

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, August 16, 2018, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees Ronny Hardaway, John O'Neill and Patricia O'Rourke; Clerk/Treasurer, Jodi Dake; Clerk PT, Tammy Milliman; Code & Zoning Officer Adam Robbs; Working Supervisor, John Courtney; MEO, Nolan Hatfield and Chris Zavaski.

Mayor Hartill called the Board of Trustees meeting to order at 12:37pm.

Courtney stated that they have been working at the new park. They replaced the Wakefield trail culvert. They've been working on the trails that go from Dart Drive to between the play structures and around the east side of the playground. Rain shut them down last week. On Monday they plan to start grading the playing field and pour the pavilion concrete. The Town of Lansing did a good job building the pavilion. Dr. Wattoo has volunteered to take care of the garden on the southwest corner of Graham Road. It's located by the stone wall the Village installed in 2006 as part of the N. Triphammer Road Reconstruction.

Hardaway asked Courtney what the stone/topsoil on voucher #65 was used for. Courtney stated that the top soil gravel was used for the shoulders on Brentwood and Arrowwood Drives. It was a 20% mix of top soil. The Town of Lansing did the shoulders with their shoulder machine. Hardaway also asked what the fee for Northwood was on the TG Miller Invoice. Courtney stated that TG Miller does the storm water inspections for the new park. Since it is an ongoing disturbed site it has to have ongoing inspections. Courtney explained that the inspections will stop once everything is established. Hardaway asked if this would be required when we plant trees or install gardens. It won't be required for plantings. Courtney stated that grass in culverts is a problem with all this rain. The infiltration trench will be done when dirt is removed.

Nolan had nothing more to report.

Chris stated that he has been doing mowing and roadside mowing. They also filled the Northwood Road potholes.

Hartill asked Robbs if he had heard anything on Graham Road West. Robbs has not heard anything about the Village taking over the road from the Mall.

It was asked what was going on at 9 Dart Drive. Courtney stated that Bellisario was doing the excavation. There was a concern because they have stripped the land and they are working close to the pond. Robbs stated that they did get a permit to clear the property. Courtney stated that we have to work on the pipes that run there. He claims we are dumping water there. The Village owns a piece of land off Route 13 so we don't jump

water outfalls. We altered it recently. It was asked why they are stripping the land. Courtney believes they are getting rid of bigger cottonwood trees. Hardaway stated that he has had a lot of people call him on this. Robbs stated that the pond on the property works as retention off of Dart Dr. The owner of 9 Dart may do a subdivision of the east and west ends and leave the pond. They have only gotten a site improvement permit. We need to talk to them about stormwater retention. From that property the water goes to a ditch on Route 13 or to Monroe Muffler. That area is overgrown and needs some work. The owner needs to do it.

Hartill stated that the park looks nice. Courtney asked if it would be ok for him, Nolan and Chris to leave the meeting.

O'Neill stated that the Community Hall is almost done. Dake asked Courtney if he replaced the malfunctioning fire alarms in the Community Hall. He had not but said he would do that. Robbs suggested that we consider wiring the old building into the fire panel. Hartill stated that we may be able to hook it into Bolton Point's system that is located in the same building. Courtney added that Scott Weaver ordered the outside door of the Community Room and would be installing it.

Courtney, Hatfield and Zavaski left the meeting.1:50.

Hardaway reported on last night's Board of Zoning Appeals meeting. See BZA minutes for details.

Hartill welcomed our new Part Time Clerk Tammy Milliman. She will be doing the minutes for the Planning Board and Board of Zoning Appeals, helping the new code office and covering for the Clerk/Treasurer when she is out. Our new Code & Zoning Officer Mike Scott will be starting full time on August 28th. He hopes to be in part time while he is finishing up his other obligations. Marty Moseley has agreed to contract with the Village, to help with training and advising Mike and to have as a backup. Marty has limited time right now due to issues with Maplewood Apartments in the Town of Ithaca where he works.

Hartill reported that he has been in contact with the lawyer for Sevanna Park about taking over the private road that goes back to Sevanna Park and Lansing West Apartments. They will discuss the proposal at their next meeting in September. The Mayor hasn't heard from Dave Herrick. TG Miller has done a sewer survey. He hopes to get together with Herrick this week. Hartill would like to set the dedication date for the new park for Sunday, Sept. 16th at 1pm. Snacks will be provided by Mayor Hartill. Dake asked if we will have ordered tables for the pavilion by then. Hardaway will find out. Hartill stated that he will also be providing a bench that will be placed on the trail at the turn around near the stream and Dart Drive. Striping on Warren Road has been done but there is still some striping that remains to be done. Hartill will talk to Courtney about this.

Dake asked the Board to consider a resolution to do a budget transfer to A1410.11 to cover the new PT Clerk position that was filled.

Resolution #6508 -To Hire Tammy Milliman as Part Time Clerk and do a Budget Transfer for \$18,000 from Contingency, A1910.4 to A1410.11

Trustee Hardaway moved this resolution. Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye	Trustee John O'Neill-Aye

Dake asked for any additional agenda items for Monday. Bernd Blossey will be here for his annual deer hunt presentation. There were no additional items proposed.

It's been a little crazy around here with interviews, hiring and training of the new staff. We are trying to get everyone onboard before Robbs leaves. His last day is Friday. Moseley has agreed to come in as a consultant whenever possible to help Mike Scott.

Dake asked who would be going to NYCOM in September. She suggested that we may want to send Milliman since it is a great training opportunity. O'Rourke and Hardaway would also like to go. O'Rourke, Dake and Milliman agreed to save the Village money by all rooming together.

Resolution #6509-To Authorize O'Rourke, Milliman and Hardaway to Attend the NYCOM Conference September 24-27th

Trustee O'Neill moved this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye	Trustee John O'Neill-Aye

Dake stated that she looked into the New York State Department of State Code Enforcement Basic Training Program that Mike Scott will be required to attend. He has 18 months from his date of hire to pass the six course Basic Training Program. Each class is three days long and classes are offered each month. The next round of classes at Montour Falls starts in January. A resolution will also need to be done to authorize Mike Scott to attend these training classes.

Resolution #6510 -To Authorize Mike Scott to Attend the Six Course New York State Department of State Code Enforcement Basic Training Program

Trustee Hardaway moved this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

Mayor Hartill entertained a motion to approve the vouchers.

Resolution #6511- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 3 for the General Fund, in the amount of \$142,612.50, is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 3 for the Sewer Fund, in the amount of \$11,824.86 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 3 for the Trust & Agency Fund, in the amount of \$6,000.00 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 3 for the Water Fund, in the amount of \$565.53 is hereby approved for payment.

Trustee Hardaway moved that the foregoing Abstract of Audited Vouchers resolutions be adopted and Trustee O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

Tammy Milliman stated that it has been a fun first week. She appreciates the opportunity to work for the Village. Last night she attended her first BZA meeting. She and Robbs are working on finishing the minutes today.

O'Rourke asked if there was any progress with the senior housing project that Eric Goetzmann was doing across the street. Robbs stated that it is moving slowly. A culvert was installed and they dug a big hole to drain water for the culvert. It has been too wet to do much more. They are working on sewer connection and electric. Drawings must be done within 24 months or they will be under violation.

Hartill stated that he received an email from Deborah Dawson that was circulated on what to do about the mall. Robbs stated that a 3rd party inspection of the interior walls has stalled progress. Target was built in 2001. Sears and Bon Ton areas were part of the original mall and Robbs wants statements by a third party that the structure is built to be divided off. The new mall owners have not contacted our Code Office. Hartill stated that he has a source that can look at their financial situation. Robbs doesn't think it is a financial issue because the IDA approached them and they basically told them they didn't need financial help.

Robbs reported that he has been slammed with permits. Mike is going to be buried. People are trying to get things closed out for the season. Robbs stated that he didn't anticipate leaving so he procrastinated on filing and is sorry for any inconvenience he may be causing the Village.

Robbs feels that one of the first things Mike Scott should try to do is find a Codes Program. Moseley had suggested trying to join with Tompkins County. The Village needs to look for a program that is highly mobile based. You want to be able to take notes and pictures in the field and download them right into the program. Williamson Law Book had a good affordable program but the mobile aspect of it wasn't really developed yet. Other programs are expensive. Robbs pointed out that we aren't afraid to spend money on equipment for the highway department so why wouldn't we spend money to make the Code Officers job easier. A benefit of joining the County's program is that they would do the maintenance.

Robbs stated that he had a big concern with the graffiti on the backside of Cayuga Mall. Cayuga Mall opted out of having the Sheriff patrol their property. He is afraid we will see more vandals. Bricksmore is the property leaser.

There has been a complaint with the noise of the air conditioning units on the roof of the old Rite Aid space at the Cayuga Mall. The AC units have gone up in decibels and run 24 hours a day. They are over the allowable limits now. Robbs thinks it is due to bad maintenance. Something needs to be done about it.

Robbs stated that smoke alarms have expiration dates and ours in the old office started chirping right after the carpet was installed. With no one occupying the space on a daily bases, the Village should consider connecting the fire alarms from the old office into our panel down here. Hartill wondered if they could be hooked into Bolton Points pump room which is located in the same building. Hartill will look into this.

Robbs is trying to close the Certificate of Occupancy for Cayuga View Apartments, however, the handrail guys business got destroyed with all the rain and flooding. He can extend the Temporary Certificate of Occupancy (TCO) for 3 months. The permanent railing on roof still needs to be done. It does have a temporary railing now. They have a lot of fit and finish to do. All life safety issues are completed.

Hardaway asked how long a TCO can be issued for. Robbs stated that they can be issued for up to 6 months and renewed one time. If they don't meet these requirements they would have to condemn the building. Robbs feels the Lighting Commission will have an issue with the 12 -3ft lights on the outside of Cayugaview's building.

East Pointe Apartments on Bomax Drive has started 6 foundations. They have been good stewards. The only issue Robbs has had was the daily complaints from the neighboring developer. They street sweep daily but you can't clean the color left on the road from dirt. A chain link fence has been installed around the whole site because of problems with

vandals. They want to plant the berm that separates them from the neighboring construction after the pond is confirmed. Larry Frabroni wants to change the path that goes by their new buildings. They would have to go thru a site plan review. IJ Construction doesn't plan to extend Craft Road.

Robbs stated that on August 28th Beer Properties will be coming to the Planning Board to present the proposal that they presented to the Trustees on August 6th.

Robbs updated the Board on the NYSEG battery storage. There are three proposed, one on Brentwood Campus near the pond, Ornithology Lab and behind the 2nd Dairy 1 building. NYSEG would like nine pilot programs. They have approached Bolton Point. The PODS are 7 feet tall by 5 or 6 feet wide. Lithium is highly hazardous in the environment. Hartill would be interested in learning more about this. NYSEG is looking for high demand clients to participate in this program.

1:47 John O'Neill left the meeting.

Hartill thanked Robbs for the good job done. He told him not to feel bad about leaving us with some challenges. Robbs stated that there have been 90 permits issued this year where last year there was 81 total for the year. There is a significant amount of activity in the Village. The new Code Officer will have to put in a significant amount of time in the coming months. Scott will need to complete the Code Enforcement classes within 18 months. The classes only teach you how to look up Codes. Construction knowledge is 90% of the job. Robbs feels it is a huge plus that we hired a Part Time Clerk to assist between departments. Minutes are a bear. Robbs asked the Board to please not let the new park slide thru the process. SEQR for Park needs to be completed. After talking to NYCOM we are on the radar. We need to show that we are in the process. We need to be in voluntary compliance. SEQR permit for the site plan are not complete. New person so make sure keep people responsible. Robbs stated that it has been a pleasure working for the Village.

Motion- To Adjourn

Trustee O'Rourke moved for adjournment. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye

The meeting adjourned at 2:00pm.

Jodi Dake, Clerk/Treasurer