

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, April 14, 2016, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Ronny Hardaway, Gerry Monaghan, Patricia O'Rourke and John O'Neill; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Marty Moseley; Supt. of Public Works John Courtney; MEO, Nolan Hatfield and Chris Zavaski, Deborah Dawson, Planning Board Member.

Mayor Hartill called the Board of Trustees meeting to order at 12:18.

Moseley reported the following:

- Cayuga Medical has requested an expansion of their parking lot.
- A property on Esty Drive got a variance for a house.
- McDonalds came back to the Planning Board and were approved for bus parking on north side of the building and two drive thrus. They eliminated the parking on the north side and will have bus parking in that area.
- CU Suites has supplied language for their senior housing.
- Moseley is working on the stormwater year-end report.
- He attended the Micro grid meeting with Ronny Hardaway and Deborah Dawson. They are going to stage 2 for a micro grid and are try to get additional grants.
- The Uniform Code is in transition to being updated. It will be mandatory to go to the 2016 version in November 2016. Currently, we are working off the 2006 Uniform Code. ISO rating system has graded us a 4 out of 10, with 1 being the best. Currently, they have pushed us up to a 9 until the new code is in effect. Moseley explained some of the code changes that he thought were significant. Basically, it will cost more to build a house. The State is not telling contractors about the code changes, they are leaving it up to the code officers.
- All paperwork has been signed for taking dedication of Nor way and we have received a check for an escrow deposit.
- Moseley is organizing a meeting to come up with a plan and move forward with Graham Road West
- Currently, building permits consist of mostly small renovations and solar arrays.
- Moseley will be meeting with Tompkins County regarding the code program.
- Tompkins County is looking to help digitize our files.

Courtney asked what the timeline was on the dedication of Nor Way. Moseley stated that we still need to get final acceptance. Courtney is worried about taking over the road so that it can be paved this budget year. Courtney will contact Janet Jonson to explain situation.

Hardaway stated that the Greenway Committee is planning a field trip for Friday 3:30pm to walk the Dart Drive parcel and get some ideas for planning a park. Hardaway and Dawson will meet with Courtney after the meeting to talk about where the parking lot

will be located. They will also map out where our current trail system can link in to the park area.

O'Rourke stated that the Village held a great event yesterday. Students from the Learning Web, Board members, Village residents and staff all worked together to clean up the gardens around the Village Office. Everyone worked together to cut back grasses, edged, weed and mulch the gardens. O'Rourke thanked Dake for organizing the event. Dake stated that the group has agreed to come back again in July. It was decided that July 11th & 12th would work best. They will be here from 10am-12:15pm.

Dake stated that there are a couple of budget transfers that need to be completed. The following accounts are overspent:

- A8140.4 Storm sewers, Contractual-\$935
- F8320.45-Engineering-\$3,020
- F8340.4-Water Distribution & Transmission-\$5,917
- G8189.4-Intergovernmental Charges-\$78,236 (a result of higher sewer income)

Resolution #6246 -To Authorize the Following Budget Transfers

Be it RESOLVED to transfer

- \$ 935.00 from Special Items, Contingent Account, A1990.4, to Home & Community Services, Storm Sewers, Contractual, A8140.4
- \$ 3,020.00 from Special Items, Contingent Account, F1990.4, to Source of Supply, Power & Pumping, Engineering, F8320.45
- \$ 5,917.00 from Special Items, Contingent Account, F1990.4, to Transmission & Distribution, Contractual, F8340.4
- \$78,236.00 from Home & Community Services, Sanitary Sewer, Capital Project, G8120.22 to Home & Community Services, Other Sanitation, Intergovernmental Charges, G8189.4

Trustee Hardaway moved to authorize the budget transfers. Trustee Hardaway seconded the motion. A vote was taken:

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| Mayor Donald Hartill-Aye | Trustee Patricia O'Rourke-Aye |
| Trustee John O'Neill -Aye | Trustee Ronny Hardaway-Aye |
| Trustee Gerry Monaghan-Aye | |

Dake asked if anyone had any items for Monday's agenda. There was nothing so the Mayor entertained a motion to cancel Monday's meeting.

Resolution #6247-To Cancel the Board of Trustee's Meeting Scheduled for Monday, April 18, 2016.

Trustee O'Rourke moved to cancel the meeting. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O'Neill –Aye
Trustee Gerry Monaghan-Aye

Trustee Patricia O'Rourke-Aye
Trustee Ronny Hardaway-Aye

Dake stated that the Budget has been finalized and distributed to all the necessary entities. The Tax Limit has been certified and an official copy of the budget has been electronically filed with the State. Month end and quarterly payroll reports have all been completed. New slates have been ordered for our sign out front. Water bills went out April 1st and are due by April 20th. The primary elections will be held in the Village office on April 19th and the Village elections will be April 26th. Both are scheduled from noon until 9pm.

Hartill stated that he is going to the Annual NYCOM meeting the first part of May. His main issue to discuss is what we get for town taxes. He feels this will be an interesting discussion.

The Mayor heard from Andrew Rosen today and next week we should know where we are with Northwoods Road acquisition. It's been a long haul. Hartill asked the staff to let him know if there is anything he can do to expedite Lansing Trails II.

Hartill asked when we would be sending the N. Triphammer Road Project out to bid. Courtney stated that we would be working off the County contract for N. Triphammer road work. However, we have to bid striping and synthetic crosswalk material. Suite Kote will be doing the milling and paving of N. Triphammer Road. Courtney feels they provide good traffic control.

Monaghan stated that he continues to work with the Dewitt Middle School ELA Children. He showed the Board a sample of the grapevine letters that will go on the fence in Dankert Park. The children are also doing hola hoop art. The kids are excited because it is their park. Monaghan would like to talk to Courtney about reconfiguring the fence of the pocket park playground so that the entrance opens across from the other park and we stripe the road there. As a parent, Dake has a concern with moving the opening of the playground to the road side. If children run out the gate they would go right into the street. Monaghan would also like to see this space energized. There are dead trees and vines that could use some cleaning. Maybe we could even add a Community garden. Courtney will meet with Monaghan and see how the park can be cleaned up.

Monaghan will be attending the 3:30 Transit Services Committee meeting today. They are dealing with a shortage of drivers. Routes 13, 30 and 32 all affect Village residents. Everyone will see cuts. One issue that he would like to discuss is the possibility of having a Park & Ride program in the Village. The Town of Lansing currently has this program by the Town Hall. Monaghan stated that he is also looking out for the interests of the Town of Lansing. TCAT picks up a lot of people at Uptown and Warren Roads. Many riders live in the apartment complexes.

Monaghan has observed a tree leaning behind Sevanna Park in the vicinity of the water

project. Courtney will look into it. It is in the pathway where the water came through. It is not known if it is in our easement area.

Monaghan is still concerned with the high boulder pile by the new sidewalk by TOPS. Cars can't see past it. Courtney will look at it. Striping in this area will not be done until after it is paved. We also need to get rid of the "Sidewalk Closed" sign. Monaghan would like to keep it in our historical archives.

Quadrozzi stated that fire inspections have been going very well. Since he has been doing it the last 3-4 years, businesses are familiar with what he expects and are ready when he goes to inspect.

O'Neill had nothing to report.

Zavaski stated that they have been patching roads, replaced the radiator in the backhoe, and taking the plows off the trucks.

Hatfield had nothing additional to add.

Courtney stated that the guys have also been working on equipment. Painting the equipment keeps them looking good. Courtney has sent an email to the Tompkins County Sheriff requesting they patrol Dart Dr. Courtney is getting prices on a portable speed sign so we can use in various troubled areas around the Village. The Town of Lansing spent three days rerocking the ditch on Bush Lane. We have met our salt quota for the year. In addition to our salt barn being full, we are storing about 35 tons of salt at the Town.

The Highway Department is starting spring work. Amato will be tabbing main for meter station. They will be working on the trails. The old bridge by Swartout will be removed and a new culvert will be installed.

Hartill stated that he met with Boris Simkin who was upset with the dealings he had with Courtney regarding the water issue up on Sun Path. He claims that Courtney was holding up his CO but Courtney says it was Simkin. Courtney feels we should not give Boris any considerations. Courtney advised him to get a culvert permit but he didn't want to do so. He tried to make the water flow to Route 34 instead. There were phone lines in the way which ended up costing him more money. Simkin presented the Mayor with a bill for \$2,700 for work he did in our right-of-way. Courtney stated that he couldn't make water flow. Courtney feels it is a privilege to cross our ditch. Part of this is in the Town. Hartill stated that the ditch is almost flat and Simkin has built a water problem in the Town. Hartill stated that we will not act on it and the bill will go in the file for the house in question in case any issues arise in the future. The water situation in this area goes back to when Jay O'Rear owned the property and had a water line that was servicing four properties.

Courtney stated that it will be challenging to get into the future Dart Park area. The Highway Department would like to do some grubbing in this area so we can get

engineers in there. A stormwater Full SWIPP will need to be done on this property before a park is constructed. Dake asked if anyone has looked into having Cornell University landscape architect students design the new proposed park as a project. This can't be done until we have specifications to give to the Architect to give parameters. Courtney will work with the Greenway Committee about where to do light grubbing. Hartill suggested that we try to save the large trees. He would like to locate the park as far east as possible. The creeks will dictate where we lay the park out. The plan is to have the parking area between Coventry Walk and The Strands. It was suggested that the parking be to the east and a walk path down to the park itself. The plan will be to start a little work after walk-thru. There should also be a walking path that allows for access to the park from Dart Drive.

Moseley stated that at the Planning Board meeting they had some discussion on the proposed park. People in attendance at the meeting stated that they like the pocket park more than Dankert Park. They also like the shade from the trees. They feel that the Village needs to clear the vines that are growing over the fence. Courtney will send the guys over to clean it up.

Hartill asked how many mailboxes we have hit this year while plowing. Courtney stated that they hit two or three.

The sealed bid opening for hourly equipment rental with operator and laborer was yesterday at 1pm. Sealed bids were accepted for the following:

17,000lb track excavator with operator and quick attach 2' digging and 4' smooth buckets, 36,000lb track excavator with operator and quick attach 2' & 4' digging and 2' & 4' smooth bottom buckets, 48,000lb track excavator with operator and quick attach 2' & 4' digging and 2' & 4' smooth bottom buckets, and laborer with pipe/level laser, for various jobs including emergency calls. Must be able to respond with equipment for emergency call-ins within 2 hours. Contract is good for one year upon approval. Certified payroll, insurance binder naming Village of Lansing as additional insured, workers comp, automobile insurance, OSHA 10, and prevailing wages will be required.

The only bid submitted was from Bellisario Excavating and Drainage. Courtney recommended that the Board accept this bid.

Resolution #6248- To Accept the Following Rates From Bellisario Excavating and Drainage Effective from June 1, 2016 to May 31, 2017.

Cat308D	\$145/hr.
Cat315CL	\$165/hr.
Cat320DL	\$185/hr.
Labor w/ tools	\$ 79.50/hr.
Mobilization/Demobilization	\$300 per piece

Trustee Hardaway moved to accept this bid and Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O’Neill –Aye
Trustee Gerry Monaghan-Aye

Trustee Patricia O’Rourke-Aye
Trustee Ronny Hardaway-Aye

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #6249- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 11 for the General Fund, in the amount of \$15,122.08, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 11 for the Sewer Fund, in the amount of \$122,384.93, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 11 for the Trust & Agency Fund, in the amount of \$768.00, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 11 for the Water Fund, in the amount of \$195,027.57, is hereby approved for payment.

Trustee O’Rourke moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Monaghan seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O’Neill –Aye
Trustee Gerry Monaghan-Aye

Trustee Patricia O’Rourke-Aye
Trustee Ronny Hardaway-Aye

Motion- To Adjourn

Trustee Monaghan moved for adjournment. Trustee O’Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee John O’Neill –Aye
Trustee Gerry Monaghan-Aye

Trustee Patricia O’Rourke-Aye
Trustee Ronny Hardaway-Aye

The meeting adjourned at 1:20pm.

Jodi Dake, Clerk/Treasurer