

Village of Lansing

MINUTES of the Board of Trustees Meeting held on Monday, March 6, 2023, in person at 2405 N. Triphammer Rd. and via Zoom Videoconferencing/Teleconferencing.

PRESENT: Mayor Ronny Hardaway; Trustees, Patricia O'Rourke, Susan Ainslie, Drew Riedl; Attorney Natalie French. Town of Lock representatives John Carry and Benson

Zoom: Trustee Carolyn Greenwald, Planning Board Member Jim McCauley and Kathy Yen

Hardaway called the Board of Trustees meeting to order at 7:30pm.

Roll Call: Carolyn Greenwald, Susan Ainslie, Ronny Hardaway, Patricia O'Rourke, Drew Riedl

Hardaway opened the public comment period. There were two Town of Lock gentleman here to public thank John Courtney for helping them on Friday, February 10th. They found out that the Town of Lock's well had failed at 2:30 in the afternoon. Courtney made a trip to Binghamton and Syracuse and helped them get materials. They were most grateful for this and presented Courtney with a Letter of Accommodation from the Town of Locke. Courtney stated that he did it all on personal time and used his personal vehicle and personal trailer. The Town of Lock will be compensating him for his services.

Motion - To Close the Public Comment Period

Hardaway made a motion to close the public comment period. Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye	Trustee Patricia O'Rourke-Aye
Trustee Drew Riedl-Aye	

The next item on the agenda was to approve the minutes from February 6 & 16, 2023.

Motion - To Approve the Minutes from February 6th & 16th, 2023

Ainslie moved that the meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes of the February 6th & 16th, 2023, meeting. O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye	Trustee Patricia O'Rourke-Aye
Trustee Drew Riedl-Aye	

Public Hearing

The Village of Cayuga Heights and Bolton Point have both raised their rates for 2023 which will affect the Village residents on their April 2023 billing. The water rate can be increased via resolution but since the sewer rate is in the Codification it must be done by local law.

Motion- To Open the Public Hearing on Proposed Local Law A (2023)- Sewer Rents

Ainslie made a motion to open the public hearing. O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye	Trustee Patricia O'Rourke-Aye
Trustee Drew Riedl-Aye	

There were no public comments.

Motion- To Close the Public Hearing

Hardaway made a motion to close the public hearing. Riedl seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye	Trustee Patricia O'Rourke-Aye
Trustee Drew Riedl-Aye	

Resolution #6924- To Adopt Proposed Local Law A (2023)-Sewer Rents as Local Law 1 (2023)

O'Rourke made a motion to adopt Local Law 1. Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye	Trustee Patricia O'Rourke-Aye
Trustee Drew Riedl-Aye	

The following is a copy of Local Law 1 (2023):

AMENDMENT TO VILLAGE OF LANSING CODE-SEWER RENTS

Be it enacted by the Board of Trustees of the Village of Lansing as follows:

SECTION I. PURPOSE AND INTENT.

As a follow-up to the prior adoption by the Board of Trustees of Local Law 2 of 2022 which related to the amendment of Section 111-21 (entitled “Rents for property owners connected to the Village of Lansing water system”) and Section 111-22 (entitled “Rents for property owners not connected to the Village of Lansing water system”) of Article II (entitled “Sewer Rents”) of Chapter 111 (entitled “Sewers”) of the Village of Lansing Code, and which provided for the imposition and collection of sewer rents for the use of the Village of Lansing sewer system and the Village of Cayuga Heights sewer system, it is the purpose and intent of this Proposed Local Law A of 2023 to provide for further amendments intended to increase the current sewer rents payable to the Village of Lansing for the use of the Village of Cayuga Heights sewer system based upon the concurrent and like increase by the Village of Cayuga Heights Local Law 3 (2022) which increased the sewer rate from \$5.20 to \$6.00/1,000 gallons used for treatment of waste water originating from properties located outside of the Village of Cayuga Heights; and an increase in the Bolton Point water rate resulting in an increase in the Village of Lansing charge; and more specifically, to amend accordingly (i) subsection A of Section 111-21 [entitled “Rents for property owners connected with Village of Lansing water system”] of Article II [entitled “Sewer Rents”] of Chapter 111 [entitled “Sewers”] of the Village of Lansing Code, and (ii) subsection A of Section 111-22 [entitled “Rents for property owners not connected with Village of Lansing water system”] of Article II [entitled “Sewer Rents”] of Chapter 111 [entitled “Sewers”] of the Village of Lansing Code.

SECTION II. AMENDMENT TO THE VILLAGE OF LANSING CODE.

- A. Subsection A of Section 111-21 [entitled “Rents for property owners connected with Village of Lansing water system”] of Article II [entitled “Sewer Rents”] of Chapter 111 [entitled “Sewers”] of the Village of Lansing Code is hereby amended so as to read in its entirety as follows:

- A. Each owner of property that is provided with water service by connecting to the Village of Lansing Water System shall be charged for, and shall be obligated to pay, a total annual sewer rent amount comprised of the following:**

- (1) A quarterly sewer rent charge for use of the Village of Lansing sewer system, such charge to be equal to one dollar and fifty-one cents (\$1.51) for each one thousand (1,000) gallons of water, or portion thereof, used by such property owner, with a minimum charge of seven dollars and fifty-five cents (\$7.55) for each individual multiple dwelling unit for each quarterly billing (as provided in subsection “B” below); and**
- (2) A quarterly sewer rent charge for use of the Village of Cayuga Heights sewer system, such charge to be equal to six dollars (\$6.00) for each one thousand (1,000) gallons of water, or portion thereof, used by such property owner, with a minimum charge of thirty dollars (\$30.00)**

per each individual multiple dwelling unit for each quarterly billing (as provided in subsection “B” below).

The amount charged for use of the Village of Lansing sewer system shall be individually calculated, and thereafter collected by the Village of Lansing for all quarterly billings commencing with the Southern Cayuga Lake Intermunicipal Water Commission/Bolton Point quarterly billing after January 1, 2023. The amount charged for use of the Village of Cayuga Heights sewer system shall be individually calculated, and thereafter collected by the Village of Lansing (or such other party designated by the Village of Cayuga Heights), for all quarterly billings commencing with the Southern Cayuga Lake Intermunicipal Water Commission/Bolton Point quarterly billing after January 1, 2023. Each such amount shall thereafter continue until otherwise modified from time to time by further local law adopted by the Village of Lansing Board of Trustees.

B. Subsection A of Section 111-22 [entitled “Rents for property owners not connected with Village of Lansing water system”] of Article II [entitled “Sewer Rents”] of Chapter 111 [entitled “Sewers”] of the Village of Lansing Code is hereby amended so as to read in its entirety as follows:

- A. Each owner of property that is not provided with water service by connecting to the Village of Lansing Water System shall be charged for, and shall be obligated to pay, a total annual sewer rent amount comprised of the following:
- (1) A quarterly sewer rent charge for use of the Village of Lansing sewer system, such charge to be equal to one dollar and fifty-one cents (\$1.51) for each one thousand (1,000) gallons of water, or portion thereof, used by such property owner, with a minimum charge of seven dollars and fifty-five cents (\$7.55) for each individual multiple dwelling unit for each quarterly billing (as provided in subsection “B” below); and
 - (2) A quarterly sewer rent charge for use of the Village of Cayuga Heights sewer system, such charge to be equal to six dollars (\$6.00) for each one thousand (1,000) gallons of water, or portion thereof, used by such property owner, with a minimum charge of thirty dollars (\$30.00) for each individual multiple dwelling unit for each quarterly billing (as provided in subsection “C” below).

The amount charged for use of the Village of Lansing sewer system shall be individually calculated, and thereafter collected by the Village of Lansing for all quarterly billings commencing with the Southern Cayuga Lake Intermunicipal Water Commission/Bolton Point quarterly billing after January 1, 2023. The amount charged

for use of the Village of Cayuga Heights sewer system shall be individually calculated, and thereafter collected by the Village of Lansing (or such other party designated by the Village of Cayuga Heights) for all quarterly billings commencing with the Southern Cayuga Lake Intermunicipal Water Commission/Bolton Point quarterly billing after January 1, 2023. Each such amount shall thereafter continue until such amount is otherwise modified from time to time by further local law adopted by the Village of Lansing Board of Trustees.

SECTION III. SUPERSEDING EFFECT.

All local laws, resolutions, rules, regulations and other enactments of the Village of Lansing in conflict with the provisions of this local law are hereby superseded to the extent necessary to give this local law full force and effect.

SECTION IV. VALIDITY.

The invalidity of any provision of this local law shall not affect the validity of any other provision of this local law that can be given effect without such invalid provision.

SECTION V. EFFECTIVE DATE.

This Local Law shall be effective upon its filing in the office of the Secretary of State.

Proposed Local Law B

**Motion- To Open the Public Hearing for Proposed Local Law B (2023)-
Amendment of the Village of Lansing Code/Zoning Law to Replace Lighting
Commission with Code/Zoning Officer**

Riedl made a motion to open the public hearing. Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Carolyn Greenwald-Aye
Trustee Drew Riedl-Aye

Trustee Susan Ainslie-Aye
Trustee Patricia O'Rourke-Aye

On 3/21/22 Local Law 1-2022 added Section 145-20.2 on Exterior Lighting making it no longer necessary to have a Lighting Commission. This section gives you Lighting Regulations/Requirements that we did not have before. Since we now have these requirements, and not just guidelines, it is no longer necessary to have a Lighting Commission. The Code/Zoning Officer interprets the laws of the Village. There was no public comment.

Motion- To Close the Public Hearing

Ainslie made a motion to close the public hearing. O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye	Trustee Patricia O'Rourke-Aye
Trustee Drew Riedl-Aye	

Resolution #6925- To Adopt Proposed Local Law B (2023) Amendment of the Village of Lansing Code/Zoning Law to Replace Lighting Commission with Code/Zoning Officer as Local Law 2 (2023)

Ainslie made a motion to adopt Local Law 2. O'Rourke seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye	Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye	Trustee Patricia O'Rourke-Aye
Trustee Drew Riedl-Aye	

The following is a copy of Local Law 2:

AMENDMENT OF THE VILLAGE OF LANSING CODE/ZONING LAW TO REPLACE LIGHTING COMMISSION WITH CODE/ZONING OFFICER

Be it enacted by the Board of Trustees of the Village of Lansing as follows:

SECTION I. PURPOSE AND INTENT.

It is the purpose and intent of this local law to amend the Village of Lansing Code/Zoning Law and Subdivision Law to remove references to the Lighting Commission in favor of "Code/Zoning Officer". As discussed at the Board of Trustees meeting held on December 15, 2022, the service of the Lighting Commission is no longer necessary following the enactment of Local Law 1 (2022) which added Section 145-20.2 "Exterior Lighting" and provided requirements and guidelines for exterior lighting within the Village.

SECTION II. AMENDMENTS.

1. Chapter 145 (entitled "Zoning") of the Village of Lansing Code is hereby amended to replace any reference to "Lighting Commission" with "Code/Zoning Officer" as follows:

145-20.2 Exterior Lighting.

- A. Exterior lighting should be carefully designed, located, installed, and directed in such a manner as to avoid interference with the safe operation of motor vehicles, prevent**

light trespass onto adjacent properties, and prevent direct upward light emission to maintain compliance with the Dark Sky standard. Consideration should be given to the needs of public safety.

- B. Any new, upgraded, or change of location to the exterior lighting within the Commercial (CHT, CMT, CLT), Business and Technology (BTD), Human Health Services (HHS), and High-Density Residential (HDR) Districts are subject to a lighting plan review by the **Village of Lansing Code/Zoning Officer**.
- C. The **Code/Zoning Officer** may also apply this section to other districts when the **Code Enforcement Officer** determines that new, upgraded, or relocated exterior lighting is in violation. Any new, upgraded, or change of location to the exterior lighting in all districts is required to be downward facing, full cut-off, or fully shielded to prevent glare and light trespass.
- D. A Lighting Site Plan will be provided to the **Code/Zoning Officer** that contains, but is not limited to:
 - (1) All exterior lighting fixture locations (new and existing) identified/keyed
 - (2) Type and number of fixtures
 - (3) Mounting height
 - (4) Distance to the nearest property line for each fixture
 - (5) Lighting schedule
 - (6) Photometrics for all fixtures
- E. **Lighting Regulations.**
 - (1) All lighting should be downward facing, full cut-off, or fully shielded to prevent glare and light trespass and produce no more than 5 surface lumens (or footcandles).
 - (2) All new fixtures shall be of the dimmable nature and not exceed 3000 kelvin in color temperature.
 - (3) Pole lights are measured from the lowest point adjacent to the base to the top of fixture with a maximum height of 25 feet.
 - (4) All non-essential lighting shall be turned off one half hour after close of business, leaving only necessary lighting for security. No more than 50% of total site lighting capacity can remain on overnight unless approved by the **Code/Zoning Officer**. (See Appendix G for examples)
 - (a) Non-essential lighting may be recommended by the applicant then considered and agreed upon by the **Code/Zoning Officer** taking into consideration light trespass, glare, and safety.
 - (b) Commencing on the adoption date of this law, any new lighting or fixture replacement must be of the dimmable nature.
 - (5) Landscape and sign lighting must be unobtrusive, downward facing, shielded to avoid glare, and meet current sign lighting laws (Village Code Section 115).
- F. **Specialty Lighting.**
 - (1) **Recreational Facilities.** Any light source permitted by this chapter may be used for lighting of outdoor recreational facilities (public or private), such as, but not limited to, football fields, soccer fields, baseball fields, softball fields, tennis courts, or show areas, provided all of the following conditions are met:
 - (a) All fixtures used for event lighting shall be fully shielded as defined in this Section

(b) All events shall be scheduled so as to complete all activity before 10:30 p.m.

(2) **Lighting under roof overhangs and canopies.**

(a) Light fixtures mounted under roof overhangs and canopies shall be recessed so that the lens cover is recessed or flush with the bottom surface (soffit) of the canopy and/or shielded by the fixture or the edge of the canopy so that light is restrained to no more than 85° from vertical.

(b) Lights shall not be mounted on the top or sides (facias) of the canopy, and the sides of the canopy shall not be illuminated.

(c) Existing nonconforming lighting under or on roof overhangs and canopies shall fall under Section “G” of this local law.

(3) **Temporary exterior lighting.** Temporary exterior lighting is permitted by the Village Code unless:

(a) lighting causes disability glare to motorists, pedestrians, or cyclists

(b) lighting causes annoyance or light trespass to neighboring properties

G. Existing Nonconforming Lighting. All luminaires lawfully in place on the effective date of this section that do not meet the requirements of this section are exempt from this section, except that:

(1) Any luminaire that replaces an existing nonconforming luminaire, or any existing nonconforming luminaire that is moved, must meet the requirements of this chapter.

(2) Any existing nonconforming luminaire that creates unacceptable glare or light trespass shall be either shielded or redirected within 30 days of notification to the owner or occupant by the Village, so that the direct light is contained on the property.

(3) Existing nonconforming luminaires that direct light toward streets or parking lots and cause disability glare to motorists, pedestrians, or cyclists shall be either shielded or redirected within 30 days of notification to the owner or occupant by the Village, so that the luminaires do not cause a potential hazard to motorists, pedestrians, or cyclists;

2. Chapter 125-21 D (8) (entitled “Street and Pavement Design”) of the Village of Lansing Code is hereby amended to replace the reference to “Lighting Commission” with “Code/Zoning Officer” as follows:

(8) **Streetlighting facilities shall be in conformance with the lighting system of the Village. Such lighting standards and fixtures shall be installed after approval by the appropriate power company and the authorized Village Electrical Inspector and recommended by the Village’s Code/Zoning Officer.**

SECTION III. SUPERCEDING EFFECT.

All local laws, resolutions, rules, regulations, and other enactments of the Village of Lansing in conflict with the provisions of this local law are hereby superseded to the extent necessary to give this local law full force and effect.

SECTION IV. VALIDITY.

The invalidity of any provision of this local law shall not affect the validity of any other provision of this local law that can be given effect without such invalid provision.

SECTION V. EFFECTIVE DATE.

This Local Law shall be effective ten (10) days after publication and posting as required by law, except that it shall be effective from the date of service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Increase Water Surcharge

In January 2023 SCLIWC raised their water rate from \$5.77 to \$6.03 per 1,000 gallons of water. Dake has recommended that the Village surcharge be increased from 50% to 60%. The surcharge percentage has not been increased since 2020. We are seeing increased maintenance costs with aging infrastructure, and this is basically the only source of income for the Water Fund. If we increase our surcharge from 50% to 60% (resulting in a \$.60 increase), starting with your April bill, the cost for 1,000 gallons of water will increase from \$8.66 to \$9.65 or a minimum of \$48.25. In the proposed budget for 2023-24 we are planning for a 60% surcharge because we cannot sustain our services if the rate is not increased.

Courtney stated that the water lines are all aging at the same time. The lines are 30-50 years old. Hardaway stated that the Village has always tried to be proactive in maintaining our infrastructure. The cost is minimal for the quality of service provided. Inflation is also having an effect on steel and fitting prices.

Resolution #6926- To Increase the Water Surcharge Rate From 50% to 60% of the Bolton Point Rate Starting with the April 2023 Billing

Riedl made a motion to increase the water surcharge. Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Carolyn Greenwald-Aye
Trustee Drew Riedl-Aye

Trustee Susan Ainslie-Aye
Trustee Patricia O'Rourke-Aye

Referendum to Transfer Sewer Reserve Money

Jodi explained that any time you take money out of the Reserve Fund you have to do a permissive referendum. We had budgeted for this transfer in the 2022-23 Budget. This is a formality that we have to go through.

Resolution #6927- Capital Reserve Expenditure Authorization

WHEREAS:

- A. The Village of Lansing (the “Village”) is intending to consider the transfer of monies from the Sewer Capital Reserve Funds for capital improvements and/or the acquisition of equipment and materials for a sewer system in the Village of Lansing under the Sanitary Sewer Benefit Area Expansion Project (the “Project”), the intent being to accommodate the needs of the community and for the benefit of the Village and its residents; and
- B. The Village Board of Trustees has reviewed the needs of the community and for the benefit of the Village and its residents, thereupon determined that such actions will be in the best interests of the Village; and
- C. In anticipation of the current need and anticipated future needs for future acquisitions of equipment and materials, the Village has maintained reasonable and appropriate capital reserve funds so as to set aside such funds for such current and future purposes as they may arise; and
- D. The Village Sewer Capital Reserve Fund has sufficient funds for such contemplated and intended capital improvements and acquisitions of equipment and materials in furtherance of the Project, some or all of which have been included in the recently approved 2022-23 Village budget; and
- E. The Village Board of Trustees wishes to authorize at this time the sufficient expenditure of such funds such that the aggregate sum of \$3,428,454 be transferred from the Sewer Capital Reserve Fund;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1. The Village Board of Trustees hereby authorizes the expenditure of funds contemplated and intended for capital improvements and acquisitions of equipment and materials in furtherance of the Project as set forth above, and the transfer of \$3,428,454 from the Sewer Capital Reserve Fund, as determined by the Board of Trustees for such purpose; and
- 2. Within ten (10) days after the adoption of this resolution, the Village Clerk shall, as set forth in Article 9 of the Village Law, post and publish a notice which shall set forth the date of the adoption of this resolution and contain this resolution or an abstract thereof

concisely stating the purpose and effect thereof. Such notice shall specify that such resolution was adopted subject to a permissive referendum; and

3. This resolution shall take effect thirty (30) days after its adoption, unless a referendum is requested, in which event it shall take effect, if approved at such referendum, upon such approval; and
4. This resolution is adopted subject to a permissive referendum as required by law.

Trustee O'Rourke moved this resolution be adopted and Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway –Aye
Trustee Drew Riedl-Aye
Trustee Susan Ainslie-Aye

Trustee Carolyn Greenwald –Aye
Trustee Patricia O'Rourke-Aye

Waive 30-Day Advanced Notice

The Village of Lansing received a certified mailing from Robert Heil with the Standardized Notice Form for Providing 30-Day Advance Notice to a Local Municipality or Community Board for a liquor license. They are requesting that the Village of Lansing Trustees approved the request to waive the 30-day municipality notification for Rocket Appliances LLC dba Longshots Sports Bar & Grill located at 2255 N. Triphammer Road in the Village of Lansing. Scott had previously confirmed that construction is currently being done to renovate The Rose and they hope to be completed by mid-April. The permit process has been smooth, and at this point, cooperation has been good. Scott had no issues with this waiver if the Trustees wish to grant the request.

Resolution #6928- To Waive the 30-Day Notification for a Liquor License to Rocket Appliances LLC dba Longshots Sports Bar & Grill located at 2255 N. Triphammer Road, Ithaca, New York

Riedl made a motion to approve this resolution. Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Carolyn Greenwald-Aye
Trustee Drew Riedl-Aye

Trustee Susan Ainslie-Aye
Trustee Patricia O'Rourke-Aye

Budget Discussion

This is the start of 2023-24 budget discussions. The following proposed budget was previously emailed to the Trustees and meeting comments were added:

**Expenditures/Revenues for 2023-24
For 3/6/23 Trustee Meeting**

Board of Trustees

A1010.1 \$28,000- Trustee Salary- increased from \$6,000 to \$7,000 each
Riedl asked when the last time was that the Boards got an increase in their salary.
Dake stated that Mayor Hartill never cared about getting a raise. The last time the
Boards salaries were increased was in the 2016-17 Budget.

A1010.4 \$ 4,000- Contractual expense-Send 2 to training

Mayor

A1210.1 \$18,000- Mayor Salary -Increased by \$2,000 again this year.
Greenwald feels that the Mayor should be increased to go along with the efforts
done. The increase may allow someone to run for Mayor that would otherwise not
be able to. Hardaway has kept track of what he has done in the year to show a future
Mayor may expect.

A1210.4 \$ 2,000- Misc. Contractual & Mayor to NYCOM

Auditor

A1320.4 \$6,100- Review this year (\$9,900 was a full audit)

Assessment

A1355.4 \$500- Prepare Village Tax Bills

Clerk

A1410.1 \$95,900- Clerk/Treasurer-8% staff increase for all staff.
Greenwald stated that all increase were due to inflation. Hardaway stated that a big
problem at the County level is losing good staff due to low wages. Once a position
is empty it is hard to find a replacement, all that institutional knowledge is gone,
and you have additional training costs. We have a great staff. With the current
problem of finding and keep staff we feel this is necessary. It is higher than usual
but considering the quality and dedication of our staff just proves that they are the
front face of our community, and they deserve this raise. Dake stated that last year
we got a 5% raise when the cost-of-living increase was 5.9% and this year we are
getting 8% when the cost-of-living increase is 8.9%. Riedl thinks it is also good
that we are benchmarking what others are paying and we are not falling behind.

A1410.2 \$0-No equipment needed.

A1410.4 \$12,500- Includes copier lease, misc. office supplies for whole office, maintenance
agreements for software, legal ads, training, postage.

Law

A1420.4 \$37,500- Hancock Legal fees still \$250/hr. All budget legal numbers remain the
same as last year.

Engineer

A1440.4 **\$70,000**- Engineering (From TG Miller)
\$8,000- General Engineering
\$15,500-Inventory existing Village owned stormwater -coordinate repairs
and complete mapping
\$2,500- Storm- General expenses
\$2,500-General Transportation Planning Consultation

\$25,000- Dart Drive & Misc. sidewalk improvements

\$14,000-Graham Rd. West Improvements-sidewalk, curb and storm sewer

\$2,500-Votapka Rd. & St. Joseph Lane storm and streetlights final record drawing close out

Hardaway stated that engineering is high because we are planning a lot of projects.

Elections

A1450.4 \$1,500- same

Village Office

A1620.2 \$5,000 - new heating/air system for old building (Air Source Heat pump is being considered to allow zone heating.)

A1620.42 **\$22,000**-FLTG(phone & internet) \$7,400/Water- \$2,000/NYSEG-\$12,600

A1620.44 **\$12,800**- Village Office

-\$2,000- Repair/Maintenance to current building

-\$4,500- Weekly Cleaning-plus cleaning of carpet & windows

-\$1,300- Sprinkler/fire alarm annual test & monitoring

Buildings-Garage

A1640.2 \$0-Last year was \$50K for Village Garage/Office parking area doing in 2022-23

A1640.4 \$3,000- Miscellaneous building repairs and maintenance.

Special Items

A1910.4 **\$65,000**- Total Unallocated Ins.

-\$20,000- Workers Comp -Comp Alliance

-\$45,000- Insurance

A1920.4 **\$5,269** Municipal Dues (increased from \$4,744)

\$2,074- NYCOM (Increased due to 2020 Census figure)

\$1,395- Cayuga Lake Watershed IO for 2023-24(Due June 2023) last year was \$930

\$1,500- Stormwater Coalition

\$ 300-Planning Federation

A1990.4 \$20,000- Contingency

Traffic control

A3310.2 \$15,000 -Install real time camera on traffic signal- Last year budgeted \$8,000 for one. Hopes to do two instead. One at Uptown/Warren and one at Graham Rd. They will show road conditions in real time, not recorded. Courtney stated that he is having trouble finding them. He will contact other municipalities to see where they got theirs. This information can possibly be shared on our website.

A3310.4 \$3,500- Traffic signal repair & maintenance. Pedestrian button replacement, flash transfer relay, ped switch, loop card

Animal Control

A3520.4 \$2,000- Animal Control-Deer

Code

A3620.11 \$38,411.50-½ Code Officers Salary -8% staff increase plus \$3,000 (Total \$76,823) This is to be more in line with other code officers salaries.

A3620.12 \$14,677- Electrical Inspector -8% staff increase

A3620.13 \$13,275- Fire Inspector \$23.19 to \$25.05-8% staff increase

A3620.4 \$9,000- Misc. contractual, clothing allowance, training and mileage for Mike, Floyd & Brian, support for WLB code program/mobile application AT&T cell & iPad, ICC membership

Street Maintenance

A5010.1 \$95,523- John’s salary-8% staff increase

A5110.12 \$74,158- Chris-8% staff increase current rate \$27.95 to \$30.19

A5110.13 \$59,940-Nick-8% staff increase-current rate \$22.57 to \$24.38

A5110.2 **\$71,000**

-\$46,000-Purchase John Deer 3039R and keep existing attachments. Used for sidewalk snow plowing and street sweeping in the summer.

-\$25,000-Wheelsaw for cutting pavement (10-15 year life) We used to rent but they are getting harder to find.

The plan is to replace the 2015 IH 10-wheel dump/snowplow but trucks have to be ordered 2 years out. Purchase price is \$350,000. Later in the budget you will see a Transfer to Reserve for \$175,000 for the purchase in 2024-25. No deposit needed to order truck. (Replace trucks every 10 years)

A5110.4 **\$110,000** -same as last year

-\$20,000- Striping of miscellaneous roads

-\$30,000- Crack sealing various roads

-\$60,000- Repair weak spots, fuel, equipment repair etc.-increase due to fuel prices

Permanent Improvements

A5112.2 **\$1,100,080**

1. Dart Dr. mill & fill -1800 tons-rebudget from 2022-23 \$198,000
 2. Cayuga Heights Rd pave (after sewer project is complete) \$480,000
 3. Twin Glens- 500 tons \$ 55,000
 4. Graham Rd Mill & Pave after water replace project \$126,500
- Total \$859,500**

Graham Road West-rebudgeted from 2022-23

660’ Granite curb @\$35lf installed on north side	\$23,500
Concrete backing 28cy at \$150 per cy	\$ 4,200
400’ of sidewalk 222sy 32cy on north side of road	\$12,000
Outside contractual	\$25,000
Striping	\$ 4,000
Milling	\$10,000
Blacktop 3,100sy at 5.5” 950 ton	\$104,000
Storm 18”x300’ at \$55lf	\$16,500
Catch Basins 4 at \$2,500e	\$10,000
	Total \$209,200
	Contingency 15% \$31,380
	Graham Rd. West Total \$240,580
	Total \$1,100,080

Snow

A5142.4 \$90,000- 1,000 tons salt, blades, plow bolts, etc. Current price is \$71/ton

Street lighting

- A5182.2 \$20,000- Install streetlights on Dart Dr. (Already purchased 16 poles)
- A5182.4 \$48,000- Average maintenance and electricity costs. Increased because we are adding Streetlights on Dart and increased energy costs.

Sidewalks

- A5410.2 \$60,000-Greenway
Trail replacement and culvert install between Janivar, Leif's and Craft Roads.
Replace bridge with culvert
- A5410.21 \$280,000-3,800' sidewalk on Dart Drive-removed from 2020-21 budget and doing subgrade work and poured by outside company (rebudget from 21-22, 22-23)
- A5410.4 \$20,000-Repair sidewalks and handicap ramps in Village

Public Transportation

- A5680.4 \$6,500- Gadabout

Playgrounds

- A7140.2 \$0-Ronny created spreadsheet of what they would like to see done.
- A7140.4 \$6,000- Misc. park purchases & repairs, e.g., picnic tables, receptacles, pavilion repairs, soccer nets and reseed and fertilizer.

Youth Programs

- A7310.4 **\$36,867**
-\$19,451- Recreation Partnership (Was \$18,027 in 22-23)
-\$17,416- Joint Youth Commission Town of Ithaca (Was \$16,778 in 22-23)

Celebrations

- A7550.4 \$400- Greenway Volunteer Recognition Picnic

Zoning

- A8010.1 \$38,411.50- ½ of Mike salary -8% staff increase + extra \$3,000
- A8010.12 \$2,400- BZA- increase from \$75 to \$100 per meeting
- A8010.41 \$ 500- Contractual
- A8010.42 \$3,300- Legal fees

Planning

- A8020.1 \$30,000- Planning Board Salary-chair from \$8,000 to \$10,000 and 4 members from \$4,000 to \$5,000
- A8020.11 \$0- PT Clerk for PB Meetings & BZA as needed
- A8020.41 \$37,500- Legal at current spending level (still \$250/hr.)
- A8020.43 \$10,000- Planning Eng.- Brent Cross
- A8020.44 \$3,000- Contractual- Sending 2 Board members to training. Legal ads.

Storm

- A8140.2 \$ 0
- A8140.4 **\$73,000**
\$40,000- Miscellaneous storm placement and maintenance for after
Inspection by TG Miller (rebudgeted from 22-23)
\$33,000- Install storm culvert on Norway in Lansing Trails.
(Heights of Lansing says they will donate \$15K to the Village if we do this)

Beautification

- A8510.4 **\$21,000**
\$2,000-Tree planting program
\$10,000-Maintain 8 Village flower beds plus main office by Cayuga Landscaping

\$9,000-Tree replacement at various parks, add flower beds and trees to parks.

Employee Benefits-Updated with new 8% salaries

- A9010.8 \$72,000- Retirement - We still have the 2004 deficiency payment thru 2029 in the amount of \$16,578. There are different rates for Tier 4 & 6. Dean is currently Tier 6 but trying to get reinstated to Tier 4
- A9030.8 \$31,792 -Social Security .062 of salary
- A9030.81 \$7,435-Medicare .0145 of salary
- A9045.8 \$900 Sun Life Insurance
- A9055.8 \$2,600-Shelter Point Disability & Paid Family Leave (Based on Salaries-8% increase)
- A9055.83 \$2,700-Long Term Disability-Guardian
- A9060.8 \$94,000-Increased last year's # by \$5,000 due to Scott's increase from \$6,000 to \$11,000 (He has insurance thru his wife)-Current rate for 3 family & 1 single employees on insurance thru Consortium- \$85,000, & 1 retiree \$2,400, BCBS Dental \$3,600=\$102K-\$16K employees contribute. Rates will be increasing in January.
- A9089.8 \$3,300- longevity (Scott hits 5 years so added \$200)

Transfer to Capital Reserve

- A0962.4 \$175,000 -Transfer to General Reserve (½ of Truck)
General reserve is \$2,947,692 as of January 2023.
Park & Rec Reserve is \$595,629 as of January 2023

General Revenue

- A1001 \$893,503-Real Property Tax rate if it remains the same as last year @ \$1.50.
-Taxable Value 2023-increased from \$544,080,369 to \$595,668,372
-Last year's tax revenue was \$816,121 which is an increase of \$77,382
- A1081 \$15,284-In Lieu of Taxes- @ \$1.50 tax rate- Called TC Finance for Arrowhead amount and their pilot was terminated. (Value is 10,189,200 x \$1.50=\$15,283.80)
- A1090 \$2,000-Penalties on taxes being late.
- A1120 \$800,000 Sales Tax- Added \$50K (On track to hit over \$800K this year.) With prices going up so is sales tax. Hardaway thinks it has to do with online sales.
- A1130 \$42,000- Utility Gross receipts Tax-NYSEG/Phone/other energy suppliers
(Increased by \$2K)
- A1170 \$22,000- Cable Franchise Fees-Have received \$11K for 2 quarters, has been \$27K last 4 years, less people using cable (decrease by \$5K)
- A1230 \$500- Treasures Fees - Tax searches are \$20 each.
- A1560 \$12,200 -Electrical Inspection Fees
- A2110 \$50-Zoning Fees
- A2115 \$250-Planning Board Fees – (Beer's happened last year so was a lot more.)
- A2401 \$500-Interest
- A2410 \$600-Rental of Real Property -renting old conference room (\$25 daily rental fee)
- A2550 \$1,000-Sign Permits
- A2590 \$25,000-Building Permits
- A2655 \$ 50-Minor sales (copies)
- A2665 \$20,000- Sale of 2019 John Deere 3039R
- A2770 \$0-Solar Farms Incentive
- A2701 \$0-Refund of Prior Years

A2816	\$15,000- Transfer from Water Fund-was \$20K but looking at DPW hours & there was not a lot spent on water activities.
A2818	\$15,000- Transfer from Sewer Fund
A2850	\$0 -Transfer from General Reserve
A2850P	\$0-Transfer from Park Reserve
A3001	\$11,652- State Aid -OSC AIMS
A3005	\$70,000-Mortgage Tax –receive twice a year and have received \$35,950 so far
A3501	\$125,000-CHIPS –Courtney thinks it will be close to what we received this year without extreme weather. (Includes for Pave NY)
A3989	\$0-Grants

2023-24 Appropriated Fund Balance will be \$1,120,650.

Our Appropriated Fund Balance is larger than normal because we have \$748,000 in projects that we planned for that did not get done in 2022-23 and were rebudgeted for 2023-24. (Dart Drive Road \$508,000: \$198,000 road, install streetlights though we do have the poles \$30,000, sidewalk \$280,000, Graham Road West \$240,580) We also had one-time large permit income for VA Hospital and Cayuga Medical, \$10,000 donation in honor of Donald Hartill and more consolidated highway aid than expected.

Water Expenses

F1990.4	\$10,000- Contingency
F8320.41	\$3,000- Electricity
F8320.44	\$842,400-Water Purchases-based on last 4 quarters of consumption (129,984,700* \$6.03=\$783,808) plus other charges that Bolton Point charges for sprinklers and other water charges. (~4% increase by BP so increased last year's amount by 4%)
F8320.45	\$72,500 - Engineering -from TG Millers \$5,000-General Engineering \$60,000-Graham Road Water Main Replacement \$7,500-Airport Ground Tank Repairs
F8340.2	\$780,873 -\$275,000 -Purchase water line replacement materials via bid to replace Graham Rd Water from Triphammer Road to 95 Graham termination of 2021main replacement project. -\$455,873-This project was going to be bid in 24'-25'fy but with the frequency of water breaks we need to get this project bid out. This contract estimate is in addition to materials and paving portion of contract will be out of general fund. Will be using reserves to fund this. -\$50,000-Airport ground tank. Repair base and add drainage
F8340.4	\$30,000- Contractual- Have spent \$14K so far this year.
F9962.2	\$15,000- Transfer to General Fund
F0962.4	\$ 0- Transfer to Water Reserve

Water Reserve Balance is \$1,428,120 as of 2/23/23.

Water Revenue

F2140	\$1,254,352- Meter Sales- The current Bolton rate of \$5.77 has increased to \$6.03. plus VOL increase of surcharge from 50% to 60% (Current \$2.89/1,000gal increases to \$3.61). Based on a total consumption guess of 129,984,700 and rounded. Water sales and late fees are basically our only income in the water fund. This is an increase of \$128,685 giving us ~\$412K each year for maintaining our water infrastructure.
F2144	\$10,000- Service Charges-sprinkler charges by SCLIWC put on the bill as “Other Water” and we pay them. (Just a pass thru. See F8320.44.)
F2148	\$15,000- Late fees
F2401	\$ 200- Bank interest earnings
F4089	\$ 0-ARPA Funds for Warren/Brown Water Project was a one-time deal.
F5031	\$474,221- Transfer from Reserve Fund (Graham Road Water Project) This will require a permissive referendum.

Appropriated cash surplus \$0.

Sewer Expenses

G1440.4	\$145,500 - Engineering - TG Miller -\$3,000 General Consultation -\$7,500 Dart Dr. Main Replacement-Survey, Design, Attorney and Construction Phase Services for a Public Works project. (rebudget from 22-23) -\$35,000 Sewer I&I Repairs & Investigation-repair roughly 1,000 feet of sewer main, coordinate flow monitoring to further investigate I&I -\$15,000 Continue with Railroad interceptor repair and Burleigh Dr. Sewer Extension -\$5,000 Sanitary Sewer Capacity Study -\$80,000-Continue Cayuga Heights Road expansion
G1990.4	\$10,000- Contingent Account
G8120.2	\$798,450 -\$261,000-Out to Bid Lump a. and b. into one bid. (Wants Uptown development to pay for sewer extension.) (rebudgeted from 22-23) a. Repair saggy line at Railroad transmission line. Total \$55,000 b. Bid Sanitary sewer extension from Burleigh Dr to Uptown Village Apartments LLC to decommission sewer into Town of Ithaca. Total \$206,000 -\$25,000-Purchase a GPS Unit to provide as-built info and locate mains (rebudgeted from 22-23) -\$75,000-Dart Dr sewer repair/replace 700 feet (rebudgeted from 22-23) -\$45,000-Purchase 10 iTracking loggers and cell plan with tablet -\$70,000-Generator off State bid (rebudgeted from 22-23 because of the Young gift not coming until October) -\$322,450 -Oversize lines from Substation Alley to Sevanna Park (May end up getting pushed to 2024-25)
G8120.22	\$60,000-Town of Lansing Sewer Expansion Project Change Order to cross East

Shore Drive. Should be completed by October 2023.

G8120.4 **\$140,000-** I&I Contractual
 -\$115,000- Route 13 (North and South) I&I Repairs suggested by TG Miller after their investigation. (Carried forward 4 yrs.)
 -\$25,000- Miscellaneous- Increased electric, cell data, and yearly software fee for the sewer benefit area pump stations.

G8120.42 \$ 0- Video & Flushing

G8189.4 \$929,000- Intergovernmental charge for sewer \$5.20/1,000gal. **increased to \$6)**
 *not all water customers are on sewer (should equal G2374)
 Last 4 qtrs. BW used 33,171,800 gal. @ \$6.00/1,000=\$199,031
 Last 4 qtrs. Village used 121,531,500 gal * \$6.00/1,000=\$729,189

G9710.6 \$ 0- Bond Principal Paid Off!!

G9710.7 \$ 0- Bond Interest

G9901.9 \$15,000- Transfer to General Fund

G9950.9 \$ 0- Transfer to Capital Reserve (balance after 2022-23 transfer \$447,464)

Sewer Revenue

G1030 \$0- Sewer Paid Off

G2120 \$245,000 VOL share of sewer-currently 25% surcharge of water rate increased from \$1.44 to **\$1.51/1,000 gal** *154,703,300=\$233,602
 Not all water customers are on sewer. (5% increase to last years # =\$251K)
 Maintenance fee from Town of Lansing~\$11,000
 (Pam will not give me the consumption # until after she finishes her year end.)
 Last 4 qtrs. BW used 33,171,800 gal. @ \$1.51/1,000=\$50,089
 Last 4 qtrs. Village used 121,531,500 gal * \$1.51/1,000=\$183,513

G2122 \$11,750- 5 connections

G2128 \$12,000- Interest and penalties

G2374 \$929,000-VCH gets their share of sewer-previous rate of \$5.20/ 1,000 gal. **increased to \$6.00)** -VCH sewer charge on VOL sewer billing & from Borg Warner
 Last 4 qtrs. BW used 33,171,800 gal. @ \$6.00/1,000=\$199,031
 Last 4 qtrs. Village used 121,531,500 gal * \$6.00/1,000=\$729,189

G2401 \$200- Interest

G2770 \$900,000- Income from other Company for expansion to TOL. Project started 2022-23. Will receive from Jack Young in October 2023.

G4089 \$0-ARPA Funds was a one-time thing.

G5031 \$0-Transfer from Reserve

Appropriated cash surplus for 2022-23-\$0

The total budgets being proposed for 2023-24 are:

General-\$3,192,239	last year \$2,680,169
Water-\$1,753,773	last year \$1,478,000
Sewer-\$2,097,950	last year \$6,197,000

*The following is what DPW plans to get done before May 31, 2023:

GENERAL FUND-\$625,787

1.	A1440.4-Engineering by TG Miller	Total \$6,000
2.	A1640.2-Pave and stripe office and shop parking areas. Will lump in with Oakcrest Rd. paving project (Call outside contractor)	Total \$50,000
3.	A3310.2-Traffic Control (Onondaga Contract)	
	Replace Pedestrian signal heads/buttons	Total \$18,127
	Replace failing signal heads and signs	Total \$8,010
		Total \$26,137
4.	A5110.4 Street maintenance	
	Crack seal	
	Street sweeping (Call outside contractor to do)	Total \$50,000
5.	A5112.2 Place asphalt top on Oakcrest Rd.	
	Mill & fill with 2.5" binder 1300 tons	\$143,000
	Milling	\$ 10,000
	Top 1020 tons	\$112,200
	Striping	\$ 17,000
	(Call outside contractor)	Total \$282,200
6.	A5142.4 Snow remaining quota 200 tons	Total \$14,600
7.	A5182.2 Streetlighting (rebudgeted in 2023-24)	
8.	A5410.2 Sidewalks (DPW can do in a week)	
	a. Trail in the middle of Shannon Park (only paving entrances marking trailhead)	Total \$ 1,000
	b. Finish top on trail from mall to Shannon Park	Total \$ 7,600
	c. Gravel and pave trail from Votopka to Janivar	Total \$11,600
		Total \$20,200
9.	A7140.2 Park (DPW can do in 2-3 weeks)	
	a. Replace backstop at Dankert Park(Whitmore)	Total \$6,900
	b. Install pavilion at Ned Hickey	Total \$20,000
	c. Basketball half court at Ned Hickey	Total \$13,000
	d. Parking area at Ned Hickey	Total \$13,000
		Total \$52,900
10.	A7140.4 Picnic tables for Ned Hickey Park	Total \$ 5,000
11.	A8140.4 Storm (DPW can do in a week)	
	Replace failed storm on Oakcrest prior to paving. One crossing repair and two replacements	Total \$100,000
12.	A8510.4 Community Beatification (Cayuga Landscape)	
	Tree planting at Ned Hickey Park	Total \$11,500
	Spruce up Village gardens and office	Total \$ 5,000
	Hartill Park 3 flowering trees	Total \$ 2,250
		Total \$18,750

WATER FUND-\$53,437

13.	F8320.45 Water engineering by TG Miller	Total \$ 7,500
14.	F8340.2 Warren water line replacement 5% ret.	Total \$45,937

SEWER FUND-\$3,561,224

- | | | |
|-----|--|----------------------|
| 15. | G1440.4 Sewer engineering by TG Miller | Total \$50,000 |
| 16. | G8120.22 Remainder of Sewer Project Contract | Total \$3,511,223.94 |

Mayor's Comments

Hardaway thanked everyone for working on this preliminary budget.

General Comments

Ainslie thanked Courtney for putting up the Friendship Book boxes.

Riedl spoke about an email he sent to have Cornell professor come to talk to us on homelessness. This will be scheduled for an April meeting. O'Rourke suggested inviting the Pastor that was at a previous meeting.

Greenwald stated that the Planning Board had another meeting on solar law and it is progressing.

Adjournment

Motion- To Adjourn

Hardaway motioned to adjourn. Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Patricia O'Rourke-Aye
Trustee Drew Riedl-Aye

Trustee Susan Ainslie-Aye
Trustee Greenwald-Aye

The meeting was adjourned at 9:16pm.

Jodi Dake, Clerk/Treasurer