

## Village of Lansing

MINUTES of a regular meeting of the Board of Trustees of the Village of Lansing held on Monday, May 3, 1999, in the Village Office.

PRESENT: Mayor Don Hartill; Trustees Clifford Buck, John Caren, Larry Fresinski

and Lynn Leopold; Attorney Randall Marcus

Mayor Don Hartill called the meeting to order at 7:35 P.M. and asked for Public Comment. There was no public comment.

John Bailey from the George B. Bailey Agency, Inc. was present to give us a brief summary of the different areas of our insurance policy. He handed a proposal package to each Trustee. The Statement of Values showed what the Blanket Coverage covers. Jodi Dake and Dennis Reinhart had previously provided John with an update of contents. The elevated water tank on Brown Road will be coming down this year and when it does the Village will just need to contact John Bailey and have it removed. The Blanket Commercial Property Coverage is for \$722,610. The General Liability is \$1 million per occurrence. We have an Excess Liability or Umbrella Policy which offers an additional \$1 million. Mayor Hartill asked what the cost would be to raise the Umbrella coverage to either \$2 or \$5 million. John stated that our policy isn't renewed until June 25<sup>th</sup> and he would get us numbers. Cliff asked Randy if this was appropriate. Randy stated that typically you don't see local courts rendering judgements in the multiple millions against municipalities, but, given the right set of facts, it could happen. The Village has Commercial Inland Marine coverage, which is for equipment that moves around such as mowers and backhoe. Owners and Contractors coverage is bought on behalf of the State of NY. Crime coverage is for people who would break into our property. Fidelity is in case Village employees steal money from the Village. And finally the Professional Liability coverage protects public officials. The premium for this year is \$1,268 less than last year. John Bailey stated that there is fierce competition between insurance companies. They have lowered prices so they can get your money to invest in the stock market. Cliff asked John if he shopped around for the best deal. John feels that Selective is more aggressive, excellent with processing claims and does a good job with municipalities. He also has eight other municipalities with Selective Insurance.

John Bailey thanked the Board for the opportunity to work on behalf of the Village for NEST. It has been an enlightening experience and he has met many new people.

Next on the agenda was the consideration of a part-time public works employee. The Mayor spoke with Dennis and he has two candidates. We will wait until the next Wednesday meeting to do this so Rick has a chance to speak with the two candidates.

Next on the agenda was consideration of a number of items for the Annual Organizational Meeting.

RESOLUTION #3539-Appointment of Clerk/Treasurer

Be it RESOLVED, that the Board authorizes the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing

Trustee John Caren moved to authorize the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing and Trustee Larry Fresinski seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

RESOLUTION #3540-Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Trustee John Caren moved to establish the Ithaca Journal as the Village's official newspaper. Trustee Cliff Buck seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

RESOLUTION #3541-Establishment of Meeting Days

Be it RESOLVED, that the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month, at 7:30PM, and the second Wednesday, following the first meeting of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing.

Trustee Lynn Leopold moved to establish the meeting days. Trustee John Caren seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

RESOLUTION #3542-Roberts Rules of Order

Be it RESOLVED, that the Board of Trustees hereby adopts Roberts Rules of Order as a procedural guideline for Village meetings.

Trustee Cliff Buck moved to adopt Roberts Rules of Order as the procedural guidelines for Village meetings. Trustee John Caren seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

RESOLUTION #3543-Authorization to Pay Claims prior to Audit

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, insurance, debt service and Bolton Point's charges for the quarterly water bills prior to audit by the Board of Trustees.

Trustee Cliff Buck moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Trustee John Caren seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

RESOLUTION #3544-Salary for Board of Trustees

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$3,000 for each member of the Board of Trustees and \$7,000 for the Mayor for the next fiscal year.

Trustee John Caren moved to establish the salaries for the board members at \$3,000 and for the mayor at \$7,000.

Trustee Cliff Buck seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

RESOLUTION #3545-Appointment of Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Donald Hartill is hereby appointed as an elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee John Caren moved to appoint Donald Hartill as the elected S.C.L.I.W.C representative. Trustee Lynn Leopold seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

RESOLUTION #3546-Appointment of Member to the Southern Cayuga Lake Intermunicipal Water Commission

Be it RESOLVED, that Michael Newman is hereby appointed as non-elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Trustee John Caren moved to appoint Michael Newman as the non-elected S.C.L.I.W.C representative.

Trustee Larry Fresinski seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

RESOLUTION #3547-Mileage Reimbursement Rate

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for

Village business shall be the federally approved mileage reimbursement rate.

Trustee John Caren moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate.

Trustee Cliff Buck seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

The next issue was the compensation for the Planning Board. John Caren suggested we raise the salary of the members by \$500 and the Chairman's by \$1,000. The Mayor felt that both Boards should get a raise but the appropriate time to do this would be at Budget time. This will be proposed for next year.

RESOLUTION #3548-Compensation for Planning Board

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$4,000 for the chairman and \$2,000 for each of the four members for the fiscal year 1998.

Trustee Cliff Buck moved to set the compensation rate for the Planning Board at \$4,000 for the chairman and \$2,000 for each member.

Trustee Lynn Leopold seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

Resolution #3549-Tax Levy Resolution

Be it RESOLVED, that there be levied and assessed against the real property of the Village of Lansing, and others, the following sums for Village Government and other charges for the fiscal year 1999-2000

With a tax rate of \$1.57 per thousand of assessed valuation for the Village Tax; \$.13 per thousand of assessed valuation and \$13.71per unit for the Water Tax; \$ .10 per thousand of assessed valuation and \$16.06 per unit for Special Assessment-Sewer Collector; \$112.50 per unit for outside sewers and \$75.00 per unit for inside sewers according to the Village of Cayuga Heights.

General Fund 389,941.00

Water Fund 70,050.00

Special Assessment-Sewer Collector Fund 30,945.00

Delinquent Water Rents 24,005.36

Delinquent Sewer Rents 3,624.44

Sewer Rents (Cayuga Heights) 272,475.00

Total for 1999-2000 Budget Year 791,040.80

Trustee Cliff Buck moved to levy and assess against the real property of the Village of Lansing as stated above for the fiscal year of 1999-2000.

Trustee Lynn Leopold seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

Next on the agenda was the approval of the minutes for April.

Motion-Approval of Minutes for April 5, 1999

Trustee Larry Fresinski moved that the meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes. Trustee Lynn Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye Trustee Lynn Leopold-Aye

Trustee Cliff Buck-Aye Trustee John Caren-Abstain

Trustee Larry Fresinski-Aye

Motion-Approval of Minutes for April 14, 1999

Trustee Larry Fresinski moved that the meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes. Trustee Lynn Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye Trustee Lynn Leopold-Aye

Trustee Cliff Buck-Abstain Trustee John Caren-Abstain

Trustee Larry Fresinski-Aye

Motion-Approval of Minutes for April 19, 1999

Trustee Larry Fresinski moved that the meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes. Trustee Lynn Leopold seconded the motion. A vote was taken:

Mayor Donald Hartill-Aye Trustee Lynn Leopold-Aye

Trustee Cliff Buck-Aye Trustee John Caren-Abstain

Trustee Larry Fresinski-Aye

Next on the agenda was the approval of sending the Village clerk/treasurer to three different training sessions. The Mayor supports any village employees getting additional training when possible. Jodi explained the three different events to the Board.

RESOLUTION #3550-Authorization for Jodi Dake, clerk/treasurer, to attend Using SARA retention Schedules workshop in Southport on May 7<sup>th</sup>, attend the TC Municipal Official's Association dinner meeting on May 24<sup>th</sup> which costs \$18.00 and lastly to attend a one-day CareerTrack seminar in Rochester on June 21<sup>st</sup> which costs \$99.

Trustee John Caren moved to allow Jodi to attend the three events stated above.

Trustee Larry Fresinski seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

Next on the agenda were the Mayor's comments. The mayor stated that we have heard back from Tompkins County Planning regarding the comprehensive plan. Tompkins County Planning stated that the proposal has no significant deleterious impact on intercommunity, County or State interests. The comment that they did make was that we left out the City of Ithaca on the listing of participants in the Ithaca Wastewater Treatment Plant on page 45. The Mayor suggested we make this minor adjustment and go ahead with printing 30 copies of the Comprehensive Plan. They will be bound with the spiral plastic. Ned asked what we were going to do with the cover. The Mayor liked the idea of having a collage of pictures on the front not just the picture of our sign in front of the Tompkins County Trust Company. Ned will instruct Steve Halevy to take some more pictures of different areas of the Village such as the pond, open space land and the Village Office Complex. Don said that he would be happy to print the cover on his color printer. It was also agreed that a copy of the 239 Review be included in the Comprehensive Plan. The Mayor proposed that the Board discuss the Cable Franchise negotiations at the second meeting in May. Cliff stated that he was mind boggled by the amount of money the Cable Company owes us and feels we should take a stand. Randy stated that based on the meeting he and Larry had with Time Warner two or three years ago, they are playing a game with the Village; that is, they promised to return the Village's money at the time the Village signs a contract. It has been confirmed they have the money that is charged to each cable subscriber in the Village. It is over \$50,000. Randy will draft a letter to Time Warner.

The NEST meeting has been delayed to May 14<sup>th</sup>. The Mayor expects to have a significant discussion on this. He is enthusiastic about the public transportation aspect but not the connector road. There will be some pressure from the County for good transportation into the Ithaca area. Lynn stated that she was called regarding NEST. She would like to have them come to one of our meetings. The Mayor suggested we do this after the client committee meeting takes place. Lynn will tell them to send a letter to the mayor after the client committee has a chance to look at the report.

Ned Hickey, Planning Board Chairman, stated that the Planning Board appreciates the Board of Trustee's support. Mr. VanCourt, the City of Ithaca Commissioner of Planning and Development, will be at their meeting in May. Ned proposed a joint meeting with the Planning Board and Board of Trustees in late June or early July and have road shoulders on the agenda. He also reported that Monroe Muffler would be going in in the Cayuga Mall next to EconoLodge.

Next was discussion of goals for the year. The following things were listed:

1. Resolve differences between the Village and Cable Company. Continue to work with Time Warner cable contract to get our money returned.

2. Complete employee handbook
3. Codification
4. Continue to pursue North Triphammer Road
5. Village Lighting Plan
6. Expand Pedestrian transportation

It was suggested we fill in one of the ditches on Dart Drive next year since walking there is very dangerous. This makes it an unattractive street also. Ben Curtis has spoken with Jack from New Plan Realty regarding the trash situation and he has agreed to pick up the trash that has blown onto Graham Road.

Randy stated that Ivar Jonson and Ben had both contacted him on waiving a letter of credit for the road Ivar is putting in. Cliff stated that he can't build a road until the letter of credit is in place but feels we should cut him slack to the extent that the law allows. Ned stated that Ivar has already cut in the road. Don stated that Ivar contacted him to say he would like to begin the road, then get a letter of credit to finish the road. Ned feels Ivar will finish Lief's Way this year and the road east to Kensington so he can start that next year.

At this point John Caren asked if they could have a short executive session to discuss personnel issues.

Motion- To Go Into Executive Session For Personnel Reasons

Trustee John Caren moved that we go into executive session at 9:37 PM.

Trustee Cliff Buck seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

Motion- To Come Out of Executive Session

Trustee John Caren moved that we go out of executive session at 9:59PM.

Trustee Cliff Buck seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

Motion- To Adjourn

Trustee Cliff Buck moved adjournment. Trustee John Caren seconded the motion. A vote was taken:

Trustee Clifford Buck- Aye Trustee Lynn Leopold- Aye

Trustee John Caren- Aye Mayor Donald Hartill- Aye

Larry Fresinski- Aye

The meeting adjourned at 10:00P.M.

Jodi Dake

Village Clerk