



**Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02
STORMWATER MANAGEMENT PROGRAM ANNUAL REPORT (SWMPAR) TABLE**

Regulated MS4: Village of Lansing **SPDES Permit Number:** NYR20A 182

Annual Report Table for year ending: March 9, X 2006 (Year 3) 2007 (Year 4) 2008 (Year 5)

Information about how to complete the follow tables is in the instruction section. Please complete the tables electronically, if possible. Send two completed **hard copies** (an original and a photocopy) of this Annual Report Table, the MCC form and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**

Minimum Control Measure 1. Public Education and Outreach

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.1.a, b: Plan and conduct an ongoing public education and outreach program to ensure the reduction of all pollutants of concern in stormwater discharges to the maximum extent practicable (MEP).</p> <ul style="list-style-type: none"> • <i>Explain the program, including activities and materials used</i> • <i>Identify the personnel or outside organization conducting the activity.</i> • <i>Indicate activities planned for next year.</i> 	<p><i>Describe Measurable Goals and Results (when applicable)</i> <i>Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</i></p>
<p>March 15, 2005—Erosion & Sediment Control Workshop sponsored by Stormwater Coalition. 134 attendees.</p>	<p>Construction Stormwater workshop in Town of Lansing, April 13, 2006. Village trustee attended.</p>
<p>November 1, 2005, Six Mile Creek Symposium: topics included the Town of Caroline Barrile stream restoration project, City Silt Dam Riparian Buffer Restoration, etc.</p>	
<p>October 11, 2006, satellite teleconference on stormwater (Washington State U.)</p> <ul style="list-style-type: none"> • Development of Clean Water Pledge web site, developed by Coop Ext. • Floating Classroom for local students provided by Cayuga Lake Watershed Intermunicipal Organization (IO), Cayuga Nature Center, Coop Extension, Community Science Institute, Wells College, and BOCES. Funding from several sources. • Smart Steps for Clean Water developed by Cayuga Lake Watershed Network (CLWN). • CLWN well and septic homeowner education programs, September 20, 24 and 29, 2005. Funded by Tompkins Co. and CLWN. • Water Week, May 6 & 7, 60 students on May 6, 300 residents on May 7 • Lake Fest • SWCD sponsored the annual “Envirothon” – a hands on environmental education contest for high school students. • The CLWN sponsored an essay contest for youth entitled: “The Rich History 	<p>Village trustee attended.</p> <p>Approximately 500 persons went out on the Floating Classroom cruises. Most of the participants were from Tompkins County, but some came from outside the watershed.</p>

<p>of the Cayuga Lake Watershed”</p> <ul style="list-style-type: none"> • Tompkins County Environmental Appreciation Days: The CLWN provided lessons on non-point-source pollution and its relationship to stormwater. SWCD provided lessons on erosion and sediment control. • Tompkins County sponsored Malone and McBroom presented May 19, 2006 on Flood Hazard Mitigation Plant – 35 attendees • Earth Day • Spring 2005 Newsletter, Summer 2005 IO newsletter, TCSWCD • Ithaca Journal Articles Phosphorus Use on Home Lawns 5/27, 5/26 Silt and Sediment • Porous pavement seminar at Cornell on 5/27 • Presentation on Low Impact Development by TCSWCD, Water Resources Council February 14. • SWCD sponsored Agricultural Day (“Agstraviganza”) March 2005. • Farm City Day • Respective MS4 public meetings for annual reporting • General projects related to watershed improvements, sampling, riparian restoration, and community events. • Critical path to compliance training, sponsored by NYSDEC Fall 2005 • Project Wet training, sponsored by NYSDEC, Fall 2005 • Rain Garden Training by CCE, July 2005 • Stormwater article in Village newsletter, October 2005 	
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p><i>Include anything not required for SWMP but provided in MS4 NOI.</i></p>	
<p>Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:</p>	

Minimum Control Measure 2. Public Involvement/Participation

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.2.c.iii.: Design and conduct a public involvement / participation program. <i>Describe activities that the MS4 has/will undertake to provide program access to interested individuals and to gather needed input.</i> <i>Indicate activities planned for next year.</i></p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>	
<ul style="list-style-type: none"> • Cayuga Inlet stream cleanups September 29, 2005 • Environmental Management Council highway cleanup between Warren and Hanshaw Roads on Route 13. (part of area lies within V. of Lansing) • Riparian Buffer Planting projects, City Silt Dam, BSA at Barrile, dates, May 1, 2005, May 21, 2005, November 18 and 19, 2005 • County’s Pesticide Neighborhood Notification Law, ongoing • Tompkins County household hazardous waste collection program, ongoing. • MS4 participation in watershed organizations (IO, SWCTC) • Stormwater Coalition with membership from 10 MS4s, schools, institutions. • Village Adopt-A-Road cleanup on N. Triphammer Rd., spring 2005. 	<p>Stormwater Coalition of Tompkins County will begin process of becoming a legal entity with bylaws, summer of 2006, for the purpose of providing mutual support and information for the 10 member MS4s. Members will pay dues to help fund educational training and public outreach.</p> <p>--Cleanup occurs annually in spring. Next one, 2006.</p>	
<p>Permit Reference IV.C.2.a, f: Develop procedures to provide public notice about and access to documents and information in a manner that complies with state and local public notice requirements. <i>Describe procedures below and state the methods used to publicize the AR public presentation.</i></p>		
<p>Village places a legal notice of the Board of Trustees meeting at which the Annual Report is presented. Notice also on Village website. Public notified of pending developments through Planning Board meetings and site plan review process. All documents related to such plans are available to residents in Village office.</p>		
<p>Permit Reference IV.C.2.e: Public presentation of f: summary of comments received on; and g: intended response to comments on the SWMPAR.</p>		
<p>Summarize attendance at the public presentation of the Annual Report. Include number of attendees and who was represented: Members of the public included Planning Board Chair, a press member, and two citizens. Some discussion of roadside ditch ownership, not stormwater.</p>		
<p>Comments on Annual Report Meeting _X_ No public comments received on Annual Report. ___ Comments received. Attach summary of comments and intended responses.</p>	<p>Date of Annual Report Meeting: May 15, 2006</p>	<p>Approximate Date of Meeting Next Year: May 15, 2007</p>
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>	
<p><i>Trash (solid waste) management in under the jurisdiction of the Tompkins Co. Solid Waste Mgmt Division. All residents must dispose of waste using a fee-based program through local haulers or the TCSWMD Drop-Off Center.</i></p>		
<p>Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:</p>		

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.3.a: Develop, implement and enforce a program to detect, identify and eliminate illicit discharges, including illegal dumping, into the MS4.</p> <ul style="list-style-type: none"> • <i>Explain the activities and procedures used to meet this requirement this year and planned for next year.</i> • <i>Revise as procedures are updated.</i> • <i>Identify personnel or outside organization conducting the activities</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: number of illicit discharges detected; number of illicit discharges eliminated.</i>
<p>CLWN network well and septic homeowner education programs, September 20, 24 and 29, 2005. Funded by TC and CLWN.</p>	<p>Hire specialist to evaluate IDDE—possible workshop topic for ‘06-07; WRC will have presentations on Cayuga County Septic Inspection Program; TC will be developing an interactive database for septic systems.</p>
<ul style="list-style-type: none"> • Household hazardous waste collection, ongoing. • GIS development of outfalls, etc. • Specific examples of IDDE, restaurants, illegal dumping, etc. • Ongoing highway dept. inspections and health department response to complaints. • Intermunicipal sewer agreements between Town and Village of Lansing will enable new sewer hook-ups and further phosphorous reduction. Distribution and system construction under consideration, summer 2006. • Effort to address I & I and surcharging issues for wastewater treatment plant.. • Public outreach materials are distributed at WaterWeek. CLWN has distributed articles on boating in its newsletters. 	<p>T. of Ulysses shoreline flyover to detect IDs could take place this spring, pending funding. Potential to do the whole lake, which would include a part of the Village. SW Coalition will continue to identify other detection methods and support municipal efforts.</p> <p>Ongoing.</p>
<p>Permit Reference IV.C.3.b: Develop and maintain a map showing the location of all outfalls and the names and location of all waters of the US that receive discharges from outfalls. <i>Explain activities performed this year and planned for next year, including work on the following IDDE guidance prerequisites:</i></p> <ul style="list-style-type: none"> • field verification of outfall locations; • mapping all inter-municipal subsurface conveyances; • delineating storm sewershed; and • developing and retaining MS4 mapping as needed to find the source and identify illicit discharges. <i>State if maps are in GIS.</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: percent of outfalls mapped</i>
<p>Outfall mapping project funded by grant funds for urbanized area: Town and Village of Lansing will be mapped summer 2006. Will be in GIS format.</p>	<p>Village highway crews help verify outfalls and illegal discharges during their routine work.</p>
<p>GIS mapping projects for subsurface conveyances, sewershed, etc.</p>	
<p>IDDE Guidance Manual is available in the Village office, as are all pertinent</p>	

documents related to stormwater regulations and design manuals.	
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Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Regulatory Mechanism

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete the local law work. See the instructions for information about completing this section.	
Does the MS4 have the legal authority to enact ordinances, local laws or other regulatory mechanisms?	<input type="checkbox"/> No (go to ADDENDUM 1) <input checked="" type="checkbox"/> Yes (complete questions below)
Assessment of Regulatory Mechanism (Local Code)	
1) When was this assessment completed or planned to be completed?	Date completed: _____ <input checked="" type="checkbox"/> Not yet completed (proceed to next table) Plan to complete for reporting in year: ___4; <input checked="" type="checkbox"/> 5.
2) Is there an existing ordinance, local law or other regulatory mechanism? <i>Subdivision regulations and County Sanitary Code.</i>	<input type="checkbox"/> No (go to question 5) <input checked="" type="checkbox"/> Yes
3) Does the existing regulatory mechanism prohibit illicit discharges as required by the MS4 Permit?	<input checked="" type="checkbox"/> No (amendments needed) <input type="checkbox"/> Yes
4) Does the existing regulatory mechanism include enforcement authorities and procedures as required by the MS4 Permit?	<input checked="" type="checkbox"/> No (amendments needed) <input type="checkbox"/> Yes
Development of Regulatory Mechanism (Local Codes)	
5) When was this work completed or planned to be completed?	Date completed: _____ <input checked="" type="checkbox"/> Not yet completed (proceed to next table) Plan to complete work below for reporting in year: __4; <input checked="" type="checkbox"/> 5.
6) If you answered 'No' to question 1, 2 or 3, what regulatory mechanism or amendments will be adopted to meet the MS4 permit requirements?	<input checked="" type="checkbox"/> NYS IDDE Model Law in its entirety <input type="checkbox"/> Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law <input type="checkbox"/> MS4 will write language equivalent to NYS IDDE Model Law
7) If you answered 'No' to question 1, 2 or 3, has a list of needed changes to local codes been developed for adoption of the regulatory mechanism?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, list the local code(s) that will be changed:
8) If the existing regulatory mechanism does not require amendments, what language is in the mechanism?	<input type="checkbox"/> NYS IDDE Model Law in its entirety <input type="checkbox"/> Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law <input type="checkbox"/> Language equivalent to NYS IDDE Model Law
9) What was the date or is the planned date of local law adoption?	Date: Early 2007
10) Provide a web address if adopted local law can be found on a web site.	Web Address: <i>Not yet available.</i>

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.3.e: Inform public employees, businesses and the general public of hazards associated with illegal discharges and improper disposal of waste.</p> <ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement this year <u>and planned for next year</u></i> • <i>Identify personnel or outside organization conducting activities</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<ul style="list-style-type: none"> • Improper connections of wastewater to stormwater conveyances prohibited by County Sanitary Code and local plumbing codes (NYS codes). 	<p>Plan for DPW employee training on illicit discharges, articles in Village newsletter and website; also create links to Tompkins Co. Solid Waste Management Division’s HHW website.</p>
<ul style="list-style-type: none"> • Tompkins Co. holds a monthly hazardous waste collection program and promotes service through outreach education. Illegal dumping monitored and prosecuted by Tompkins Co. Solid Waste Mgmt Division staff. 	
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:</p>	

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. Report on assessment process used (*Stormwater Management Gap Analysis Workbook for Local Officials* or equivalent process). The MS4s have until year 5 to complete the local law work. **See the instructions for information about completing this section.**

Does the MS4 have the legal authority to enact land use ordinances, local laws or other regulatory mechanisms?	<input type="checkbox"/> No (go to ADDENDUM 2) <input checked="" type="checkbox"/> Yes (complete questions below)
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Preliminary Assessment of Regulatory Mechanism (Local Code)

1. When was the preliminary assessment of existing local codes completed or when will it be completed?	Date completed: <u>Feb. 2006</u> <input type="checkbox"/> Not yet completed (proceed to next table) Plan to complete for reporting in year: <u>4</u> ; <u>5</u> . <input type="checkbox"/> Did not do preliminary assessment; proceeded directly to Gap Analysis Worksheets 1-4 or adopted <i>Sample Local Law for Stormwater Management and Erosion & Sediment Control</i> (Sample Local Law).
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2. If preliminary assessment was completed, indicate the results.	<input type="checkbox"/> If none of Sample Local Law provisions appear in local code; consider adopting Sample Local Law or equivalent <input checked="" type="checkbox"/> If few Sample Local Law provisions appear in local code; major revisions needed or consider adopting Sample Local Law or equivalent <input type="checkbox"/> If most of the Sample Local Law provisions appear in local code; minor revisions needed
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Assessment and Development of Regulatory Mechanism (Local Code) (continued on next page)

3. When was the Gap Analysis or equivalent process completed or when will it be completed?	Date completed: <u>March 2006</u> <input type="checkbox"/> Not yet completed (proceed to next table) Plan to complete work below for reporting in year: <u>4</u> ; <u>5</u> .
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4. How was the local code adopted or how will it be adopted*? <i>*If MS4 has some existing local code equivalent to the Sample Local Law and adopted parts of the Sample Local Law as amendments to make a complete local code, check b and c.</i>	a. <input checked="" type="checkbox"/> The entire Sample Local Law adopted as amendments to existing code or as stand alone law. <ul style="list-style-type: none"> • If no portions of the Sample Local Law were moved or deleted, all provisions would be exactly the same as the Sample Local Law. • If ANY provisions of the Sample Local Law were moved or deleted, the moved or changed provisions must be reviewed (use the <i>Gap Analysis</i> or equivalent process) to ensure the intent of the law has not been changed. b. <input type="checkbox"/> Parts of NYS Sample Local Law adopted as amendments to existing code. c. <input type="checkbox"/> Language developed by municipality was demonstrated to be equivalent.
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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.4.b. v: Develop and implement procedures for site plan review by the MS4 that incorporate consideration of potential water quality impacts and review individual pre-construction site plans to ensure consistency with local sediment and erosion control requirements.</p> <ul style="list-style-type: none"> • Describe the procedures below. <u>Revise as procedures are updated.</u> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • Example measurable goals: number of plans received; number of plans reviewed; percent of plans received that are reviewed.
<p>Planning Board site plan review for all proposed developments. Requirement of full SWPPPs or partial SWPPPs, depending on size of land disturbance.</p>	<p>100% of plans are reviewed by Planning Board and Zoning/Code Enforcement Officer, with input from Village Engineer. Planning Board will be contracting with TC Soil and Water Conservation staff to do preliminary reviews of lands to be developed to look for any potential runoff problems or sensitive areas that need protection. Will provide service as needed.</p>
<p>Permit Reference IV.C.4.b. vi: Develop and implement procedures for the receipt and consideration of information submitted by the public.</p> <ul style="list-style-type: none"> • Explain the procedures below. <u>Revise as procedures are updated.</u> • Identify the responsible personnel or outside organizations. 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>All plans before Planning Board subject to a public hearing, at which public may submit comments and concerns.</p>	<p>Ongoing.</p>

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> A combination of structural and/or non-structural management practices. <i>Identify and describe below procedures to ensure installation of post-construction management practices. <u>Revise as procedures are updated.</u></i> 	DO NOT ENTER INFORMATION IN THIS CELL
<ul style="list-style-type: none"> Procedures for site plan and SWPPP review to ensure SWMPs meet state standards. <i>Describe procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals include: number of plans received; number of plans reviewed; percent of plans received that are reviewed.</i>
<i>SWPPPS reviewed by Village Engineer. Site visits by Village staff or designee to inspect construction sites for proper installation and maintenance of stormwater management structures.</i>	<i>All plans are reviewed by Village Engineer.</i>
<i>Develop system that identifies locations of all structures.</i>	

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • Procedures for inspection and maintenance of post-construction management practices. • <i>Explain procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> • <i>Example measurable goals are number of: inspections maintenance activities performed.</i>
<i>DPW mowing/highway crew inspection of ponds and permanent control systems.</i>	<i>Need training for Village staff to conduct inspection and maintenance of stormwater structures. All plans to be reviewed by DPW for access and maintenance</i>
<ul style="list-style-type: none"> • Procedures for enforcement and penalization of violators. • <i>Explain procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> • <i>Example measurable goals: number enforcement activities performed.</i>
<i>Escrow accounts, building permits, certificate of occupancy.</i>	<i>Village does not yet have authority to issue stop work orders, but Code Enforcement Officer can withhold C.O. and can hold money in escrow for developers until all requirements have been met.</i>

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<ul style="list-style-type: none"> • Adequate resources for a program to inspect new and re-development sites and for enforcement and penalization of violators. • <i>Describe resources below. Update annually.</i> 	<p>DO NOT ENTER INFORMATION IN THIS CELL</p>
<p><i>Escrow accounting and other fee structures will have to be adopted for the pollution prevention program.</i></p>	
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:</p>	

Minimum Control Measure 6. Pollution Prevention/Good Housekeeping for Municipal Operations

OVERALL MUNICIPAL POLLUTION PREVENTION / GOOD HOUSEKEEPING PROGRAM INFORMATION

<ul style="list-style-type: none"> • This table is for MS4s to report on their OVERALL Municipal Pollution Prevention / Good Housekeeping Program. • A separate table follows that is for MS4s to report on management practices performed in identified municipal operations. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>List pollutants that will be addressed by the municipal pollution prevention program.</i> 	
<i>Salt, silt, chemicals.</i>	
<ul style="list-style-type: none"> • <i>Set and describe pollution prevention priorities by geographic areas, municipal operation type, and facilities.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
<i>Hydroseeding for all ditching operations in Village; use least amount necessary of herbicides for weed control along rights-of-way; maintenance of all Village stormwater structures (detention basins, ponds, etc.).</i>	
Permit Reference IV.C.6.a: Include a municipal pollution prevention training component for staff (where all staff are trained). <ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement.</i> • <i>Identify training needs and design training components</i> • <i>Determine the adequacy and appropriate frequency of staff training.</i> • <i>Identify personnel or outside organization conducting activities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<i>Spill response provided by outside technicians—ie, fire department or hazmat contractors.</i>	<i>Not provided yet. Plan for 2007.</i>
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Minimum Control Measure 6. Municipal Operations: Street and Bridge Maintenance; Winter Road Maintenance;
 Stormwater System Maintenance; Vehicle and Fleet Maintenance; Park and Open Space Maintenance; Municipal Building Maintenance;
 Solid Waste Management; Other: Please see note below*

<ul style="list-style-type: none"> • Copy this page and give it to each municipal office or department responsible for reporting. • Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
<p>Permit Reference IV.C.6.a, c: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from the municipal operation(s) indicated above to the MEP.</p> <ul style="list-style-type: none"> • Describe how the bulleted items below focus on pollutants addressed by the municipal pollution prevention program and the pollution prevention priorities. 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<ul style="list-style-type: none"> • Briefly describe or reference any existing policies and procedures • Briefly describe or reference any policies and procedures being developed 	<p>DO NOT ENTER INFORMATION IN THIS CELL</p>
<ul style="list-style-type: none"> • Road salt is stored in a closed building with an asphalt floor. • DPW staff follow directions for use and disposal of hazardous materials, according to the MSDSs. • Retention basins and ponds are checked 2 times per on a routine basis and after every heavy rain; staff will develop a checklist to follow so that all structures are inspected. • All storm sewers are checked visually every spring and cleaned out as necessary. • Dirt and grit from annual road sweeping is trucked to a clean fill site outside the Village. 	<ul style="list-style-type: none"> • Develop checklist for retention basins and ponds in 2006. • Develop specifications for routine inspections and maintenance in 2006. • Village DPW staff trained to watch for illicit discharges to Village waterways or storm sewer system in 2006 as part of their routine maintenance activities.
<ul style="list-style-type: none"> • Briefly describe or reference any existing best management practices • Briefly describe or reference any planned best management practices 	<p>DO NOT ENTER INFORMATION IN THIS CELL</p>
<ul style="list-style-type: none"> • Identify and describe the equipment and staff that are in place 	<p>DO NOT ENTER INFORMATION IN THIS CELL</p>

Minimum Control Measure 6. Municipal Operations: ___ Street and Bridge Maintenance; ___ Winter Road Maintenance; ___ Stormwater System Maintenance; ___ Vehicle and Fleet Maintenance; ___ Park and Open Space Maintenance; ___ Municipal Building Maintenance; ___ Solid Waste Management; ___ Other: _____

<ul style="list-style-type: none"> • Copy this page and give it to each municipal office or department responsible for reporting. • Put an ‘X’ in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a, c (continued): Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>Assess if existing programs adequately reduce and/or prevent pollutant discharges</i> • <i>Determine and list any operation type, location or facility that is in need of modification or updates.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
Permit Reference IV.C.6.a: If there is a training component for staff specific to these municipal operations: <ul style="list-style-type: none"> • <i>explain the activities and materials;</i> • <i>identify the personnel or outside organization conducting the activities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

* Many practices, such as road/bridge maintenance, street sweeping, snow plowing, vehicle maintenance, are contracted out to other entities on behalf of the Village. Village DPW staff are responsible for, among others, reporting water and sewer main breaks and fixing them in some cases, mowing all Village rights-of-way and parks/greenways, maintaining Village office buildings and grounds, catch basin and detention pond maintenance. Spill response is provided by other appropriate entities, such as fire departments or DEC spill response teams.

No Summary of public comments received on the annual report at the public presentation (**Required**)
 Intended response to comments on the annual report (**Required**)
 Results of information collected and analyzed, including monitoring data; evaluation of assessment (modeling) of pollutant discharges, including modeling results and pollutant transport trends.
 Other _____