

Village of Lansing

MINUTES of the Board of Trustees Meeting held on Monday, March 15, 2021, via Zoom Videoconferencing/Teleconferencing.

PRESENT: Mayor Donald Hartill; Trustees, Ronny Hardaway, Simon Moll, Patricia O'Rourke, and Randy Smith; Clerk/Treasurer, Jodi Dake; Attorney Bill Troy; Code & Zoning Officer, Mike Scott; Supt. Of Public Works, John Courtney; Planning Board members James McCauley and Lisa Schleelein. There were 18 total people in attendance on Zoom.

Mayor Hartill called the Board of Trustees meeting to order at 7:34pm and opened the public comment period. Anne Furry thanked O'Rourke for working on getting a wall of recognition in the Village Administration Building.

Motion - To Close the Public Comment Period

Smith made a motion to close the public comment period. Moll seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Randy Smith-Aye  
Trustee Simon Moll-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

**Consider Proposed Local Law A (2021)**

The next item on the agenda was to continue the public hearing on Proposed Local Law A(2021) -Amendment of the Village of Lansing Code/Zoning Law to Rezone an Existing Portion of the Medium Density Residential (MDR) District Located on Uptown Road to High Density Residential (HDR) District.

Sherri Koski of the Ithaca Community Childcare Center at 579 Warren Rd. stated that she supports the Cornell Development on Uptown.

Heather Scott, President of the Ithaca Swim Club Board, stated that their chief concern is their privacy on the two sides that border them. They are not for or against. They do not see a benefit for them. They also have concerns of increased traffic and change of character in the area.

Gail Fagan, Vice Present of Ithaca Swim Club Board, stated that they are not opposed but have a lot of questions around it.

Schleelein stated that everyone was making assumptions as to what would be there, but we do not know what is going to be there. Schleelein previously sent the Trustees a letter with the concerns of the Planning Board. The concern is we really do not know what is going there so we cannot make an informed decision about whether a zoning change would be beneficial to the Village. The Planning Board feels we are going about this the wrong way.

Jeremy Thomas, Cornell Real Estate attended the last Planning Board meeting, and he did not recall the Planning Board taking a vote. There were concerns and a good discussion.

Smith stated that he cannot make a decision on behalf of the Village unless he understands the pros and cons of this. We do not know what the size of the development is going to be or the impact.

O'Rourke stated that she attended the last Planning Board meeting and there were a lot of concerns. The consensus was we need further discussion. She would not be comfortable on voting on this until we know what is going in there.

Jeremy Thomas stated that for Cornell Real Estate this is just an initial step. Knowing the kinds of developments that work in this environment. Single family homes and duplexes that can get financed and completed is very hard for this parcel as a MDR. To unlock the value of this parcel in terms of increased revenue, increase tax base and supporting the economy of the Village changing the zoning for this parcel would be the best way to go. He feels that there is real value in being able to encourage a development here. There is process of protection. Once a developer did come in, they would have to go through the special permit process and answer the Village's concerns. The reason they want to have this property rezoned is because it will help them find a developer.

Moll stated that he is not opposed to the zoning change. He feels that High Density Residential does fit there. He has a sense of unease with the process and feels we are working backwards. He would rather see a plan come forward first. There would be a reasonable chance that we would approve it with a plan.

Hardaway feels we have already done a lot of the groundwork to proceed with an upzoning so the time would be significantly shorter in the future. Scott stated that if the Village is concerned about what may go there, they are better off just leaving it as it is now. The Board all agreed that they are not opposed to the upzoning but want to see a plan before they do an upzone. As Cornell Real Estate markets this property they can let potential developers know that the Village is open to the conversation of upzoning. The public hearing was left open. Schleelein will look into how this property got to MDR in the first place.

Hartill pointed out that a 239 was sent to the County and they had no concerns. It was suggested that when they do come back to the Village with a potential developer that there be a joint meeting of the Trustees and Planning Board to expediate the process. The primary concern is, is this a benefit to the Village. The Village will pay a lot of attention to Troy's concerns of spot zoning.

The next item on the agenda was the approval of minutes from March 1, 2021.

Motion - To Approve the Minutes of March 1, 2021

O'Rourke made a motion to approve minutes. Hardaway seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Randy Smith-Aye  
Trustee Simon Moll-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

### **Budget**

Mayor Hartill stated that Dake has sent everyone the explanation of the budget numbers that are being proposed. Dake went through the budget with the Trustees.

## **Expenditures/Revenues for 2021-22 Proposed Budget- March 15, 2021**

### **Board of Trustees**

A1010.1 \$24,000- Trustee Salary-not changed  
A1010.4 \$ 3,000- Contractual expense  
-Send 2 to training would be ~\$1,000 each.  
-Temi translating Trustee minutes \$.25 per minute -\$1,000

### **Mayor**

A1210.1 \$14,000- Mayor Salary  
A1210.4 \$ 500- Misc. Contractual

### **Auditor**

A1320.4 \$4,900- Review (\$8,700 if did Full audit like last year)

### **Assessment**

A1355.4 \$500- Prepare Village Tax Bills

### **Clerk**

A1410.1 \$79,869- Clerk/Treasurer-All salaries increased by 3% with one exception.  
A1410.2 \$0-No equipment needed  
A1410.4 \$12,500- Includes copier lease \$3,000, misc. office supplies for whole office, maintenance agreements for software, legal ads, training, postage.

### **Law**

A1420.4 \$37,500- Troy Legal fees still \$250/hr.

### **Engineer**

A1440.4 **\$76,500**- Engineering (From TG Miller)  
\$2,500- General Engineering  
\$6,500-Inventory existing Village owned stormwater -coordinate repairs  
and  
complete mapping  
\$1,500- Storm- General expenses  
\$22,000-Highgate Circle Storm Sewer-install from 5 Highgate Circle to  
Highgate NE. Approximately 1,700 feet. This is for survey,  
design and  
construction phase services  
\$5,000- Graham Rd Culvert Replacement  
\$25,000- Dart Drive sidewalk improvement  
\$14,000-Graham Rd. West Sidewalk Improvement

Elections

A1450.4 \$1,500- same

Village Office

A1620.2 \$2,000- Adding camera/recording system to conference room

A1620.42 **\$20,000**-FLTG \$7,300/Water- \$3,200 (\$69.05min x 3 x 12+ increase)/NYSEG-\$9,500

A1620.4 **\$12,400**- Village Office  
-\$2,000- Repair/Maintenance to current building  
-\$4,500- Cleaning-includes cleaning of carpet & windows  
-\$900- Sprinkler/fire alarm annual test & monitoring  
-\$5,000 add Mayor pictures/book to start gallery wall

Buildings-Garage

A1640.2 **\$0**-last year was salt barn lean to

A1640.4 **\$3,000**- Miscellaneous building repairs and maintenance.

Special Items

A1910.4 **\$65,000**- Total Unallocated Ins.  
-\$20,000- Workers Comp -Comp Alliance  
-\$45,000- Insurance

A1920.4 **\$4,720** Municipal Dues  
\$2,020- NYCOM  
\$ 900- Cayuga Lake Watershed IO  
\$1,500- Stormwater Coalition  
\$ 300-Planning Federation

A1990.4 \$20,000- Contingency

Traffic control

A3310.2 \$0- New equipment

A3310.4 \$3,500- Traffic signal repair & maintenance. Peek controller box typically lasts 3 years. Pedestrian button replacement at Uptown/Warren Rd.

Animal Control

A3520.4 \$2,000- Animal Control-Deer

Code

A3620.11 \$30,050-½ Code Officers Salary -3%

A3620.12 \$12,943- Electrical Inspector -3%

A3620.13 \$11,706- Fire Inspector-3%

A3620.4 \$9,000- Misc. contractual, clothing allowance, training and mileage for Mike, Floyd & Brian, support for WLB code program/mobile application AT&T cell & iPad

Street Maintenance

A5010.1 \$82,276- John salary-3%

A5110.12 \$65,394- Chris-current rate \$24.88 increase to \$26.62-7%

A5110.13 \$66,027-Nolan-current rate \$26.74 increase to \$27.54-3%

A5110.2 \$151,000-Replace 2013 Volvo Loader LG60G (2020-21- didn't do-COVID)

A5110.4 **\$ 90,000**  
-\$10,000- Striping of miscellaneous roads  
-\$30,000- Crack sealing various roads

-\$50,000- Repair weak spots, fuel, equipment repairs etc.

Permanent Improvements

A5112.2 **\$622,300**

1. St. Joseph's Lane	220 tons	\$22,000
2. Votopka Rd.	80 tons	\$ 8,000
3. Oakcrest Rd. ?	1464 tons	\$146,400-after sewer line
4. Dart Dr. ?	1281 tons	\$128,100-after sewer repair & sidewalk
5. Graham Rd. & Culvert	1006 tons	\$175,600-related to water main project
Road resurfacing, milling, etc.		<b>Total: \$480,100</b>

The "?" are all contingent on completion of other projects like water, sewer, and sidewalks.

Graham Road West-\$142,200

350' Granite curb @\$40lf installed	\$14,000
400' of sidewalk 222s	\$12,000
Outside contractual	\$15,000
Striping	\$4,000
Blacktop 2888sy at 3" 470 ton	\$47,000
Storm 18"x300' at \$55lf	\$16,500
Catch Basins 4 at \$2,500e	\$10,000
Contingency 20%	\$23,700
<b>Total</b>	<b>\$142,200</b>

Snow

A5142.4 **\$90,000**- 1,000 tons salt, blades, plow bolts, etc. Increased due to salt price increase. Current price is \$70.95/ton

Street lighting

A5182.2 **\$55,000**- \$5,000-Replace misc. Metal Halide/HPS to LED (10 on Bolton Estates and 5 on Millcroft Way)  
-\$50,000-Add new streetlights to Dart Drive similar to Northwoods Rd.

A5182.4 **\$46,000**- Average maintenance and electricity costs. Increased because we are adding streetlights.

Sidewalks

A5410.2 **\$250,000**-3,800' sidewalk on Dart Drive-removed from 2020-21 budget and doing in house  
\*Graham Rd. sidewalk is under A5112.2 above

A5410.41 **\$ 5,000**- Greenway-same as last year

Public Transportation

A5680.4 **\$6,500**- Gadabout

Playgrounds

A7140.2 **\$43,400**-\$ 6,000-2 benches at Blackchin Blvd. (Already poured pads)  
-\$ 6,500-2 bench, one in Ned Hickey Park and Shannon Park  
-\$15,000-Small pavilion in Ned Hickey Park  
-\$15,900-New Ferris Z turn mower

A7140.4       **\$10,000**- Park repairs, Dankert Park fence repair and reseed and fertilizer to create sod at Hartill Park

Youth Programs

A7310.4       **\$33,579**  
                  -\$17,130- Recreation Partnership  
                  -\$16,449- Joint Youth Commission Town of Ithaca

Celebrations

A7550.4       **\$600**  
                  -\$300- East Shore Festival of the Arts- TOL  
                  -\$300- Village Holiday Party

Zoning

A8010.1       \$30,050- ½ of Mike-3%  
A8010.12      \$1,800- BZA \$75 per meeting  
A8010.41      \$ 500- Contractual  
A8010.42      \$3,300- Legal fees

Planning

A8020.1       \$24,000- Planning Board Salary  
A8020.11      \$0- PT Clerk for PB Meetings & BZA as needed  
A8020.41      \$37,500- Legal at current spending level (still \$250/hr.)  
A8020.43      \$10,000- Planning Eng.- Brent Cross (\$8,220 to date in 19-20)  
A8020.44      \$3,000- Contractual- Sending 2 Board members to training. Legal ads.

Storm

A8140.4       **\$40,000**- Miscellaneous storm placement and maintenance for inspecting retention ponds owned by Village.

Beautification

A8510.4       **\$12,000**  
                  Tree planting program                                         \$ 2,000  
                  Maintain Village flower beds-8 intersection beds plus main office. \$10,000

Employee Benefits

A9010.8       \$72,009- Retirement  
A9030.8       \$27,597-Social Security .062 of salary  
A9030.81      \$6,454-Medicare .0145 of salary  
A9045.8       \$900 Life Insurance-currently \$69.65/mo.  
A9055.8       \$2,400-Shelter Point Disability & Paid Family Leave (Based on Salaries)  
A9055.83      \$2,700-Long Term Disability currently \$203.54/mo.  
A9060.8       \$94,000-Added \$14k-Chris going from single to family, employees on insurance thru Consortium, Scott thru wife \$5,000 & 1 retiree \$2,400 max, \$3,000-dental  
A9089.8       \$3,000- longevity same as last year

Transfer to Capital Reserve

A0962.4       \$ 246,991-Transfer to General Reserve

General Revenue

A1001           \$795,469-Real Property Tax rate will remain the same as last year @ \$1.50.  
                  -Taxable Value-increased from \$516,489,440 to \$530,312,416  
                  -Last year's tax revenue was \$774,734, an increase of ~\$20K  
(move tax is \$624.47 and has **not** been figured in-Explanation from Jay Franklin-The 'proper' way of accounting for those charges is to take your levy and subtract the \$624.47)

from it. So, when you add the adjusted levy (which is now \$624.47 short) and you add back in the \$624.47 to it - you get the levy that you wanted in the first place. I say 'proper' as sometimes the amount of the 520 charges is so insignificant that it is not worth accounting for.)

Allowable Levy Tax Base Growth Factor is 1.0131(Tax Cap)

- A1081           \$21,196-In Lieu of Taxes- \$1.50 tax rate  
                  (Value is \$10,191,000 x \$1.50=\$15,287+Arrowhead **\$5,909** (using this  
                  year's number because don't know next yet)
- A1090           \$2,000-Penalties on taxes being late
- A1120           \$700,000 Sales Tax- COVID but (We are on track for \$700K this year)
- A1130           \$32,000- Utility Gross receipts Tax-NYSEG/Phone/other energy suppliers
- A1170           \$21,000- Cable Franchise fees (\$23K last year and keeps going down. Only  
\$10,803  
                  for 2 quarters)
- A1230           \$500- Treasures Fees = tax searches- I think we should increase the price of a tax  
                  search to \$20 since we have charged \$10 since the beginning of time.
- A1560           \$12,200 -Electrical Inspection Fees
- A2110           \$50-Zoning Fees
- A2115           \$250-Planning Board Fees
- A2401           \$500-Interest
- A2410           \$50-Rental of Real Property -renting old conference room-lowered due to COVID
- A2550           \$1,000-Sign Permits
- A2590           \$25,000-Building Permits
- A2655           \$ 50-Minor sales (copies)
- A2665           **\$80,000-** Sale of Equipment  
                  - \$75,000 2013 Volvo Loader  
                  - \$ 5,000 2017 Ferris IS3200Z Z Turn Mower
- A2770           \$100-Solar Farms Incentive-NEW CODE
- A2701           \$0-Refund of Prior Years-Comp Alliance started a "Safe Workplace Award"  
                  which we got this year for \$1,674 but I don't think we should include this in the  
                  budget.
- A2816           \$20,000- Transfer from Water Fund
- A2818           \$15,000- Transfer from Sewer Fund
- A2850           \$0 -Transfer from Reserve  
                  As of January, General Reserve is \$2,471,342. Have not done the \$296,123  
                  transfer for 20-21.
- A2850P          \$0-Transfer from Park Reserve  
                  Park Reserve balance is \$594,833.
- A3001           \$0- State Aid OSC is required by Chapter 59 of the Laws of 2019 to withhold  
                  certain County sales tax revenues & make payments to the impacted towns &  
                  villages in the amounts they previously received through AIM in 2019-20 (Last  
                  year \$7K)
- A3005           \$70,000-Mortgage Tax –receive twice a year and have received \$37,113
- A3501           \$90,000-CHIPS –Courtney thinks it will be the same as last year.  
                  (Includes for Pave NY. Extreme Winter Recovery is no longer.)
- A3989           \$0-Grants

2/28/21 by the book unappropriated fund balance is \$552,698. Using \$800,000- we have been conservative. COVID-19 created an uncertain environment.

Hardaway stated that based upon the recent Federal Stimulus Package, the American Recovery Act. There is a chance that the Village will get a substantial amount of money. Hardaway asked where this would fall within our funding structure. Dake stated that it depends how they code it. What happens at the end of the year is if you get more revenue than you anticipated then it just goes over to the next year as your appropriated cash surplus.

Other than Graham Road west, Smith wondered if there would be any more expenses with the mall on that property. Courtney stated that there may be some additional ditching around Pyramid Drive but that would go under general highway maintenance. Hartill stated that the other thing we will probably be doing is improving the walkway from Shannon Park to the mall.

### Water Expenses

F1990.4	\$10,000- Contingency
F8320.41	\$3,000- Electricity
F8320.44	\$755,000- Water Purchases-based on consumption of 132,908,439 * \$5.60 plus other charges that BP charges for sprinklers and such as other water charges. (\$10K)
F8320.45	<b>\$34,000-</b> Engineering -from TG Millers \$5,000-General Engineering \$7,000-Dart/Graham Road Water Main Replacement Phase I \$22,000-Warren Rd. Water Main Replacement
F8340.2	<b>\$516,000</b> -\$10,000 Fix Airport Tank per inspection -\$ 6,000 Graham Culvert crossing at the time of culvert replacement -\$200,000 Warren Road extra (won't know for sure until it goes out to bid. material prices increasing) -\$300,000 Brown Road water line-lots of breaks
F8340.4	\$20,000- Contractual
F9962.2	\$20,000- Transfer to General Fund
F0962.4	\$148,200-Transfer to Water Reserve

Water Reserve Balance is \$1,132,371 as of 1/31/21

### Water Revenue

F2140	\$1,117,000- Meter Sales- Bolton rate \$5.60 plus 50% surcharge (\$2.80/1,000gal). Based on a total consumption guess of 132,908,439 and rounded. (2 hotels down, mall low occupancy, Borg Warner may change but won't be until next year and new 140-unit apartments have all been considered)
F2144	\$10,000- Service Charges-sprinkler charges by SCLIWC put on the bill and we pay them. (Just a pass thru. See F8320.44.)
F2148	\$15,000- Late fees
F2401	\$ 200- Bank interest earnings



F5031 \$ - Transfer from Reserve Fund

Appropriated cash surplus is \$364,000.

**Sewer Expenses**

G1440.4 **\$277,400** - Engineering - TG Miller  
-\$3,000 General Consultation  
-\$238,400 Sewer to Town of Lansing  
-\$7,500 Dart Dr Main Replacement-Survey, Design, Attorney and Construction Phase Services for a Public Works project.  
-\$25,000 Route 13 I&I Repairs-Prepare plans, details and bidding documents for priority repairs to mains investigated in 2017 and Spring 2018. Public works construction project to complete repairs of roughly 1,000 feet of sewer mains to be budgeted for 2020.  
-\$3,500 Sanitary Sewer Bridge Crossing

G1990.4 \$10,000- Contingent Account

G8120.2 \$75,000- Capital Projects: TG Miller Dart Drive Main Replacement  
(carry over from 2020-21)  
Repair/Replace roughly 500 feet of 8-inch sewer main from Cayuga Mall to Warren Road with combination of spot repairs, pipe bursting and/or lining.  
In 2019-20 we were originally going to replace 3,700 feet.  
(Revised per layout dated 11/8/19)

G8120.22 \$2,972,600-Town of Lansing Sewer Project

G8120.4 **\$180,000**- I&I Contractual  
-\$115,000- Route 13 (North and South) I&I Repairs (Carry Forward 2 yrs.)  
-\$10,000- Engineer's inspection reports that the two sewer suspension bridges need some cleaning, grubbing & repair (carried over)  
-\$40,000- Repair sag in line at railroad bed transmission line (carried over)  
-\$15,000- Miscellaneous

G8120.42 \$ 0- Video & Flushing

G8189.4 \$808,200- Intergovernmental charge for sewer \$5.05/1,000gal.  
Borg Warner \$137,000 goes to VCH based on past  
(132,908,439 \* \$5.05=\$671,200 + \$137,000)  
not all water customers are on sewer

G9710.6 \$ 0- Bond Principal Paid Off!!

G9710.7 \$ 0- Bond Interest

G9901.9 \$15,000- Transfer to General

G9950.9 \$ 0- Transfer to Capital Reserve

Jan 2021 Sewer Reserve Balance is \$3,830,855 Haven't transferred the \$2,624,433 for sewer extension project or Dart project.

**Sewer Revenue**

G1030 \$0- Sewer Paid Off

G2120 \$236,500- VOL share of sewer-currently 25% surcharge of water rate =  
\$1.40/1,000 gal.\*132,908,439=\$186,072  
(not all water customers are on sewer-to be corrected at PH)

- (Bolton rate \$5.60 x 25% surcharge rounded is \$1.40/1,000 gal.) PLUS  
Maintenance fee from Town of Lansing~\$12,500  
Borg Warner to VOL-\$38K
- G2122 \$5,000- 5 connections
  - G2128 \$10,000- Interest and penalties
  - G2374 \$693,000- VCH gets their Share of Sewer-\$5.05/ 1,000 gal.-VCH sewer charge on sewer billing & \$137,000 from Borg Warner
  - G2401 \$200- Interest
  - G2770 \$900,000- Income from other Municipality or Company for expansion to TOL never received in 2019-20 or 2020-21 budget since project not started.
  - G5031 \$1,893,500.00-Transfer from Sewer Capital Reserve for expansion to TOL - 2018-19 budgeted \$2,195,200 rebudgeted in 2019-20 for \$2,624,433 in 2020-21 for \$1,887,394

Appropriated cash surplus is \$314,643-By the book method. Will be closer to \$600,000 since Town of Lansing Sewer Expansion not ready to go yet.

The total budgets being proposed are:

General-\$2,686,365

Water-\$1,506,200

Sewer-\$4,338,200

The following are the **remaining highway expenditures** that Courtney expects to still complete out of the **2020-21 Budget** not including normal operation expenses:

**General**

1. A1440.4 **\$28,500**-Engineering **TG Miller**
  - i. \$22,000-Highgate Circle Storm Sewer technical service
  - ii. \$6,500-Graham Rd. culvert technical services
2. A1640.2 **\$30,000**- Build 18’x60’ lean-to side of salt barn to use as cold storage. Town has committed to build this spring.
3. A5110.2 **\$2,035**-Tracks for the T-595 Bobcat skidsteer.  
**\$6,000**-Skidsteer auger bucket for adding shoulders to trails
4. A5110.4 **\$40,000**-Street maintenance
  - a. crack seal
  - b. Street sweeping
5. A5112.2 **\$131,200**-Place asphalt top on

a. Bomax Dr Mill and fill 850T	<b>-\$ 91,000</b>
b. Catherwood Rd Mill and fill 350T	<b>-\$ 40,200</b>
c. Cedar & Hemlock	<b>-\$100,000</b>
d. Office Parking Lot	<b>-\$ 20,000</b>
6. A5410.2 **\$2,000**-Sidewalks

- a. Back up walks paved in 2020 Dart to field and Wakefield to Coventry Walk
- 7. A7140.2 **\$3,000**-Park Soccer Goals
  - a. A7140.4 **\$5,000**-Park Contractual-trash receptacles & soccer nets for Dankert Park
- 8. A5182.2 **\$20,000**-Streetlighting
  - a. Install Bollard Lighting on Highgate to Sevanna Park Trail **-\$10,000**
  - b. Convert Janivar/Leif's Way **-\$10,000**
- 9. A5142.4 **\$10,000**-Snow-Order 140 tons of salt
- 10. A8140.4 **\$100,000**-Stormwater-Install storm sewer from 5 Highgate Circle to Highgate NE
- 11. A8510.4 **\$10,800**-Community Beatification
  - Tree planting in Northwoods Rd. Blvd 9-10 trees **-\$6,000**
  - Shoulder and topsoil at Northwoods Rd from Warren to Coventry Walk 120cy @40 **-\$4,800**

**WATER**

- F8320.45-**\$21,500**-Engineering
  - \$4,500- final design for Dart Dr. water
  - \$10,000-final design Warren Rd. water main replacement
  - \$7,000-Soil borings for Warren Rd. water main replacement
- F8340.2 **\$500,000**-Water Line Replacements
  - a. Already purchased waterline for Graham Rd. but may lack a few parts. Install water up to large cross pipe that will be replaced out of next year budget **-\$ 40,000**
  - b. Warren Rd. Water Main Replacement **-\$450,000**
  - c. 87 Uptown add meter & hot box **-\$ 10,000**

**SEWER**

- G1440.4-**\$47,000**-TG Miller Engineering
  - \$25,000-Cayuga Heights. Rd Expansion technical services
  - \$22,000 -Cayuga Heights. Rd Expansion soil borings
- G8120.2 **\$22,000** Sewer Equipment-Flow Meter install to match contiguous Municipalities

Moll questioned G2120, since it changed quite a bit from last year's budget. Dake explained that it is a pretty straight forward formula. The Village surcharge is 25% and with the water increase it is \$1.40/1,000 gallons of water consumed. (Dake reviewed the numbers and found that the total consumption number used was for all water customers and not just sewer customers. G2120, G2374, G5031 and G8189.4 will all be adjusted at the Public Hearing meeting.)

Resolution # 6717-To Set the Budget Public Hearing for April 5, 2021 at 7:35pm

Smith moved to set the public hearing. Hardaway seconded the motion. A vote was

taken:

Mayor Donald Hartill-Aye  
Trustee Randy Smith-Aye  
Trustee Simon Moll-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

### **Pandemic Operational Plan**

Hartill stated that Dake has put together a Pandemic Operation Plan that is required by New York State. The plan is based on Bolton Point's Plan. Smith stated that he read through the plan pretty thoroughly and he liked it.

Resolution # 6718-To Adopt the Pandemic Operational Plan

Smith moved to adopt the Plan. Moll seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Randy Smith-Aye  
Trustee Simon Moll-Aye

Trustee Ronny Hardaway-Aye  
Trustee Patricia O'Rourke-Aye

### **Mayor's Comments**

Hartill reminded the Board that emails are subject to FOIL and that Board business could not be conducted in that way. There have been a lot of emails back and forth that could be considered a Trustee conversation outside the public regime. If emails are on your particular computer, you have to preserve them for five years and so it is a very dangerous thing to do. So, we need to be extremely careful about trying to do Village business by email.

Hartill also mentioned that there has been a fair amount of enthusiasm for climate things. To expect our staff to do all of the research and provide all the documentation is excessive. If we are going down that path, then the people who are pushing it really do the homework or find some mechanism that does not involve our staff.

### **General Comments**

Hardaway put forward two resolutions, one for the Village to join the Clean Energy Community Program. The work that is being done for Smart Communities can also give us credit within that organization. Terry Carrol and his CCE group have been supporting the village for the Climate Smart Communities and is coordinating the Clean Energy Communities Program. We can get small grants pretty easily, but this association will allow us to go for larger grants, maybe even jointly with neighboring municipalities.

Hartill stated that normal this should appear on our agenda, which it has not. Hartill suggested that in the future we try to go that path.

Smith stated that he has no idea what this resolution is really about and was not in favor of it until he understands it. If it really is a repeat of the same thing we are doing now, it does not make sense for NYSERDA to be doing the same program. Hardaway explained that the one we are joining is actually a regional program through the Southern Tier which Terry Carol is coordinating through

NYSERDA and CCE. When the State looks at grant applications they look to see if you have joined the CSC and the Clean Energy Communities. By joining both groups we are increasing our grant points. Through NYS more and more climate related grants are going to be forthcoming. Moll added that some of the programs that we get points for through CSC you actually have to put in your application through CAC. There is a lot of interplay between CSC and CEC.

Smith asked if these grant funds would have to be used towards some kind of climate smart. Moll stated that not necessarily. \$5,000 or less they just write you a check and you can do whatever you want with it. Other grants you need to have a plan and do something climate related.

Hardaway stated that the Village gets points for joining multiple regional groups that are performing climate or clean energy actions. Hardaway agreed that our staff could not handle the extra grant work but most of these grants have money built into them to pay a grant manager to manage it for us. Basically, we are expanding our visibility within the State.

Dake asked how sidewalks and stormwater relate to clean energy. Hardaway stated that is it climate action, not just clean energy. Moll stated that through CSC there is a safe route to school program that funds sidewalks that lead to schools. Potentially our Dart Drive sidewalk project would qualify since there is a preschool at the end of Dart Drive. Dake asked if it would be a smart idea to wait to do the Dart sidewalk until we see if we can get grant money. Dake asked if the advantage of joining this program is that someone there would write grants for us. Hardaway stated that they do not manage the grant for the grant award winner, but they do include a percentage of the grant award so you can use money to hire a grant manager. There are several companies in this area that will manage grants for small municipalities.

Smith stated that he would support this as long as the Board has involvement in the decision process. Courtney stated that he has spoken with Brent Cross at the Village of Cayuga Heights about the grants that they received, and he stated that there is a lot of red tape with these grants.

#### Resolution #6719- To Join the NYSERDA Clean Energy Communities Program

WHEREAS the Village of Lansing recognizes the importance of implementing clean energy actions, saving energy costs, creating clean-energy-related jobs, and improving the environment through clean-energy use, and;

WHEREAS the Village of Lansing recognizes the value of involvement with other climate programs that offer access to a broader network or a different set of resources, and;

WHEREAS the Village of Lansing recognizes that joining a regional campaign allows the Village to further demonstrate its commitment to climate action, share best practices, learn from others, and receive direct technical assistance, as applicable, and;

WHEREAS the Village of Lansing understands that Village actions undertaken and completed within the Village Climate Smart Communities program could concurrently support and fulfill high impact actions within NYSERDA's Clean Energy Communities program;

NOW, THEREFORE, BE IT RESOLVED that the Village of Lansing Board of Trustees hereby votes to adopt this resolution authorizing the Climate Smart Communities Coordinator or a

designee, acting on behalf of the Village of Lansing, to engage and coordinate with NYSERDA's Clean Energy Communities program to submit the Village's evidence of completing a minimum of four (out of ten) CEC High Impact Actions Items, as appropriate.

Hardaway motioned to approve this resolution. Moll seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Patricia O'Rourke-Aye  
Trust Simon Moll-Aye

Trustee Randy Smith-Aye  
Trustee Ronny Hardaway-Aye

The other was to join the Energy Star Portfolio Manager Program. Basically, it is giving permission to the Climate Smart Communities Coordinator to input the Village's building energy usage data into the Energy Star portfolio. An account will be set up and we will track our energy usage for each building from year to year. The purpose of this Federal program is to track different building types to see how the energy emissions has changed. Annually the clerk/treasurer can send that information to the coordinator.

#### Resolution #6720- To Join the Energy Star Portfolio Manager Program

WHEREAS buildings are one of the largest users of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Village of Lansing is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS the Village of Lansing Board of Trustees desires to use Building Energy Benchmarking - a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Village of Lansing;

NOW, THEREFORE, BE IT RESOLVED that the Village of Lansing Board of Trustees hereby votes to adopt this resolution authorizing the Climate Smart Communities Coordinator or a designee, acting on behalf of the Village of Lansing, to submit the Village's energy-usage data into the Energy Star Portfolio Manager program to record, track, and report the Village's progress toward attaining its energy-reduction and greenhouse-gas-emissions reduction goals and efforts on a yearly basis.

Hardaway motioned to approve this resolution. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Patricia O'Rourke-Aye

Trustee Randy Smith-Aye  
Trustee Ronny Hardaway-Aye

Trust Simon Moll-Aye

Hardaway stated that the CSC greenhouse gas inventory document is almost completed. The plan is to submit it to the Trustees in April. CSC's next step is to put together a Climate Action Plan. CCE will give us free assistance on this. Smith would like more information before we discuss it at a Trustee meeting.

Motion- To Adjourn

Hardaway motioned to adjourn. Smith seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye  
Trustee Patricia O'Rourke-Aye  
Trust Simon Moll-Aye

Trustee Randy Smith-Aye  
Trustee Ronny Hardaway-Aye

The meeting was adjourned at 9:20pm.

Jodi Dake, Clerk/Treasurer