

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Monday, June 15, 2020, via Zoom Videoconferencing/Teleconferencing.

PRESENT: Mayor Donald Hartill; Trustees, Ronny Hardaway, Patricia O'Rourke and Randy Smith; Clerk/Treasurer, Jodi Dake; Attorney Bill Troy; Planning Board Member, Lisa Schleelein and 4 additional public. John O'Neill was not present because he was in Rochester Hospital.

Mayor Hartill called the Board of Trustees meeting to order at 7:35pm and opened the public comment period. Simon Moll, gave an update on the weekly meetings that he attends regarding Cornell's reopening. They are in the planning stages and we could have an answer as soon as Thursday. When Cornell opens back up there will be a code of conduct. Moll also asked when the Village planned to open the parks and playgrounds back up. Dake stated that Mike Scott contacted Skip Parr at the Tompkins County Health Department and Parr stated that they are working on developing guidance on playgrounds. Parr will pass it along to the Village as soon as it is finished. Parr thinks the recommendation is going to be daily cleaning/targeted disinfection of high touch areas at playgrounds. Signage will be another importance aspect to educate and inform the public about precautions to protect themselves and their children. Moll would like to see the playgrounds stay closed for a few more weeks. Hartill stated that we are being very careful with the kids.

(Everyone in the meeting sounded like a fish out of water so the Zoom meeting was stopped and restarted.)

Motion - To Close the Public Comment Period

Smith made a motion to close the public comment period. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway- Aye
Trustee Randy Smith-Aye	Trustee Patricia O'Rourke-Aye

The next item on the agenda was the approval of minutes from May 18, 2020.

Motion - To Approve the Minutes of May 18, 2020

Smith made a motion to approve minutes. O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Randy Smith-Aye	Trustee Patricia O'Rourke-Aye

The next item on the agenda was to approve the vouchers. The Trustees had previously been sent copies of all the vouchers and abstracts. Dake stated that there was one code

change on the Hanson Voucher #382. Invoice #604768 was for sidewalk concrete not stormwater. That code has been updated.

Resolution #6645- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the General Fund, in the amount of \$71,859.12 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 1 for the General Fund, in the amount of \$19,870.50 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the Sewer Fund, in the amount of \$5,554.45 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 13 for the Water Fund, in the amount of \$5,201.16 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 1 for the Trust & Agency Fund, in the amount of \$6,054.58 is hereby approved for payment.

Trustee O'Rourke moved that the foregoing Abstract of Audited Vouchers resolutions be adopted with the amendment to Hanson's voucher, and Trustee Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway- Aye
Trustee Patricia O'Rourke-Aye

After analyzing the financial reports, Dake has put together a list of additional year end transfers and encumbrances that are needed which had previously been emailed to the Trustees to review.

Resolution #6646- 2019-20 Budget Transfers and Encumbrances

2019-20 BUDGET TRANSFERS- GENERAL FUND

Be it RESOLVED to transfer

\$2,333	from Transportation, Street Maintenance, Summer Laborer, A5110.14 to Transportation, Street Maintenance, Personal Services, A5110.12 (Chris Zavaski's overtime)
\$1,716	from Transportation, Street Maintenance, Summer Laborer, A5110.14 to Transportation, Street Maintenance, Personal Services, A5110.13 (Nolan Hatfield's overtime)

\$5,000 from General Government Support, Special Items, Contingent Account, A1990.4, to Transportation, Street Maintenance, Equipment A5110.2

\$22,156 from Transportation, Sidewalks, Sidewalks -Dart Drive, A5410.21 to Transportation, Sidewalks, Sidewalks -Northwood, A5410.2
(Still need Bellisario Invoice, hope to have by Monday)

\$1,150.00 from General Government Support, Special Items, Contingent Account, A1990.4, to Home & Community Services, Planning Engineer, A8020.43

\$ 3.00 from General Government Support, Special Items, Contingent Account, A1990.4, to Employee Benefits, Life Insurance, A9045.8

\$ 418.00 from General Government Support, Special Items, Contingent Account, A1990.4, to Employee Benefits, Disability Insurance, A9055.8

\$ 642.00 from General Government Support, Special Items, Contingent Account, A1990.4, to Employee Benefits, Long Term Disability, A9055.83

2019-20 BUDGET TRANSFERS- WATER FUND

\$7,140.00 from General Government Support, Special Items, Contingent Account, F1990.4 to Home & Community Services, Transmission & Distribution, Contractual, F8340.4

2019-20 BUDGET TRANSFERS- SEWER FUND

\$44,602.00 from Home & Community Services, Sanitary Sewers-Contractual I&I, G8120.4 to Home & Community Services, Other Sanitation, Intergovernmental Charges, G8189.4

ENCUMBRANCES

\$69,000 A5110.2-1 ton dump (only \$64K in that line item so would need to transfer money to this account if actually need \$69K)

\$55,000 A5112.2-Still need to Blacktop Coventry & Northwood Rd.

\$30,000 A7140.2-Park Storm/field work seed mulch dozer rental

\$ 2,000 A5182.2-Streetlighting-finish wiring

\$ 4,800 A8510.4-Beautification-Cayuga Landscape Spring Clean Up

\$15,000 G8120.4-Flow Meters to match contiguous municipalities

Trustee Smith moved to approve the Budget Transfers and Encumbrances for 2019-20. Trustee O’Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye	Trustee Ronny Hardaway-Aye
Trustee Randy Smith-Aye	Trustee Patricia O’Rourke-Aye

David Beer has contacted Mike Scott, Code & Zoning Officer, about their possible cluster subdivision. The following information was previously emailed to the Trustees:

On November 11, 2019, the Planning Board approved the preliminary plat for a cluster subdivision proposed by the Beers. The subdivision would be located from the end of Millcroft Way to Craft Road. According to Village Code Section 125-8A, “the subdivider shall, within 6 months after the conditional approval of the preliminary plat, file with the

Planning Board an application for approval of the subdivision plat in final form.”. This would leave their deadline around May 11, 2020. Mr. Beer has requested an extension due to the cancellation of Planning Board meetings and the delays that Covid-19 has caused. If this deadline is not extended, the Beers would need to go through the Preliminary Plat process again, costing them \$570. He and his associates are now continuing their process to develop the Final Plat. Although, according to Village Code, the Planning Board can accept or deny a Final Plat after the 6-month deadline, Bill Troy has recommended that the Board of Trustees make this decision of extending the deadline or not. I agree with Mr. Troy. Scott’s recommendation is to extend the deadline to the end of July. By doing this, the Village shows good faith while leaving fate in the applicants’ own hands.

Troy stated that it looks like the State will not punish for delays. Schleelein stated that if the Beer’s would have wanted to come to the Planning Board they were not available. Therefore, the Planning Board did not want to penalize them for that. O’Rourke stated that she sees no problem with extending the deadline. Hardaway agreed.

Resolution #6647- To Authorize the Extension of Beer’s Project Deadline to July 31, 2020 to File with the Planning Board the Application for Approval of the Subdivision Plat in Final Form

Smith made a motion to extend the deadline to 7/31/20. O’Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway-Aye
Trustee Patricia O’Rourke-Aye

Courtney has requested that the Board pass a resolution to add the 5 new streetlights on Nor Way to the Village’s NYSEG account. Attorney Troy stated that Lisa Bonniwell would be sending a written agreement to the Village with their intent to dedicate the streetlights to the Village. Dake stated that the email was received from Bonniwell today.

Resolution #6648- To Authorize NYSEG to Bill the Village of Lansing for the Cost of Electric for 5 Street Lights on Nor Way

Whereas, the Village of Lansing will be taking over ownership of the streetlights being dedicated by IJ Construction on Nor Way, which consisting of five(5) 78 watt lights, once said lights are installed by NYSEG in the Village ROW and with the agreement of IJ Construction.

The Village of Lansing hereby authorizes NYSEG to bill the Village of Lansing by adding these streetlights to our current account #10047593792, SC4 contract, which is energy only, as of the date that the streetlights are energize which is yet to be determined.

Hardaway made a motion to approve this resolution. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye

Hartill stated that NYCOM is spearheading an effort to get NYSEG to pay their share. The following explanation was sent to the Trustees earlier today:

In the past NYSEG had refused to pay. NYSEG and RGE had taken the position that when a customer buys their gas or electricity from an ESCO, NYSEG and RGE do not pay the local gross receipts tax (GRT) on the revenue they derive from the delivery of that commodity. However, in October 2019, NYSEG and RGE filed tariff updates with the PSC that would allow them to begin collecting and paying local GRT on the delivery-only revenue from their customers IF municipalities signed an agreement that waived their rights to past underpayments, including, but not limited to, those related to the delivery-only revenue issue. Since NYCOM do not believe this is an equitable solution, NYCOM – working with Computel Consultants through our NYCOM USA program – is about to begin negotiations with NYSEG and RGE with the goal of bringing them into compliance with local GRT laws, while also securing compensation for past underpayments. (Many municipalities are already being represented by NYCOM USA.)

Given the onset of the pandemic, NYCOM knows that many of us may not have had the opportunity to confirm your interest in participating. Given the significant pressure that COVID-19 has put on municipal finances – particularly on the revenue side of the budget – NYCOM is very much aware of the fact that it is in the best interest of our impacted cities and villages to move forward with this negotiation as quickly as possible. In order to facilitate the timely collection of responses, NYCOM is asking us to let them know by **close of business June 18** whether or not we would like to be part of the NYCOM USA negotiation.

Resolution #6649- To Authorize the Mayor to Sign an Agreement with Computel Consultants (P.O. Box 35, Earlville, NY 13332; to Authorized Them to Act as Agent and Consultant for the Village of Lansing in Matters Related to the Review of Our Compliance with our Municipal Code Requirements for the Payment of Utility Gross Receipts Tax

Hardaway made a motion to approve this resolution. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye

Documents have been left in the Mayor's office to sign.

CSC Task Force Package Climate Smart Communities

Hardaway previously emailed the Trustees the CSC Task Force artifacts related to the Village's participation in the Tompkins County Council of Governments and the Cayuga

Lake Watershed Intermunicipal Organization. Both artifacts were revised to shorter versions that are in line with other municipalities' submissions to NYSERDA. These artifacts relate to PE1: Build a climate-smart community, PE1 Action: Partnerships with Other Entities. We will only be including one year of participation information in the Watershed IO and TCCOG. The information will show that we paid Watershed IO dues and participated in a year of TCCOG meetings. Meeting minutes from TCCOG meetings from the last year were included. Hardaway stated that as we get closer to the Bronze Level we will go back and fill in any weaknesses. Hardaway stated that the artifacts must be approved by the Board of Trustees before they are submitted to NYSERDA.

Resolution #6650- To Approve the Revised Artifacts Relating to PE1: Build a climate-smart community, PE1 Action: Partnerships with Other Entities.

Hardaway made a motion to approve this resolution. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye
Trustee Randy Smith-Aye

Trustee Ronny Hardaway- Aye
Trustee Patricia O'Rourke-Aye

Mayor's Comments

Hartill stated that the Southern Tier Region is now in Phase 3 of reopening. So far it has gone very well. New York State continues to have decreasing numbers of Covid-19 cases, unlike 22 other States that are increasing. Social distancing and wearing masks are working. He finds it encouraging that you can manage this. Hartill stated that Cornell is running x-ray tests to understand the enzyme.

Hartill stated that he appreciates the frustration with playgrounds. On the flip side, if we open up the equipment we would have to hire another person just to maintain cleanliness. We will most likely follow Tompkins County Guidelines when they come out.

Every Thursday morning Hartill attends a zoom meeting with Tompkins County Representatives dealing with COVID-19. The transition to Phase 2 did not go very smoothly but Phase 3 has. There is still the question as to when we will do in person meetings again. We will wait for guidance from the State. In the meantime, Zoom meetings are very useful.

Hartill reported that Tompkins County stated that there was a 30-35% decrease in sales tax in May. This is 10% of our budget. This means that we have to prioritize our construction projects.

Northwood Road storm, water and sidewalks have been done. The Town of Lansing will be doing the landscaping of the sidewalk area.

The Village has received a quote to help us with the maintenance of our gardens. It was a little higher than we had expected. There are some optional items that were proposed that Hartill would like to talk to Courtney about. Having an outside service for our landscaping

frees up the guys to do expensive road projects instead. Hartill asked Dake if a resolution was necessary. Dake stated that since the project is under \$5,000 we only needed two verbal quotes. Since there are optional items added into the quote, Dake wanted Hartill and Courtney's opinion on those items before proceeding.

We are getting ready to install the park benches that we received last fall. The Mayor will work with Courtney on the exact locations. The new park signs will also be installed. Hartill stated that Courtney is taking some time off this week to do hay.

General Discussion

Hartill stated that Eric Goetzman and Jim Bold were in attendance at the meeting. Goetzman stated that they joined the meeting because they were wondering when the Village would be starting in person meetings. They plan to start their subdivision process in January 2021.

Dan Veaner asked if moving the Village elections to September 15th has caused any hardships. Hartill stated that it has not. We are down one member right now who is in the hospital. O'Rourke wondered if the election would be in person or by mail in vote. Hartill stated that the school budget was done by all absentee ballots. Hartill thinks this will be a new way of life for the next year.

Hartill clarified for Lisa Schleelein that on Northwood Road we did the water line, stormwater and then installed a sidewalk. Schleelein stated that through all this she thinks we are seeing how important our sidewalks are. Sidewalks allow people to get out and about.

O'Rourke asked if the Mayor had heard anything else regarding taking over Graham Road. Hartill stated that he received an email today from their lawyer, Mike Gavin. Gavin informed the Mayor that things are loosening up with being able to do the subdivision for the extended stay hotel, the mall itself and Graham Road West. Hartill is very optimistic that we will be moving forward.

Hartill reported that on Catherwood Road the water main is now going to go in the road so as to avoid the gas line. After that is completed, we will repave that road.

Motion- To Adjourn

Smith motioned to adjourn. O'Rourke seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye

Trustee Randy Smith-Aye

Trustee Patricia O'Rourke-Aye

Trustee Ronny Hardaway-*

*Trustee Ronny Hardaway-lost connection and did not vote on adjournment.

The meeting was adjourned at 8:14pm.

Jodi Dake, Clerk/Treasurer