

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, April 13, 2017, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Ronny Hardaway, Patricia O'Rourke and Gerry Monaghan; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Adam Robbs; Supt. of Public Works John Courtney; MEO, Nolan Hatfield and Chris Zavaski.

Mayor Hartill called the Board of Trustees meeting to order at 12:29 pm.

Courtney reported that the Village used 930 tons of salt for the year. We started and ended with a full salt barn. We've used 7-800 tons in previous years. The Village is working on solving I&I sewer issues with our neighboring municipalities. We are discussing what we can do to reduce the amount of water treated at the sewer plant. He is now sending monthly flow reports to the Village of Cayuga Heights. Courtney is also helping Cricket to do his sewer flow reports.

The DPW is working on clearing more at the new park on Northwood. Courtney stated that they cleared a large portion but it wasn't enough so they continued clearing farther to the west yesterday and today. On Monday and Tuesday they will do erosion control measures. On April 24th the tub grinder will come. Across from Yardley Green they did a boring and hit at 2-3 feet. It is bedrock. Due to this, we cannot bury as much of the brush as we thought we could. Courtney is proposing to turn the field slightly and use the grindings as fill along the contour. It will take 3,500 cubic yards to fill. There will be a small storm water system. We grubbed the trail out to Dart Drive. We didn't disturb any of the oak trees. Courtney showed the Board a map and stated that he is against having an ADA enclosed parking area because it would be hard to clear snow there. Hartill agreed. Courtney would rather make the parking deeper to make it easier for cars to back out and see oncoming traffic. Cayuga Soil & Water is bringing a tub grinder to the Town of Lansing so we will be piggybacking on that. The cost is \$375/hr. plus fuel. They can do a lot of work in two days. It will be much more cost effective to grind instead of hauling the stumps and brush away. For stormwater management, Courtney suggested using 12 inch mulch filled socks which run about \$360 per pallet. We can do 700-1000 feet for \$3,600. The other option would be to invest in a \$8,000 piece of machinery to make the socks. It is not possible to rent this machinery. Courtney thinks that the Soil & Water district should get one. If we got a machine we may be able to rent it to other municipalities. Hartill told Courtney to just get the socks and then we don't have storage and maintenance problems. Socks are a one year use. Socks are made of biodegradable netting.

Courtney stated that the plan for the next month is to prep the site for installment of the play structure across from Dankert. After that, they will then finish the Uptown Sidewalk Project. Once that is completed, they will go back to the park on Northwood Road. Courtney wants to extend the Bellisario bid for another year. He thinks the prevailing wage went up 3-10%. Courtney stated that he hasn't talked to Bellisario about it yet.

Contractual work may want to re-bid. Bellisario has been clearing and helping our DPW out with the park. It was asked how much Bellisario was paid last year. Courtney didn't know, but said that they do good work and bring their trucks. On the last water break we used their truck for tools and didn't have to go back to the shop to get them. Courtney added that he doesn't have time to write up specs.

Hartill asked if we can use the tub grinder results as fill. Yes, Courtney wants to use it in the berm. Hartill also stated that the Town of Lansing always creates a lot of fill from their ditching projects, so maybe they would like to dump it there also. Courtney stated that we will need 350 truckloads of fill. Hardaway suggested maybe reducing the size of the playing field by 50-60 feet. The question is, do we want an official size field or a practice field. Hardaway is concerned with losing the trees in the back. Courtney thinks they need to come out. He feels we need to survey what we have cleared so far and redo the layout. Hardaway thinks it is ok to go with a smaller field. Hartill thinks that a mirror image of Dankert is fine. We need to be able to blend. Now that the park area is clear, it looks pretty level.

Hardaway stated that the Joint Youth Commission helps mentor teens from 14-21 years old. They have a youth employment service where they will provide our municipality with a part time employee. JYC sets everything up and we then hire them at minimum wage. Monaghan stated that his boys have done it and it was great. We may also want to consider getting someone in to help Jodi. Courtney stated that it would be basically gardening. They could also do archiving. Courtney is suggesting having them put up snow fence because his guys dread doing it. Courtney is all for it to get vocational occupation. Hardaway thinks it might be too late to get into their cycle for this summer. Hartill stated that he is currently generating a job description for our new laborer.

Courtney stated that they will be taking the snow plowing equipment apart soon. We only had a few minor breakdowns this year. He thanked the Board for providing them with good equipment.

Zavaski stated that he has also been getting the mowers ready for the season. They will have to start mowing soon.

Quadrozzi stated that he previously spoke with Mayor Hartill about exploring the possibility of hiring a part time seasonal employee from TC3 to work for the Village in the summer while the person also gets college credit. Quadrozzi stated that he worked for a local department of public works and got credits through the college one summer when he was in college. Hartill stated that he is working with TC3 to see if we can do this. Quadrozzi had nothing to report on fire code.

Courtney, Hatfield and Zavaski left the meeting.

Monaghan asked about the union protesters that have been standing outside The Shops at Ithaca Mall. Hartill stated that they are protesting the use of non-union laborers.

Monaghan asked if anything could be done about the entry way at Cayuga Mall. The square corners are falling off. He thinks the debris needs to be removed. Robbs stated that he can send them a letter regarding their property maintenance and appearances and the possibility of it becoming a hazard.

Monaghan stated that he has been walking around the Village and there is tons of garbage behind Applebee's. No one is maintaining that area by TOPS. There is also garbage on the other side of the fence along Route 13 which is the NYS responsibility. The fence is also falling down, but that is also the State's responsibility. This area is part of our stormwater management. Hartill will mention our concerns at the next policy meeting.

Monaghan volunteered to meet with Beck regarding solar information. Hartill stated that the Village has thought about panels on the DPW building. Monaghan stated that we have a lot of projects that need to be done that involve fencing, and he wondered what the repair costs will be.

Monaghan met with Jon Reis and they are coming up with a nice plan for the intended photos. Reis has been around for a long time and has some nice pictures for our archives.

Robbs reported he is trying to keep his head above water. Stuff is coming in daily. He is working on closing several outstanding permits. There are lots of small residential projects going on. Marty Moseley has been super helpful. Robbs and Moseley have been meeting in the evening. Robbs sent out some letters to homeowners about property maintenance issues. The letters weren't nasty, they just asking them to call about the regulations. He has also noticed a lot of garbage around. Robbs plans to give people until May 1st, and then send another letter to others about cleaning up.

Hartill stated that last Friday he spent the day at the Town Gown Affair that Cornell University sponsors. They talked about the impact of colleges on local housing. The finding is that it generates student ghettos and rents are driven up. CU has been proactive in trying to help with that. They also talked about renewable energies. Cornell Cooperative extension is the key player for them.

Hartill informed the Board that we are just starting to think about sewer extensions. TG Miller is looking at the topo maps. We are putting real time flow meters in our sewers. These provide updated information twice a day. The flow meters cost several thousand dollars each plus a monthly service charge.

Dake stated that the 2017-18 Budget has been copied for everyone and has been posted on our website. The quarterly April water billing went out and we are receiving many payments. Usually before the April Billing I remove delinquent water charges of more than one quarter to be placed on the tax bills. This year I am waiting until the beginning of May to remove the delinquent charges to be put on taxes. The Tompkins County Assessment Department doesn't need them until then, and this avoids the issue I've had in the past of people wanting to pay their water bill and not being able to because it was removed from their water billing and placed on the tax bill. Hopefully, this will decrease

the amount we have to relevy.

Lowell Garner continues to provide FOIL requests and request deer information. I have prepared a response which was sent to the Mayor to review. Hopefully, the clarification that will be sent to him will be sufficient. Mayor Hartill stated that he sent a response to the appeal today.

Dake received a call from the owner of McDonald's who was upset that she was billed \$100 for snow plowing by the Village of Lansing. I didn't create an invoice, I haven't seen an invoice if it was created, and I'm not sure if anyone else has the authority to bill her. Hartill stated that he heard Courtney mention something about sending an invoice. Yesterday, Dake also received a call from the gentleman thanking us for putting back up the sign on North Triphammer that had been knocked down.

There are some budget transfers that are needed:

A new legal file cabinet was purchased and cost \$124 more than what was budgeted for. Transfer \$124 from A1410.4, General Government Support, Clerk, Contractual to A1410.2 General Government Support, Clerk, Equipment

A1420.4 Law is over by \$14,103 with there still being April & May Billings. I would suggest transferring \$19,000 from A8020.41 Planning Legal since there is \$27,000 left there.

A1440.4-Engineering is over by \$2,400 through the March billing. I'm not sure what TG Miller is working on for us so need suggestion for how much to transfer. Hartill suggested that we transfer \$8,000 from A1990.4 General Government Support, Special Items, Contingent Account.

The 2017 Bobcat Compact Track Loader we purchased was \$54,679.19 putting A5110.2 over by \$20,378. Transfer \$20,377.58 from A5112.2 Transportation, Street Maintenance, Permanent Improvements, Capital Outlay to A5110.2, Transportation, Street Maintenance, Equipment

Life Insurance is over by \$57 for the year. Transfer from NYSR A9010.8 Employee Benefits, NYS Retirement to A9045.8 Employee Benefits, Life Insurance

After the April water billing purchases from Bolton Point is over budget by \$28,991. \$28,991-Transfer from F8340.2, Home and Community Services, Transmission & Distribution, Equipment to F8320.44, Home and Community Services, Source of Supply, Power & Pumping, Purchases

Resolution #6367- Budget Transfers

Be it RESOLVED to transfer

\$ 124 from A1410.4, General Government Support, Clerk, Contractual to

\$19,000	A1410.2 General Government Support, Clerk, Equipment from A8020.41, Home and Community Services, Planning, Legal Expense to A1420.4, General Government Support, Law, Contractual
\$ 8,000	from A1990.4 General Government Support, Special Items, Contingent Account. To A1440.4 General Government Support, Engineer, Contractual
\$20,378	from A5112.2 Transportation, Street Maintenance, Permanent Improvements, Capital Outlay to A5110.2, Transportation, Street Maintenance, Equipment
\$ 57	from A9010.8 Employee Benefits, NYS Retirement to A9045.8 Employee Benefits, Life Insurance
\$28,991	from F8340.2, Home and Community Services, Transmission & Distribution, Equipment to F8320.44, Home and Community Services, Source of Supply, Power & Pumping, Purchases

Trustee Monaghan moved this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee John O'Neill-Aye	Trustee Ronny Hardaway-Aye

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #6368- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 11 for the General Fund, in the amount of \$37,827.59, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 11 for the Sewer Fund, in the amount of \$860.00, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 11 for the Water Fund, in the amount of \$174,657.57, is hereby approved for payment.

Trustee O'Rourke moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Patricia O'Rourke-Aye
Trustee Ronny Hardaway-Aye	Trustee John O'Neill-Aye

O'Rourke stated that there was not a TCCOG meeting last month. The meetings are usually the 4th Thursday of the month.

Hardaway reported that he attended the Planning Board meeting on Monday. A NYSEG attorney was present to talk about building a tower on Substation Alley. They have agreed to fly a balloon at 100 ft. high in this spot so that the Planning Board will have a better visual of its impact. They would need a variance for the fall zones. At the Planning Board meeting they also discussed the proposed amendment to Lansing Meadows PDA. They feel there should be a 30 ft. set back between the new commercial area and Oakcrest Road. They have deferred the decision on whether we feel it is a major or minor amendment to the PDA. They were satisfied with Eric's adaptations. Moseley has sent out proposed changes for Monday's meeting. Dubow will need to create a proposed law incorporating the changes so the Board will be able to set a May 1st public hearing at Monday's meeting.

Hardaway stated that Carolyn Greenwald asked if we can have a trash day where residents take junk they don't want out to road and dispose of it. Hartill stated that it is a liability issue. There is a place downtown where people can take their junk or the Reuse Center. Hartill indicated that he believes the suggested trash day could cause more problems than it would solve.

Last Tuesday Hardaway attended a youth meeting. They had very good speakers and they work with a wide range of youth. There will be two teens joining the commission. We should get good feedback from them. In the Village, we have two openings. Hardaway is filling one opening, and we could appoint a youth to fill the other position. Monaghan will ask his son if he would be interested. Hardaway offered to take him to the meetings. O'Rourke stated that she had the opportunity to spend a day working with youth at a farm.

O'Rourke asked if we could have Triphammer Mall fix all the potholes on their property. Robbs is currently doing a letter to them regarding property maintenance so he will add that to the list. The Reuse Center has a lot of stuff out behind the Triphammer Mall. Advantage Fitness also has a lot of cardboard on the ground.

Robbs stated that last month his old boss called the Village about a water break at the Cayuga Medical Building at the corner of Craft and N. Triphammer Road. It was right before the big snow storm. The Village Highway Department was able to fix it without affecting the water flow at the hospital facility that day. They were very pleased since they had 22 patients scheduled for that day. They were also very happy it was handled very promptly.

New York State Retirement has sent forms to the Mayor to appoint someone as a Contract Administrator and a Security Administrator. One person can fill both positions. The Contract Administrator is responsible for maintaining accurate and complete business contact information for the individuals with whom NYSRS communicates. The Security Administrator is responsible for submitting their location's employer Retirement Online security authorization requests and monitoring individuals' employer Retirement Online Security access. It was suggested that the Clerk/Treasurer be appointed since she is

already responsible for other employer online programs such as REAP and RIR.

Resolution#6369 –To Appoint Jodi Dake as the NYS Retirement Contact Administrator and Security Administrator

Trustee Monaghan moved this appointment. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Gerry Monaghan–Aye
Trustee Ronny Hardaway –Aye	Trustee Patricia O’Rourke-Aye

Motion- To Adjourn

Trustee Hardaway moved for adjournment. Trustee O’Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Gerry Monaghan–Aye
Trustee Ronny Hardaway –Aye	Trustee Patricia O’Rourke-Aye

The meeting adjourned at 1:40pm.

Jodi Dake, Clerk/Treasurer