

Village of Lansing

MINUTES of the Board of Trustees Meeting held on Monday, May 3, 2021, via Zoom Videoconferencing/Teleconferencing.

PRESENT: Mayor Ronny Hardaway; Trustees, Carolyn Greenwald, Simon Moll, Patricia O'Rourke and Randy Smith; Clerk/Treasurer, Jodi Dake; Attorney Bill Troy; Mike Scott, Code & Zoning Officer; John Courtney, Supt. Of Public Works; Planning Board member Mike Baker; Roy Hogben, BZA member. There were 13 total people in attendance on Zoom.

Mayor Hardaway called the Board of Trustees meeting to order at 7:32pm. Newly elected Mayor Hardaway started by welcomed Carolyn Greenwald as a newly elected Trustee and returning Trustee Patricia O'Rourke. They, along with Mayor Ronny Hardaway were elected at last Tuesday's election. Dake stated that all three have completed their Oath of Office.

Hardaway opened the public comment period. Carolyn Kenyon of 1000 Cayuga Heights Road asked the Board for a memorandum of support for the New York Health Act. The New York Health Act has passed the NY State Assembly three years in a row and is expected to be brought to the Senate floor for the first time in May or early June. The NY Health Act creates a single government-run health insurance program for New York and would provide comprehensive health care, free of charge, for all New Yorkers. It would eliminate private health insurance. Currently Tompkins County budgets \$10,397,170 for Medicaid. If this is passed there will be no Medicaid. Most of the County's funds come from property taxes so she believes that it would save us all in property taxes and that it would reduce the cost of healthcare for 98% of New Yorkers. It would also eliminate networks and reduce paperwork. Kenyon will email more information to Dake to share with the Trustees.

Motion - To Close the Public Comment Period

Moll made a motion to close the public comment period. O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

Hardaway entertained a motion to approve the minutes from May 3, 2021.

Motion - To Approve the Minutes of May 3, 2021

Smith made a motion to approve minutes. O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Abstain	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

## **2021 Organizational Meeting**

### **RESOLUTION #6724-Appointment of Mike Baker as a Member of the Planning Board**

Be it RESOLVED, that the Board of Trustees hereby appoints Mike Baker as Planning Board Member for a five-year term that will expire at the end of the Village's official year in 2026.

Trustee Moll moved to appoint Baker to the Planning Board. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

### **RESOLUTION #6725-Appointment of Tony Ingraffea as a Member of the Planning Board to Complete Carolyn Greenwald's Term Until May 2023**

Be it RESOLVED, that the Board of Trustees hereby appoints Tony Ingraffea as Planning Board Member with a term that will expire at the end of the Village's official year in 2023.

Trustee Smith moved to appoint Tony Ingraffea to the Planning Board. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

At this time there is no one recommended for the Planning Board Alternate position.

### **RESOLUTION #6726-Appointment of Lynn Leopold as Board of Zoning Appeals Chair**

Be it RESOLVED, that the Board of Trustees hereby appoints Lynn Leopold as the Chair of the Board of Zoning Appeals for a five-year term that will expire at the end of the Village's official year in 2026.

Trustee Moll moved to appoint Leopold as chair of the Board of Zoning Appeals. Trustee Smith seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

There was no one recommended for the BZA Alternate position. Hardaway stated that Pat O'Rourke has agreed to be the Deputy Mayor.

**RESOLUTION #6727-Appointment of Village of Lansing Deputy Mayor**

Be it RESOLVED, that the Board of Trustees authorize the Mayor to appoint Patricia O'Rourke as the Deputy Mayor for a one-year term.

Trustee Smith moved to appoint Patricia O'Rourke as the Deputy Mayor. Trustee Moll seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

**RESOLUTION #6728-Appointment of Clerk/Treasurer**

Be it RESOLVED, that the Board authorizes the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two-year term that will expire at the end of the Village's official year in 2023.

Trustee Smith moved to authorize the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two-year term. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

**RESOLUTION #6729-Appointment of John Dennis to the Tompkins County EMC for a Period of One Year**

Be it RESOLVED, that the Board of Trustees hereby appoints John Dennis to the TCEMC for a one-year term.

Trustee Moll moved to appoint John Dennis to the TCEMC. Trustee Smith seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

O'Rourke pointed out that he has been nominated several times but has not reported back to the Trustees. Hardaway will contact Dennis and have him come to a meeting to give a report.

**RESOLUTION #6730**-Appointment of Mike Scott to the Stormwater Coalition of Tompkins County for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Mike Scott to the Stormwater Coalition of Tompkins County for a one-year term.

Trustee O'Rourke moved to appoint Mike Scott to the SCTC. Trustee Smith seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

Dake received a call from the Lansing Ledger requesting that the Village make them the official newspaper. The NYCOM Handbook states the following:

The designation of an official newspaper is generally effective for one year and is usually accomplished at the organizational meeting. The official newspaper must be one which has general circulation within the village. It need not be published in the village, but the Board of Trustees must determine that there is broad distribution of the newspaper within the village [Village Law 21-2100(1)]. A "penny saver" or other publication which is distributed or made available primarily for advertising purposes to the public generally free of charge, is NOT a newspaper for purposes of the requirement [General Construction Law 60]. If the village does not designate an official newspaper, then each time a notice must be published the resolution authorizing that publication must specify the particular newspaper in which it is to be published.

Given this legal requirement, the Village may not use the Lansing Ledger to publish legal notices.

**RESOLUTION #6731**-Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Trustee Hardaway moved to establish the Ithaca Journal as the Village's official newspaper. Trustee Moll seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

The following are the federally acknowledged holidays that the Village will be observing:

- Official Holidays for 2021-22
- July 5-Observe July 4<sup>th</sup> Holiday
- Sept. 6- Labor Day
- Oct. 11- Columbus Day (Planning Board)

Nov. 11-Veterans Day (Noon Trustee meeting will take place Wednesday)  
Jan. 17- Martin Luther King Day  
Feb. 21- President's Day

**RESOLUTION #6732**-Establishment of Meeting Days

Be it RESOLVED, that the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month, at 7:30PM, and the second Thursday, following the first Monday of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

Trustee Smith moved to establish the meeting days. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

The next resolution was to establish the Rules of Procedure.

**RESOLUTION # 6733**- Adopting Rules of Procedure for the Board of Trustees of the Village of Lansing

Whereas, Village Law § 4-412 provides that the Board of Trustees may determine its own rules of procedure;

Now, Therefore Be It Resolved, the following rules of procedure are adopted annually pursuant to Village Law § 4-412:

**Rules of Procedure for the Board of Trustees of the Village of Lansing**

**REGULAR MEETINGS:** The Board of Trustees' Regular Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month, commencing at 7:30pm in the Village Conference Room and the 2<sup>nd</sup> Thursday after the first Monday meeting at 12:00pm (Noon) to meet with staff.

**SPECIAL MEETINGS:** Special meetings of the Board of Trustees are all Board meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee upon notice to the entire Board. Notice must be given to each member of the Board of Trustees by telephone, in person, or email at least 24 hours in advance of the meeting unless an emergency requires the meeting to be held on less than 24-hour notice.

**QUORUM:** A quorum of the Board must be physically present to conduct business. A quorum of the five-member Board of Trustee is three, regardless of vacancies.

**EXECUTIVE SESSIONS:** Executive Sessions must be held in accordance with NYS Public Officers Law § 105. All executive sessions must be entered into by a motion made from a properly noticed and conducted open meeting.

AGENDAS: The agenda is to be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must be provided to the Clerk in writing or via email at least 24 hours before the meeting starts. The agenda must be prepared by noon on the day of the meeting. However, items may be placed on the agenda at any time. If necessary, a supplemental agenda may be distributed at the beginning of the meeting.

VOTING: Pursuant to the New York State Village Law and General Construction Law, each member of the Board has one vote. The Mayor may vote on any matter but must vote in case of a tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law. A vote upon any question must be taken by ayes and nays, and the names of the members present and their votes must be entered in the minutes.

#### GENERAL RULES OF PROCEDURE:

- a) The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at meetings of the Board. If neither the Mayor nor Deputy Mayor is present at a meeting, the Board members vote on the appointment of an acting Mayor. The presiding officer may debate, move and take any action that may be taken by other members of the Board. Board members are not required to rise, but must be recognized by the presiding officer before making motions and speaking.
- b) Every motion must be seconded before being put to a vote; all motions must be recorded in their entirety in the Board's minutes.
- c) Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until the question of order is determined, and, if in order, they must be permitted to proceed. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require a two-thirds vote to pass.

#### GUIDELINES FOR PUBLIC COMMENT:

- The public may speak only during the Public Comment period of the meeting or at such other times as a majority of the Board allows.
- Speakers must give their name, address and organization, if any.
- Speakers must limit their remarks to three minutes on a given topic.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks must be addressed to the Board as a body and not to any member thereof.
- Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications.

#### MINUTES:

- a) The Clerk is responsible for taking the minutes of the Board. Minutes must consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Minutes are not taken in executive session. However, once the Board comes out of Executive session, minutes must be taken of any action decided in executive session that is taken by formal vote. Executive session minutes must consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law (FOIL).
- b) Minutes must also include the following:
  - Name of the Board
  - Date, place and time of meeting;
  - Notation of the presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment;
  - Name and title of other village officials and employees present and the approximate number of attendees;
  - Record of communications presented to the Board;
  - Record of reports made by Board or other village personnel; and
  - Time of Adjournment; and signature of Clerk or person who took the minutes if not the Clerk.
- c) Minutes should contain a summary of the discussion leading to action taken and will not include verbatim comments unless a majority of the Board resolves to have the Clerk do so.
- d) The Clerk is responsible for creating a draft of the minutes within the timeframe provided for under the New York State Open Meetings Law. The Board of Trustees approves the minutes at a subsequent board meeting. Amendments to the Clerk's minutes require approval of the Board of Trustee by a majority vote.

**ORDER OF BUSINESS OF THE BOARD OF TRUSTEES:**

- a) Call to order;
- b) Roll call;
- c) Public Comment period;
- d) Public Hearings
- e) Approval of minutes of previous meetings;
- f) Old business;
- g) New Business;
- h) Report of officers and committees (list);
- i) Appropriations;
- j) Auditing; and
- k) Adjournment.

**GUIDELINES FOR USE OF RECORDING EQUIPMENT:**

All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. Recording should be done in a manner which does not interfere with the meeting. The mayor may determine whether the recording is being done in an intrusive manner taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the village board, size of the equipment, and the ability of the public to participate in the meeting. If the recording is determined to be intrusive and interfered with the meeting, the mayor may direct that the recording be stopped or undertaken in a different manner or location.

**ADJOURNMENT:**

Meetings must be adjourned by motion.

**AMENDMENTS TO THE RULES OF PROCEDURE:** The foregoing procedures may be amended from time to time by a majority vote of the Board.

Be it **RESOLVED**, that the Board of Trustees hereby adopts Village of Lansing Rules of Procedure as the procedural guideline for Village meetings.

Trustee Moll moved to adopt village of Lansing Rules of Procedure as the procedural guidelines for Village meetings. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

Municipal Law 77-b, authorizes municipal officials and employees to attend schools, conferences, seminars, etc. conducted for the benefit of the local government. However, such attendance is not authorized, nor can reimbursement be applied for, unless prior approval of the Board of Trustees is obtained. It is appropriate at the organizational meeting to adopt a resolution authorizing certain individuals, by position, to attend meetings. The Board discussed who would go to training. O'Rourke and Hardaway both have attended training in the past and stated that it is very beneficial. Nothing will be finalized until we find out if the training will be virtual or in Saratoga Springs.

**RESOLUTION #6734**-Authorization for Clerk/Treasurer Jodi Dake, and two Trustees to Attend NYCOM Fall Training School

Be it **RESOLVED**, that the Board of Trustees hereby grants permission for Dake and two Trustees to attend the NYCOM Fall Training School in September, 2021

Trustee Smith moved to have three village representatives attend the NYCOM Conference. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

**RESOLUTION#6735-Code & Zoning Officer to Training**

Be it RESOLVED, that the Board of Trustees hereby grants permission for Code & Zoning Officer Mike Scott to attend the Planning Federation & SToba Conferences and Code Classes

Trustee Smith moved to have the Code & Zoning Officer to attend the listed Conferences. Trustee Moll seconded the motion. A vote was taken:

- |                               |                               |
|-------------------------------|-------------------------------|
| Mayor Ronny Hardaway-Aye      | Trustee Patricia O'Rourke-Aye |
| Trustee Carolyn Greenwald-Aye | Trustee Randy Smith-Aye       |
| Trustee Simon Moll-Aye        |                               |

**RESOLUTION #6736-Authorization to Pay Claims prior to Audit**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, credit cards, debt service and other bills to avoid finance charges

WHEREAS all such claims shall be presented at the next regular meeting of audit,

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, insurance, debt service and other bills to avoid finance charges prior to audit by the Board of Trustees.

Trustee Smith moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Trustee Hardaway seconded the motion. A vote was taken:

- |                               |                               |
|-------------------------------|-------------------------------|
| Mayor Ronny Hardaway-Aye      | Trustee Patricia O'Rourke-Aye |
| Trustee Carolyn Greenwald-Aye | Trustee Randy Smith-Aye       |
| Trustee Simon Moll-Aye        |                               |

**RESOLUTION #6737-Salary for Board of Trustees**

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$14,000 for the Mayor and \$6,000 for each of the four remaining Trustees for the 2021-2022 fiscal year.

Trustee Smith moved to establish the salaries for the Board of Trustee members at \$6,000 and for the Mayor at \$14,000. Trustee O'Rourke seconded the motion. A vote was taken:

- |                               |                               |
|-------------------------------|-------------------------------|
| Mayor Ronny Hardaway-Aye      | Trustee Patricia O'Rourke-Aye |
| Trustee Carolyn Greenwald-Aye | Trustee Randy Smith-Aye       |
| Trustee Simon Moll-Aye        |                               |

**RESOLUTION #6738-Compensation for Planning Board**

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$8,000 for the chairman and \$4,000 for each of the four members for the fiscal year 2021-2022.

Trustee Hardaway moved to set the compensation rate for the Planning Board at \$8,000 for the chairman and \$4,000 for each member. Trustee Smith seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

**RESOLUTION #6739-Compensation for Board of Zoning Appeals**

Be it RESOLVED, that the compensation paid to BZA members is hereby set at \$75 per meeting for each of the five members for the fiscal year 2021-2022.

Trustee Smith moved to set the compensation rate for the BZA members at \$75 per meeting for each member. Trustee Moll seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

It was noted that there were no increases in any of the Boards salaries.

**RESOLUTION # 6740-Appointment of Elected Member to the Southern Cayuga Lake Intermunicipal Water Commission**

Be it RESOLVED, that Hardaway is hereby appointed as an elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee Moll moved to appoint Hardaway as the elected S.C.L.I.W.C representative. Trustee Hardaway seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

**RESOLUTION #6741-Appointment of Non-elected Member to the Southern Cayuga Lake Intermunicipal Water Commission**

Be it RESOLVED, that Donald Hartill is hereby appointed as non-elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee Hardaway moved to appoint Donald Hartill as the non-elected S.C.L.I.W.C representative. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

Hartill will be replacing Randy Smith as the non-elected official. Smith was previously appointed to replace Michael Newman back in September.

**RESOLUTION #6742-Mileage Reimbursement Rate**

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for Village business shall be the federally approved mileage reimbursement rate.

Trustee Smith moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

The current rate is \$.56 per mile.

Copies of the Procurement Policy, Investment Policy, Capital Asset Policy and Work Place Violence Policy had all previously been emailed to the Trustees to review.

**RESOLUTION #6743-Procurement Policy**

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Villages procurement policy which was approved on January 7, 1992 states that there will be an annual review of the policy, therefore

Be it RESOLVED, that the Board of Trustees have reviewed the current procurement policy and do hereby adopt the procurement policy

Trustee Smith moved to adopt the Procurement Policy. Trustee Moll seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

**RESOLUTION#6744-Investment Policy**

Be it RESOLVED, that the Board of Trustees have reviewed the current investment policy and do hereby adopt the investment policy

Trustee Smith moved to adopt the Investment Policy. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

**RESOLUTION #6745-Designation of Depositories**

WHEREAS the Board of Trustees has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees does hereby designate the following institutions as depositories of all moneys received by the Village Treasurer, Clerk, and Receiver of Taxes.  
Tompkins Trust Company

Section 2. That this resolution shall take effect immediately.

Trustee Smith moved to adopt this resolution. Trustee Moll seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

**RESOLUTION#6746-Capital Assets Policy**

Be it RESOLVED, that the Board of Trustees hereby adopt the Capital Assets Policy

Trustee Smith moved to adopt the Capital Assets Policy. Trustee Moll seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

**RESOLUTION#6747-Workplace Violence Policy & Incident Reporting**

Be it RESOLVED, that the Board of Trustees has reviewed the Violence Policy & Incident Reporting Form and appoints Mayor Hardaway as the Designated Contact Person.

Trustee Smith moved this resolution. Trustee O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Simon Moll-Aye

Trustee Patricia O'Rourke-Aye  
Trustee Randy Smith-Aye

Dake stated that she will update the Incident Reports to reflect Hardaway's name as the designated contact person. Hardaway thanked Dake for putting this all together.

The Board discussed the Recreation Partnership email that Moll had previously sent to the Trustees. The question is how to decide how much each municipality should pay due to the whole COVID situation. Normally 4-5,000 kids use the programs but due to COVID it was down to around 1,000. For the Village we usually send 400 kids and in 2020 we sent 60 kids. How the program is paid for is each of the County, City of Ithaca, Town of Ithaca pay 25%. The remaining 25% is paid by the eight other municipalities that participate based on participation and assessed value. Smith found it hard to believe that they spent all that money with COVID. Moll stated that they did not, which was why the Village got a \$3,000 discount. There are still fixed costs that needed to be paid. When Moll gets more information, he will share it with the Board, and they will discuss it at a future meeting.

**Mayor's Comments**

Hardaway thanked all the voters that participated in the April 27<sup>th</sup> village elections. He has a personal goal of getting more people involved in our future elections. Dake stated that there have never been that many people showing up for Village elections unless there was a controversy. It is a compliment to the Board. Smith stated that he went online and could not find any election results. Unofficial results are on the Tompkins County Election Board website. Once the results are official Hardaway will post them on the Village website. Hardaway feels that there are not any good resources of local journalism. To get the word out we depend on the newsletter, the sign out front and the website.

Hardaway reminded everyone that on May 5<sup>th</sup> there would be a COVID clinic for everyone over 18 years of age from 8am to noon.

The Village will be sending a one-page letter along with the tax bills again this year. Dake asked for everyone to send any ideas they may have for this sheet to her before the Thursday meeting. She will put it together and then send it out for the Trustees to review. This can be discussed at the Thursday noon meeting.

Hardaway stated that he has spoken with Courtney and Scott about the mall subdivision. It is basically in the lawyers' hands to get the easements needed for Graham Road West and the western walkway into Shannon Park. The stormwater management plan at the mall is now in place. The DPW is almost finished installing the new stormwater system on Highgate Circle. They are getting ready to start the water project on Graham Road the third week of May. That road will be closed except for local traffic. This summer they also plan on having Bomax Drive, Cedar Lane, Hemlock Lane and Catherwood Road paved. The Village subs that out.

We are still waiting on NYSDOT to give us the sewer easements to do the sewer extension to the Town of Lansing in their right of way. Once we get this approval the Village will start the bidding process.

Moll asked if we were going to discuss all the different committees and terms. Hardaway stated that Dake will be putting together a list to do at a meeting in December since most of the committees for other municipalities go on the calendar year.

Hardaway entertained a motion to go into executive session to discuss personnel issues. Troy thinks that it is necessary.

Motion- To Go into Executive Session for Personnel Issues

Moll motioned to go into executive session. Smith seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

The Board went into executive session at 8:58pm.

Motion- To Come Out of Executive Session for Personnel Issues

Smith motioned to come out of executive session. Moll seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

The Board came out of Executive Session at 9:44pm.

Motion- To Adjourn

Greenwald motioned to adjourn. O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Patricia O'Rourke-Aye
Trustee Carolyn Greenwald-Aye	Trustee Randy Smith-Aye
Trustee Simon Moll-Aye	

The meeting was adjourned at 9:45pm.

Jodi Dake, Clerk/Treasurer