

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, July 12, 2018, in the Village Office.

PRESENT: Deputy Mayor Ronny Hardaway; Trustees Patricia O'Rourke and Gerry Monaghan; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer Adam Robbs; Working Supervisor, John Courtney; MEO, Nolan Hatfield and Chris Zavaski.

Deputy Mayor Hardaway called the Board of Trustees meeting to order at 12:28pm.

Pat O'Rourke had nothing to report.

Dake stated that she would not be at the meeting on Monday. Hardaway volunteered to do the minutes of that meeting. She provided a proposed agenda and asked for input.

Dake asked Hardaway if he would have the recommended changes incorporated into the Greenway Plan. Hardaway will make changes available online. He will print out the pages that were changed for the Trustees to review on Monday.

Dake asked the Board if they wanted the Community Room Agreement on the agenda for Monday. At the June 18th meeting Troy had suggested some changes and the Board agreed that these issues need to be considered. Since O'Neill has been having health issues, she asked if the Board would like her to go ahead and make those changes and send the Board a new draft. The Board agreed that Dake should make those changes and also send them to O'Neill. That way O'Neill won't have to worry about it. If he has any concerns or if he can't attend the meeting Monday then we can table the discussion.

A note was added to the tax bills that we would be posting construction projects on the website. Dake requested that Courtney let her know what projects are going on in the Village so that it can be posted on the web page and so she will be better informed when people ask questions. Courtney explained that it is difficult to give day to day lists of projects. Hardaway stated that it might be a good idea that we have a topic on large projects. He suggested that Courtney provide a list of projects that will be happening in the next couple of month so that we can pass that information along. Hardaway suggested adding a section to the web page that lists upcoming projects. Hardaway stated that it could be similar to what you do here at the meeting. Dake stated that the main concern here is communication and requested that there be better communication.

July 2, 2018 at 1pm was the bid opening for hourly equipment rental with operator and laborer. There were two bids presented from Alex Cole Paving Inc. and Pro-Lawn Inc. DBA Bellisario Excavating & Drainage. Alex Cole Paving Inc. came in with the lowest bid of \$79.50 for prevailing wage laborer with pipe/level laser equipment. Bellisario, who had held the contract for the last few years, came in at \$80. All equipment prices came in at the same rate. This will be an agenda item on the July 16th agenda. Dake stated that

Courtney may have more to add during his comments. Courtney stated that he would be attending the July 16th meeting.

Dake reported that there has been a lot of activity in the office with both tax payments and July water payments coming in. There is over \$36,000 still outstanding in unpaid taxes. She has been working on getting the books ready to close for 2017-18. After analyzing the financial reports, Dake has put together a list of additional year end transfers that are needed. The following are the proposed budget transfers:

2017-18 BUDGET TRANSFERS- GENERAL FUND

Be it RESOLVED to transfer

- \$ 500.00 from Special Items, Contingent Account, A1990.4, to Transportation, Snow Removal, Contractual, A5142.4 (Dryden Snow Plowing)
- \$ 2,390.00 from Culture and Recreation, Playground Equipment, A7140.2 to Culture and Recreation, Playground Contractual, A7140.4 (Stone for new park)

The following transfers are reported on the same line for the AUD and not necessary but to keep it clean we should also do the following two transfers:

- \$ 388.00 from Transportation, Street Maintenance, Summer Laborer, A5110.14 to Transportation, Street Maintenance, Personal Services, A5110.12
- \$ 5,150.00 from Transportation, Sidewalks, Dart to Northwood, A5410.21 to Transportation, Sidewalks, Graham Road West, A5410.2

2017-18 BUDGET TRANSFERS- WATER FUND

No further transfers needed.

2017-18 BUDGET TRANSFERS- SEWER FUND

No further transfers needed.

ENCUMBRANCES

After consulting with Courtney there are no encumbrances to be made.

Resolution #6499- To Make the Following 2017-18 Budget Transfers in the General Fund

Be it RESOLVED to transfer

- \$ 500.00 from Special Items, Contingent Account, A1990.4, to Transportation, Snow Removal, Contractual, A5142.4 (Dryden Snow Plowing)
- \$ 2,390.00 from Culture and Recreation, Playground Equipment, A7140.2 to Culture and Recreation, Playground Contractual, A7140.4 (Stone for new park)
- \$ 388.00 from Transportation, Street Maintenance, Summer Laborer, A5110.14 to Transportation, Street Maintenance, Personal Services, A5110.12
- \$ 5,150.00 from Transportation, Sidewalks, Dart to Northwood, A5410.21 to Transportation, Sidewalks, Graham Road West, A5410.2

Trustee O'Rourke moved to do the budget transfers. Trustee Monaghan seconded the motion. A vote was taken:

Deputy Mayor Ronny Hardaway-Aye Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye

The Beer's will be on the August 6th agenda to request a PDA for the Millcroft Parcel. They will be dropping off the plans so that they can be reviewed before that meeting. They first asked to be on next Monday's agenda. Hardaway stated that we need at least a week for something that complex and there may be a lot of public request once word gets out.

Dake requested that all timecards be handed in at the end of today because she will be out on vacation next week and will be doing payroll tomorrow.

Deputy Mayor Hardaway entertained a motion to approve the vouchers.

Resolution #6500- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 14 for the General Fund, in the amount of \$4,647.51, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the General Fund, in the amount of \$54,081.88, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Sewer Fund, in the amount of \$129,383.77 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Special Assessment Sewer Fund, in the amount of \$805.00 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Water Fund, in the amount of \$190,617.76 is hereby approved for payment.

Trustee Monaghan moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Rourke seconded the motion. A vote was taken:

Deputy Mayor Ronny Hardaway-Aye Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye

Hardaway stated that he would wait until Monday to report on the last Planning Board meeting when O'Neill and Hartill are here. He reported that at Tuesday nights Joint Youth Commission Meeting they talked about their 2019 Budget which has a proposed increase of 2% or approximately a \$351 increase for the Village. He has not heard from the Youth Services Board but that will probably be around 2% also. Hardaway feels that they aren't paid enough and thinks this increase is acceptable. The Commission is trying to increase the number of youths in their programs. There are approximately 8-16 youth from the Village in each program. We are a small portion of their total income.

Monaghan asked if Robbs had heard anything more on the Shops at Ithaca Mall PDA. Robbs stated that there has been nothing yet. Robbs thinks they might of lost their bid on the hotel project. They are doing every temporary activity that they can. There is a company that wants a portion of the Bon Ton Store and they are trying to negotiate that.

Adams stated that projects moving along and he is swamped with paperwork. He has received threats from Manley to get the final Certificate of Occupancy for Cayuga View Apartments. July 1st was supposed to be their grand opening. Robbs stated that he will not sign off on a building until it is safe. Monaghan and Hardaway told him that they agreed. Robbs will be over there on a daily bases to inspect.

Robbs stated that the Lighting Commission has never received plans from CU Suites that include the building mounted lights for the side of the building. Courtney stated that they approved plans and they are supposed to be dark sky compliant. Robbs showed the Board pictures and informed the Board of some of the outstanding code issues with Cayuga View Apartments. Currently, the building is not safe for occupants. Hardaway asked if Robbs has had any communicate with anyone in the City, where their other building project is taking place. Robbs talks to them almost daily. There are serious safety issues with the building. Mayor Hartill has already heard from Manley. Contractors were supposed to be done May 31st and people were scheduled to move in on July 1st. Some tenants have already backed out of their deposit. Robbs stated that currently there are no real options to downgrade from a house. People have been asking about Millcroft and looking forward to that because it would be downsizing. Some people don't want to have to take care of maintenance.

Courtney asked Robbs if Maguire's got a permit. They have but only for site alterations. They have not come to the Planning Board yet because there are some concerns that they are trying to address. They may possible be in to get permission for another building for future automotive sales. Courtney stated that he is concerned with them parking in the right of way and within 3 feet of the fire hydrant. It's a clear violation to have unregistered and unlicensed cars parked in the right of way.

Monaghan asked Robbs if he has heard anything more from the Mosque. There has been no word. Robbs believes the owners don't want to make the concession of giving up some space and by having a sprinkler system makes it more expensive.

O'Rourke asked if H&J Hospitality on East Shore Drive was also a restaurant. They are open to the public on Thursday evening and Sunday afternoon. They are still working through extra parking issues with NYSDOT and will be coming back to the Lighting Commission. They held a charity event and a Chamber of Commerce after hour's event. It's not very big inside. Most of the space is out on the deck.

Zavaski stated that they have been catching up on smaller stuff, spreading topsoil, mowing and filling in dirt around the sidewalks.

Courtney stated that he would like to surplus the 2009 CAT Model 420E backhoe which we replaced with a CASE 321F Compact wheel loader with bucket and the 2012 Chevy pickup which was replaced with the 2018 Chevrolet Silverado 2500 white pickup. Courtney is unsure where or how he will surplus these items. He intends to find an auction.

Courtney stated that they were thinking about doing concrete on the Shannon Park boulevard. Courtney is waiting to hear from Dave Fernandez to see how much space a tree would require to grow in the boulevard. Other sources have told him that a 50" x50" hole would be required for a tree and concrete on the rest. We may want to use cobble stone to allow water to penetrate. That would reduce the maintenance. Courtney stated that they would be contracting that out and not doing it themselves. Monaghan asked if the number of trees could be reduced to six. Courtney would like to reduce the number of trees because you can't put new trees in same stump holes. Courtney talked about different options for the boulevard.

The DPW staff will be doing a culvert replacement at Wakefield trail on Monday. They are replacing the footbridge. A culvert will make it safe for equipment to go over.

Courtney stated that they are working with the Town of Lansing. The Town will help build the pavilion at the new park. Courtney stated that it is not all the time that we can use the Town and that's why we go back to the bid. Courtney stated that he talked to Attorney Bill Troy and will not be discussing the bid until Monday nights Board meeting.

Courtney stated that he already had his work thought out but with this bidding situation his work has now changed. Courtney stated that it is going to cost the Village more money because he will be bidding out the following projects:

- Northwood sidewalk- originally Courtney wanted to encumber the money to do the Northwood sidewalk but we have no contract and he talked to the Mayor and they will find the money somewhere else in the budget.
- The rest of the new park, ponds & trenches.
- The basketball court in the new park, he hopes to get the Town to do this.

Hardaway asked if we were getting topsoil from Cornell. Courtney stated that he talked to JP Riley and they are reluctant to give us any topsoil. They are taking it to Freeville and supposedly they want it all or none.

Hardaway asked if we are still going to be able to do the park dedication in August or September. Courtney stated that we are still on track for completing the pavilion and trail path but maybe not the playfield. Hardaway doesn't think the playing field needs to be done, just let them know what the plan is. The mountain of dirt that is currently in the park is going to stay. Courtney plans to level off the top and leave a spoils pile. Hardaway's concern was that there is nothing dangerous in the soil. Kids like playing on it. Courtney stated that they are going to fix that and make sure there are no hazards. Mayor Hartill asked them not to move the hill. It is in line with infiltration trench so it will have to be relocated to an area that has no impact. Monaghan was concerned that they won't be able to mow the hill they create. Courtney had ideas as to how it may be designed so that it could be mowed.

Adam left the meeting at 1:28pm

Hardaway stated that after the Planning Board meeting Roy Hogben stopped him with a concern that in the last two years there have been 3 cars that he has seen driving on the path between Lansing Trail I and St. Joseph. Courtney finds it hard to believe a car went there. His solution would be to place two rocks at the hour glass of the trail. On other trails they use safe hits fiberglass marker that bend. They use those because they are removable and not expensive. Courtney stated that these would be hard to install because they would have to drill thru the blacktop. Courtney thinks some big rocks would work.

Monaghan asked about the lighting on the paths. Courtney stated that it fell off the face of the earth when he got injured. It will be done this summer. NYSEG sent him a bill to hook in to electric on Highgate but it is still in his office because he doesn't want it paid until they are ready to do the project.

Courtney asked O'Rourke about truck traffic on Twin Glens Road. They are doing landscaping on the new house down the road so there are still a few trucks. They will do some blacktop work by the driveway. O'Rourke thinks Novarr is good about this and he will take care of any major problems.

Motion- To Adjourn

Trustee Monaghan moved for adjournment. Trustee O'Rourke seconded the motion. A vote was taken:

Deputy Mayor Ronny Hardaway-Aye Trustee Patricia O'Rourke-Aye
Trustee Gerry Monaghan-Aye

The meeting adjourned at 1:45 pm.

Jodi Dake, Clerk/Treasurer