway asked if we need more flexibility. The Mayor explained that we have talked about lowering the connection fee before. Dake explained a previous situation that had arisen and which the Board discussed regarding the proposed conversion of a portion of a garage into an apartment and the need for an additional sewer unit connection fee. Another new situation coming forward is a proposed mixed use project, the sewer fee for which will also need to be clarified in our Sewer Law. Hardaway thinks this looks more flexible. Option #1 is the same as our current law except the fee is lower. The 3rd option, which includes a mixed use policy, was the recommended by the Board.

Dake stated that the property owner having Account N2016 claims that they put a check in the secure drop box back around April 6th for the water payment bill that was previously issued by the Village. She called at the end of April when her check hadn't cleared. The check was not found in the drop box. She has sent another check but asked that the penalty be waived. Dake explained that as an additional check and balance, the Trustees are the only ones that can waive a penalty.

Resolution#6164- To Waive the April Penalty on N2016 in the Amount of \$14.62

Trustee O'Neill moved to waive the penalty. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye

Mayor Hartill stated that the water rate structure will very likely be changing in conjunction with action being considered by SCLIWC/Bolton Point. About half of our customers pay the minimum charge and don't use anything close to 10,000 gallons of water each quarter, that amount being the current minimum. He has been on a campaign to lower the minimum consumption amount. Originally, his proposal was rejected. Then another Commission member who is a retired statistician from Cornell University did an analysis. One option was to pay a flat rate by the gallon. Hartill proposed a \$5 fixed fee and then have the rate be based on use. That seems to be the most sensible way to proceed. This will be presented to the SCLIWC Board. With this scenario, if you use more than 8,000 gallons each quarter it will cost you more. In the past, people that were conserving and using less water were subsidizing the larger users by 10%. Hartill feels we are making progress and is hopeful that the SCLIWC Board will move in that direction.

Hartill stated that starting Thursday morning our State Auditors will be auditing SCLIWC. New ways of billing are being considered. There is also another proposal to put in remote read meters. The proposal would entail a one-time charge of approximately \$170 for a meter. The current issue is that the Commission is not able to determine what is going on at any given time. They would replace the meter head that residents currently have to read. It was also reported that the Village is selling water to the City during the period that the City rebuild is being undertaken. This is being negotiated and will mean an increase in revenue to SCLIWC

Mayor Hartill stated that he would like O'Rourke to review the applications we've received for the opening in the Highway Department along with Courtney and himself. We have tried a new method of advertising over the radio. We have received a significant number of applications.

Monaghan asked when the Joint Village/SCLIWC Water Main Project would be complete. Hartill stated that the Project is done but the final punch list still needs to be completed.

The contractor on the Cayuga Heights Bridge Project is getting ready to pour concrete on the left side. When completed, the bridge will look like the bridge over the inlet. O'Neill feels the company doing the project is very organized. Monaghan stated that they are now allowing a right turn on red at the traffic signal at the bridge.

Hartill stated that we will be starting lawn mowing, and also plan to do 2 miles of road resurfacing this summer. Hartill feels we made it through winter fairly well. O'Rourke

asked if the pot holes behind the First Niagara Bank were our responsibility. Hartill stated that we are responsible for the first 75 feet off of N. Triphammer, and then it is the Mall's responsibility.

Hartill asked O'Rourke to take over the reconciliation of the checkbooks. Monaghan use to be responsible for this, but the Mayor would like to appoint him as Deputy Mayor. Hartill will not be at the May 18th meeting, so this will be the first meeting Deputy Mayor Monaghan will run. Hartill would like Hardaway to replace O'Rourke as the Village of Lansing Youth Board representative. Shifting duties around will give everyone a chance to deal with different areas of the Village.

Monaghan is concerned with all the outdoor sales taking place at the malls. His main concerns are with truck traffic at night and lots of music while running sales. It was suggested that any questions or concerns on outdoor sales be directed to Marty Moseley, Code & Zoning Officer.

Lisa Schleelein asked if we are making progress on acquiring Graham Road West. Hartill stated that he and Moseley have a meeting Monday with one of the property owner and is hopefully this will be resolved. It is positive, and he hopes that we will be able to move forward with some further negotiations.

Mayor Hartill stated that we are moving forward with the Northwood Road dedication process and final procedural matters. We now have updated and detailed plans and can now continue our efforts with the Northwood owners.

With Leopold no longer on the Board, the Mayor would like to see the Trustees take turns being the Planning Board liaison, much like the Planning Board does with the Trustee meetings. Dake will set up a monthly schedule.

Motion- To Adjourn

Trustee O'Neill moved for adjournment. Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O'Neill-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee Gerry Monaghan-Aye

The meeting adjourned at 8:54pm.

Jodi Dake
Clerk/Treasurer