

Village of Lansing

MINUTES of the Board of Trustees Meeting held on Monday, May 16, 2022, in person at 2405 N. Triphammer Rd. and via Zoom Videoconferencing/Teleconferencing.

PRESENT: Deputy Mayor Patricia O'Rourke; Trustees, Susan Ainslie and Carolyn Greenwald; Clerk/Treasurer, Jodi Dake; former Mayor, Donald Hartill.

The following attended via ZOOM: Mayor Ronny Hardaway; Trustee Jeff Dobbin; Attorney Natalie French; Supt. of Public Works, John Courtney; Planning Board Member, Patrick Gillespie; Larry Bieri, Citizen's observer; Chelsea Benson and Lorraine Moran, Tompkins County Youth; and two others.

Since the executive order has been extended through June 8, 2022, members of the Board can still vote if zooming in. Since Hardaway was on vacation and zoomed in, Deputy Mayor O'Rourke called the Board of Trustees meeting to order at 7:32pm. O'Rourke opened the public comment period.

Larry Bieri stated that he was the citizens observer for this meeting. Hearing no additional comments, O'Rourke entertain a motion to close the Public Comment Period.

**Motion - To Close the Public Comment Period**

Greenwald made a motion to close the public comment period. Ainslie seconded the motion. A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye	Trustee Susan Ainslie-Aye
Trustee Jeff Dobbin-Aye	Trustee Carolyn Greenwald-Aye
Mayor Ronny Hardaway-Aye	

The next item on the agenda is to approve the minutes from May 2<sup>nd</sup>. Jeff was the only one that was not here so he will need to abstain.

**Motion - To Approve the Minutes from May 2, 2022**

Greenwald made a motion to approve the minutes. Ainslie seconded the motion. A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye	Trustee Susan Ainslie-Aye
Trustee Jeff Dobbin-Abstain	Trustee Carolyn Greenwald-Aye
Mayor Ronny Hardaway-Aye	

**Proposed Local Law C**

**Motion-To Open the Public Hearing for Proposed Local Law C (2022)-  
Amendment to Village of Lansing Code-Sewer Permit Fees**

Trustee Greenwald moved to open the public hearing. Trustee Ainslie seconded the motion.  
A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye	Trustee Susan Ainslie-Aye
Trustee Jeff Dobbin-Aye	Trustee Carolyn Greenwald-Aye
Mayor Ronny Hardaway-Aye	

It is the purpose and intent of this local law to alter and increase the Village Sewer System fees from the current flat fee of \$1,000 for a single resident sewer permit/unit and \$500 for each additional residential unit incorporated in the same residential structure back to the original flat fee of \$2,350 per sewer permit/unit.

Sewer Permit fees are one of two income sources for the Sewer Fund. There are usage fees and sewer permit fees for connecting to the sewer. With the sewer expansion project, we will be spending down our reserves significantly, therefore, we have decided to increase the sewer permit fee back to what it originally was.

There was no additional public comment.

**Motion-To Close the Public Hearing for Proposed Local Law C**

Trustee O'Rourke moved to close the public hearing. Trustee Ainslie seconded the motion.  
A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye	Trustee Susan Ainslie-Aye
Trustee Jeff Dobbin-Aye	Trustee Carolyn Greenwald-Aye
Mayor Ronny Hardaway-Aye	

**Resolution #6860-To Adopt Proposed Local Law C (2022)-Amendment to  
Village of Lansing Code-Sewer Permit Fees as Local Law 5 (2022)**

Trustee O'Rourke moved to adopt Local Law 5. Trustee Hardaway seconded the motion.  
A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye	Trustee Susan Ainslie-Aye
Trustee Jeff Dobbin-Aye	Trustee Carolyn Greenwald-Aye
Mayor Ronny Hardaway-Aye	

The Following is a copy of Local Law 5 (2022):

AMENDMENT TO VILLAGE OF LANSING CODE – SEWER PERMIT FEES

Be it enacted by the Board of Trustees of the Village of Lansing as follows:

SECTION I. PURPOSE AND INTENT.

It is the purpose and intent of this local law to alter and increase the Village Sewer System fees from the current flat fee of \$1,000 for a single resident sewer permit/unit and \$500 for each additional residential unit incorporated in the same residential structure back to the original flat fee of \$2,350 per sewer permit/unit, thereby (i) deleting subclauses (a) and (b) and (c) of subsection (3) [entitled “Application fees for permits”] of Section B [entitled “Procedures”] of Appendix B [entitled “Sewer and Regulations”] of Article I [entitled “Public Sewer System”] of Chapter 111 [entitled “Sewers”] of the Village of Lansing Code; and (ii) replacing such subclauses with new and revised Sewer Permit Application Fee provisions as set forth below.

SECTION II. AMENDMENT TO THE VILLAGE OF LANSING CODE.

Subclauses (a) and (b) and (c) of subsection (3) [entitled “Application fees for permits”] of Section B [entitled “Procedures”] of Appendix B [entitled “Sewer and Regulations”] of Article I [entitled “Public Sewer System”] of Chapter 111 [entitled “Sewers”] of the Village of Lansing Code shall be amended in their entirety so as to now read as follows:

**(a) Application fee for sanitary waste permit: two thousand three hundred fifty dollars (\$2,350)**

**(b) Application fee for industrial waste permit: two thousand three hundred fifty dollars (\$2,350)**

SECTION III. SUPERSEDING EFFECT.

All local laws, resolutions, rules, regulations and other enactments of the Village of Lansing in conflict with the provisions of this local law are hereby superseded to the extent necessary to give this local law full force and effect.

SECTION IV. VALIDITY.

The invalidity of any provision of this local law shall not affect the validity of any other provision of this local law that can be given effect without such invalid provision.

SECTION V. EFFECTIVE DATE.

This Local Law shall be effective upon its filing in the office of the Secretary of State.

**Tompkins County Youth Commission**

Chelsea Benson, Town of Ithaca Representative, and Lorraine Moran were present to give a presentation on the Tompkins County Joint Youth Commission. The Joint Youth Commission is a 10-member group representing four municipalities. (Towns of Ithaca and Caroline, Villages of Cayuga Heights and Lansing) These four municipalities banded together to provide funding for youth employment and development in their municipalities. Most of the participants attend the

Ithaca Schools. With about \$214,000, the municipalities get five professionally run employment and youth development programs:

- Learning Web Youth Exploration & Volunteer Community Service Programs (Youth Apprenticeships & Career Tours and Community Service Program for middle schoolers)
- Camp Coddington Counselor in Training Program (9-11 youth are counselors in training and are paid a minimum wage)
- Ithaca Youth Bureau Youth Employment Services (33-40 youth participate and get minimum wage paid summer jobs)
- Cornell Cooperative Extension Rural Youth Services
- Youth Entrepreneurship Market

The Commission selects and monitors the programs. They get technical assistance from Tompkins County Municipal Services in the form of a staff person, Bridget Nugent. The Town of Ithaca administrates all the contracts for the four municipalities.

Youth development funding comes from New York State and from each municipality that participates. Moran thanked the Village for putting up their Joint Youth Needs Assessment on the village website.

Benson went over the participation. The Town of Ithaca and Town of Caroline make up a bulk of the participants (196). They are looking for ways to get out into Village of Lansing because they feel this area has a lot of growth potential for the Joint Youth Commission. The Village currently only has 11 participants. A two-minute video presentation was shown that involved the people that run these programs and the youth that participate.

Greenwald stated that her children have attended the programs and had positive experiences. Greenwald feels that they are a very important part of our community. The Commission provides opportunities, safe spaces to socialize and job opportunities. It was suggested that they consider using the Village of Lansing Community Room for some of their programs so they are more assessable to Village of Lansing residents.

On behalf of the Board of Trustees, O'Rourke thanked Chelsea and Lorraine for coming.

### **Proposed Local Law D**

Attorney French explained that Proposed Local Law D enacts what will be New York State Public Officer's Law 103-a. It was passed as part of the New York State budget and it permits municipalities to have video conferencing for their public body meetings. This will include the Board of Trustees, the Planning Board and the BZA. It does set forth some requirements for that use. A quorum of the public body does need to be present in a place where the public can gather in one or more locations. (For example, the Village Hall.) A board member should really only be using video conferencing for a select few reasons which will be done as a procedure voted upon by the Board of Trustees. French circulated the examples that were included in the statute, but the Board does have the ability to expand those or limit those. It also has a number of requirements as to when the minutes need to be posted and how long the videos need to be maintained. The majority of it is that you need a quorum in person, and that members may participate if they fit the criteria.

Video members may also vote so long as there is a quorum in person where the public can gather. French clarified that you do not need to invite the public to wherever you are video conferencing from.

**Motion-To Set a Public Hearing for Proposed Local Law D (2022)-  
Amendment to Village of Lansing Code-Videoconferencing Law for June 6,  
2022 at 7:35pm**

Trustee O'Rourke moved to set the public hearing. Trustee Greenwald seconded the motion. A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye	Trustee Susan Ainslie-Aye
Trustee Jeff Dobbin-Aye	Trustee Carolyn Greenwald-Aye
Mayor Ronny Hardaway-Aye	

If this law is passed, the Trustees will need to adopt procedures for utilizing the videoconferencing law which Natalie has drafted.

**Water Bids**

The bid opening for the Warren Road and Brown Road Water Project was last Tuesday. The Village had 3 bidders with R.B. Robinson Contracting coming in with the low bid of \$864,437.50. Dake had previously emailed the Trustees TG Miller's recommendation. John Courtney sent the Trustees an email today also recommending that we move forward with the water line project by awarding the bid to RB Robinson Contracting.

**Resolution #6861-To Award the Contract for the 2022 Water System  
Improvement Project for Warren and Brown Roads to R.B. Robinson  
Contracting, LLC in the Amount of \$864,437.50**

Trustee O'Rourke moved to award the contract. Trustee Ainslie seconded the motion. A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye	Trustee Susan Ainslie-Aye
Trustee Jeff Dobbin-Aye	Trustee Carolyn Greenwald-Aye
Mayor Ronny Hardaway-Aye	

**Sewer Bids**

The bid opening for the Sanitary Sewer Benefit Area Expansion Project was last Wednesday. The Village had two bidders. Vacri Construction was low bidder for a total of \$4,457,000. The other bid we received was from FP Kane which was over \$600,000 more.

Dave Herrick shared his thoughts in an email which was forwarded to the Trustees, and he is comfortable with the Vacri bid. However, Courtney sent us an email today asking to postpone awarding the sewer expansion project until the June 6<sup>th</sup> Trustee meeting. Courtney stated that he and Dave Herrick, TG Miller Engineers, would like to further vet out the contractors rock quantity concern and substituting sanitary sewer force main pumps. They will be getting a presentation on

the alternate pumping system. Courtney stated that this contract was bid as a lump sum contract which means there should not be any change orders on the items as described in the plans.

Awarding the contract for the sewer expansion was postponed until the June 6th meeting.

**Tax Warrant**

The next item on the agenda was to approve the Warrant to Collect Taxes. Every year the Trustees pass a resolution that authorized the Treasurer to collect the taxes.

**Resolution #6862- To Approve the 2022-23 Tax Warrant**

**WARRANT TO TREASURER TO COLLECT TAXES**

To: Jodi L. Dake  
Treasurer of the Village of Lansing

YOU ARE HEREBY COMMANDED to receive and collect from the several names in the assessment roll, hereunto annexed, the several sums named in the last column thereof opposite their respective names, altogether a total of \$845,296.97, for the following purposes:

For the General Fund	816,121.00
For Delinquent Water Rents	18,914.97
For Delinquent Sewer Rents	9,636.53
For V Lansing 520 (Prior year move tax)	624.47

YOU ARE HEREBY COMMANDED to receive as much thereof as may voluntarily be paid to you from June first to and including July first of this year, without additional charge, and after expiration of the time mentioned to proceed forthwith to collect the residue of the sums not so paid in as aforesaid, with five per centum charge for the first month and an additional one per centum charge for each month and fraction thereof thereafter, and you are to file the tax roll and warrant in your office on or before the 15<sup>th</sup> day of November 2022, at which time the taxes will be returned to the County tax roll.

Trustee Ainslie moved to approve the tax warrant. Trustee Greenwald seconded the motion. A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye	Trustee Susan Ainslie-Aye
Trustee Jeff Dobbin-Aye	Trustee Carolyn Greenwald-Aye
Mayor Ronny Hardaway-Aye	

**General Discussion**

There were no comments.

Adjournment

Motion- To Adjourn

Greenwald motioned to adjourn. Ainslie seconded the motion. A vote was taken:

Deputy Mayor Patricia O'Rourke-Aye  
Trustee Jeff Dobbin-Aye  
Mayor Ronny Hardaway-Aye

Trustee Susan Ainslie-Aye  
Trustee Carolyn Greenwald-Aye

The meeting was adjourned at 8:10pm.

Jodi Dake, Clerk/Treasurer