

Village of Lansing  
Board of Trustees Meeting

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, May 6, 2019, in the Village Office.

PRESENT: Mayor Donald Hartill; Trustees, Ronny Hardaway, John O'Neill, and newly appointed Randy Smith; PT Clerk, Tina Freelove; Attorney Bill Troy; Attorney Natalie French; Planning Board Member, Lisa Schleelein. Approximate number of attendees in audience-3.

Mayor Hartill called the Board of Trustees meeting to order at 7:30pm. The Village Elections were held on April 23, 2019 and Mayor Donald Hartill, Trustee Ronny Hardaway and Trustee Patricia O'Rourke were all reelected and have signed their Oath of Office.

The first order of business was to appoint Randy Smith to replace Gerry Monaghan who has resigned from the Board of Trustees.

RESOLUTION #6553- To Appoint Randy Smith to Replace Gerry Monaghan as a Trustee with a Term that Expires April 30, 2020.

O'Neill made a motion to appoint Randy Smith. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway- Aye

Tina Freelove has agreed to do the Planning Board and BZA minutes for the Village. She is covering for Jodi Dake tonight who is in New York City with her son Kyle. Kyle Dake is receiving his World Championship ring at the Beat the Street's Event. This past fall Kyle Dake won the Wrestling World Championships in Budapest at 79kg. She apologizes for not being here tonight but this is a once in a lifetime event she can't miss.

RESOLUTION#6554-To Hire Tina Freelove as a PT Clerk for the Village of Lansing at a rate of \$18/hour

O'Neill moved to hire Freelove. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

The Mayor opened the public comment period. With no one wishing to speak, the Mayor entertained a motion to close the public comment period.

Motion - To Close the Public Comment Period

Hardaway made a motion to close the public comment period. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee John O'Neill-Aye	Trustee Randy Smith-Aye

The next item on the agenda was the approval of minutes. Without O'Rourke being present the April 11<sup>th</sup> minutes could not be approved until she returns.

Motion - To Approve the Minutes from April 15, 2019

Hardaway made a motion to approve the April 15, 2019 minutes. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee John O'Neill-Aye	Trustee Randy Smith-Abstain

The Mayor entertained a motion to open the Public Hearing for Local Law 4 (2019)

Motion - To Open the Public Hearing on Local Law 4 (2019)-Amendment to Village of Lansing Code-Zoning Law-Fees for Building/Land Use or Special Permits

O'Neill made a motion to open the public hearing. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee John O'Neill-Aye	Trustee Randy Smith-Aye

One of the attendees asked how much the building permit fees was going up. Hartill stated that the fees have not gone up in years. The residential fees will no longer be based on square footage. Instead they will be a flat rate of \$800 for a single family unit and \$1,200 for a duplex. Commercial fees are not changing.

Hearing no further comments the Mayor entertained a motion to close the public hearing.

Motion - To Close the Public Hearing on Local Law 4 (2019)

O'Neill made a motion to close the public hearing. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway- Aye  
Trustee Randy Smith-Aye

RESOLUTION#6555 – To Adopt Local Law 4 (2019)-Amendment to Village of Lansing Code-Zoning Law-Fees for Building/Land Use or Special Permits

Hardaway made a motion to adopt Local Law 4. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway- Aye  
Trustee Randy Smith-Aye

The following is a copy of the adopted law:

**LOCAL LAW 4 (2019)**

**AMENDMENT TO VILLAGE OF LANSING CODE – ZONING LAW-  
FEES FOR BUILDING/LAND USE OR SPECIAL PERMITS**

Be it enacted by the Board of Trustees of the Village of Lansing as follows:

**SECTION I. PURPOSE & INTENT**

It is the purpose and intent of this local law to amend Chapter 145-57 (entitled “Procedures and fees.”) of the Village of Lansing Code so as to change the basis for establishing the regulation of fees for residential one-unit and two-unit buildings to be based on a flat fee instead of by square footage in the Village of Lansing Code-Zoning Law.

**SECTION II. AMENDMENT TO THE VILLAGE OF LANSING CODE.**

Subclause 1-6 of subsection 145-57 D. (1) (a) will be removed and replaced with the following:

145-57 D. Fees for building/land use or Special Permits [**Amended 2-21-1989 by L.L. No. 1-1989; 1-8-1991 by L.L. No. 1-1991; 5-19-2003 by L.L. No. 1-2003**]

(1) Residential building. At the time of submission of an application for a building/land use or Special Permit for a residential building or structure, the applicant must deliver to the Village a fee determined as follows:

(a) For each one-unit and two-unit residential building with or without a garage:

[1] One-unit building: eight hundred dollars (\$800.00).

[2] Two-unit building: one thousand two hundred dollars (\$1,200.00).

**[Amended 4-15-2019 by L.L. No. 4-2019]**

**SECTION III. SUPERSEDING EFFECT.**

All local laws, resolutions, rules, regulations and other enactments of the Village of Lansing in conflict with the provisions of this local law are hereby superseded to the extent necessary to give this local law full force and effect.

SECTION IV. VALIDITY.

The invalidity of any provision of this local law shall not affect the validity of any other provision of this local law that can be given effect without such invalid provision.

SECTION V. EFFECTIVE DATE.

This Local Law shall be effective upon (i) its filing in the office of the Secretary of State and (ii) ten (10) days after publication and posting as required by law; provided, however that it shall be effective from the date of service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

**2019 Organizational Meeting**

RESOLUTION #6556-Appointment of James McCauley as a Member of the Planning Board

Be it RESOLVED, that the Board of Trustees hereby appoints James McCauley as Planning Board member for a five-year term that will expire at the end of the Village's official year in 2024.

Hardaway moved to appoint McCauley as a Planning Board member. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Randy Smith-Aye

RESOLUTION #6557-Appointment of Tony Ingraffea as an Alternate Member to Planning Board for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Tony Ingraffea as an Alternate member of the Planning Board for a one-year term.

O'Neill moved to appoint Tony Ingraffea as an alternate to the Planning Board. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Randy Smith-Aye

RESOLUTION #6558-Appointment of Member to Board of Zoning Appeals

Be it RESOLVED, that the Board of Trustees hereby appoints Simon Moll as the member of the Board of Zoning Appeals for a five-year term that will expire at the end of the Village's official year in 2024.

Hardaway moved to appoint Simon Moll to the Board of Zoning Appeals. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Randy Smith-Aye

There was no one to appoint as an alternate for the Board of Zoning Appeals. Mary Sirois no longer wants to serve.

RESOLUTION #6560-Appointment of Village of Lansing Deputy Mayor

Be it RESOLVED, that the Board of Trustees authorize the Mayor to appoint Ronny Hardaway as the Deputy Mayor

O'Neill moved to appoint Hardaway as the Deputy Mayor. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Randy Smith-Aye

RESOLUTION #6561-Appointment of Clerk/Treasurer

Be it RESOLVED, that the Board authorizes the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two-year term that will expire at the end of the Village's official year in 2021.

Hardaway moved to authorize the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two year term. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Randy Smith-Aye

RESOLUTION #6562-Appointment of John Dennis to the Tompkins County Environmental Management Council for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints John Dennis to the Tompkins County Environmental Management Council for a one-year term.

O'Neill moved to appoint John Dennis to the TCEMC. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

RESOLUTION #6563-Appointment of Mike Scott to the Stormwater Coalition of Tompkins County for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Mike Scott to the Stormwater Coalition of Tompkins County for a one-year term.

Smith moved to appoint Mike Scott to the SCTC. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

RESOLUTION #6564-Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Hardaway moved to establish the Ithaca Journal as the Village's official newspaper. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

The following are the federally acknowledged holidays that the Village will be observing:

Official Holidays for 2019-20

- Sept. 2 - Labor Day
- Oct. 14- Columbus Day (Planning Board)
- Nov. 11-Veterans Day (Planning Board)
- Dec. 31-New Year's Eve (Planning Board)
- Jan. 20- Martin Luther King Day
- Feb. 17 President's Day

RESOLUTION #6565-Establishment of Meeting Days

Be it RESOLVED, that the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month, at 7:30PM, and the second Thursday, following the first Monday of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

Smith moved to establish the meeting days. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

The next resolution was to establish the Rules of Procedure.

RESOLUTION # 6566- Adopting Rules of Procedure for the Board of Trustees of the Village of Lansing

Whereas, Village Law § 4-412 provides that the Board of Trustees may determine its own rules of procedure;

Now, Therefore Be It Resolved, the following rules of procedure are adopted pursuant to Village Law § 4-412:

**Rules of Procedure for the Board of Trustees of the Village of Lansing**

REGULAR MEETINGS: The Board of Trustees' Regular Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month, commencing at 7:30pm in the Village Conference Room and the 2<sup>nd</sup> Thursday after the first Monday meeting at 12:00pm (Noon) to meet with staff.

SPECIAL MEETINGS: Special meetings of the Board of Trustees are all Board meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee upon notice to the entire Board. Notice must be given to each member of the Board of Trustees by telephone, in person, or email at least 24 hours in advance of the meeting unless an emergency requires the meeting to be held on less than 24-hour notice.

QUORUM: A quorum of the Board must be physically present to conduct business. A quorum of the five-member Board of Trustee is three, regardless of vacancies.

EXECUTIVE SESSIONS: Executive Sessions must be held in accordance with NYS Public Officers Law § 105. All executive sessions must be entered into by a motion made from a properly noticed and conducted open meeting.

AGENDAS: The agenda is to be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must be provided to the Clerk in writing or via email at least 24 hours before the meeting starts. The agenda must be prepared by noon on the day of the meeting. However, items may be placed on the agenda at any time. If necessary, a supplemental agenda may be distributed at the beginning of the meeting.

VOTING: Pursuant to the New York State Village Law and General Construction Law, each member of the Board has one vote. The Mayor may vote on any matter but must vote in case of a tie. A majority of the totally authorized voting power is necessary to

pass a matter unless otherwise specified by State law. A vote upon any question must be taken by ayes and nays, and the names of the members present and their votes must be entered in the minutes.

#### GENERAL RULES OF PROCEDURE:

- a) The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at meetings of the Board. If neither the Mayor nor Deputy Mayor is present at a meeting, the Board members vote on the appointment of an acting Mayor. The presiding officer may debate, move and take any action that may be taken by other members of the Board. Board members are not required to rise, but must be recognized by the presiding officer before making motions and speaking.
- b) Every motion must be seconded before being put to a vote; all motions must be recorded in their entirety in the Board's minutes.
- c) Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until the question of order is determined, and, if in order, they must be permitted to proceed. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require a two-thirds vote to pass.

#### GUIDELINES FOR PUBLIC COMMENT:

- The public may speak only during the Public Comment period of the meeting or at such other times as a majority of the Board allows.
- Speakers must give their name, address and organization, if any.
- Speakers must limit their remarks to three minutes on a given topic.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks must be addressed to the Board as a body and not to any member thereof.
- Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications.

#### MINUTES:

- a) The Clerk is responsible for taking the minutes of the Board. Minutes must consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Minutes are not taken in executive session. However, once the Board comes out of Executive session, minutes must be taken of any action decided in executive session that is taken by formal vote. Executive session minutes must consist of a record or summary of



the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law (FOIL).

- b) Minutes must also include the following:
- Name of the Board
  - Date, place and time of meeting;
  - Notation of the presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment;
  - Name and title of other village officials and employees present and the approximate number of attendees;
  - Record of communications presented to the Board;
  - Record of reports made by Board or other village personnel; and
  - Time of Adjournment; and signature of Clerk or person who took the minutes if not the Clerk.
- c) Minutes should contain a summary of the discussion leading to action taken and will not include verbatim comments unless a majority of the Board resolves to have the Clerk do so.
- d) The Clerk is responsible for creating a draft of the minutes within the timeframe provided for under the New York State Open Meetings Law. The Board of Trustees approves the minutes at a subsequent board meeting. Amendments to the Clerk's minutes require approval of the Board of Trustee by a majority vote.

#### ORDER OF BUSINESS OF THE BOARD OF TRUSTEES:

- a) Call to order;
- b) Roll call;
- c) Public Comment period;
- d) Public Hearings
- e) Approval of minutes of previous meetings;
- f) Old business;
- g) New Business;
- h) Report of officers and committees (list);
- i) Appropriations;
- j) Auditing; and
- k) Adjournment.

#### GUIDELINES FOR USE OF RECORDING EQUIPMENT:

All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. Recording should be done in a manner which does not interfere with the meeting. The mayor may determine whether the recording is being done in an intrusive manner taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the village board, size of the equipment, and the ability of the public to participate in the

meeting. If the recording is determined to be intrusive and interfered with the meeting, the mayor may direct that the recording be stopped or undertaken in a different manner or location.

**ADJOURNMENT:**

Meetings must be adjourned by motion.

**AMENDMENTS TO THE RULES OF PROCEDURE:** The foregoing procedures may be amended from time to time by a majority vote of the Board.

Be it RESOLVED, that the Board of Trustees hereby adopts Village of Lansing Rules of Procedure as the procedural guideline for Village meetings.

O'Neill moved to adopt Village of Lansing Rules of Procedure as the procedural guidelines for Village meetings. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

Municipal Law 77-b, authorizes municipal officials and employees to attend schools, conferences, seminars, etc. conducted for the benefit of the local government. However, such attendance is not authorized, nor can reimbursement be applied for, unless prior approval of the Board of Trustees is obtained. It is appropriate at the organizational meeting to adopt a resolution authorizing certain individuals, by position, to attend meetings.

**RESOLUTION #6567- Authorization for Clerk/Treasurer Jodi Dake, and two Trustees to Attend NYCOM Fall Training School**

Be it Resolved, that the Board of Trustees hereby grants permission for Dake and two Trustees to attend the NYCOM Fall Training School in September, 2019

O'Neill moved to have three village representatives attend the NYCOM Conference. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

**RESOLUTION#6568-Code & Zoning Officer to Training**

Be it Resolved, that the Board of Trustees hereby grants permission for Code & Zoning Officer Mike Scott to attend the Planning Federation & SToba Conferences and Code Classes

Hardaway moved to have the Code & Zoning Officer to attend the listed Conferences. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

RESOLUTION #6569-Authorization to Pay Claims prior to Audit

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, credit cards, debt service and other bills to avoid finance charges

WHEREAS all such claims shall be presented at the next regular meeting of audit,

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, insurance, debt service and other bills to avoid finance charges prior to audit by the Board of Trustees.

Hardaway moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

RESOLUTION #6570-Salary for Board of Trustees

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$6,000 for each member of the Board of Trustees and \$14,000 for the Mayor for the 2019-2020 fiscal year.

Hardaway moved to establish the salaries for the Board of Trustee members at \$6,000 and for the Mayor at \$14,000. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

RESOLUTION #6571-Compensation for Planning Board

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$8,000 for the chairman and \$4,000 for each of the four members for the fiscal year 2019-2020.

O'Neill moved to set the compensation rate for the Planning Board at \$8,000 for the chairman and \$4,000 for each member. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith-Aye

RESOLUTION #6572-Compensation for Board of Zoning Appeals

Be it RESOLVED, that the compensation paid to BZA members is hereby set at \$75 per meeting for each of the five members for the fiscal year 2019-2020.

Hardaway moved to set the compensation rate for the BZA members at \$75 per meeting for each member. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

RESOLUTION # 6573-Appointment of Elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Donald Hartill is hereby appointed as an elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Smith moved to appoint Donald Hartill as the elected S.C.L.I.W.C representative. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

RESOLUTION #6574-Appointment of Non-elected Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Michael Newman is hereby appointed as non-elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Hardaway moved to appoint Michael Newman as the non-elected S.C.L.I.W.C representative. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

RESOLUTION #6575-Mileage Reimbursement Rate

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for Village business shall be the federally approved mileage reimbursement rate.

Hardaway moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

The current rate is \$.58 per mile.

Copies of the Procurement Policy, Investment Policy, Capital Asset Policy and Work Place Violence Policy had all previously been emailed to the trustees to review.

#### RESOLUTION #6576-Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Villages procurement policy which was approved on January 7, 1992 states that there will be an annual review of the policy, therefore

Be it RESOLVED, that the Board of Trustees have reviewed the current procurement policy and do hereby adopt the procurement policy

O'Neill moved to adopt the Procurement Policy. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

#### RESOLUTION#6577-Investment Policy

Be it RESOLVED, that the Board of Trustees have reviewed the current investment policy and do hereby adopt the investment policy

Hardaway moved to adopt the Investment Policy. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

#### RESOLUTION #6578-Designation of Depositories

WHEREAS the Board of Trustees has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees does hereby designate the following institutions as depositories of all moneys received by the Village Treasurer, Clerk, and Receiver of Taxes.

Tompkins Trust Company

Section 2. That this resolution shall take effect immediately.

Smith moved to adopt this resolution. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Randy Smith -Aye

RESOLUTION#6579-Capital Assets Policy

Be it RESOLVED, that the Board of Trustees hereby adopt the Capital Assets Policy

Hardaway moved to adopt the Capital Assets Policy. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Randy Smith -Aye

RESOLUTION#6580-Workplace Violence Policy & Incident Reporting

Be it RESOLVED, that the Board of Trustees has reviewed the Violence Policy & Incident Reporting Form and reappoints Mayor Donald Hartill as the Designated Contact Person.

Hardaway moved this resolution. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee John O'Neill-Aye	Trustee Randy Smith -Aye

**Consider Rezoning Request**

Marty Moseley, Municipal Relations Consulting LLC was present again to ask the Board to consider a rezoning of parcels 47.1-3-5 and 47.1-3-6 from Commercial Low Traffic

District (CLT) to Commercial Medium Traffic District (CMT). Moseley had previously appeared before the Board of Trustees on November 19, 2018. The address of these lots are 2343 and 2329 N. Triphammer Road. The first is owned by Lama Brothers and the second by Marina Manunts. In the Lama building located at 2343 N. Triphammer Road there are currently doctors' offices and the Lama Law Firm. In the building at 2329 N Triphammer, Manunts runs her dental practice. Moseley had sent a letter dated October 21, 2018 that showed the map where the parcels are located.

Previously, Moseley presented to the Board of Zoning Appeals requesting a use variance for the Lama's property. They were requesting low traffic food and beverage to be added back in to the Commercial Low Traffic District (CLT). After financial information was requested Lama's withdrew their request. Moseley then came to the Board asking to change two parcels to Commercial Medium Traffic District (CMT). These two lots are the only two lots in the CLT that are situated in such a way that they are not contiguous to a residential district and are contiguous to the CMT District. The Board was uncomfortable with rezoning the two parcels but referred it to Troy for review.

Hartill stated that he would like the Planning Board to look at this before the Trustees make any decisions. The matters is being referred to the Planning Board for their review.

#### **Waive Penalties for Water/Sewer Account N2007**

Aveek Majumdar is requesting that the late penalty for Account N2007 be waived. His uncle, Tapan Mitra, who resided at 108 Brook Drive has passed away and all the bills are now being forwarded to his nephew, Majumdar, who is now the executor of his estate, received the bill one day after it was due. He has also sent an address change. This account has not been late in the last 7 years.

RESOLUTION#6581 -To Waive the Water Penalty of \$5.63 and the Sewer Penalty of \$4.24 on Account N2007

Hardaway moved to waive the penalties. O'Neill seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

#### **Mayor's Comments**

Hartill stated that everything is moving along with the sewer extension design. We are waiting for the agreement to be finalized. The 2-mile roadway on Northwood Road, the right of way and several other projects are completed.

Hartill stated that regarding the natural gas moratorium, there have been several ongoing discussions on agenda for the meeting being held on May 22<sup>nd</sup>. There was a discussion by Hartill about the County Legislature Chair and Irene Weiser setting up a meeting with the PSC in Albany in such a way that no representatives from the Village would be able to

attend. Hartill wants an agreement to have a separate meeting. Attending that meeting would be NYSEG, Hartill, LaVigne and Mike. Hartill has received several emails from individuals who do not want it in the Village. Hartill said the Jewish church has converted to natural gas and has saved money even with increased consumption. The current grid is 50 years old and running at 90% capacity. One of the attendees asked if there have been issues with blackouts or surges. Hartill said yes, and is concerned with the system being so old. O'Neill asked about solar and Hartill said that works for during the daylight but no sunlight at night and have to figure out ways to store energy. Hartill said this is not going to be an easy process and will be a long process.

### **General Discussion**

O'Neill wanted to know about the sidewalk on Graham Road West and Hartill stated that he is still waiting to hear back.

Hardaway informed the Board that nothing was going on with Air Services Board at this time except the normal activity. Hardaway stated that the covered walkway in front of the airport is gone now in order for them to build the new one.

Hardaway met with the Planning Committee for the Health Consortium and expects health insurance rate to increase in the next few years. Once the guidelines change then will look at how it will affect the rates.

#### Motion to Adjourn

O'Neill moved to adjourn. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee John O'Neill-Aye

Trustee Ronny Hardaway-Aye  
Trustee Randy Smith -Aye

The meeting was adjourned at 8:38 pm.

Tina Freelove  
PT Clerk